

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
**December 21, 2021**

The Marceline City Council met in regular session on December 21, 2021, at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Jeri Holt presiding. Council members present were Sallie Buck, Lacey Meissen, and Gary Carlson. Councilman Tracy Carlson was absent. Staff attending: City Attorney Robert Cowherd, City Manager Richard Hoon, Police Chief Bob Donelson and Street Superintendent Ed Ewigman. Others Present: Kelly Beets, Darrell Gardner, Toni Sportsman, Dave Tavres.

Mayor Jeri Holt led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman G. Carlson moved to approve the minutes. Councilwoman Meissen seconded the motion. The motion carried unanimously. Councilwoman Meissen moved to approve the financials and Councilman G. Carlson seconded the motion. The motion carried unanimously.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:**

Organizational Update:

*Downtown Marceline* – Downtown Marceline Executive Director Toni Sportsman spoke and shared a summary of the Downtown Marceline year and reported she and Mary Beth Switzer attended a workshop in Warrensburg, MO in November. DM Ex. Dir Sportsman informed the Council there are mandatory monthly meetings from the National and the MO Main Street organizations. She reported the Board reviews the master plan, and while there are items within the Plan to still be done, there are many plans that have been achieved. DM Ex. Dir. Toni Sportsman spoke on the sale of the Zurcher South Building to The CoffeeTree Group last week. She stated the proceeds will be used to pay off the debt for the necessary repairs to the Zurcher Building east outside wall. The inside of the Zurcher building is going to require some repairs as a result of the outside wall repair. She reported there will be a round table meeting on January 7<sup>th</sup> to further discuss. The Chastain building has had a couple of inquiries for purchase of the building. She concluded stating the Downtown Marceline organization is gearing up for 2022.

*IDA* – IDA Executive Director Darrell Gardner stated The CoffeeTree Group, an internet-based company, is to hire (50) employees and will be operating 24 hours a day, seven (7) days a week. There has already been conversation with the First Baptist Church about using their parking lot, which will not be an issue. IDA Ex. Dir. Gardner acknowledged the Linn County Commissioners were very helpful in bringing this business to Marceline. IDA Ex. Dir. Gardner reported on the IDA grants stating 13 grants were approved in 2020-21 – and all have finished up with a final total of \$11,514.00 in IDA funds being utilized to net \$48,000.00 in total improvements.

City Clerk Update: None as City Clerk Krumpelman had to be out unexpectedly. City Manager Hoon reported two (2) have applied for the upcoming Council Election – Josh Shoemaker and Todd Fellows.

City Manager Update: City Manager Hoon mentioned his “State of the City” report was recently posted online.

Street Superintendent Ed Ewigman spoke about what his crew has been doing stating cutting down trees at the South City Park has taken lots of time, and that many more trees need to come down. The work at the reservoir for the MDC Grant project is coming along with work on the shoreline, parking gravel, and installing parking bumpers still remaining. Street Superintendent Ewigman informed the Council that one of the restrooms was damaged.

Police Chief Bob Donelson spoke about the Christmas for Kids event held last Saturday, stating 300 people attended and partnering with the Eagles this year was a big help. The count was down a bit this year and work for the same event in 2022 will get underway in January. On a separate note, Police Chief Donelson reported a recent death in Marceline was not a shooting and did not involve any children as rumored.

City Manager Hoon reported on a waterline project on Gracia that will allow the new laundry to operate better.

A proclamation will be given to the Football team at the halftime of the January 6<sup>th</sup> basketball game. With the recent sports victories, it has been established that a 1<sup>st</sup> place win will result in issuing a proclamation to the sports participants and a 2<sup>nd</sup> place win will result in a proclamation issued to the school and the coaches.

City Manager Hoon spoke on behalf of the Electric Department stating the issue with the squirrel that caused an outage – followed by the wind storm. The Christmas decorations had some damage with the high winds and one (1) of the archways was repaired and is back up.

Council Update: Councilman G. Carlson asked about protection being placed around the electrical units to keep squirrels away, there are some things being researched, but not sure anything is going to solve the problem. Mayor Holt updated the Council on continued talks with the county commissioners about money for the radios for the Fire Department. He has been told they are drafting an application form to be filed out and then each request evaluated.

**PRESENTATION:** Kelly Beets from MIRMA presented on the City of Marceline’s participation with the Risk Grant Program.

**BOARD APPOINTMENT:** Councilwoman Meissen moved to appoint Jeff Lichtenberg to the Airport Board to fill Darrell Gardner’s unexpired term. Councilwoman Buck seconded the motion. The motion passed.

**CITIZENS PARTICIPATION:** Dave Tavres mentioned he is working to get Amtrack to regularly stop in Marceline and has requested to be placed on the Agenda in January to discuss.

**UNFINISHED BUSINESS:**

Pool Certificates of Participation Refunding: City Manager Hoon spoke on Financial Advisor Piper Sandler & Co’s recommendation to move forward with Option 1 to work with Bank of Kirksville in adding \$4,000.00 to our payments during 22 and 23 to end up with an overall savings of \$42,000.00. There was discussion on the topic Councilman G. Carlson made the motion to move forward with Option 1. Councilwoman Meissen seconded the motion. The motion carried.

General Sales Tax - Bill No. 35-2144: City Manager Hoon led the discussion on the proposed ½ Cent increase to the General Sales Tax to be on the April ballot to be dedicated to police and fire. He stated this could amount to approximately \$90,000 dollars annually. There was discussion on the topic. Councilwoman Buck moved that Bill No. 35-2144 calling for a General Election on a General Sales Tax question be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Manager Hoon read Bill No. 35-2144 twice by title only. Councilman G. Carlson inquired on the likelihood of it passing. City Attorney Cowherd said in his experience it was not too difficult to pass. Councilwoman Buck moved that Bill No. 35-2144 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Meissen– aye, Mayor Holt – aye, and Councilman G. Carlson – aye. This Bill was assigned Ordinance Number 35.2144.

**NEW BUSINESS:**

Declaration of Surplus - Transformers – Bill No. 35-2145: City Manager Hoon stated this Bill is to authorize the sale of used transformers as surplus. He stated it is estimated they may bring \$12,000.00. The Council discussed the topic. Councilman G. Carlson moved that Bill No. 35-2145 declaring two (2) three-phase transformers assigned to the Electric as Surplus property, authorizing the sale thereof and authorizing the City Manager to sign

documents of sale be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Manager Hoon read Bill No. 35-2145 twice by title only. Councilman G. Carlson moved that Bill No. 35-2145 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman G. Carlson – aye, Councilwoman Meissen – aye, Councilwoman Buck – aye and Mayor Holt – aye. This Bill was assigned Ordinance Number 35.2145.

Mower Bids: City Manager Hoon went over the mower bids received. The Council reviewed the bids and discussed them. Councilwoman Meissen moved to accept the bid from Fehling Small Engine for the ProTurn 672 mower for \$13,000.00 (Option B). Councilwoman Meissen seconded the motion. The motion carried unanimously.

Garden Tractor Bids: City Manager Hoon went over the Garden Tractor bids received. The Council reviewed the bids and discussed them. Councilwoman Meissen moved to accept the staff recommended Option B of \$19,895 for the JD 1023E with 120R Loader from Sydenstricker Nobbe Partners. Councilwoman Buck seconded the motion. The motion carried unanimously.

Demo Bids: City Manager Hoon presented the demolition bids for the property located at 601 N. Kansas Avenue. The Council discussed the topic. Councilman G. Carlson moved to accept the low bid from J. T. Holman for \$8,000.00. Councilwoman Buck seconded the motion. The motion carried with Councilwoman Meissen voting against the motion.

At 6:50 pm Councilwoman Meissen moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (12) Contracts. Councilman G. Carlson seconded the motion. The following roll call vote carried the motion: Councilwoman Meissen – aye, Councilman G. Carlson – aye, Councilwoman Buck – aye, and Mayor Holt – aye.

Upon returning from Executive Session and with no further business, Councilwoman Meissen moved to adjourn. Councilman G. Carlson seconded the motion. The motion carried. The meeting adjourned at 7:18pm.

Recorded by City Manager Hoon and Councilwoman Buck.  
Approved by Marceline City Council on January 18, 2022