

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
December 18, 2018

The Marceline City Council met in regular session on December 18, 2018 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Tyson Brammer presiding. Council members present were: Jeri Holt and Liz Cupp. Councilwoman Sallie Buck and Councilwoman Natalie Wellman were absent. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Street Superintendent Ed Ewigman, Pool Manager Gary Birdsong, Police Chief Robert Donelson, Officer Dan Fraley, Officer Christopher Murray, Wastewater Plant Operator Micheal McCollum, and Water / Wastewater Distribution Kyle Joyner. Others Present: Darrell Gardner, Dan King, Shelby Creed, Toni Sportsman, Linda Linebaugh, Bob Harbour, Sharon Harbour, and Brian Connell.

Mayor Tyson Brammer led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Holt moved to approve the minutes. Councilwoman Cupp seconded the motion. The motion carried unanimously. Councilman Holt moved to approve the financial reports. Mayor Brammer seconded the motion. The vote result was two for and one against with Councilwoman Cupp voting against.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Department Updates: Water / Wastewater Superintendent Roger Sullivan introduced new employees Micheal McCollum and Kyle Joyner who work in the sewer plant and line distribution respectively. He reported they are working on cleaning the reservoir dams in anticipation of inspections this spring. Water / Wastewater Superintendent Sullivan concluded, stating they will be doing more valve work on Main Street USA this winter.

Police Chief Bob Donelson introduced new Police Officer Dan Fraley to those present. He reported that the Mules tunnel will be put in today for the live scan equipment. Police Chief Donelson concluded by giving a report on the Christmas For Kids event. He reported that approximately 400 people attended the event and 275-280 gifts were given out.

Electric Superintendent Dean Gauthier reported they built the power line on Adam Street and eventually that line will go down Spruce and Oak. He informed the Council that he expects the new grounding grid at the Substation will be finished tomorrow. Electric Superintendent Gauthier concluded stating he hoped to begin cutting trees soon.

Street Superintendent Ed Ewigman reported they worked on patching the roads and responding to snow events in recent weeks. He reported that the grader is now fixed. Street Superintendent Ewigman informed those present that the salt storage is full. He reported his crew is working out at the dump and clearing the area. He concluded stating, when it freezes up, they will start to remove dead trees.

Pool Manager Gary Birdsong reported the water heater is fixed and thanked the Electric Department for fixing the lights. He reported that the condensation is being controlled by the vestibule door. He stated that the contractor is addressing the concrete issue. Pool Manager Birdsong informed the Council that the next Community Party at the pool is on January 12th and that he is still asking for sponsorships.

City Clerk Update: City Clerk Lindsay Krumpelman reported she is preparing for the audit, which will be sometime in January. She reported that the Organizational Analysis portion of the codification project will be submitted to General Code on December 20th. City Clerk Krumpelman reported she has received a higher volume of record requests in the last month than normal. She concluded reporting that election filing opened on December 11th and will close on January 15th. She reported there are two Council seats open and two have filed to date, Incumbent Jeri Holt and Lacey Meissen.

City Manager Update: City Manager Richard Hoon reported that the email transition from MOREnet to Microsoft 365 is now complete. He is hopeful to switch over to fiber optic by the end of the month as the City's current broadband is running very slow. City Manager Richard Hoon stated he is thankful for the City's wonderful staff and wished everyone a Merry Christmas and a Happy New Year.

Council Update: none.

Organizational Reports: *E911*-Executive Director Dan King reported on the current status of the E-911 Center, reporting that the radios are in and working and that they are moving forward, but does not have a specific first day of operation yet. He introduced Shelby Creed as the new Assistant Executive Director.

Downtown Marceline- Executive Director Toni Sportsman provided an update on their activities, informing the Council that she, City Manager Hoon, Gayla Roten from Missouri Mainstreet Connection and a Historic Preservation specialist will be meeting with the Masons and Joe Peck about their respective buildings. She reported they are going to move forward with becoming a Certified Local Government which will open more doors for grants. Executive Director Sportsman informed the Council that she has submitted two \$5,000.00 grants. She concluded thanking the city employees for working with her on getting answers to her questions.

Marceline IDA- Executive Director Darrell Gardner provided an update to the Council. He reported through the combined efforts of IDA and specific individuals, a new business is now open, Massie Appliance. He concluded by reporting on the ongoing effort with Brookfield to create a system to get small communities to work together called Communities of Excellence.

CITIZENS PARTICIPATION:

Linda Linebaugh stated she is thankful for the new business in town and is excited for what Downtown Marceline is doing. She thanked Street Superintendent Ewigman and his crew for how they handled the snow events. She thanked Electric Superintendent Gauthier and his crew for keeping the lights on. She thanked Water / Wastewater Sullivan and his crew for providing the citizens with safe drinking water. She thanked Pool Manager Birdsong and his crew for their efforts at the pool. She concluded thanking Police Chief Donelson and his officers for keeping the town safe.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Downtown Marceline – Temporary Liquor License – ANB Benefit Dinner: City Clerk Krumpelman reported Downtown Marceline is applying for a Temporary For Sale By the Drink license to sell alcohol at the Alpha Nu Beta's (ANB) \$100.00 Dinner and Dance. She stated that this is becoming an annual event and the ANB is planning to donate their proceeds towards items to be purchased for and improvements within the Marceline Ball Park Complex. She reported all the paperwork is filed and the fee paid. After a brief discussion, Councilwoman Cupp moved to approve the liquor license for Downtown Marceline. Councilman Holt seconded the motion. The motion carried.

Police Department Capital Purchase – Patrol Truck: City Manager Hoon reported that under the current budget there is \$10,000.00 to lease a police truck to replace the 2013 Impala and that the State Contract price is \$9,554.85 for a five-year lease. City Manager Hoon acknowledged, if the Council proceeds, a lease agreement will have to be brought back to Council for consideration / approval. Councilwoman Cupp inquired why the City did not go out for bids. Police Chief Donelson reported that he went by who had the state contract which the City can purchase under and that the vehicle would come equipped. He reported the only Chevrolet listed under state bid was a Tahoe. There was discussion on the topic, with Council requesting staff reach out to Smith Motors to get a local bid.

Cemetery Update – Bill No. 18-12.052: City Manager Hoon reported to the Council that this bill is to repeal and replace of the Cemetery ordinance. He went over some of the changes including correcting a scrivener’s error in the code which refers to the cemetery as “Mount Olive” instead of “Mount Olivet”, decreasing the number of members, changing the residency requirements to be Linn and Chariton County residents and for the terms to be three (3) years to match current practice. City Clerk Krumpelman reported one major change is to change the definition of a lot to be one space instead of eight after January 1, 2019. This is due to match the use of cemetery software that measures one lot as one burial space. In addition, the price per lot (burial space) was updated to match the current price \$150.00 per burial space and opening and closing fees were added to the ordinance. Street Superintendent Ewigman explained that due to the increasing trend of burials occurring on holidays and weekends and the increased costs for overtime, the opening and closing fees are higher for burials at those times. Councilwoman Cupp inquired how changing the definition of a lot would affect those who already purchased spaces in the Cemetery. Street Superintendent Ewigman responded that while there is a transitional period, it would not affect those spaces previously purchased. There was some discussion on the topic. Councilwoman Cupp moved that Bill #18-12.052 to repeal and replace Chapter 135 be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-12.052 twice by title only. Councilwoman Cupp moved that Bill No. 18-12.052 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilwoman Cupp – aye, Councilman Holt – aye, and Mayor Brammer – aye. This bill is assigned Ordinance Number 18-12.52.

Building Permit Update - Bill No. 18-12.053: City Manager Hoon reported this bill is to repeal and replace Section 500.090 General Building Regulations, Permit Procedure and Fee Schedule. He reported the last update to this Section was in 1967 and the bill is being presented based on recommendation from the Building Code ISO inspector, subsequent review of current practice and input from the City’s Planning Commission. He reported the bill defines what is permitted based on what the City has resources to do and he kept the fees conservative as they are not meant to be revenue generators, but to cover the cost of administering a program. He stated that a Change of Use / Occupancy schedule was also added. After a brief discussion, Councilman Holt moved that Bill #18-12.053 repealing and replacing Section 500.090 of the Municipal Code be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-12.053 twice by title only. Councilman Holt moved that Bill No. 18-12.053 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilman Holt – aye, Councilwoman Cupp – aye, and Mayor Brammer – aye. This bill is assigned Ordinance Number 18-12.53.

Rezone Request – N. Kansas - Bill No. 18-12.054: City Manager Hoon informed the Council that the property at 1406 N. Kansas was purchased. The new owner put in a request to have the property rezoned from C-1 (General Commercial) to R-1 (Low Density Residential). City Manager Hoon reported the Planning Commission recommends the Council approve the zoning change. After a brief discussion, Councilwoman Cupp moved that Bill #18-12.054 to rezone certain property be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-12.054 twice by title only, noting on the first reading that the title incorrectly refers to C-1 as Low Density Residential and R-1 as General Commercial and will be corrected. Councilwoman Cupp moved that Bill No. 18-12.054 be approved with the change to the title. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilwoman Cupp – aye, Councilman Holt – aye, and Mayor Brammer – aye. This bill is assigned Ordinance Number 18-12.54.

Fire Equipment – USDA Rural Development Grant / Loan: City Clerk Krumpelman reported that the City has budgeted \$37,700.00 as part of an expected five-year lease to purchase ten (10) air packs, five (5) air packs equipped with a buddy-breathing / communication system and twenty-two (22) sets of turn-out gear for the fire department. She reported she and Fire Chief Holt met with USDA to explore options to make the purchase and were provided with the following options: (1) a grant that may cover up to 35% of the total project cost, although the expected grant funds would be closer to \$30,000.00,

leaving the City to utilize \$90,070.98 of reserves to cover the remaining balance of the expect \$157,770.98 project after budgeted funds and grant funds are used or (2) ask another eligible organization to apply for a grant/loan for the City, and the City leases the equipment from that organization for the life of the loan. After discussion, Council provided a consensus to pursue the grant only option and to have a noon meeting on January 2nd to do the required ordinance / resolution.

At 6:38 pm Councilman Holt moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate and Paragraph (12) Contracts and to include guests Bob Harbour, Sharon Harbour and Brian Connell. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion unanimously: Councilman Holt – aye, Councilwoman Cupp– aye, and Mayor Brammer– aye.

RETURN TO OPEN SESSION: Council returned from Executive Session at 7:35 pm.

Electric Contract – Bill No 18-12.055: Councilman Holt moved that Bill #18-12.055 authorizing the Mayor to execute an electric service agreement between the City and NextEra for the period of June 1, 2023 and May 31, 2030 be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-12.055 twice by title only. Councilman Holt moved that Bill No. 18-12.055 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Mayor Brammer – aye, Councilman Holt – aye, and Councilwoman Cupp – aye. This bill is assigned Ordinance Number 18-12.55.

With no further business, Councilman Holt moved to adjourn. Councilwoman Cupp seconded the motion. The motion carried and the meeting was adjourned.

Recorded by City Clerk Lindsay Krumpelman
Approved on January 15, 2019 by Marceline City Council.