

**MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
December 16, 2014**

The Marceline City Council met in regular session on December 16, 2014 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jacob Gordon presiding. Council members present were: Josh Shoemaker, Jeri Holt, John Carver, and Mark Hatfield. Staff attending: City Manager Richard Hoon, City Clerk Lindsay Krumpelman, City Attorney Scot Othic, Street Superintendent Ed Ewigman, Water & Wastewater Superintendent Kevin Wiggins, Electric Superintendent Dean Gauthier, and Police Chief Chris Arnold. Also in attendance were: Cathi Black, Marcous Black, Linda Linebaugh, Joyce Robinson, and Reporter Chris Houston.

Mayor Jacob Gordon led the assembly in the Pledge of Allegiance. The meeting was called to order at 5:30 p.m. by Mayor Gordon.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Carver moved to approve the minutes and the financials as presented. Councilman Hatfield seconded the motion. The motion carried unanimously.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES**

City Department Updates: Electric Superintendent Dean Gauthier reported that for the last month, his department focused on Christmas lights and the Downtown lighting project. He also reported that his department started their tree-trimming project in the Northwest section of the City.

Water/Wastewater Superintendent Kevin Wiggins reported that the GIS Mapping for the Water and Sewer systems is complete and personnel would be receiving handheld training on Thursday. He informed the Council that the filter media should arrive late this week and installation would begin on Monday.

Street Superintendent Ed Ewigman stated his department is catching up with street patching from the water leaks and gas cuts. He stated that the gas company completed their repairs, but still have some clean-up to do from their cutting. Superintendent Ewigman informed the Council there has not been time to install the new street signs yet, but will be trying to do them as weather permits. He concluded by informing the assembly that the Street department ground out twenty-three (23) stumps from Ripley Park, Disney Park, and around the Business Complex.

Police Chief Chris Arnold stated the Police Department was gearing up for the holiday season. He reported the department had taken a report on the missing Gingerbread man from the School. Police Chief Arnold informed the Council the new police vehicle should arrive this week, and that the Police Department is working with the City Administration to coordinate the hiring process of the new officers.

City Clerk Lindsay Krumpelman informed the Council that over the last month she has been preparing for the Council meeting and for the City's audit. She reported that the auditors were at the City all the previous week. While here, the auditors informed her that the accounting of the lease-purchase of the equipment in the previous year for the Street and Cemetery funds would need to be handled differently from the enterprise funds in the current fiscal year. City Clerk Krumpelman informed the Council this would be addressed as a budget amendment later in the meeting. She concluded stating that candidate filing for the upcoming City Council election began today and that it would close on January 20<sup>th</sup> at 5:00 pm. Those wishing to file could do so with her at City Hall between the hours of 8:00 am and 5:00 pm, Monday through Friday until the date of closing, except for December 24<sup>th</sup>-26<sup>th</sup> and January 1<sup>st</sup> and 2<sup>nd</sup>.

City Manager Richard Hoon reported that Peanut Night was a success and the staff, especially the Electric Department, did an outstanding job. All the playground equipment on City property has been tested for lead. All of the tests came back below the threshold, so no further action will be taken. City Manager Hoon stated that he has been speaking with the Green Hills Regional Planning Commission concerning assisting in the Strategic Planning for the City. He stated they have two dates set for Visioning and

Community Planning Sessions, February 12<sup>th</sup> and 26<sup>th</sup> at 5:30 pm at the Walsworth Community Center. He went on to explain the purpose of a strategic plan. City Manager Hoon concluded that the conference call with the VA did not occur due to illness, but would be rescheduled prior to the holidays.

The Council presented City Attorney Scot Othic a plaque for his twenty years of services with the City of Marceline. Mayor Gordon reported City Attorney Scot Othic would be starting his career as the Associate Judge of the 9th Judicial Circuit Court in Missouri beginning January 1<sup>st</sup>.

### **CITIZENS PARTICIPATION:**

Linda Linebaugh complimented Electric Superintendent Dean Gauthier on the Christmas lights and stated she was happy to see two houses were demolished. She stated she was concerned about the placement of the recycle station in the heart of Marceline and wished to know the reason for putting it there. Linda Linebaugh inquired that if the City could spend \$100,000.00 on a new Tahoe and downtown lighting, when would the City be replacing the water and sewer lines. Mayor Gordon stated that a plan needed to be in place to replace the lines. He went on to state that is part of the Strategic Plan. City Manager Hoon stated the recycle bin was moved there because it is a more convenient place for the community. He informed her that the Community Center is trying to get a grant to build a structure there.

Joyce Robinson suggested that the City repaint the chipped playground equipment. She inquired if the Community Center was built with a bond issue. Councilman Hatfield informed her it was completed by donations. Joyce Robinson inquired if the bond issue would attach strings to how the pool was named, stating her concerns about it being named for Marceline. City Manager Hoon reported that the Walsworth Community Center is a private organization. The Council informed her that the naming of the pool would be one of the last things to be done. Councilman Shoemaker stated if a large enough donation was received, it could be named after someone.

### **OLD BUSINESS:**

Mutual Aid-Fire: Fire Chief/Councilman Jeri Holt reported that the City does not have any current mutual aid agreements for fire with any other community; all the ones we did have are expired. Fire Chief Holt reported that Rural Fire does not have mutual aid agreements. Fire Chief Holt stated, if the City responds to a Mutual Aid Fire, the City truck would be used, but if the department arrives on scene, the truck would be taken back to the fire barn. There was some discussion on the topic. Council agreed for Fire Chief Holt to speak with surrounding communities about signing five-year mutual aid agreements.

Budget Amendment – CDBG Amendment: City Clerk Krumpelman reported that at the last Council meeting, the Council accepted the CDBG grant for a Raw Water Control Valve. She reported the budget needs to be amended to show the revenue of \$131,600.00 in grant funds and the expense of the same. Councilman Shoemaker moved to approve we amend the Water Department Budget by increasing the Water budget's Revenue 'State Grants' line item by \$131,600.00 and increasing the Water budget's Expense 'State Grants' line item by \$131,600.00. Councilman Carver seconded the motion. The motion carried unanimously.

Real Estate – North Ind. Park: City Manager Hoon reported that the City negotiated the sale of two and one-tenth (2.10) acres with an option for additional two and one-tenth (2.10) acres to Toby's Carnival, Inc. He stated the property is on the west side of the North Industrial Park. City Manager Hoon informed the Council the Planning and Zoning Board approved the variances requested by Daniel Yarnell, the owner of Toby's Carnival. City Manager Hoon stated the plat map for that portion of the North Industrial Park would need to be approved for the Mayor's signature and recorded with the County. There was some discussion on the topic. Mayor Gordon inquired on the blank in the contract concerning the number of years to provide water and sewer to the property. Water/Wastewater Superintendent Kevin Wiggins reported that the standard for DNR is three years. There was some discussion on the topic. Councilman Shoemaker moved to allow the Mayor to execute an agreement with Toby's Carnival, Inc. for the purpose of selling two and one-tenth (2.10) acres with an option for an additional two and one-tenth (2.10) acres at the Marceline Industrial Park with the understanding water and sewer would be provided within three years

and to allow the Mayor to sign the plat. Councilman Holt seconded the motion. The motion carried unanimously by the following roll call vote: Shoemaker – yes, Holt – yes, Hatfield – yes, Mayor Gordon – yes, and Carver – yes. Ordinance number 35.1226 authorizing the execution of the agreement with Toby’s Carnival, Inc. for the purpose of selling two and one-tenth (2.10) acres with an option for an additional two and one-tenth (2.10) acres at the Marceline North Industrial Park was read twice and passed on both readings. The roll call vote was as follows:

1st Reading

Mayor Gordon – yes  
Councilman Holt – yes  
Councilman Hatfield – yes  
Councilman Shoemaker – yes  
Councilman Carver – yes

2nd Reading

Councilman Holt – yes  
Councilman Carver – yes  
Councilman Hatfield – yes  
Mayor Gordon – yes  
Councilman Shoemaker – yes

**NEW BUSINESS:**

Water Leak – Santa Fe & Hwy 5: Water/Wastewater Superintendent Kevin Wiggins gave a brief history of the water leak that has plagued the Santa Fe and Hwy 5 intersection during cold weather since New Year’s Day 2014. He reported the measures used to locate the leak, including utilizing Missouri Rural Water Association’s (MRWA) leak detection services. He reported that there is a new technique known as helium leak detection, which saw success in Branson and Lake Ozark. He went on to state the cost would be \$9,000.00 for Utility Services, with whom the City has a maintenance contract for the City’s water towers, to leak detect from California to Chicago on Hwy 5 and from the railroad tracks to Walnut on Santa Fe. Superintendent Wiggins reported there would be no guarantee with this option, and the other option is to just start digging. There was discussion on the topic after Superintendent Wiggins explained the process. Mayor Gordon inquired if larger cities were contacted concerning how they handled these types of situations. Superintendent Wiggins stated he had not, but he could. He went on to state he believes the leak is occurring at a bell. There was more discussion on the topic. Councilman Holt inquired what the cost would be to expand the area. Superintendent Wiggins responded it would be \$2,500.00 per injection once on site. There was more discussion on the topic. Councilman Hatfield moved that once after all options are exhausted, the City proceed with the helium leak detection in the amount of \$9,000.00, which could be expandable upon the City Manager’s discretion. Councilman Carver seconded the motion. The motion carried unanimously.

Mini-Excavator Bids: Street Superintendent Ed Ewigman reported on the bids received on the budgeted lease-purchase for a new mini-excavator. Those bids were as follows: (1) Sydenstricker – 2013 Model - \$49,163.00, (2) Sydenstricker – 2014 Model - \$51,500.00, (3) Tri-State Construction – 2015 Model - \$52,000.00, (4) Crown Power & Equip – 2015 Model - \$48,094.00, (5) Bobcat of St. Louis – 2014/2015 - \$36,500.00 and (6) Bobcat of St. Louis – 2014/2015 - \$46,600.00. Superintendent Ewigman stated the \$36,500.00 bid machine could be removed from the list since it does not meet the specification requirements. There was some discussion on the topic. Councilman Shoemaker moved to purchase the mini-excavator and accept the low bid from Bobcat of St. Louis in the amount of \$46,600.00 and authorize the Mayor to sign the acceptance. Councilman Holt seconded the motion. The motion carried unanimously.

Grant Agreement – Administrative Services Proposals: City Clerk Krumpelman reported that the City sent out Request for Proposals (RFPs) to twenty-seven (27) private firms and one (1) to the local planning commission. Only the Green Hills Regional Planning Commission (GHRPC) responded to the proposal. She reported the City worked with GHRPC on CDBG grants in the past and their proposal is for \$7,000.00, which is covered by the grant funds. City Clerk Krumpelman informed the Council their proposal contained a proposed cost of \$3,000.00 for performing an Environmental Assessment which may be covered by the grant funds, but she had not be able to confirm that yet. Councilman Carver moved to approve the proposal for administrative services from Green Hills Regional Planning Commission. Councilman Holt seconded the motion. The motion carried unanimously.

Ballot Language: City Clerk Lindsay Krumpelman stated that at the next meeting Council will be receiving an ordinance to place a bond issue on the ballot. She stated she would like a consensus of the Council to proceed with the following ballot language: "Shall the City of Marceline issue General Obligation bonds in the amount of \$2,068,453.00 dollars for the purpose of the pool project and to levy a tax therefor?" There was some discussion on the topic. The Council provided a consensus to proceed with the proposed ballot language.

Budget Amendment – L/P: City Clerk Krumpelman explained that this amendment is to correct the accounting of the general fund lease-purchases in this fiscal year's budget as explained during her update. Councilman Hatfield moved to approve we amend the Street Department Budget by increasing the Capital Expenditures line item by \$32,806.00 and decreasing the Principal Payment – L/P line item by \$32,806.00. Councilman Shoemaker seconded the motion. The motion carried unanimously. Councilman Shoemaker moved to approve we amend the Cemetery Department Budget by increasing the Capital Expenditures line item by \$4,404.00 and decreasing the Principal Payment – L/P line item by \$4,404.00. Councilman Carver seconded the motion. The motion carried unanimously.

Councilman Shoemaker moved to adjourn to executive session pursuant to RSMo 610.021 Paragraph (12) Contractual. Councilman Holt seconded the motion. The motion carried by the following roll call vote: Shoemaker – yes, Holt – yes, Carver – yes, Hatfield – yes, and Mayor Gordon – yes.

Upon returning from executive session, with no further business, a motion was made by Councilman Carver to adjourn, seconded by Councilman Holt. The motion carried unanimously. The meeting ended at 7:02 p.m.

Recorded by City Clerk Lindsay Krumpelman.  
Approved on January 20, 2015 by Marceline City Council.