

**MINUTES OF A SPECIAL SESSION OF THE MARCELINE CITY COUNCIL
November 25, 2020**

The Marceline City Council met in special session on November 25, 2020 at 12:00 p.m. at the Marceline Public Safety Building (Fire Barn) at 123 E Santa Fe, Mayor Sallie Buck presiding. Council members present were Tyson Brammer, Lacey Meissen (joined at 12:03pm) and Gary Carlson. Councilman Jeri Holt was absent. Staff attending: City Manager Richard Hoon, City Clerk Lindsay Krumpelman, and Police Chief Bob Donelson. Others Present: Reporter Angie Talken.

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 12:00 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Brammer moved to approve the minutes. Councilman Carlson seconded the motion. The motion carried unanimously. Councilman Brammer moved to approve the financial reports. Councilman Carlson seconded the motion. The motion carried unanimously.

CITIZENS PARTICIPATION: None.

BOARD APPOINTMENT:

Housing Authority: City Manager Hoon stated this is the reason why we were here today so the Housing Board can have a full board again with the passing of Commissioner Dean Enyeart and resignation of Commissioner Paul Stark. City Clerk Krumpelman explained the Housing Authority is requesting Deana Maag be appointed to fill Dean Enyeart's unexpired term and Jackie Schmitt to fill Paul Stark's unexpired term. Mayor Buck appointed Deana Maag be appointed to fill Dean Enyeart's term to expire May 31, 2022 and Jackie Schmitt to fill Paul Stark's term to expire May 31, 2024.

UNFINISHED BUSINESS:

Property Surplus Bids (321 W Howell): City Manager Hoon stated they received one bid of \$3,000.00 from Mr. David Gouge for the surplus property. He is recommending the City instills a 30-day completion deadline for the transaction otherwise the City would advertise for bids on property again. Councilman Carlson recommended it be a 60-day deadline due to Mr. Gouge's occupation and the upcoming holidays. City Manager Hoon said he would work with him. Councilman Brammer moved to accept Mr. David Gouge's bid of \$3,000.00 for the surplus property located at 321 W Howell. Councilwoman Meissen seconded the motion. The motion carried unanimously.

Touchless Dryers and Dispensers Bids – CARES Act: City Clerk Krumpelman stated they received three (3) bids. She stated Stand Up Stations bid the soap and hand sanitizer dispensers and hand sanitizer, Air Scent International bid hand sanitizer only and Heartland Environmental Distributors, Inc bid everything. She noted the Request for Bids provided a preference for one bidder but provides the option for the Council to select line item bids. Council members discussed the bids, expressing the opinion of selecting one vendor instead of dividing the purchase up separately. It was noted Heartland Environmental Distributors, Inc, was the only Missouri vendor to provide a bid. Councilman Brammer moved to select the bid from Heartland Environmental Distributors, Inc for \$37,342.40 for all items. Councilwoman Meissen seconded the motion. The motion carried unanimously.

COVID-19 Update: City Manager stated this item was added to the agenda in the event the Council was called on for action on Covid-19 items. He reported he received an update from the County, and it seems they will be issuing a strong advisory concerning masks, handwashing, social distancing, etc. City Manager Hoon inquired if the Council would be okay with the City's endorsement of the advisory, once he sees it. Mayor Buck stated we will support the County. There was discussion on the topic.

NEW BUSINESS:

Business Complex (St Francis) Roofing Bids: City Manager Hoon stated staff is recommending the Council approve the bids submitted by Grand River Solutions in the amount of \$7,193.75. City Manager Hoon stated that staff feels the recommended bidder provided the option that made the most sense for the West Wing repair. He reiterated this repair is a band-aid and that \$5,000.00 of the cost was supplied for by the County and the remainder will be funded by the City. The Council discussed the topic. Councilman Brammer moved to approve the bid submitted by Grand River Solutions in the amount of \$7,193.75. Councilwoman Meissen seconded the motion. The motion carried unanimously.

UNFINISHED BUSINESS:

COVID-19 Update Continued: City Manager Hoon stated there were some things held back from this agenda due to wanting to keep this meeting brief. He inquired how the Council felt meeting at this location for the time being to allow for more social distancing. Mayor Buck stated she liked it. City Clerk Krumpelman stated they would need to have a closed special session for contract negotiations for the new city attorney in the next few weeks. Mayor Buck stated she felt better to have the meetings at this location (Fire Barn) for the December meetings at minimum.

Councilman Brammer moved to adjourn. Councilwoman Meissen seconded the motion. The motion carried. The meeting was adjourned at 12:23 pm.

Sallie Buck, Mayor

ATTEST:

Lindsay Krumpelman, City Clerk