

**MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
November 18, 2014**

The Marceline City Council met in regular session on November 18, 2014 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jacob Gordon, presiding. Council members present were: Josh Shoemaker, John Carver, and Mark Hatfield. Councilman Holt was absent. Staff attending: City Manager Richard Hoon, City Clerk Lindsay Krumpelman, City Attorney Scot Othic, Street Superintendent Ed Ewigman, Water & Wastewater Superintendent Kevin Wiggins, and Police Chief Chris Arnold. Also in attendance were: Diane Smith, Darrell Gardner, Chris Ankeny, Kaye Malins, Bob Green, David Sevits, Richard Switzer, Daniel Yarnell, Joyce Robinson, Reporter Tom Hauser and Reporter Chris Houston.

Mayor Jacob Gordon led the assembly in the Pledge of Allegiance. The meeting was called to order at 5:30 p.m. by Mayor Gordon.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Carver moved to approve the minutes and the financials as presented. Councilman Hatfield seconded the motion. The motion carried unanimously.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES

City Department Updates: Water/Wastewater Superintendent Kevin Wiggins informed the assembly that at the end of October he attended the MRWA Conference. He went on to state he is having three chemists, two of which have been to the plant, look at how the Water Plant does business to see if there is any way to improve their process.

Street Superintendent Ed Ewigman stated that the PPI driveway is finished and his department has switched from mowing to plowing. He went on to state that the 60 plus new street signs have arrived and would be put up as weather permits. Superintendent Ewigman reported that they have started to clean-up the west portion of the business complex. He reported the tree trimming program will begin within the next 3-4 weeks. City Manager Hoon stated the trimming/removal would be limited to dead/dying trees or those that are a hazard to the utilities. Superintendent Ewigman concluded that he met with Allstate Consultants to finish the preliminary drawings to submit for MDC funding.

Police Chief Chris Arnold reported that the Police Department is gearing up for the holidays. As part of the Local Emergency Planning Commission (LEPC), the Department is information sharing with other agencies in Linn County in case of an emergency. Police Chief Arnold reported that they are waiting on the new police vehicle to arrive and the decals have been ordered for it.

City Manager Richard Hoon reported the Electric Department has been working on Christmas lights. He went on to report the Electric Department is gearing up to install the LED Downtown lighting and would have one block done near Cupp Chevrolet before Peanut Night.

City Clerk Lindsay Krumpelman informed the Council that all the end-of-year filing has been completed and the auditors would be arriving in December sometime to complete the audit. She reported that she attended the Recreation and Park Board meeting and they recommended the City proceed with the bonding issue as is and move forward once bonding has been secured. It was also recommended that the bonding be issued for park projects and not specifically for the pool. She stated she recommended the Council do bonding for the pool only, so if another bonding project comes up in the near future, the City would have bonding capacity available. She informed the assembly the City has been awarded an emergency CDBG grant for pumps and control valves at the New Reservoir. She concluded by informing the Council that election filing would begin on Tuesday, Dec 16th and end at 5:00 pm on Tuesday, January 20th. She stated that due to changes in the election law, candidates must fill out an affidavit this year.

City Manager Richard Hoon reported that he, Bob Green, Dick King, Sean Hill and Darrell Gardner met with USDA representatives to discuss grant opportunities primarily for the E911 Center. At this meeting, they were informed that there is potential for funds, if we received a commitment from the VA and if they required certain items like the roof and/or infrastructure to be re-habbed. City Manager Hoon informed the assembly that the structure on Howell has been demolished and the one on Walker is next. He stated that

the City moved \$277,761.37 into Reserves after the end of the fiscal year and that the formal budget document should be up by Thanksgiving once it is formatted for the web. City Manager Hoon provided an update on the lead paint testing of two pieces of playground equipment. He stated that they tested far below the EPA/HUD standard of 5,000 ppm and no further action on these pieces would be taken. He did state, for peace of mind, all playground pieces would be tested for lead paint. City Manager Hoon concluded, by reporting on the site analysis for the City's website, which has been visited by nine different countries outside the US including 20 visits from Brazil.

CITIZENS PARTICIPATION:

Joyce Robinson inquired on why there was a large increase in the 'Support of Prisoners' line item in the FY 13-14 from the previous years. Police Chief Arnold stated it was based on a program to hold offenders. He stated the number was based on a percentage of what Chariton County used and the per diem charged to hold them. Mayor Gordon stated it was a budgeted amount that was not utilized. Joyce Robinson inquired on the amount budgeted this fiscal year. City Clerk Krumpelman reported \$2,000.00 was budgeted for the 'Support of Prisoners' line item.

OLD BUSINESS:

Business Complex Update: Bob Green reported that in May he had met with Veteran's Affairs about utilizing the Business Complex as a Veteran's Home and Clinic. He stated they are interested, but with the current budget cuts, they are focusing their interests on their Mexico, MO facility. They did suggest they would come inspect the facility and it would come down to the Veteran's Commission. Bob Green reported that he spoke with an architect firm in Kansas City who is familiar with Veteran's home requirements, and that blue prints were lent to them of the business complex for their review. Bob Green went on to report that the firm has informed him the building would meet the specifications, and that 42 units can be utilized. He stated the next step is to contact as many elected officials as possible to provide support of the project, which he is currently working on. He stated he is trying to get our name out in front of them. The City Council expressed their appreciation for his work on this. Bob Green reiterated the benefits of Marceline having a Veteran's Home and Clinic.

Park Project Update - Mayor Gordon stated he spoke with staff and the board on how to move forward and that a Master Plan is needed to provide a road map, which can be a simple drawing with phases. He went on to state that several community organizations have provided input and now it needs to be put together to make a Master Plan with phases. There was discussion on the topic. Recreation and Park Board member Richard Switzer stated the board recommends a preliminary engineering report be done. There was discussion on the recommendation, with Mayor Gordon stating a plan needs to be put in front on the Council with phases. City Manager Hoon stated it could be a 10 year plan that is a concept with phases that is flexible. There was more discussion on the topic.

SCADA Contract: City Manager Hoon stated at the previous meeting a proposal from Systems Manufacturing to fix and maintain the SCADA system was presented. It was requested by the Council that the proposal be made into a contract. City Attorney Scot Othic informed the Council that he took the proposal and made it into a contract. Mayor Gordon inquired if Systems Manufacturing has reviewed it. Superintendent Wiggins stated that they had. There was some discussion on the topic. Councilman Shoemaker moved to approve the electrical distribution SCADA monitoring agreement with Systems Manufacturing, Inc and to allow the Mayor to execute the agreement. Councilman Hatfield seconded the motion. The motion carried unanimously. Ordinance number 35.1220 authorizing the execution of the agreement was read twice and passed on both readings. The roll call vote was as follows:

1st Reading

Mayor Gordon - yes
Councilman Hatfield - yes
Councilman Shoemaker - yes
Councilman Carver - yes

2nd Reading

Councilman Carver - yes
Councilman Hatfield - yes
Mayor Gordon - yes
Councilman Shoemaker - yes

City Attorney Agreement: Mayor Gordon stated the Council has completed interviews with individuals to take over for City Attorney Scot Othic who ran unopposed for a judgeship. He stated that Elson and Devoy was selected and asked to submit an agreement for their services to the Council. City Manager Hoon

clarified that the fee includes attending meetings held by the Council in Marceline. A review will be conducted at the end of one year. There was some discussion on the topic. Councilman Hatfield moved to approve the legal services agreement with Elson and Devoy, PC and to allow the Mayor to execute the agreement. Councilman Carver seconded the motion. The motion carried unanimously. Ordinance 35.1221 was read twice and passed twice with the following roll call votes:

1st Reading

Councilman Hatfield - yes

Councilman Carver - yes

Mayor Gordon - yes

Councilman Shoemaker - yes

2nd Reading

Councilman Carver - yes

Councilman Hatfield - yes

Councilman Shoemaker - yes

Mayor Gordon - yes

City Attorney Scot Othic stated he believed the City is in good hands. The Council expressed their thanks and wished him good luck in the future.

NEW BUSINESS:

MMG Agreement -Bob Harbour: Mayor Gordon stated the City needs to renew their professional services agreement with Bob Harbour, whom the City has worked with for a number of years. City Manager Hoon stated Bob Harbour would be working with us and five additional cities to assist us in obtaining a multi-year supply contract and this agreement would expire once that contract has been secured. City Attorney Scot Othic pointed out that in Attachment A, under point 2 and 11 it stated 'Board of Alderman' instead of 'City Council' and would need to be changed. There was some discussion on the topic. Councilman Carver moved to approve the professional services agreement with Bob Harbour with the revision of changing 'Board of Alderman' to 'City Council' and to allow the Mayor to execute the agreement. Councilman Hatfield seconded the motion. The motion carried unanimously. Ordinance No. 35.1222 was read twice and passed on both readings. The roll call votes of the two readings are as follows:

1st Reading

Councilman Carver - yes

Councilman Hatfield - yes

Mayor Gordon - yes

Councilman Shoemaker - yes

2nd Reading

Councilman Shoemaker - yes

Councilman Carver - yes

Councilman Hatfield - yes

Mayor Gordon - yes

Grant Agreement - Raw Water Control Valve: Mayor Gordon stated that this item is for approving the grant and the funding agreement. City Clerk Krumpelman reported the grant was for \$131,600.00. The City would be required to pay \$7,000.00 in cash and \$2,000.00 for in-kind. There was some discussion on the topic. Councilman Hatfield moved to approve the Community Development Block grant Funding Approval and Grant Agreement with the State of Missouri and to allow the Mayor to execute the agreement. Councilman Carver seconded the motion. The motion carried unanimously. Ordinance No. 35.1223 was read twice and passed on both readings. The roll call votes of the two readings are as follows:

1st Reading

Councilman Hatfield - yes

Councilman Carver - yes

Mayor Gordon - yes

Councilman Shoemaker - yes

2nd Reading

Councilman Hatfield - yes

Councilman Carver - yes

Councilman Shoemaker - yes

Mayor Gordon - yes

Mutual Aid: Mayor Gordon recommended this item be tabled until the Fire Chief is present to discuss. The item is tabled until the next regular meeting.

Property Surplus: City Manager Richard Hoon stated that three previous properties declared as surplus are non-buildable. He went on to state the auction has been delayed because staff would like to add the two properties that were purchased at the tax sale be declared surplus and added to the auction. City Manager Hoon informed the Council that one of those properties is buildable. There was some discussion. Councilman Shoemaker moved to declare 0.16 acres of city-owned property generally located at 211 (214) W. Howell Avenue as surplus property, and authorizing the sale thereof; providing for terms of sale. Councilman Carver seconded the motion. The motion carried unanimously. Councilman Shoemaker moved to declare 0.56 acres of city-owned property generally located at 207 E. Walker Street as surplus property,

and authorizing the sale thereof; providing for terms of sale. It was seconded by Councilman Hatfield. The motion carried unanimously.

Ordinance No. 35.1224 was read twice and passed on both readings. The roll call votes of the two readings are as follows:

1st Reading

Councilman Hatfield - yes
Councilman Carver - yes
Mayor Gordon - yes
Councilman Shoemaker - yes

2nd Reading

Councilman Hatfield - yes
Councilman Shoemaker - yes
Mayor Gordon - yes
Councilman Carver - yes

Ordinance No. 35.1225 was read twice and passed on both readings. The roll call votes of the two readings are as follows:

1st Reading

Councilman Shoemaker - yes
Councilman Hatfield - yes
Mayor Gordon - yes
Councilman Carver - yes

2nd Reading

Councilman Carver - yes
Councilman Hatfield - yes
Councilman Shoemaker - yes
Mayor Gordon - yes

Filter Media Bids: Superintendent Kevin Wiggins reported filter media three and four were replaced in the FY13-14 after it was determined it was cheaper to replace it rather than clean it. He went on to state in this current budget year, funds were budgeted to replace filter media one and two. Superintendent Wiggins reported Willis Bros was low bid at \$29,550.00 and he recommended the Council accept their bid. There was some discussion. Councilman Shoemaker moved to approve the bid from Willis Bros for the purpose of the removal and replacement of filter media in Filters one and two. The motion was seconded by Councilman Carver. The motion carried unanimously.

Councilman Shoemaker moved to adjourn to executive session pursuant to RSMo 610.021 Paragraph (1) Legal Action, Paragraph (2) Real Estate and Paragraph (12) Contractual and to include Darrell Gardner and Daniel Yarnell. Councilman Carver seconded the motion. The motion carried by the following roll call vote: Carver - yes, Mayor Gordon - yes, Shoemaker - yes, and Hatfield - yes.

Upon returning from executive session, with no further business, a motion was made by Councilman Hatfield to adjourn, seconded by Councilman Carver. The motion carried unanimously. The meeting ended at 8:08 p.m.

Recorded by City Clerk Lindsay Krumpelman.
Approved on December 16, 2014 by Marceline City Council.