

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
November 09, 2022

The Marceline City Council met in regular session on November 09, 2022, at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Pro-Tem Josh Shoemaker presiding. Council members present were Gary Carlson, Tracy Carlson, and Brian Baker. Mayor Sallie Buck listened in via phone. Staff attending: City Attorney Robert Cowherd, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Adam Lichtenberg, and Police Chief Robert Donelson. Others Present: Dave Tavres (DM Ex. Dir), Richard Switzer (IDA Ex. Dir), Stephen Carlson, and Reporter Angie Hutschreider.

Mayor Pro-Tem Josh Shoemaker led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman G. Carlson moved to approve the minutes and financials as presented. Councilman Baker seconded the motion. The motion carried.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Clerk Update:

City Clerk Krumpelman went over the fund balances as of October 31, 2022 and made a recommendation to move the surplus fund balances into CIP accounts for the Electric and Wastewater funds. The Council discussed the topic. Councilman Baker moved to transfer a portion of the year end surplus funds of the Electric and Wastewater funds to their respective CIP accounts as recommended. Councilman G. Carlson seconded the motion. The motion carried. City Clerk Krumpelman stated she is working on the budget document, but that some of the information on the tax rates will not be available until December. She reported the final reimbursement for the MDC Grant was submitted. She informed the Council that Debbie Berry with the USDA contacted them about the SEARCH Grant that was completed, stating they were ready for the City to submit the paperwork for reimbursement. City Clerk Krumpelman stated she plans to jump back into the Record Retention project. She concluded stating she hopes to present Council with a list of records to be disposed of under the retention schedule at their next regular meeting.

City Manager Update: City Manager Hoon stated the Electric Department is working on the lights in the park for Peanut Night. He informed the Council that he participated as a judge for an FBLA event where students went around town to gather information on starting a business in Marceline and made presentations to a panel of judges on the business they would start. City Manager Hoon stated on the nuisance properties, Chastain's is in the "Findings of Fact" part of the process where the owner has until December 1st to take action. He reported there is an interested party in that building. City Manager Hoon stated the City has received notification from MO DNR SHPO that the Uptown Theatre was nominated to be on the National Register of Historic Buildings. He stated there are a few steps that need to be taken by the Historic Preservation Board and the Council. City Manager Hoon stated that the Job Fair was successful with thirty-five potential employees in attendance and that the response from the Employers was they would attend another one. IDA Ex. Dir. Richard Switzer stated he knows at least one of the attendees was hired and at least another has an interview scheduled. City Manager Hoon stated the Governor was here for the CoffeeTree ribbon cutting the last week of October. He informed the Council that an estimated 700 children attended the Downtown Marceline Trick or Treat event. City Manager Hoon concluded stating the Marceline R-V Lady Softball team won the State Championship for the second year in a row. He informed the Council he is preparing the Proclamation similar to the year prior, and Mayor Buck will sign and present them.

Council Update: None.

CITIZENS PARTICIPATION:

Downtown Marceline Ex. Dir. Dave Tavres stated they would be bagging peanuts for Peanut Night on Sunday at 4:00 pm at the Community Center. He invited anyone who would like to help to come, stating they have 3,000 bags to fill.

APPOINTMENTS TO BOARDS AND COMMITTEES:

Housing Authority Board: Mayor Pro-Tem Shoemaker stated that the Housing Board has a member resigning and they have received one application from N. Faye Leppin. Councilman Baker stated she would do a fine job. Councilman Baker moved to appoint N. Faye Leppin to the Housing Board to fill Estella Cupp's unexpired term. Councilman G. Carlson seconded the motion. The motion carried.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Public Safety Tax Bank Account: City Clerk Krumpelman reported they have received the first disbursement for the ½ cent general sales tax dedicated for public safety that was approved on the April 2022 ballot. She requested the Council approve opening a bank account to hold those funds to keep a more transparent tracking of how those funds are used as it allows for easier tracking than if they were deposited in the pooled cash account. After a brief discussion Councilman T. Carlson moved to open an interest-bearing bank account named Public Safety Sales Tax and for the Mayor, City Manager, and City Clerk to be the approved signatories. Councilman Baker seconded the motion. The motion carried.

Fire ARPA Grant Request: City Manager Hoon stated Fire Chief Jeri Holt would like to apply for an ARPA Grant to purchase three (3) MOSWIN Radios for first responders. He stated it is a \$20,000.00 grant with a 50% match that is not currently budgeted for. The Council discussed applying for the grant and where those funds would come from, if awarded. The Council provided a consensus that the matching funds would come from the General Reserve Savings, with the condition that the first \$10,000.00 allocated from the Public Safety tax would go towards reimbursement of the General Reserve Savings. City Manager stated he will contact Mike Wright about the grant application.

LLEBG Grant Request (added item): Police Chief Donelson stated this is a grant they have applied for in the past. He stated this is a no-match grant if kept under \$10,000.00 for officer safety equipment. Police Chief Donelson stated they would be applying to purchase ballistics shields that are needed. City Manager Hoon stated this is a reimbursable grant. The Council discussed the topic and provided a consensus to pursue the grant.

Public Auction Request – Bucket Service Truck: City Manager Hoon stated staff is seeking Council approval to bid on a bucket service truck if one is found at public auction and inspected by staff as allowed under Section 125.160 paragraph 6 of the Municipal Code. He explained this request is due to the time constraints that can occur with public auctions, that may not allow for a Council meeting before the auction closes. City Manager Hoon stated if a bucket service truck is found on public auction and time allows for the purchase to be presented to Council at their regular meeting before the auction closes, staff will do so. Mayor Pro-Tem inquired how much was allocated in the budget for the bucket service truck. City Manager Hoon responded \$120,000.00. The Council discussed the request. Councilman Baker moved to purchase a bucket service truck at public auction with a maximum allowable bid of \$120,000.00 provided an inspection is done before bidding; and that the purchase be presented to Council at their regular meeting if time allows before the auction closes. Councilman T. Carlson seconded the motion. The motion carried.

NCMR Airport Block Grant – Bill No. 35-2241: City Manager Hoon stated this was a grant for the NCMR Airport through the Missouri Highways and Transportation Commission and both the City of Marceline and the City of Brookfield have to approve as co-sponsors of the airport. Councilman G. Carlson explained that this grant is for airfield pavement maintenance. Councilman T. Carlson moved that Bill No. 35-2241 to authorize the Mayor to execute a State Block Grant Agreement with the Missouri Highways and Transportation Commission, acting a co-sponsor of the NCMRA Authority for the airfield pavement maintenance project be read twice by title

only. Councilman Baker seconded the motion. The motion carried with the following roll call vote: Councilman T. Carlson – aye, Councilman Baker – aye, Councilman G. Carlson – abstained, and Mayor Pro-Tem Shoemaker. City Clerk Krumpelman read Bill No. 35-2241 twice by title only. Councilman T. Carlson moved that Bill No. 35-2241 be passed. Councilman Baker seconded the motion. The following roll call vote carried motion: Councilman T. Carlson – aye, Councilman Baker – aye, Councilman G. Carlson – abstained, and Mayor Pro-Tem Shoemaker – aye. This Bill was assigned Ordinance Number 35.2241.

Rotary Request: City Clerk Krumpelman presented Rotary’s request to apply for a District Rotary Grant to install concrete Corn Hole Boards at the Walt Disney Park near the skatepark and shelter house with the exact location to be determined at a later date in conjunction with the City and Recreation and Park Board. She stated she received permission from the Recreation and Park Board to do whatever the Rotary Club wishes provided they have a say in the final placement. After a brief conversation, Councilman T. Carlson moved to delegate the decision to the City Manager since three (3) of the Councilmembers are Rotary members. Councilman Baker seconded the motion. The motion carried.

Gazebo Structure: City Manager Hoon stated initially the Rotary wanted their grant project to be painting the Gazebo in Ripley Park, but when he and Adam Skinner conducted an inspection. City Manager went over their findings stating it is in serious disrepair and is a liability concern. He stated that it either needs to be demolished and replaced or rehabilitated and made ADA compliant. He provided different options to the Council on how to move forward. After much discussion on the topic including costs of rehabilitation versus replacement, Mayor Pro-Tem Shoemaker move to demo the Gazebo soon after Peanut Night with a Press Release to be prepared concerning the Gazebo. Councilman Baker seconded the motion. The following roll call vote carried the motion: Mayor Pro-Tem Shoemaker – aye, Councilman Baker – aye, Councilman T. Carlson – aye, and Councilman G. Carlson – aye.

At 6:37 pm, Councilman T. Carlson moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate and Paragraph (12) Contracts and to include guest Street Superintendent Adam Lichtenberg. Councilman Baker seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilman Baker – aye, Councilman G. Carlson – aye, and Mayor Pro-Tem Shoemaker – aye.

Upon returning from Executive Session, with no further business, Councilman T. Carlson moved to adjourn. Councilman G. Carlson seconded the motion. The motion carried. The meeting adjourned at 7:17 pm.

Recorded by City Clerk Lindsay Krumpelman.
Approved by Marceline City Council on December 14, 2022