

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL (AMENDED)
October 21, 2014

The Marceline City Council met in regular session on October 21, 2014 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jacob Gordon, presiding. Council members present were: Jeri Holt, John Carver, and Mark Hatfield. Councilman Shoemaker was absent. Staff attending: City Manager Richard Hoon, City Clerk Lindsay Krumpelman, City Attorney Scot Othic, Street Superintendent Ed Ewigman, Water & Wastewater Superintendent Kevin Wiggins, Electric Superintendent B. Dean Gauthier, Police Chief Chris Arnold and Lineman Todd Field. Also in attendance were: Diane Smith, Joe Sturguess, Annette Sturguess, Cathi Black, Marcous Black, Joyce Robinson, Linda Linebaugh, Tracy Carlson, Jeff Elson, Reporter Tom Hauser and Reporter Chris Houston.

Mayor Jacob Gordon led the assembly in the Pledge of Allegiance. The meeting was called to order at 5:30 p.m. by Mayor Gordon.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Hatfield reported that on the minutes for the September 18th meeting, on the fourth page, the unanimous vote for the pool design and bonding advisor was not recorded. In addition, Councilman Hatfield stated on the first page of the October 1st session minutes, the word 'lab' was left out on the discussion of the Water Department's budget. Councilman Holt moved to approve the corrected minutes and the presented financials. Councilman Carver seconded the motion. The motion carried unanimously.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES

City Department Updates: Water/Wastewater Superintendent Kevin Wiggins informed the assembly that the Water Plant has been working on replacing Filter Media three and four. They should be online next week. He went on to state, if the proposed budget is approved, the department will be replacing Filter Media one and two. Superintendent Wiggins reported the GIS Mapping project was almost complete, with about 98% finished with the sewer and almost 95% complete for the water. Superintendent Wiggins concluded by stating he had picked up the trailer to house the sewer camera system.

Street Superintendent Ed Ewigman stated the department has finished paving twelve blocks, under budget. Currently his department is cleaning up the chip and seal streets. They are making plans with Macon Electric concerning a buried line where the new driveway will be installed for PPI. Councilman Hatfield inquired about the street sign replacement project. Superintendent Ewigman stated he should be receiving new signs within the next 30 days. He reported that he has not received the lab results from the paint samples yet.

Police Chief Chris Arnold reported that the Police Department is working with the prosecutor's office to update the City's current ordinances.

Electric Superintendent Dean Gauthier stated they are working on resetting poles along W Ritchie Street. They are also meeting with Prenger's to coordinate a time. He went on to state the department is preparing for the Walsworth North Plant project. He reported a water line was relocated at the power plant. Councilman Holt inquired if the Loren Nemeir project was a three-phase project. Superintendent Gauthier reported that the Railroad Tracks would be crossed with three-phase, but Loren Nemeier would be supplied one-phase, so it could grow with him. The reason for this was cost.

Councilman Hatfield inquired on the certification status. Superintendent Wiggins reported that Brad Engelhard passed, but he did not. He stated he would be retaking the test soon.

City Clerk Lindsay Krumpelman updated the Council on the status of the Swimming Pool project, stating Michael Fisher was informed of the bonding limitations, and that she was trying to get the pool design specifications from Owensville.

City Manager Richard Hoon reported that he and Todd Field had attended the MPUA conference. He went on to report that he and Superintendent Gauthier attended the first MMG meeting with Bob Harbour to begin the process for a new power purchase agreement. City Manager Hoon stated the current agreement with Bob Harbour is out of date and a new one would be on next month's agenda. He reported that at the Downtown Main Street meeting he learned about de-incentivizing property owners who have empty buildings on Main Street. He concluded by reporting that the Ripley Park master plan will be discussed at the next park board meeting.

CITIZENS PARTICIPATION:

Annette Sturgess stated that the soil has washed away during the rain that had been placed over the new water line that was put in. Superintendent Ed Ewigman stated it was actually a gas line installed by a contractor for the Empire Gas. He stated he would contact the contractor about it. Diane Smith stated she wanted to be added to the list. After some discussion Superintendent Ewigman stated the call would be better to come from her since it was Empire not their contractor.

Linda Linebaugh complimented the Cemetery Board on how the cemetery looks.

Joyce Robinson requested that, if meeting dates are changed for the boards, it be put on the City's website and that the board members be listed there also. She inquired on who took the paint sample from the playground equipment. Superintendent Ewigman stated he took the sample down to the metal.

Joe Sturgess stated he was glad to see Dean Gauthier back working for the City.

OLD BUSINESS:

Downtown Lighting: City Clerk Krumpelman explained the bids compiled by the Electric Department. She explained the Department recommends the Council approve the lowest price on each item individually. In addition, the Electric Department recommended the Council approve additional items to maintain a replacement inventory. There was discussion on the recommendations from the Electric Department. Councilman Hatfield moved to accept the HD Supply bid for the 55 W LED Retrofit Kits at \$365.00 per unit and the WESCO bid for the Poles at \$820.44 per unit, Fixtures at \$1,169.00 per unit and Receptacles at \$72.49 per unit for the purpose of the Downtown Lighting project. Councilman Holt seconded the motion. The motion carried unanimously. Councilman Hatfield moved to accept the HD Supply bid for the 55 W and 70 W LED Retrofit Kits at \$365.00 per unit, the WESCO bid for the poles at \$820.44 per unit, and the Driver Replacement Kits at \$84.00 per unit for the purpose of maintaining a replacement inventory for the Downtown Lighting Project. Councilman Carver seconded the motion. The motion carried unanimously.

Demo Bids - City Clerk Krumpelman explained that after advertising for sealed bids for the demolition of properties, only one bid was received from Dwayne Tarpenting in the amount of \$4,000.00 for the structure at 207 E Walker and \$15,000.00 at 211 (214) W Howell for a total of \$19,000.00 for both properties. Mayor Gordon stated the City was happy with his work in the past. City Manager Hoon reported the City of Brookfield's Code Enforcement Officer gave the City information on their recent experience with demolishing properties concerning testing for asbestos. He went on to state that lab testing was done on both properties and Mr. Tarpenting is familiar on what needs to be done. There was some discussion on the topic. Councilman Holt moved to accept the bid from Dwayne Tarpenting for the purpose of demolishing properties at the addresses of 207 E Walker and 211 (214) W Howell for the total amount of \$19,000.00. Councilman Hatfield seconded the motion. The motion carried unanimously.

Budget Amendment/Police Vehicle Bids: Mayor Gordon stated this was discussed at the last Council meeting and it was requested that bids for a new police vehicle be brought to the Council. City Clerk Krumpelman explained the bids received with the exception of one was for an equipped vehicle. The bid received for a non-equipped vehicle would need to add an extra \$5,000.00 to make it a fully equipped police vehicle. She reported the Police Department recommends the Council approve the lowest bid from Cupp Chevrolet, who is also a local vendor. Police Chief Arnold confirmed the recommendation and stated the vehicle was a Tahoe. There was some discussion on the topic. Councilman Holt moved to accept bid

number two from Cupp Chevrolet for the purchase of a new equipped police vehicle in the amount of \$42,500.00. Councilman Carver seconded the motion. The motion carried unanimously.

Mayor Gordon stated the purchase of the vehicle required a budget amendment. City Clerk Krumpelman stated the Police Department has an excess of approximately \$9,700.00 in their "Support of Prisoners" line item and there is an excess of \$55,000.00 in "Economic Development" line item under Executive Control that is not expected to be utilized. There was some discussion on the topic. Councilman Hatfield moved to amend the Police Department budget by increasing the Police budget's "Capital Expenditures" line item by \$42,500.00 and decreasing the Police's "Support of Prisoners" budget line item by \$9,500.00 and the Executive Control's "Economic Development" budget line item by \$33,000.00. The motion was seconded by Councilman Carver. The motion carried unanimously.

SCADA: City Manager Hoon stated that at last month's meeting, we reviewed a contract from Survalent for the SCADA system, but there is no guarantee in the contract that it will be functioning. He stated that System Manufacturing, who works with our Water Department's SCADA system, has presented a proposal. He went on to report the proposal received states that nothing will be invoiced until after all work is complete and the City has a satisfactory call. There was some discussion on the topic. Superintendent Gauthier recommended the Council approve the Systems Manufacturing proposal. City Attorney Scot Othic recommended a contract with Systems Manufacturing be written based on their proposal. Mayor Gordon requested a contract be presented at the next council meeting.

NEW BUSINESS:

Budget: Mayor Gordon stated that the budget for the FY14-15 is ready to be approved. City Manager Richard Hoon and the Department Heads had staff meetings and then had a work session with the Council concerning the budget. City Clerk Krumpelman stated the only changes to the budget since the last time they viewed it were the removal of the police vehicle lease, the increase of the demo line item, updated operating funds and reserve balance funds, and an increase to the lease cost of the mini-excavator due to a better lease option being found that requires a higher down payment. City Manger Hoon thanked City Clerk Krumpelman for having everything ready for the budget and all the research work that went into it. Mayor Gordon stated the City should be proud of how this budget process went this year. There was some discussion on the topic.

Ordinance No. 35.1217 for establishing an operating budget for the City of Marceline, Missouri for the 2014-2015 Fiscal Year commencing November 1, 2014 and ending October 31, 2015 was read twice and passed on both readings. The roll call votes of the two readings are as follows:

1st Reading

Mayor Gordon - yes
Councilman Holt - yes
Councilman Hatfield - yes
Councilman Carver - yes

2nd Reading

Councilman Holt - yes
Councilman Carver - yes
Councilman Hatfield - yes
Mayor Gordon - yes

Cemetery Software Bids: City Clerk Krumpelman explained that Cemetery Software is part of the FY14-15 budget that was just approved. She went over the three bids received by Administrative Assistant Kasey Milliron. The bids are as follows: 1.) NewCom Tech GIS - \$9,065.00, 2.) Legacy Mark - \$9,241.42, and 3.) Stone Orchard Software - \$39,600.00. There was some discussion on the topic. Councilman Hatfield moved to accept bid number one from NewCom Tech GIS for the purchase of cemetery software in the amount of \$9,065.00. Councilman Carver seconded the motion. The motion carried unanimously. City Attorney Scot Othic pointed out that the bid includes an agreement. There was some discussion. Councilman Holt moved to allow City Manager Richard Hoon to sign the agreement with NewCom Tech GIS. Councilman Hatfield seconded the motion. The motion carried unanimously

Downtown Marceline Agreement: Mayor Gordon stated this agreement is related to the funds budgeted for Downtown Marceline. City Manager Hoon stated this agreement outlines what the City expects them to do with the money the City gives them. There was some discussion. Councilman Carver moved to enter into a funding agreement with Downtown Marceline. Councilman Holt seconded the motion. The motion carried

unanimously. Ordinance No. 35.1218 was read twice and passed on both readings. The roll call votes of the two readings are as follows:

1st Reading

Councilman Holt - yes
Councilman Hatfield - yes
Councilman Carver - yes
Mayor Gordon - yes

2nd Reading

Councilman Carver - yes
Councilman Hatfield - yes
Councilman Holt - yes
Mayor Gordon - yes

Airport - Amendment Two: City Manager Richard Hoon stated the amendment was completely administrative for the extension of the runway by increasing the time and grant amounts. There was some discussion on the amendment. Councilman Hatfield moved to accept the Missouri Highways and Transportation Commission Amendment #2 to the state block grant agreement. Councilman Carver seconded the motion. The motion carried unanimously. Ordinance No. 35.1219 authorizing the Mayor to execute a state block grant agreement amendment #2 between the City of Marceline, City of Brookfield, Missouri and the Missouri Highways and Transportation Commission was read twice and passed on both readings. The roll call votes of the two readings are as follows:

1st Reading

Councilman Carver - yes
Councilman Holt - yes
Councilman Hatfield - yes
Mayor Gordon - yes

2nd Reading

Councilman Carver - yes
Councilman Hatfield - yes
Councilman Holt - yes
Mayor Gordon - yes

Green Hills Regional Planning Commission - HMP: City Clerk Krumpelman explained that the Green Hill Regional Planning Commission (GHRPC) has prepared a Hazard Mitigation Plan (HMP) for Linn County and it was approved by FEMA. The City has been asked to pass a Resolution stating our desire to be included in the plan. By being included, the City will be eligible to apply for HMP funding. There was some discussion on the topic. Councilman Hatfield moved to accept the Hazard Mitigation Plan Resolution. Councilman Carver seconded the motion. The motion carried unanimously. Councilman Hatfield moved to allow the Mayor to sign the Hazard Mitigation Plan Resolution. Councilman Carver seconded the motion. The motion carried unanimously.

Councilman Holt moved to adjourn to executive session pursuant to RSMo 610.021 Paragraph (12) Contractual. Councilman Carver seconded the motion. The motion carried by the following roll call vote: Hatfield - yes, Carver - yes, Holt - yes, and Mayor Gordon - yes. Councilman Holt moved to include Tracy Carlson, Jeff Elson and possibly William Devoy in the executive session pursuant to RSMo 610.021 Paragraph (12) Contractual. Councilman Carver seconded the motion. The motion carried by the following roll call vote: Holt - yes, Carver - yes, Hatfield - yes and Mayor Gordon - yes.

Upon returning from executive session, with no further business, a motion was made by Councilman Hatfield to adjourn, seconded by Councilman Carver. The motion carried unanimously. The meeting ended at 8:11 p.m.

Recorded by City Clerk Lindsay Krumpelman.

Approved with Amendment on November 18, 2014 by Marceline City Council.