

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
October 18, 2016

The Marceline City Council met in regular session on October 18, 2016 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jeri Holt presiding. Council members present were: Sallie Buck, John Carver, Natalie Wellman, and Tyson Brammer. Staff attending: City Attorney Jeff Elson, City Manager Robert V. "Bob" Green, City Clerk Lindsay Krumpelman, Police Chief Bob Donelson, Electric Superintendent Dean Gauthier, Water/Wastewater Superintendent Kevin Wiggins and Captain Kort Brashear. Also in attendance were: Linda Linebaugh, Joyce Robinson, Elizabeth "Liz" Cupp, Maxine Smith, Cathi Black, Marcous Black, and Reporter Tom Hauser.

Mayor Jeri Holt called the meeting to order at 5:30 pm. Mayor Jeri Holt led the assembly in the Pledge of Allegiance.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Carver moved that the financials and minutes stand approved. Councilman Brammer seconded the motion. The motion carried unanimously.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES

City Department Updates: Electric Superintendent Dean Gauthier reported the units were up and going well, with one more phase to complete. His department is preparing for the catalytic converters project for the generators. Superintendent Dean Gauthier informed the assembly the Electric Department is working on the upgrade at Walsworth.

Police Chief Bob Donelson reported things are steady at the Police Department. He informed the assembly that the DARE schedule has been set. Police Chief Donelson provided an update on the MOREnet Wiimax project to the Council.

Water/Wastewater Superintendent Kevin Wiggins reported the equipment for the new testing requirements is beginning to come in. He reported that the water tower is still offline as it has for the last four weeks. He reported that the paint job on the tower is complete. The water department is in the process of filling the tower and once filled, they will take a Bac T Sample. Superintendent Wiggins reported he is hopeful to have the tower back online by Thursday.

City Clerk Lindsay Krumpelman reported that she has been busy with the budget process and it is on the agenda for approval tonight after last night's work session. She reported she is attending the MOCCFOA Regional Conference later that week. One day will cover grant writing and succession on the second day.

City Manager Robert "Bob" V. Green reported he has attended many meetings in the last month. He informed the assembly of the eight (8) houses slated for demolition, four (4) of them are demolished. He stated he reviews each site to ensure it is at lot status. City Manager Green reported on the test results of the pool and after favorable results demolition began on Monday. City Manager Green informed the assembly of the first annual Manufacturing Day in Linn County. He stated there is progress on the utility rate study with its conclusion to be coming soon. City Manager Green informed the Council that Joy Edgar's (Marceline Housing Authority Director) mother passed away. He stated she previously put in to retire at the end of the year, so the Housing Authority Board has been conducting interviews to replace her. City Manager Green reported on the second annual Walt Disney's Day to Dream program held the previous day. City Manager Green informed the Council that Josh Shoemaker, Keytesville School District Superintendent, has inquired if the school could rent the City's Sewer Camera with a City employee to run it so they can check their lines before they try to dig them up. There was a brief discussion on the topic. The Council requested City staff to find out what the going rate is for that service. City Manager Green informed the Council he received the hanger agreement for the NCMR Airport today

and has provided it to City Attorney Jeff Elson for his review. He reported he will be attending an IDA meeting tomorrow. He concluded by stating that the Veteran Home Bill will not be on the ballot in November since the Senate did not pass their part.

CITIZENS PARTICIPATION:

Joyce Robinson, 301 W Booker, inquired how many of the houses slated for demolition, contained asbestos. City Manager Green reported he can get that information for her.

Maxine Smith, 201 S. Mary, inquired if the Council has discussed the green trash cans being along the road all week. The Council responded they have and there is an ordinance concerning it. Mayor Holt requested a reminder be put on the utility bills about it.

Cathi Black, 707 E Ridgecrest, inquired if the City had a packet for when people move to town, stating that would be a good way to provide that information.

OLD BUSINESS:

Ball Field Rental Policy: Mayor Jeri Holt stated that since the stage was built with donations he wanted that fee to be removed. There was discussion of whether each ball field would be \$250.00 each or \$250.00 for both. City Clerk Krumpelman inquired as to who would receive the fees and asked if the City and Recreation and Park board could split the fees. There was discussion on the topic. Mayor Holt requested two Recreation and Park board members attend the next Council meeting to answer the questions.

Limit Street Parking Ordinance: Councilwoman Wellman opened the discussion stating she had no issue with removing East Howell Avenue from the limited street parking ordinance. Mayor Holt reported he spoke with Marceline R-5 High School Principal Matt Finch and he wants the limited parking to be on Santa Fe Avenue. The Council discussed the topic of amending/repealing Ordinance #16-08.27. City Attorney Jeff Elson went through the areas listed on the current ordinance for limited parking asking for direction from the Council of whether to remove or leave each one. City Attorney Elson will draft a Bill for the next Council meeting.

Repeal Tree Limbs & Yard Waste: There was a brief discussion on the topic. Councilman Brammer moved to introduce Bill No. 16-10.040 for the first reading. Councilwoman Wellman seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilman Brammer moved that Bill No. 16-10.040 be read for a second and final time by title only. The motion was seconded by Councilwoman Buck. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilman Brammer moved Bill No. 16-10.040 be approved. Councilman Carver seconded the motion. The following roll call vote carried the motion: Councilman Brammer– yes, Councilman Carver – yes, Councilwoman Buck – yes, Councilwoman Wellman – yes, and Mayor Holt – yes. This bill is assigned Ordinance Number 16-10.39.

High Service Pump: Superintendent Wiggins reported he requested to utilize Capital Funds for hydrants and a high service pump. He reported that only Hauser Electric could provide the City with a direct replacement of the current pump. He recommended the Council accept the sole source bid for \$11,509.00 plus freight costs. After a brief discussion, Councilman Brammer moved to accept the sole source bid of \$11,509.00 plus freight from Hauser Electric for a high service pump. Councilwoman Wellman seconded the motion. The motion carried unanimously.

Hydrant Bids: Councilwoman Buck inquired if the hydrants were like the Black and Yellow one that was displayed at a Council meeting earlier this year. Superintendent Wiggins responded they were and the bids for the hydrants were close with only a \$213.85 difference between the two. There was discussion on the bids. Councilman Carver moved to accept the low bid of \$20,411.15 from Water & Sewer. Councilman Brammer seconded the motion. The motion carried unanimously.

Substation Bids: Superintendent Gauthier recommended the Council accept the low bid from JLL General Contracting for the concrete and the low bids for the substation switches and substation hardware from Anixter. He stated the companies were very competitive and his department was very conscious of freight on board with these bids. There was discussion on the topic. Councilman Carver moved to accept the low bids for each category - JLL General Contracting for the concrete for \$10,400.00, Anixter for the substation switches in the amount of \$24,938.78, and Anixter for the substation hardware in the amount of \$8,253.52. Councilwoman Buck seconded the motion. The motion carried unanimously.

NEW BUSINESS:

Pole Bids: Superintendent Gauthier reported that two of the bids received did not meet specifications, as they did not bid the number of poles in the bid specifications. Councilwoman Buck inquired on the type of poles. Superintendent Gauthier responded they are utility poles to be used for replacement and to maintain an inventory. There was some discussion on the topic. Councilman Brammer moved to accept Arkansas Electric Coop's low bid of \$10,909.00. Councilman Carver seconded the motion. The motion carried unanimously.

Liquor Permit: City Clerk Krumpelman reported that Skylar Bruner of Creative Pathways Residential Supports is requesting a permit to sell alcoholic beverages at their event on November 23rd. She reported that Skylar Bruner has provided a letter, the application, and permit fee to the City. There was discussion on the topic. Councilman Brammer moved to approve the liquor permit for Creative Pathways Residential Supports for their event on November 23rd from 6:00 pm to 12:00 am. Councilwoman Buck seconded the motion. The motion carried unanimously.

Purchasing Procedures: City Clerk Krumpelman reported the proposed bill updates the purchasing procedures by increasing the requirement for formal bidding procedures from \$5,000.00 to \$10,000.00, while informal procedures will be required for purchases between \$2,500.00 and \$10,000.00. Superintendent Gauthier spoke on the need to increase the limit for requiring formal bidding procedures. The Council discussed the topic. Councilman Carver moved to introduce Bill No. 16-10.041 for the first reading. Councilwoman Buck seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilman Carver moved that Bill No. 16-10.041 be read for a second and final time by title only. Councilwoman Buck seconded the motion. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilman Carver moved Bill No. 16-10.041 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilman Carver– yes, Councilwoman Buck – yes, Mayor Holt – yes, Councilwoman Wellman – yes, and Councilman Brammer – yes. This bill is assigned Ordinance Number 16-10.40.

LIHEAP Agreement: City Clerk Krumpelman reported this was an agreement the City renewed every few years. It allows the City to participate in the Low Income Home Energy Assistance Program, which pays an individual's electric portion of their utility bill if they meet certain qualifications and fill out the appropriate paperwork. Councilwoman Buck moved to introduce Bill No. 16-10.042 for the first reading. Councilwoman Wellman seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilwoman Buck moved that Bill No. 16-10.042 be read for a second and final time by title only. The motion was seconded by Councilwoman Wellman. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilwoman Buck moved Bill No. 16-10.042 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilwoman Buck– yes, Councilwoman Wellman – yes, Councilman Brammer – yes, Mayor Holt – yes, and Councilman Carver – yes. This bill is assigned Ordinance Number 16-10.41.

Budget: The Council discussed the proposed budget. Councilwoman Buck moved to introduce Bill No. 16-10.043 for the first reading. Councilman Brammer seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilwoman Buck moved that Bill No. 16-10.043 be read for a second and final time by title only. Councilman Brammer seconded the motion. The motion carried. City Clerk

Krumpelman read the bill a second time by title only. Councilwoman Buck moved Bill No. 16-10.043 be approved. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilwoman Buck– yes, Councilman Brammer – yes, Councilman Carver – yes, Mayor Holt – yes, and Councilwoman Wellman – yes. This bill is assigned Ordinance Number 16-10.42.

Street Closure-Eagles Haunted House: City Clerk Krumpelman reported this is an annual event. The Council discussed the topic. Councilman Brammer moved to close Chestnut Street from Santa Fe Ave to California Ave and California Ave from Chestnut St to the end of the Eagles' property line on the dates and times of the events. Councilman Carver seconded the motion. The motion carried unanimously.

With no further business, Councilman Brammer moved to adjourn the meeting. Councilman Carver seconded the motion. The motion carried unanimously and the meeting adjourned at 7:04 pm.

Recorded by City Clerk Lindsay Krumpelman.
Approved on November 15, 2016 by Marceline City Council.