

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
October 17, 2017

The Marceline City Council met in regular session on October 17, 2017 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jeri Holt presiding. Council members present were: Tyson Brammer, Sallie Buck, Natalie Wellman, and Liz Cupp. Staff attending: City Manager Richard Hoon, City Attorney Jeff Elson, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Water / Wastewater Superintendent Roger Sullivan, Pool Manager Carol Logue, Police Chief Bob Donelson and Police Captain John Wright. Also in attendance were: Keith Winge, Gayla Roten, Courtney Schreiner, Molly Cupp, Cathi Black, Marcous Black, Charlie Jobson, Julie Sheerman, Richard Switzer, Joyce Robinson, and Linda Linebaugh.

Mayor Jeri Holt led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Brammer moved to approve the financials and minutes as presented. Councilwoman Wellman seconded the motion. A majority vote carried the motion. Councilwoman Cupp stated her vote was nay on the financials only.

PRESENTATION - DOWNTOWN MAIN STREET:

Gayla Roten gave a short presentation on the progress of the Marceline Community Master Plan. Keith Winge was also present to answer questions if needed.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Department Updates: Water/Wastewater Superintendent Roger Sullivan reported they have done the chlorine burnout. He reported that they are working on flushing the fire hydrants around town. Mayor Holt inquired if the water leak was fixed. Superintendent Sullivan confirmed it was.

Police Chief Robert Donelson reported it is business as usual at the Police Department. He reported on the NIBRS grant. Police Chief Donelson informed the Council that they will be doing the Red Ribbon Week coloring contest judging toward the end of the month and the winners will be displayed at City Hall. He concluded by stating the DARE program donates the prizes for that event.

Street Superintendent Ed Ewigman reported chip and seal program is complete and they used the sweeper on those streets as well. He informed the Council the concrete crushing is complete. Superintendent Ewigman reported they have started ditching on the right of ways to correct drainage and he expects to find culverts that will need to be replaced. He stated his department is gearing up for the winter season. He informed the Council that they have done seeding on the road banks and by the pool and the pool parking lot is being sealed. Superintendent Ewigman reported the Recreational Trail Project Grant inspection is scheduled for October 25th. He concluded by stating three (3) employees went to winter/snow & ice training. Mayor Holt inquired why we are responsible for the MODOT right of ways. Superintendent Ewigman responded the City signed an agreement with MODOT.

Pool Manager Carol Logue reported the exercise classes are going great. She reported there are many pool party rentals scheduled. Pool Manager Logue reported they have sent back the benches and chairs as they are already rusting. She is unsure if they are being repainted or replaced. She concluded by stating they are having a problem with water in the building and it is being looked at.

City Clerk Lindsay Krumpelman reported she has been busy with several Council meetings in the last month. She is continuing to do cross-training with City Hall staff. City Clerk Krumpelman concluded she is preparing for the end of the current Fiscal Year and the start of the new Fiscal Year.

City Manager Richard Hoon reported that MODOT has received the signed agreements, and that the traffic study should begin within the next few weeks. He informed the Council the trail lightening is ordered and the BNSF grant application is submitted. City Manager Hoon reported the customer turn over to Macon Electric Cooperative is with the Public Service Commission now. He reminded everyone to be safe with the upcoming Trick or Treating events. City Manager concluded that with the most recent water leak, there was a notification issue and he is working to beef up the notification process, including the use of door hangers.

CITIZENS PARTICIPATION:

Joyce Robinson inquired when the end of Booker Street would be fixed. Superintendent Ewigman informed her it would have to settle first. She inquired about the Council's justification of the 2% salary increase in the budget and not lowering the electric rates. Councilman Brammer responded that he did not believe the 2% increase was enough, but it was all the City could afford. Mayor Holt stated Electric Consultant Bob Harbour was here and recommended the rates stay the same until we see what happens in 2020. Joyce Robinson inquired if a full-time position was included in the pool budget. Mayor Holt confirmed there was. Joyce Robinson inquired on the fees for the aquatic class. Mayor Holt stated that was under City Manager Hoon and Pool Manager Logue's purview.

Linda Linebaugh inquired if a full rate study was done. Mayor Holt reported one was presented to the Council last year by Allstate Consultants and Bob Harbour.

OLD BUSINESS:

Leash Discussion: City Manager Hoon opened the discussion. Police Chief Donelson reported a Coalition has visited them and expressed concerns with the transportation of animals due to possible cross-contamination of diseases from human to animals and vice versa. The Council discussed the topic. Mayor/Fire Chief Holt stated the Fire Department may have a vehicle that can be used for animal transport. Council provided a consensus to leave the ordinance as is.

Cemetery Hours: City Manager Hoon reported that the Cemetery Board wanted to leave the Cemetery Hours as they currently are. Street Superintendent Ewigman reported that it was due to concerns of vandalism. Councilwoman Cupp inquired if the Council could overrule the Cemetery Board. There was discussion on the topic. City Manager Hoon will follow up with the ordinance and bring something back to the Council if they can.

Personnel Manual: Councilwoman Cupp inquired of the reason for the flex time provision. City Clerk Krumpelman explained the reasoning behind it. Councilman Brammer inquired if the Superintendents had any issues, to which none responded. Councilwoman Wellman moved that Bill No. 17-10.047 to approve the Personnel Policy Manual be read twice by title only. Councilwoman Buck seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill twice by title only. Councilwoman Wellman moved that Bill No. 17-10.047 be approved. Councilman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilwoman Cupp – aye, Councilman Brammer – aye, and Mayor Holt – aye. This bill is assigned Ordinance Number 17-10.45. City Manager Hoon reported hard copies will be provided to all City employees.

NEW BUSINESS:

Concession Stand Fundraising: City Manager Hoon stated the renovation of the Concession Stand in Ripley Park is part of the Ripley Park Master Plan, but that it needs to be updated. He stated Alpha Nu Beta and the Recreation and Park Board want to do a fundraising effort towards the project. Charles Jobson stated the Recreation and Park Board wants to donate \$10,000.00 toward the project, Alpha Nu Beta's fundraising event is expected to bring in \$10,000.00 and they would like to see the Fire Department to donate \$10,000.00 towards the project which would be part of a bigger project with Downtown Marceline for a more year round facility. Charles Jobson stated Downtown Marceline, Alpha Nu Beta, Recreation and Park Board, and the Fire Department would partner and bring plans for final approval to the Council. There was discussion on the topic. Courtney Schreiner with Alpha Nu Beta stated they wanted assurance from the Council that if they hold the fundraiser to benefit the

renovation/new construction of the Concession Stand that something will be done with the Concession Stand. After more discussion, the Council provided a consensus to proceed the fundraising efforts towards improvements/renovation and/or new construction of the Ripley Park Concession Stand.

DM Promotions Trick or Trot Street Closure: City Clerk Krumpelman explained the request is for a four foot running lane along the route, and that the Cemetery portion was shortened as they are utilizing the new recreational trail as part of the route. Councilwoman Buck moved to accept the Trick or Trot street closure request of a 4' running lane along the west side of Main Street USA, the south side of Santa Fe Avenue and the south side of Centennial Drive to the Circle Drive from 3:00 pm to 7:00 pm on Saturday, October 28th. Councilwoman Wellman seconded the motion. The motion carried unanimously.

Eagles Haunted House Street Closure: City Manager Hoon reported this is an annual request. Councilwoman Buck moved to accept the Haunted House street closure for N Chestnut Street from W Santa Fe Avenue to W California Avenue and W California Avenue from N Chestnut Street to the end of their property line from 5:30 pm to 10:30 pm on Thursday, October 26th- Sunday, October 29th. Councilwoman Wellman seconded the motion. The motion carried unanimously.

Budget: City Manager Hoon reported the presented budget remains unchanged from the last budget work session with Council. He reported there is a potential for savings with a new chemical being used at the Water Plant. If there is actual savings, a mid-term adjustment can be done. With no questions on the budget from the Council, Councilwoman Buck moved that Bill No. 17-10.048 to approve the Budget be read twice by title only. Councilwoman Wellman seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill twice by title only. Councilwoman Buck moved that Bill No. 17-10.048 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Wellman – aye, Mayor Holt – aye, Councilman Brammer – aye, and Councilwoman Cupp – no. Councilwoman Cupp stated her vote was no because of the Right of Way & Easement Expense in the Water and Sewer Departments. This bill is assigned Ordinance Number 17-10.46.

Funding Agreements (DM & IDA): City Manager Hoon reported the agreements state what the City is receiving from these groups in return of the budgeted funds. After a short discussion, Councilman Brammer moved that Bill No. 17-10.049 to authorize the Mayor to execute the Downtown Marceline funding agreement be read twice by title only. Councilwoman Wellman seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill twice by title only. Councilman Brammer moved that Bill No. 17-10.049 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Wellman – aye, Councilwoman Cupp – aye, Mayor Holt – aye, and Councilwoman Buck – aye. This bill is assigned Ordinance Number 17-10.47.

Councilman Brammer moved that Bill No. 17-10.050 to authorize the Mayor to execute the IDA funding agreement be read twice by title only. Councilwoman Wellman seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill twice by title only. Councilman Brammer moved that Bill No. 17-10.050 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilwoman Cupp – aye, and Mayor Holt – aye. This bill is assigned Ordinance Number 17-10.48.

Surplus of St. Francis Hospital: City Manager Hoon stated that after the VA Initiative, the City has not done anything with that building. He stated Linda Linebaugh had inquired what the City was doing with the building, if it was up for sale. City Manager Hoon stated he is presenting a Resolution to declare it as surplus so the City can proceed with marketing the building to sell. The Council discussed the topic. Councilman Brammer moved to approve Resolution #17-04 to declare the St. Francis Hospital as surplus and authorize the advertisement thereof. Councilwoman Wellman seconded the motion. The motion carried unanimously.

City Attorney Contract: Councilwoman Wellman moved that Bill No. 17-10.051 to authorize the Mayor to execute the City Attorney Contract be read twice by title only. Councilwoman Buck seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill twice by title only. Councilwoman Wellman moved that Bill No. 17-10.051 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Mayor Holt – aye, Councilman Brammer – aye, and Councilwoman Cupp – aye. This bill is assigned Ordinance Number 17-10.49.

NIBRS Grant: City Manager Hoon stated this was a no match grant awarded by the US Department of Justice in the amount of \$46,247.00. Councilwoman Wellman inquired when NIBRS Certification would go into effect. Police Chief Donelson responded that after the hardware switch, he expects there to be a three month testing period followed by a three month submission period. He stated he expects the Police Department to be NIBRS certified in September 2018. Councilwoman Wellman moved that Bill No. 17-10.052 to authorize the City Manager to execute the NIBRS Grant and associated documents be read twice by title only. Councilwoman Buck seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill twice by title only. Councilwoman Wellman moved that Bill No. 17-10.052 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilwoman Cupp – aye, Mayor Holt – aye, and Councilman Brammer – aye. This bill is assigned Ordinance Number 17-10.50.

Life/AD&D Plan: City Clerk Krumpelman explained that this would move the City's Life/AD&D plan to Lifestyle/Standard which is who the City is switching to for health insurance effective November 1st. After a short discussion, Councilwoman Buck moved to accept the Plan 1 Life/AD&D from Lifestyle. Councilwoman Wellman seconded the motion. The motion carried unanimously.

November Council Meeting Date: Mayor Holt stated he would like to move the November Council meeting from the 14th to the 13th due to a work conflict. After discussion, Councilwoman Buck moved to change the regular Marceline City Council Meeting to Monday, November 13th at 5:30 pm. Councilwoman Wellman seconded the motion. The motion carried unanimously.

Councilman Brammer moved to adjourn. Councilwoman Buck seconded the motion. The motion carried unanimously. The meeting adjourned at 6:50 pm.

Recorded by City Clerk Lindsay Krumpelman
Approved on November 13, 2017 by Marceline City Council.