

**MINUTES OF A SPECIAL MEETING OF THE MARCELINE CITY COUNCIL  
October 4, 2021**

The Marceline City Council met in special session on October 4, 2021, at 6:00 p.m. in the Council Chamber of Marceline City Hall, Mayor Jeri Holt presiding. Council members present were Sallie Buck, Lacey Meissen, Gary Carlson and Tracy Carlson. Staff attending: City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Police Chief Bob Donelson, Water/Wastewater Superintendent Roger Sullivan, Electric Superintendent Charlie Harrington, Pool Manager Gary Birdsong and Street Superintendent Ed Ewigman.

Mayor Jeri Holt led the assembly in the Pledge of Allegiance and called the meeting to order at 6:00 pm.

**NEW BUSINESS:**

Budget Work Session: City Manager Hoon stated staff met that morning and went over the current status of the funds within the draft budget. City Clerk Krumpelman went over the anticipated and known grants included in the FY 2021-2022 budget to include the MDC CAP Grant, LWCF grant, MIRMA (police department), SEMA (sirens), and VFA. She stated the MDC CAP Grant straddles the FY 2020-2021 and FY 2021-2022 budget. She stated they expect the dock and the privy for that project to be expensed in the FY 2020-2021 budget. City Clerk Krumpelman inquired if the Council would consider consolidating bank accounts, by closing accounts no longer needed and transferring their funds to CIP accounts. The Council provided a consensus for the recommendation to be presented at their regular meeting. She went over the salary and wage scale. She stated at this time a \$0.50 COLA with a \$0.25 maximum merit is proposed, with the exception of promotions, first year employees, and two employees who are suffering from compression. She stated the \$0.50 equals to an overall 3% COLA, but allows for everyone to receive the same monetary COLA. City Clerk Krumpelman noted this is lower than the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) for the Midwest Region as of August 2021 is 5.7% and the estimated Social Security Administration COLA is 6%. Council discussed the topic.

City Manager Hoon went through the draft budget highlighting things of note for the Council to consider, with staff providing input on certain items. Council discussed the items as they were presented. City Manager Hoon presented the organizational funding requests from Downtown Marceline and IDA. The Council discussed the request, electing to leave the level of funding for Downtown Marceline and IDA the same as the FY 2020-2021 budget at \$25,000.00 and \$35,000.00 respectively.

City Manager Hoon discussed the request / recommendation received from the Recreation and Park Board and presented several combinations of options. Council provided a consensus to allocate \$5,000.00 towards a project of the Recreation and Park Board choosing provided Council approves the project and purchasing procedures are followed. The City would issue any funds directly to the vendor(s).

The Council discussed the updated budget and discussed payroll. The Council provided a consensus to increase the COLA to \$0.75 (4% overall) and for the budget to be updated to reflect that to be discussed at the next budget work session. The Council provided a consensus to cancel the October 7<sup>th</sup> Special Meeting and to have a Special Meeting on Tuesday, October 19<sup>th</sup> at 5:00 pm before their regular meeting to discuss the updated draft budget, including fund transfers.

**UNFINISHED BUSINESS:**

Vacuum Excavator Trailer Budget Amendment Bill No. 35-2131: City Manager Hoon stated the vacuum excavator trailer that was on Purple Wave, upon being inspected by City Staff was not worth the maximum bid provided by Council and the City did not end up with the winning bid. He stated that there is another machine found on Machine Trader that is for sale at a firm price. City Manager Hoon stated they are requesting Council approve a budget amendment to allow the City to purchase the machine for a maximum amount provided the machine has a satisfactory inspection prior to purchase. The Council discussed the project. Councilwoman Buck moved to approve the purchase of the Ditch Witch Vacuum Excavator for a maximum of \$40,000.00 provided the condition of the machine is satisfactory to City Staff. Councilwoman Meissen seconded the motion. The motion carried with the following roll call vote: Councilwoman Buck – aye, Councilwoman Meissen – aye, Councilman

T. Carlson – aye, Councilman G. Carlson – aye, and Mayor Holt – aye. Councilwoman Buck moved that Bill No. 35-2131 amending the 2020-2021 Fiscal Year Budget to purchase a vacuum excavator trailer be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2131 twice by title only. Councilwoman Buck moved that Bill No. 35-2131 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Meissen – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye, and Mayor Holt – aye. This Bill was assigned Ordinance Number 35.2131.

COVID Leave Amendment – Bill No. 21-10-008: City Manager Hoon stated Bill No. 21-10-008 amends the current COVID Leave policy to change the termination to coincide with the Federal Emergency Declaration as provided by Council at their September meeting. Councilwoman Buck moved that Bill No. 21-10-008 amending Section 605 COVID Leave under Chapter 6 Employee Benefits of the Marceline Personnel Policy Manual be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 21-10-008 twice by title only. Councilwoman Buck moved that Bill No. 21-10-008 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Meissen – aye, Mayor Holt – aye, Councilman T. Carlson – aye, and Councilman G. Carlson – aye. This Bill was assigned Ordinance Number 21-10.07.

DHSS Fluoridation Grant Agreement – Bill No. 35-2132 and Budget Amendment – Bill No. 35-2133: City Clerk Krumpelman explained it was discovered that the pump approved to be purchased in April under the DHSS Fluoridation Grant was not received when DHSS requested the invoice. DHSS inquired if the City could use an additional pump as they have funds remaining. She informed the Council that DHSS provided a DHSS Agreement for the additional funds that was signed by the Mayor due to the time requirements with legal counsel guidance that the agreement could be ratified. The total grant award with the additional \$970.00 in grant funds is \$2,070.00. She stated Bill No. 35-2132 ratifies the Agreement and Bill No. 35-2133 amends the budget recognizing and allocating the additional \$970.00 in grant funds.

Councilwoman Buck moved that Bill No. 35-2132 ratifying and approving the execution of a letter of agreement for reimbursement for a fluoridation pump and pump tubes between the City of Marceline and Missouri Department of Health and Senior Services, Office of Dental Health be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2132 twice by title only. Councilwoman Buck moved that Bill No. 35-2132 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Meissen – aye, Councilman G. Carlson – aye, Councilman T. Carlson – aye, and Mayor Holt – aye. This Bill was assigned Ordinance Number 35.2132.

Councilwoman Meissen moved that Bill No. 35-2133 amending the 2020-2021 Fiscal Year Budget to recognize the expense and reimbursement of \$970.00 for a fluoridation pump and pump tubes in the Water Fund through the Missouri Department of Health and Senior Services be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2133 twice by title only. Councilwoman Meissen moved that Bill No. 35-2133 be passed. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Meissen – aye, Councilwoman Buck – aye, Mayor Holt – aye, Councilman G. Carlson – aye, and Councilman T. Carlson – aye. This Bill was assigned Ordinance Number 35.2133.

With no further business, Councilman T. Carlson moved to adjourn. Councilwoman Meissen seconded the motion. The motion carried. The meeting adjourned at 9:25 pm.

Recorded by City Clerk Lindsay Krumpelman  
Approved on October 19, 2021 by Marceline City Council.