

MINUTES OF A SPECIAL SESSION OF THE MARCELINE CITY COUNCIL (AMENDED)
October 1, 2014

The Marceline City Council met in special session on October 1, 2014 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Jacob Gordon, presiding. Council members present were: Jeri Holt, Mark Hatfield, Josh Shoemaker and John Carver. Staff attending: City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Police Chief Chris Arnold, Electric Superintendent B. Dean Gauthier, and Water/Wastewater Superintendent Kevin Wiggins.

Mayor Jacob Gordon called the meeting to order at 6:00 pm.

OLD BUSINESS:

Insurance Rate Structure: City Clerk Krumpelman provided a brief summary on the insurance rate structure. She informed Council that the general consensus of the employees was for option three. Mayor Gordon clarified the deductions would be for optional dependent coverage. There was discussion among the Council. Police Chief Arnold provided some background information on his personal research of health plans on the market. Councilman Carver moved the City of Marceline adopt option three as the City's insurance rate structure. Councilman Holt seconded the motion. The motion carried.

NEW BUSINESS:

Mayor Gordon stated they would start with item number two, Budget Work Session, since item one could be dependent on that discussion.

Budget Work Session: City Manager Richard Hoon provided a brief overview of the budget, highlighting certain aspects of the budget. He informed the Council that rate studies for all utilities are in the budget. City Clerk Krumpelman went over the new first page of the budget, highlighting the listing of the reserve accounts, estimated operating funds, and the overall budget snap shot. She informed the Council an estimated \$300,000.00 would be moved into the reserve funds before the end of the current fiscal year. City Clerk Krumpelman and City Manager Richard Hoon completed an overview of the general revenues and expenses for the administration, executive control, and city council departments. Mayor Gordon stated scheduling could lower the overtime across the board. He went on to state he appreciated that 'Other Expenditures' has been pared down across the board. City Clerk Krumpelman explained that while it seems certain line items like telephone has jumped, in reality the increased costs have not been budgeted for in the past.

There was some discussion on the Police Department Budget. Councilman Hatfield inquired on the lease-purchase of the police vehicle. Police Chief Arnold explained the five year lease and that Cupp's had his hand on an equipped vehicle. There was discussion on the need of a vehicle and utilization of a lease-purchase versus purchasing the vehicle out right. The Council requested City Clerk Krumpelman check the financials to see if there were funds available to purchase the vehicle this fiscal year. Councilman Shoemaker suggested moving the funds budgeted for the lease-purchase to the demo of house line item, if the vehicle can be purchased before the end of the fiscal year.

City Manager Hoon stated the City could possibly purchase the budgeted snow blower for the Street Department this fiscal year instead of next. There was some discussion on the mini-excavator lease purchase. There was some discussion on the Swimming Pool and Recreation and Park budgets. Council inquired if unused funds could be utilized to purchase the budgeted mower this fiscal year. Superintendent Ed Ewigman pointed out six months of warranty would be lost if it was bought this fall. There was discussion on the \$30,000.00 capital budgeted for Ripley Park Pond. The item was changed to Parks Improvements to ensure the funds would be utilized in the next fiscal year.

During the discussion on the Water Department's budget, Councilman Hatfield inquired if any lower level lab equipment should be included in the budget since there is a biologist in the Water Department. Superintendent Wiggins stated they have borrowed a microscope from the school.

Electric Superintendent Gauthier stated the contractual transmission line, transformer, and fuel oil budgeted are all connected. The transmission line contractual includes replacing the poles and arm structures, which can be done hot. If it is not completed hot, then the city will need the fuel oil to burn for power. The transformer is to get a replacement 69,000 transformer for the City, so if the current one, which is approximately 40 years old, goes down the City will have it on hand. There was discussion on the Electric Department's budget.

Superintendent Wiggins stated the Capital includes rebuilding the Pine Mobile lift station, since a complete replacement was cost prohibitive. There was discussion on the sewer's budget and how the department is handling repairs and maintenance of the system. Superintendent Wiggins explained to the Council that under a previous administration comp time had to be utilized instead of overtime and the issues the department faced in covering the comp time when it was taken. Councilman Holt stated he was not in favor of comp time.

Councilman Shoemaker inquired about the \$9,500.00 budgeted for the Electric's SCADA system. Water/Wastewater Superintendent explained the Electric Department is speaking with the company who does the Water's SCADA and that the hardware would still be utilized. City Manager Hoon stated he was looking for a contract that would guarantee the SCADA would be working and maintained.

There was some discussion on the need to add to the City's reserve funds. The Council stated a second work session is not needed. City Clerk Krumpelman informed the Council that the amount of operating funds and reserves would change based on the purchases the Council suggested be made this fiscal year. Mayor Gordon thanked City Manager Hoon, City Clerk Krumpelman, and the city staff for their work on the budget.

With no further business a motion was made by Councilman Hatfield to adjourn, seconded by Councilman Holt. The motion carried unanimously. The meeting ended at 8:15 p.m.

Recorded by City Clerk Lindsay Krumpelman.

Approved with Amendment on October 21, 2014 by Marceline City Council.