

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
**September 25, 2018**

The Marceline City Council met in regular session on September 25, 2018 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Tyson Brammer presiding. Council members present were: Jeri Holt, Sallie Buck, Natalie Wellman and Liz Cupp. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Pool Manager Gary Birdsong, Police Chief Robert Donelson, Officer Christopher Murray, Officer Rhonda Gulley and Officer Jim Woolfolk. Library Board Members present: Linda Munson, Sharon Sportsman, Eloise Gosh, Linda Bond, Barb Meissen, Mary Catherine Lichtenberg, and Librarian Joyce Clapp. Others Present: Jason Weydert, Joyce Robinson, Linda Linebaugh, Toni Sportsman, Dorretta Harrison, and Reporter Matt Ragsdale.

Mayor Tyson Brammer led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Holt moved to approve the minutes. Councilwoman Buck seconded the motion. The motion carried unanimously. Councilman Holt moved to approve the financial reports. Councilwoman Buck seconded the motion. The motion carried by voice vote with Councilwoman Cupp voting against. Council members reported their Council checks of \$1.00 not cashed could be voided.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:**

City Department Updates: Water/ Wastewater Superintendent Roger Sullivan reported the Waste Water plant's clarifier project was completed the first part of September. He stated they have recieved several locates and re-locates of the same area since contractors do not talk to each other. Water / Wastewater Superintendent Sullivan stated the California line is almost complete and they assisted with the dome installation. Mayor Brammer inquired if an individual was capable to pump raw water from the water plant. Water / Wastewater Superintendent Sullivan reported there was not. Councilman Holt inquired if the reservoirs were full. Water / Wastewater Superintendent Sullivan responded they were not, but they are not in bad shape so they are not pumping from Mussel Fork as the benefit does not out weigh the electric and personnel costs of the process. He concluded stating they were denied an emergency grant for intake at Mussel Fork, but applying makes the City eligible for a possible CDBG grant.

Police Chief Bob Donelson reported the NIBRS project is now complete and the Marceline Police Department is now NIBRS certified. He reported there were no issues with the Toonfest parade / event earlier in the month.

Electric Superintendent Dean Gauthier reported that they have lots of projects and are currently working on the new substation. He stated the trail lights are ready to go as well. Councilwoman Cupp inquired when the old poles were going to be removed where the City turned over customers to MEC. Electric Superintendent Gauthier reported they were waiting on AT&T.

Street Superintendent Ed Ewigman reported they are doing mowing and assisted with the dome installation. He reported that they are doing routine maintenance on the street sweeper. Street Superintendent Ewigman informed the Council the boat ramp is a little over half way completed and they will be doing some work on the spillway as well. He stated poles will be put out at the edge of the boat ramp to give users a gauge. He concluded stating his departments will be doing pole work around the Country Club Lake for the trail lights.

Pool Manager Gary Birdsong stated the dome is up and the vents are helping with the condensation. He reported the lights are fixed and the security cameras are installed with help from the Electric and Police Departments. Pool Manager Birdsong reported the 'Senior Campaign' will be starting soon with Pioneer residents coming for

aquatic exercises beginning next Tuesday. He concluded stating the pool will be closed Friday, September 28th in honor of Homecoming.

Fire Chief / Councilman Jeri Holt reported that Matt Gibson is back on the Fire Department after taking leave for a period. He reported the fundraiser on Saturday held to raise money for a First Responder Vehicle raised approximately \$7,300.00 which will cover the vehicle and the cost for equipping the vehicle.

City Clerk Update: City Clerk Lindsay Krumpelman reported over the last month she was busy working on the budget and putting together a Salary and Wage Schedule. She reported she attended the MML Annual Conference the prior week along with the City Manager and members of the Council, where they attended many informative sessions.

City Manager Update: City Manager Richard Hoon reported that the Downtown Marceline Director is here to speak to the Council as requested and funding requests from IDA and Downtown Marceline will be discussed during the budget process. City Manager Hoon reported the budget process is on-going and he will be meeting with the department heads again in the near future. He informed the Council he met with Downtown Marceline Director Toni Sportsman about historic building preservation and establishing a brand usage agreement for the marketing brand provided in the Master Plan. City Manager Hoon stated that the Sonic building is under contract and the closing will happen in the near future. He also stated that Massie Appliance (formally Linneman Appliance) will be opening next door to City Hall and will hopefully open before Thanksgiving. They will make local deliveries and have an appliance technician.

Council Update: Councilwoman Buck stated she appreciated the opportunity to attend the MML Annual Conference. The Council discussed dates to schedule a budget work session. They provided a consensus to meet on Tuesday, October 9th at 5:30 pm for the budget work session.

#### **CITIZENS PARTICIPATION:**

Downtown Marceline Executive Director Toni Sportsman reported she is working on trying to become a member of the Historic Preservation as it is a listed goal in the Master Plan. She reported the State Historic Preservation Office did an architectural survey of Marceline and that eleven (11) properties are eligible to be designated as historic buildings and they are: Carnegie Library, Electric Light Plant, First Christian Church, Former St. Francis Hospital, Uptown Theater, Masonic Temple, Odd Fellows Building (aka Magnolia Building), United States Post Office, Santa Fe Depot, Marceline African American School, and the Coal Shute. Executive Director Sportsman hopes to pick two buildings each year and work with the owners to get the buildings designated as a historic building. She reported she is working on getting Marceline businesses added to the Missouri Tourism website, Visitmo.com and for them to be listed in the 2020 magazine as the 2019 magazine deadline has passed. She reported she is working with the City Manager on coming up with a request form to use the marketing brand so those wishing to utilize it would have to get approval for use, tag them in the use on Social Media and to provide the revenue amounts the requester received from sales of products using the marketing brand. Executive Director reported she is pursuing grants, the first one she is working on is a \$5,000.00 Community Development Grant. She informed those present that on October 11th there is a Downtown Marceline volunteer drive from 6:00 pm to 8:00 pm at Center Stage. She reported she did a Live Feed at the Marceline City Market and is going to attempt to do a monthly live feed at events and / or businesses. Executive Director Sportsman concluded she met with the County Commissioners and will be meeting with them on a quarterly basis.

Linda Linebaugh stated she was excited about the dilapidated house coming down. She stated the cemetery looks beautiful and is thankful for the news on the Sonic building. Linda Linebaugh stated she is so glad about Toni Sportsman's new position and what she is doing. She concluded stating she is excited for the new appliance store.

City Manager Hoon stated the new businesses coming to town are a cooperative effort between the IDA, Downtown Marceline, the City and certain individuals in town.

## **UNFINISHED BUSINESS: NONE**

### **NEW BUSINESS:**

Health Insurance - Jason Weydert: City Clerk Krumpelman reported that that City received a notice from their current health insurance provider, Medova / Lifestyle that were not going to renew the City's policy. She introduced Jason Weydert, the City's Insurance broker to discuss the City's options. Jason Weydert gave a brief history stating the City moved away from an ACA fully-funded plan last year to Medova / Lifestyle, a partially self-funded plan, due to the ACA plan being 15% higher and explained the difference between the two types of plans. He reported since Medova / Lifestyle was not renewing and no other options for a similar type of plan, the City will have to go to an ACA fully-funded plan. He provided different options for ACA fully-funded plans with similar benefits that is being currently provided. The Council discussed the options with Jason Weydert. Councilwoman Cupp moved to accept the UHC Silver AUCW/612 plan. Councilwoman Wellman seconded the motion. The motion carried unanimously.

Library Board - Petition: City Clerk Krumpelman explained that Librarian Joyce Clapp inquired a few months prior about the possibility of the City putting a tax levy increase on the ballot for the Library. City Clerk Krumpelman reported after research and speaking with the City Attorney, it was determined that the Library Board, through petition or motion they could request the City to put their tax levy increase on the City's ballot in April as they did for the last increase in 1996. Library Board member Barb Meissen stated they have 108 signatures on their petition for their request to put a \$0.04 tax levy increase for the Library on the ballot. They also voted to request the City to put the \$0.04 tax levy on the ballot as well. It is estimated that if approved, the levy increase will allow for an extra \$10,000.00 to be used for operating expenses. Council discussed the topic. Council provided a consensus to put the \$0.04 tax levy on the City's April ballot on behalf of the Library Board.

Cemetery - Repairs Bill No. 18-09.041: City Manager Hoon stated he sent out an RFP for monument repairs within Mt. Olivet Cemetery to three vendors in the area and advertised it in the local paper and online. He reported the only response received was from Oldham Monument in Marceline which is owned by a City of Marceline employee. City Manager Hoon reported that the City is prohibited from entering into an agreement or make purchase or sale with City Officers or Employees via its purchasing code. According to the Code, if the Council finds that it is in the interests of good government and the welfare of the general public they can require a deviation from the prohibition via an ordinance authorizing the deviation. City Manager Hoon recommends the Council adopts the Bill for the deviation as Oldham Monument was the only company to respond to the RFP. Their proposal is for \$2,395.00 if the city excavator can be utilized or \$2,595.00 if it cannot be used. The Council discussed the topic. Councilwoman Buck moved that Bill #18-09.041 authorizing the deviation to allow Oldham Monument to complete the repairs at Mt. Olivet Cemetery for their proposal of \$2,395.00 with the use of the City's excavator be read twice by title only. Councilwoman Wellman seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-09.041 twice by title only. Councilwoman Buck moved that Bill No. 18-09.041 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Wellman – aye, Councilwoman Cupp – aye, Mayor Brammer – aye and Councilman Holt – aye. This bill is assigned Ordinance Number 18-09.41.

Street Closure Request- Trick or Trot 5K: City Manager Hoon stated this is an annual event and the request is for a four foot running lane along their route from Main Street USA to the Cemetery, around the Cemetery, back to Main Street USA to the trail, where the run will end at the Marceline Swimming Pool with a pool party. There was a short discussion. Councilman Holt moved to approve the closure of a 4' running lane along the West Side of Main Street USA and the South side of Santa Fe Avenue and the South Side of Centennial Drive to the Circle Drive from 3:00 pm to 6:00 pm on October 27, 2018. It was seconded by Councilwoman Wellman. The motion carried unanimously.

Street Closure Request - Halloween Trick or Treat: City Manager Hoon reported this is an annual event and the request is made for the safety of the children and families that come to the event. There was discussion on the topic with the recommendation Ritchie Street between Main Street USA and Chestnut be closed as well. Councilwoman Wellman moved to close Main Street USA from California to Gracia, California from Main Street USA to the museum property, and Ritchie from Main Street USA to Chestnut on Wednesday, October 31, 2018 from 5:00 pm to 7:00 pm. Councilwoman Liz Cupp seconded the motion. The motion carried unanimously.

Solid Waste-Bill No: 18-09.042: City Manager Hoon reported that an administrative error was made within the Solid Waste Code of the municipal code when a portion of it was mistakenly amended via ordinance due to the code book not containing the most recent approved ordinance. There was a brief discussion on the topic. Councilwoman Wellman moved that Bill #18-09.042 correct Chapter 230 of the Municipal Code be read twice by title only. Councilwoman Buck seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-09.042 twice by title only. Councilwoman Wellman moved that Bill No. 18-09.042 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Mayor Brammer – aye, Councilwoman Cupp – aye and Councilman Holt – aye. This bill is assigned Ordinance Number 18-09.42.

Surplus of City Owned Property - Bill No. 18-09.043: City Manager Hoon stated that the City currently owns 1.40 acres located at Mulberry and Coleman Street that the City purchased for \$1.00 on November 30, 1995. He reported there is no potential future use by the City and recommends declaring the property as surplus to return the property to the tax roll and reduce the City's maintenance / mowing scheduling and costs. After a brief discussion, Councilwoman Wellman moved that Bill #18-09.043 declaring the property surplus be read twice by title only. Councilwoman Buck seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-09.043 twice by title only. Councilwoman Wellman moved that Bill No. 18-09.043 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilwoman Cupp – aye, Councilman Holt – aye and Mayor Brammer – aye. This bill is assigned Ordinance Number 18-09.43.

At 6:50 pm Councilwoman Buck moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (1) Legal and Paragraph (12) Contracts. Councilman Holt seconded the motion. The following roll call vote carried the motion unanimously: Councilwoman Buck – aye, Councilman Holt – aye, Councilwoman Cupp – aye, Councilwoman Wellman – aye, and Mayor Brammer – aye.

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Tyson Brammer, Mayor

ATTEST:

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Lindsay Krumpelman, City Clerk