

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
September 21, 2021

The Marceline City Council met in regular session on September 21, 2021, at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Jeri Holt presiding. Council members present were Sallie Buck, Gary Carlson and Tracy Carlson. Councilwoman Lacey Meissen was absent. Staff attending: City Attorney Robert Cowherd, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Police Chief Bob Donelson, and Police Officer Christopher Murray. Others Present: Toni Sportsman (Downtown Marceline Executive Director) and Darrell Gardner (IDA Executive Director).

Mayor Jeri Holt led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilwoman Buck moved to approve the minutes. Councilman T. Carlson seconded the motion. The motion carried unanimously. Councilman T. Carlson moved to approve the financials and Councilman G. Carlson seconded the motion. The motion carried unanimously.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

Organizational Updates: Downtown Marceline Executive Director (DM ExDir) Toni Sportsman reported their Annual Wine Stroll event was the most successful one held. She thanked the City, especially the Electric Crew who assisted with making sure the electric at the poles was working. She informed the Council that the new website has launched, but is still a work in progress. DM ExDir Sportsman reported they had the ribbon cutting of the Zurcher Building with descendants of Albert Zurcher in attendance. She concluded stating they are starting to see a return of events. Councilwoman Buck inquired on the balance remaining on the repair for the Zurcher building. DM ExDir Sportsman stated there is still approximately \$40-45,000.00 remaining.

IDA Executive Director (IDA ExDir) Darrell Gardner reported the NG project is still in the works and they are still waiting to be issued a permit from the State. He reported that Paint Marceline was successful with 32 artists in attendance. He reported a business is looking to expand to Marceline. IDA ExDir Gardner informed the Council the Leadership Class will be taking a tour of Marceline next week. He spoke on the IDA's funding request to the City. He informed the Council that they awarded \$12,000.00 in IDA business grants, which generated approximately \$50,000.00 in improvements. IDA ExDir Gardner reported on the Manufacturer's meeting that was held and was attended by the Marceline Manufacturers and legislative representatives. IDA ExDir Gardner concluded stating they are searching for a new IDA Ex Director since he is moving. He discussed the topic with the Council.

City Clerk Update: City Clerk Krumpelman reported the Budget Public Hearing was held the week prior, but the only ones in attendance were City Staff. She reported staff held their first budget meeting the day prior. She stated the Department Heads will be meeting with the City Manager to go over their department budget. She stated the Council will be meeting in a Special Session on Monday, October 4th at 6:00 pm and possibly Thursday, October 7th, if needed for budget work session. City Clerk Krumpelman concluded, stating she is working on grants.

City Manager Update: City Manager Hoon stated the recycle trailer is filling up quickly and the Council may want to increase the frequency of which is emptied to once per week, but that may require an additional cost. The Council discussed the topic and provided a consensus for the City Manager to explore what would be required to increase the frequency of emptying the recycle trailer to once a week. City Manager Hoon stated that they received a complaint about a garage sale sign advertising a garage sale outside of city limits. He stated there is an ordinance on the books about not posting signs on telephone poles and if they enforce it for one, they have to enforce it for all. There was discussion. Police Chief Donelson confirmed no one was cited. City Manager Hoon reported the MML Annual Conference is next week. He stated that he will be attending the Green Hills Transportation meeting with Darrell Gardner where they are planning to bring up resurfacing Highway 5 and

installing a turn lane from Broadway to the N. Kansas Junction. City Manager provided the following department updates:

- *Police*: completed their application for MIRMA Grant
- *Street*: finished the 2021 Street Program and are focused on the MDC Grant
- *Pool*: the dome is up on the Swimming Pool
- *Water/Wastewater*: there are three (3) in class and are currently fixing a leak in the 100 block of Booker
- *Electric*: they are working on brush cutting and planning for Christmas lights

Council Update: Councilman Carlson inquired about the Recreation and Park Budget and how that works with Recreation and Park Board. City Clerk Krumpelman stated the Recreation and Park Board are supposed to make a request/recommendation of how they would like capital funds budgeted for the Recreation and Park Budget in addition to staff recommendations. It is up to the Council to decide how to allocate funds, but the funds are expended by the City, not given to the Recreation and Park Board. Councilman Carlson inquired if once the sewer plant project is complete, will they still be able to supply water to the golf course still. City Manager Hoon stated he would have to find out the answer from Water/Wastewater Superintendent Sullivan. Mayor Holt stated that a lot of people are not clear about the ‘No U-Turns between Intersections’ signs. There was discussion on the topic, with City Manager Hoon explaining the signs help with enforcement of the ordinance. Councilwoman Buck inquired if the IDA Executive Director was a full-time position. City Manager Hoon responded it is a part-time position.

BOARDS AND COMMITTEES:

Historic Preservation Board: City Manager Hoon informed the Council the Board currently does not have a quorum so they are not able to do business. Mayor Holt stated there are three (3) applicants for two (2) vacancies. The Mayor appointed Georgia Smith and Kathryn Stark to the Historic Preservation Board to fill terms that expire May 31, 2023 with the consensus of the Council.

CITIZENS PARTICIPATION: None

UNFINISHED BUSINESS:

LWCF – FAA Bill No. 35-2129: City Clerk Krumpelman stated that the LWCF Grant project for is moving forward with the receipt of the Financial Assistance Agreement (FAA). This is the next stage before the final approval of the grant. She stated the City will not officially be awarded the grant until the signed FAA is received from State Parks. City Clerk Krumpelman stated this project is a \$237,484.00 project that is 49.76% grant funding with the City matching 50.24% (\$119,314.00), \$40,000.00 of which is being contributed by five (5) local organizations. She stated that any changes to the original project description would require prior approval from State Parks and there is a possibility the City may need to go out for a RFQ for the engineering /architect services for the multi-purpose building if the current contract terms do not meet the grant requirements.

The Council discussed the project. Councilwoman Buck moved that Bill No. 35-2129 authorizing the City Manager to execute the Financial Assistance Agreement and any other documents related to accepting, processing and closing of the awarded LWCF grant be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2129 twice by title only. Councilwoman Buck moved that Bill No. 35-2129 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye, and Mayor Holt – aye. This Bill was assigned Ordinance Number 35.2129.

COVID Leave Extension: City Manager Hoon stated the current COVID Leave policy that was established in December 2020 by the Council has terminated per the policy with the lifting of the emergency declaration for the State of Missouri. He stated staff is inquiring if the Council would like to amend that policy to change the termination to coincide with the Federal Emergency Declaration which would reinstate the policy. The Council discussed the topic. Council provided consensus to move forward with amending the policy.

ARPA Funding Budget Amendment – Bill No. 35-2130: City Manager Hoon stated they have received the first payment of ARPA funding and the Budget Amendment recognizes the receipt of that revenue in the budget and allocates those funds to a certain line item. There was discussion on the possible uses of the funds, with legal counsel providing guidance on what categories those funds can be spent. The Council discussed the topic. Councilwoman Buck moved that Bill No. 35-2130 amending the 2020-2021 fiscal year budget to recognize and allocate funds in General Funds in the amount of \$210,361.46 received under the American Rescue Plan Act be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2130 twice by title only. Councilwoman Buck moved that Bill No. 35-2130 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilman T. Carlson – aye, Mayor Holt – aye, and Councilman G. Carlson – aye. This Bill was assigned Ordinance Number 35.2130. City Manager informed the Council the County received their funds, but he has not heard about how they plan to spend and/or disburse those funds.

NEW BUSINESS:

Alcohol Beverages Amendment – Bill No. 21-09-007: City Clerk Krumpelman explained that a new Missouri State law went into effect August 28th that allows businesses under certain alcohol licenses to sell alcohol beginning at 6:00 am on Sundays until 1:30 am aligning the day with the hours in place for sales during the rest of the week. She stated the new law also extends a temporary change in the state liquor laws that was put in place last year that allows for the sale of alcoholic beverages with carryout meals under certain conditions. City Clerk Krumpelman stated Bill No 21-09-007 amends the City’s code of ordinances to align them with the state in regard to the new provisions. The Council briefly discussed the topic. Councilwoman Buck moved that Bill No. 21-09-007 amending Chapter 600 Alcoholic Beverages be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 21-09-007 twice by title only. Councilwoman Buck moved that Bill No. 21-09-007 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye, and Mayor Holt – aye. This Bill was assigned Ordinance Number 21-09.06.

Purple Wave Auction Request – Vacuum Excavator: City Manager explained the machine is on the wish list. He explained it allows the departments to “dig” around underground utilities with minimum disruption and decreases the required labor to do a dig as it uses high pressure water to do the work. City Manager Hoon stated there is one currently on Purple Wave the staff would like to bid on. He stated staff is requesting the Council approve the purchase of the machine off the Purple Wave auction and setting a maximum bid for the machine and be contingent on a physical inspection of the machine. There was discussion on the machine and the maximum bid allowed. Councilman G. Carlson moved to allow the City to bid on the presented Ditch Witch Vacuum Excavator from the Purple Wave Auction with a maximum bid of \$70,000.00, contingent on a satisfactory inspection of the machine. Councilwoman Buck seconded the motion. The motion carried with the following roll call vote: Councilman G. Carlson – aye, Councilwoman Buck – aye, Mayor Holt – aye, and Councilman T. Carlson – aye. There was discussion on a similar machine City Attorney Robert Cowherd found online. City Manager Hoon will provide those to Water / Wastewater Superintendent Sullivan for consideration in the event the machine inspection is not satisfactory and /or the City is not the successful bidder.

At 7:09 pm Councilwoman Buck moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (1) Legal. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye, and Mayor Holt – aye.

Upon returning from Executive Session and with no further business, Councilman T. Carlson moved to adjourn. Councilwoman Buck seconded the motion. The motion carried. The meeting adjourned at 7:35 pm.

Recorded by City Clerk Lindsay Krumpelman
Approved on October 19, 2021 by Marceline City Council.