

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
September 20, 2022

The Marceline City Council met in regular session on September 20, 2022, at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Sallie Buck presiding. Council members present were Gary Carlson, Tracy Carlson, and Brian Baker. Councilman Josh Shoemaker was absent. Staff attending: City Attorney Robert Cowherd, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Police Officer Christopher Murray and Police Chief Robert Donelson. Others Present: Dave Tavres (DM Ex. Dir), Dean Miller, Kathy Borders and Lance Braun Jr.

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman G. Carlson reported his vote was left off on one of the motions. Councilman T. Carlson moved to approve the minutes as amended to include Councilman G. Carlson's vote. Councilman Baker seconded the motion. The motion carried unanimously. Councilman G. Carlson inquired on fund levels. City Clerk Krumpelman provided the fund level balances. Councilman G. Carlson moved to approve the financials as presented. Councilman Baker seconded the motion. The motion carried.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

Organizational Updates: *Downtown Marceline:* Downtown Marceline Executive Director Dave Tavres reported the QR Code is active. He stated he attended the State Conference where he presented on Downtown Marceline's Coke Wall space project as one of five (5) finalists for a grant, which they unfortunately did not win. DM Ex Dir Tavres reported they are selling Marceline Christmas ornaments. He informed the Council that Hazel and Grace Boutique wants to remain in the Zurcher building and that Downtown Marceline fixed a spot in the sidewalk by the building. He informed the Council the hood was removed from the Zurcher Building and they are working on sealing the roof. DM Ex Dir Dave Tavres reported they are working on increasing Downtown Marceline's social media and Email outreach, working with the Uptown Theater on moving their project forward, and researched costs and availability of a billboard on Hwy 36 (not likely), creating online sales for postcards, and working on a database of businesses. He reported that the mural project on the old Dollar General Building is on hold until their lease on the building expires. He informed the Council they are going to have two (2) projects in the near future: creating building numbers at no costs to the business and painting the wooden windows on the Allen Hotel. DM Ex Dir Dave Tavres concluded Downtown Marceline is going to be taking pre-orders on a Marceline Calendar.

IDA: City Manager Richard Hoon provided the report on behalf of IDA Executive Director Richard Switzer who was unable to attend the meeting. City Manager Hoon reported The Coffeetree is continuing to work on their building and Governor Parsons is expected to attend their ribbon cutting tentatively set for October 27, 2022. He informed the Council that Natures Grace has completed their foundation and Karvd has purchased the Schmitt Building on Hwy 5 for a show room. City Manager Hoon concluded stating IDA Ex. Dir. Switzer attended the Governor's Conference.

City Clerk Update: City Clerk Krumpelman reported on the budget process, stating the Public Hearing for the budget is scheduled for Wednesday, September 21st at 10:00am. The Council set their budget meeting for Thursday, September 29th at 5:30 pm. She reported on the MML Conference stating one session used the Predictive Index to show participants' personality traits versus the traits required for their job which in her opinion was pretty accurate, and the speaker offered to do a free zoom session for leadership teams which she hopes the City's Department Heads will be willing to participate in. She also reported on the "Getting the Lead Out" session which was about the lead water line survey that has to be completed by October 16, 2024. City Clerk Krumpelman provided an update on the LWCF grant, stating the fishing dock at the Country Club Lake is installed, the City received their budget amendment for the project and they are waiting on the construction bid documents. She reported that the close out on the MDC grant for the New Reservoir is waiting on final invoicing from the contractor and engineering firm plus the final certification before the documents can be sent to MDC.

City Clerk Krumpelman stated the new benches donated by the Rotary Club through a District Grant were installed. She concluded stating the Council she sent out ten Requests for Proposals to accounting firms and she mailed out tax rate notification memos to the businesses holding City occupational licenses.

City Manager Update: City Manager Hoon stated it is a busy week this week with the City-Wide Garage Sales this weekend, the Homecoming Parade on Friday at 2:00 pm, the Homecoming Game at 7:00 pm, the Alumni Banquet on Saturday, and the Pink Out Game on Monday. He stated with all the people expected to be in town this weekend, staff is working on a clean sweep with garbage tagging, mowing and street sweeping. He provided an update on structural code violations, reporting six (6) grass violations and two (2) administration hearings. He reported he received a letter from Mr. Olinger concerning sidewalks. City Manager Hoon stated grass has grown over some of the sidewalks, and education of the public concerning them can be done or an organization could adopt a sidewalk to care for. City Manager Hoon reported BNSF will be doing rail replacement at two (2) crossings with the date to be announced. He informed the Council there is an ongoing discussion with NextEra about the new load requirements. City Manager Hoon stated that at an address on N. Walnut the person left 25 years ago and never came back. The individual with the power of attorney brought up a contractor to evaluate the house to decide what to do with it. He stated the House looks exactly like it did the day the person left.

Council Update: Councilman Gary Carlson stated he would like to see something happen with the landscaping on City Property either a designated staff person or coordinate with volunteers. City Manager Hoon stated he sent communications to the Recreation and Park Board, Street Superintendent Adam Lichtenberg and Parks Director Josh Hawkins about what to do so they can have something consistent.

CITIZENS PARTICIPATION: None.

UNFINISHED BUSINESS:

Regular Council Meeting Schedule Discussion – Bill No. 22-09-010: The Mayor introduced the topic to the Council. City Manager Hoon stated they found out from their attorney that he is unavailable to attend Monday Night meetings. The Council discussed the possibility of meeting on Wednesday nights. Councilman Baker said he could make Wednesday night work. He noted that only three (3) local churches have activity on Wednesdays and that the days of Wednesdays being set aside for church are coming to an end. City Clerk Krumpelman stated the third Wednesday could be a potential problem with her in regard to childcare availability. Mayor Buck requested the topic be added to the September 29th Special Meeting agenda when all the Council can be present to discuss the topic.

NEW BUSINESS:

Rock Bids: City Manager Hoon went over the bids received from Leo O’Laughlin, Inc. and Mutter Farms. He reported Mutter Farms was the low bidder. The Council discussed the topic. Councilman G. Carlson moved to approve the low bid from Mutter Farms to provide rock to the Water Department. Councilman Baker seconded the motion. The motion carried.

New Liquor License Requests: City Clerk Krumpelman reported she has received liquor license applications from Marceline Pizza Co and Dream Events. She stated Marceline Pizza Co. has requested a ‘Malt Liquor (Beer) & Light Wine – By the Drink’ license while Dream Events has applied for ‘Liquor By the Drink’ and ‘Liquor By the Drink on Sundays’ licenses. She went over the applications with the Council. After discussion the applications, Councilman T. Carlson moved to approve the liquor license requests for both Marceline Pizza Co. and Dream Events. Councilman G. Carlson seconded the motion. The motion carried.

NCMR Airport Aviation Project Consultant Agreement – Bill No. 35-2229: Councilman G. Carlson stated the NCMR Airport Board is required to periodically go out for bids for engineering firms. They have decided to stay with their current engineering firm. He stated the Board is currently working on runway improvements. City Manager Hoon stated the Board and both the City of Marceline and the City of Brookfield who co-own the airport have to sign off on the agreement. The Council discussed the topic. Councilman Baker moved that Bill No. 35-2229 authorizing the Mayor to execute an aviation project consultant agreement with Crawford, Murphy, & Tilly

Inc, acting as a co-sponsor of the NCMR Airport Authority be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2229 twice by title only. Councilman Baker moved that Bill No. 35-2229 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Baker – aye, Councilman T. Carlson – aye, and Mayor Buck – aye. Councilman G. Carlson abstained. This Bill was assigned Ordinance Number 35.2229.

Electric Budget Amendment (Generator Repairs) – Bill No. 35-2230: City Clerk Krumpelman explained the City received invoices for Generator Repairs from Industrial Diesel Service (IDS). She stated one is in the amount of \$2,225.00 for work performed but not yet billed in FY 20-21 and \$23,150.00 for extensive generator repairs during the testing process for the Electric Contacts. City Clerk Krumpelman stated that due to two large expenses at the substations, the Repairs and Maintenance Budget is over budget and staff is requesting a budget amendment to utilize reserves to cover the cost of the generator repairs. The Council discussed the topic with staff. Councilman Baker moved that Bill No. 35-2230 amending the 2021-2022 fiscal year budget to utilize \$25,375.00 from the Electric Generator Account for the payment of Generator Repairs and increasing the Electric Repairs and Maintenance of the System line item by the same be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2230 twice by title only. Councilman Baker moved that Bill No. 35-2230 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Baker – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye, and Mayor Buck – aye. This Bill was assigned Ordinance Number 35.2230.

Closed Records – Utility Accounts: City Clerk Krumpelman informed the Council that a new provision was added to RSMo 610.021 that allows the closure of customer usage and billing records of a municipally owned utility which closes individually identifiable customer usage and billing records unless a release is received by the customer. Some information for commercial service accounts remains public. She stated it is up to the Council whether to add the provision to the municipal code closing the records or not. City Attorney Cowherd confirmed the Council can allow the closure or not but that it has to be all or nothing. She went over the pros and cons of closing the account records. The Council discussed the topic. Councilman Baker stated if having the records open now is not causing issues but closing them will he thinks they should be left open. The consensus of the Council is to not close the records at this point and re-visit if issues arise.

Schedule V – No Parking Zones – Bill No. 22-09-010: City Manager Hoon stated Schedule V lists all of the areas that do not allow parking. He stated Toni Scott has voiced concern of people parking on both sides of the street between her house and ‘M’ Hill and the safety of kids in the area. She reported there is a sign posting no parking. City Manager Hoon stated it was confirmed there is a ‘No Parking’ sign posted but that area is not listed on Schedule V. He stated he is presenting a bill to repeal and replace Schedule V to include that area as a ‘No Parking’ area. The Council discussed the topic. Councilman Baker moved that Bill No. 22-09-011 repealing and replacing Schedule V of Chapter 300 of the Municipal Code relating to No Parking zones be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 22-09-011 twice by title only. Councilman Baker moved that Bill No. 22-09-011 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Baker – aye, Councilman T. Carlson – aye, Mayor Buck – aye, and Councilman G. Carlson - aye. This Bill was assigned Ordinance Number 22-09.10.

LWCF Project Budget Amendment – Bill No. 35-2231: City Clerk Krumpelman stated the City applied for the maximum budget amendment allowable for the LWCF project in the amount of \$59,371.00 after receiving dock bids approximately \$19,000.00 over the original budget. She reported that the City was notified on Friday, September 16th that they were approved for the full budget amendment requested. City Clerk Krumpelman stated the new revised budget, if the amendment is approved by Council, would be \$296,855.00 with \$149,704.00 (49.76%) being grant funds and \$149,151.00 (50.24%) being city match. After a brief discussion, Councilman Baker moved that Bill No. 35-2231 authorizing the City Manager to execute Amendment #1 to the Financial Assistance Agreement between Missouri Department of Natural Resources – Missouri State Parks and the City of Marceline for the purpose of receiving funding through the Land and Water Conservation Fund (LWCF) Grant Program be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City

Clerk Krumpelman read Bill No. 35-2231 twice by title only. Councilman Baker moved that Bill No. 35-2231 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman Baker – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye, and Mayor Buck – aye. This Bill was assigned Ordinance Number 35.2231.

At 7:12 pm, Councilman T. Carlson moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate and Paragraph (12) Contracts. Councilman Baker seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilman Baker – aye, Councilman G. Carlson – aye, and Mayor Buck – aye.

Upon returning from Executive Session, with no further business, Councilman Baker moved to adjourn. Councilman T. Carlson seconded the motion. The motion carried. The meeting adjourned at 7:20 pm.

Recorded by City Clerk Lindsay Krumpelman.
Approved by Marceline City Council on October 18, 2022