

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
**September 19, 2017**

The Marceline City Council met in regular session on September 19, 2017 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jeri Holt presiding. Council members present were: Tyson Brammer, Sallie Buck, Natalie Wellman, and Liz Cupp. Staff attending: City Manager Richard Hoon, City Attorney Jeff Elson, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Pool Manager Carol Logue, and Police Officer Christopher Murray. Also in attendance were: Jason Weydert and Joan Gerding, Shelly Herring, Patrick Dorrell, Joey Holmgren, Jeanne Rauer, Joyce Robinson, and Linda Linebaugh.

Mayor Jeri Holt led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilwoman Buck moved to approve the financials and minutes as presented. Councilman Brammer seconded the motion. A majority vote carried the motion. Councilwoman Cupp stated she would vote nay on the financials only until the Council had a meeting concerning them.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES**

City Department Updates: City Manager Hoon thanked Street Superintendent Ed Ewigman for all he did with the getting the dome installed and gave a special thank you to Moore Fans for providing the extra labor needed for the dome installation.

Street Superintendent Ed Ewigman reported the paving on Santa Fe turned out nice. He reported they were not satisfied with the surface at the pool's parking lot, so the Contractor came back two weeks ago to improve the surface and will be coming back to do the sealing on a day the pool is closed. He stated they were fairly busy with the dome. Superintendent Ewigman reported that 45-47 blocks of chip and seal are complete with a new material this year. In a few weeks, his department will take the street sweeper over those roads to pick up any excess material which will be used next year. The Contractor for the Concrete Recycling/Crushing is out at the dump now, but is having a few issues with their equipment. Superintendent Ewigman reported they are mowing as usual. He concluded that they will be doing reseeding around the pool, and re-grading and reseeding around the lake. Councilwoman Wellman commented the chip and seal streets look very nice.

Electric Superintendent Dean Gauthier reported all the units have passed the generation testing. He reported he and Lineman Todd Field are working to insure they are meeting the reporting requirements. Superintendent Gauthier stated they have been working on tree trimming while it has been dry and that Lineman Todd Field is working on the AMI project. His department will be working on installing pool parking lot lights this week. Superintendent Gauthier concluded by stating they are getting test LED flood lights for the pool to test the spread pattern.

Water/Wastewater Superintendent Roger Sullivan reported that on September 11th, they started the burn out of free chlorine. He reported they have started flushing hydrants and have run into two issues. Superintendent Sullivan reported they have been using a new chemical at the water plant and the THM test in August showed they are at the same level as the previous chemicals being used. Mayor/Fire Chief Jeri Holt inquired if they hydrants they have issues with are marked. Superintendent Sullivan reported they are still useable.

Pool Manager Carol Logue thanked the other departments and Moore Fans for all their help with getting the dome installed. She reported they have hired three new lifeguards and will soon have two more adult volunteers. She reported there are a lot of weekend party rentals scheduled. She concluded she hopes more lifeguards can become certified for swimming lessons so they can be offered more often.

City Manager Richard Hoon informed the Council that Police Chief Bob Donelson is away at training this week and will be giving his report on his behalf. City Manager Hoon stated the Police Department has served two search warrants. He expressed the Police Chief's thanks to the Electric Department for continuing the LED change out at the Public Safety building. City Manager Hoon reported that DARESTOCK went over well and Red Ribbon Week is in October. He stated that Police Chief Donelson reported that there is an issue with people failing to stop at bus stop signs and no warnings are going to be given. City Manager Hoon stated that there was a situation of chickens-at-large over the weekend and there is an ordinance for the control animals in place. He requested that if citizens have that issue to call the police department, and noted no calls were received by the Police Department on Sunday concerning the chickens-at-large over the weekend. City Manager Hoon took the opportunity to remind the public that Kansas Ave (Main Street USA) is a MODOT road and sandwich boards are not to be put out in the street, as they cause an obstruction. The same request was made a few months ago, and if the police see them, they will be moved.

City Clerk Lindsay Krumpelman reported members of the Council, the City Manager and she attended the Annual MML Conference last week and attended several great sessions. She requested the Council schedule two special meetings the week of October 2nd, one for the AMI proposal presentations and one for the financial/budget work session, with a possible 2nd budget work session to be scheduled the week of October 9th. City Clerk Krumpelman reported she is continuing cross-training personnel. She informed the Council that the group who is doing the Downtown Marceline Plan will be in town the week of the October Council meeting. Councilwoman Wellman inquired if they will be at the October Council meeting. City Manager Hoon recommended the Council request them to be at the Council meeting. There was discussion on topic, with the Council providing consensus for the City Manager to request they attend the October meeting and that they will be put close to the top of the agenda. The Council discussed special meeting times. They provided a consensus to meet Tuesday, October 3rd at 5:30 pm for the AMI proposals and Thursday, October 5th at 7:00 pm for the financial/budget work session.

City Manager Richard Hoon reported the Linn County Residential Collection for paint, tires, electronics, etc. will be held on Saturday, September 23rd and they need at least eight more volunteers. There was discussion on the topic. City Manager Hoon reported there is a charge for them to take some of the items. City Manager Hoon reported that this weekend (9/22-9/23) is the City-Wide Garage Sale Weekend and that maps can be picked up beginning tomorrow at City Hall, the Library, Casey's, and Prenger's and there are 43 garage sales listed. He concluded by stating they had a great Toonfest last weekend.

#### **CITIZENS PARTICIPATION:**

Linda Linebaugh inquired when the Council was going to look at the electric rates and when there would be money in the budget to replace water lines. Mayor Holt responded they will have to see what is in the budget for water lines and that the electric rates will be discussed at the financial/budget work session.

Joyce Robinson thanked Street Superintendent Ewigman for responding to her phone call. She inquired if the police department will move the sandwich boards right away. Mayor Holt reported they will move them and try to notify the event about it for the future. Joyce Robinson stated the City may want to call the Methodist Church as they have a board out every Sunday.

Shelly Herring stated on behalf of the Friends of the Marceline Pool she wanted to say Thank You for the dome, to John & Donna Moore for the donation, to the current and prior City Councils, to City Manager Hoon and the Department Superintendents for all their hard work, and to City Clerk Krumpelman for thinking of the 1/2 Cent Sales Tax and GO Bond combination. Mayor Holt stated the pool contractor had a large picture of the City's pool on their display at the MML Conference and are receiving a lot of inquiries about dome projects.

Joan Gerding stated she is having an issue with loose dogs when she tries to walk in the mornings. Councilwoman Wellman stated that issue will be addressed further on the agenda that evening.

#### **OLD BUSINESS:**

Resolution #17-03-Housing Resolution: Patrick Dorrell, Marceline Housing Executive Director stated he is working with Joey Holmgren on the restoration of the Allison Apartments (Cedar Ridge) and the Resolution is part of the tax credit package to be sent to the State. City Manager Hoon stated Mr. Holmgren made the request for the Resolution at the August Council meeting. Councilman Brammer moved to approve Resolution #17-03 in support of the Housing's endeavor to renovate the Allison (Cedar Ridge) Apartments. Councilwoman Wellman seconded the motion. The motion carried unanimously.

**NEW BUSINESS:**

Health Insurance: Jason Weydert, Weydert Insurance Services, Inc. informed the Council that they have received the Insurance Renewal packet with an increase of 19.7% if there are not benefit changes. He stated he is shopping the City's plan and looking at all options. There was discussion on the topic. Jason Weydert stated he will come back with recommendations/options, once he has firm numbers.

Leash Discussion: City Attorney Elson stated it is his understanding that 99% of the issue is that people are letting their dogs run loose, and a leash law is not going to fix that. The other issue is the court system and the burden of proof. The only way to curtail the issue is enforcement. Councilwoman Cupp stated this has been going on for years. There was discussion on the topic by the Council and the assembly. City Manager Hoon stated that 'dogs at large' is still against the law the issue is catching them and providing proof. Councilman Brammer inquired if a Mutual Aid agreement with Brookfield concerning their dog catcher was possible. There was discussion on the topic. Mayor Holt requested those present that have an issue with loose dogs get the addresses of the dog owners to the police department. He requested City Manager provide education about the issue to the public and inquire if Brookfield about a Mutual Aid agreement.

Trick or Treat Street Closure: City Manager Hoon stated this is the 3rd year for the request as 600 children participate in the event annually. The Marceline Chamber is requesting Main Street USA be closed from California to Gracia and California be closed from Main Street USA to no-name road on Tuesday, October 31st between 5:00pm to 6:30pm. There was discussion on the topic. Councilman Brammer moved to close Main Street USA from California to Gracia and California from Main Street USA to no-name road on Tuesday, October 31st between 5:00pm to 6:30pm. Councilwoman Wellman seconded the motion. The motion carried unanimously.

School Crosswalk Agreement: City Manager Hoon stated this agreement is at the request of the Marceline R-V school district to move the crosswalk from Hwy 5 and California Ave to Hwy 5 and Santa Fe Street to provide a safer and more accessible student crossing. The Council discussed the agreement. Councilwoman Wellman moved that Bill No. 17-09.043 to authorize the Mayor to execute the agreement be read twice by title only. Councilwoman Buck seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill twice by title only. Councilwoman Wellman moved that Bill No. 17-09.043 be approved. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilwoman Cupp – aye, Councilman Brammer – aye, and Mayor Holt – aye. This bill is assigned Ordinance Number 17-09.41.

Change Orders-Pool: City Manager Hoon reported the City has received two change orders from Arizon. Change Order #3 is for epoxy anchor bolts, which Carrothers Construction will issue a check to the City for as it was a design error. The second change order, Change Order #4 is for the additional days for the site technician/supervisor for the dome structure installation. After a brief discussion, Councilwoman Buck moved that Bill No. 17-09.044 to authorize the Mayor to execute Change Order #3 be read twice by title only. Councilwoman Wellman seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill twice by title only. Councilwoman Buck moved that Bill No. 17-09.044 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Wellman – aye, Mayor Holt – aye, Councilwoman Cupp – aye, and Councilman Brammer – aye. This bill is assigned Ordinance Number 17-09.42.

Councilwoman Wellman moved that Bill No. 17-09.045 to authorize the Mayor to execute Change Order #4 be read twice by title only. Councilwoman Buck seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill twice by title only. Councilwoman Wellman moved that Bill No. 17-09.045 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilman Brammer – aye, Councilwoman Cupp – aye, and Mayor Holt – aye. This bill is assigned Ordinance Number 17-09.43.

Cemetery Hours: City Manager Hoon reported that last winter, the prior administration changed the hours of when the cemetery was unlocked and only informed the police department. He went on to state recently, someone was locked in the Cemetery. City Manager Hoon reported the Cemetery Board met recently and agreed to change the Cemetery hours to be from 7am-7pm to correspond with shift change. City Manager Hoon, stated while the rules and regulations of the cemetery fall under the purview of the Cemetery Board per ordinance, he wanted the Council to be aware of the change. There was discussion of the topic, with the Council providing alternatives to the hour change. City Manager Hoon reported he would take their alternatives back to the Cemetery Board.

Personnel Manual: The Council discussed the draft personnel manual with the City Manager. Council recommended changes to the Bereavement Leave policy along with fixing minor typos and grammatical errors. City Manager Hoon reported he will get the manual out to City staff and will present an ordinance at the next Council meeting.

At 7:19 pm Councilwoman Wellman moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate, Paragraph (3) Personnel, and Paragraph (12) Contracts and to include Max Mason and David Mason. Councilwoman Buck seconded the motion. The following roll call vote carried the motion unanimously: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilman Brammer – aye, Mayor Holt – aye, and Councilwoman Cupp – aye.

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Jeri Holt, Mayor

ATTEST:

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Lindsay Krumpelman, City Clerk