

**MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL**  
**September 18, 2019**

The Marceline City Council met in regular session on September 18, 2019 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Sallie Buck presiding. Council members present were Jeri Holt, Tyson Brammer, Liz Cupp, and Lacey Meissen. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Police Chief Bob Donelson, Pool Manager Gary Birdsong and Police Officer Amy Dunlap. Others Present: Maxine Smith, Jerret Fisher, Toni Sportsman, Jason Weydert, Greg Pitchford, Courtney Schreiner, Darrell Gardner, Vicki Lodder, Brandi Watts and Linda Linebaugh.

*Note:* Certain items were moved up the agenda out of respect of the time of the individuals in attendance of the meeting only for certain items.

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 6:00 pm.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Brammer moved to approve the minutes. Councilman Holt seconded the motion. The motion carried unanimously. Councilman Holt moved to approve the financial reports. Councilman Brammer seconded the motion. The motion carried with Councilwoman Cupp voting in the negative.

**HEALTH INSURANCE PRESENTATION:**

The City of Marceline's Insurance Broker Jason Weydert informed the Council the health insurance renewal rate of the current plan included an approximate 12.7% premium increase. He provided a brief history of the City's health insurance and the challenges the City faces when trying to obtain health insurance plans for their employees and the proposals he received when he looked at other Affordable Care Act plans. Jason Weydert informed the Council that the MO Chamber of Commerce has a new association plan that the City may be able to take part in, but due to the type of plan it is, employees will have to fill out a health questionnaire and there is no guarantee the rates will be more favorable. He recommended the Council do one of three (3) options: (1) renew the current plan at a 12.7% increase, (2) raise the deductible by \$1,000.00 to \$4,000.00 for a premium increase of approximately 3%, and/or (3) look further into the MO Chamber plan which would be an HSA plan as well. The Council discussed the options presented and how they would each affect the City and the employees. Councilman Holt moved to move forward with Option 2 of raising the current plan's deductible to \$4,000.00 and to explore the option of the MO Chamber plan and if that option proves more favorable to move forward with the MO Chamber plan. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilman Holt – aye, Councilwoman Cupp – aye, Councilwoman Meissen – aye, Mayor Buck – aye, and Councilman Brammer – aye.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:**

City Department Updates: Water / Wastewater Superintendent Roger Sullivan reported they assisted with the dome installation, mowing, and storm drainage installation. He reported they had a water leak earlier today that resulted in a hydrant removal.

Electric Superintendent Dean Gauthier reported they had some damage during the recent storm due from big trees being hollow. He reported that the majority of the damage was in the backyard circuits. Electric Superintendent Gauthier stated they will be trimming trees when weather and ground conditions allow. Councilwoman Buck inquired if residents were notified when they are trimming. Electric Superintendent Gauthier responded they do if they are home, but that is not the case the majority of the time.

Police Chief Donelson informed the Council that the new truck is in, but still needs to be decaled and expanded on the decal changes. He informed the Council they have now resumed picking up dogs when required. Police

Chief Donelson reported the E-911 Dispatch will be going online on Monday and that he is working with them to have procedures in place and will be attending training on the mobile CAD System. He stated Brookfield will remain online as a backup for two (2) weeks. He reported that he is talking with Chariton Valley about getting a push-button installed in the lobby that will ring the E-911 Dispatch so an officer can be dispatched to the police station if no one is there. He concluded stating the E-911 open house is on Saturday from 2:00 pm to 4:00 pm.

Street Superintendent Ed Ewigman stated they are in the process of picking up limbs and brush from the recent storm. He reported they assisted in the dome installation and are busy with mowing and seeding. Street Superintendent Ewigman informed the Council he met with the paving contractor concerning material flaws in the newly asphalted road and will be meeting with them again. Councilwoman Cupp inquired about getting a speed limit sign installed on Main Street USA north of Gracia Ave. Street Superintendent Ewigman reported that those signs are MODOT controlled and are still waiting on them for others.

Pool Manager Gary Birdsong reported the dome was up and thanked all the departments and Moore Fans for their help. He reported the pool is looking nice, and the water is heated. He concluded that they are looking for swim lesson dates for November.

City Clerk Update: City Clerk Lindsay Krumpelman reported on the MML Conference she, the City Manager, Mayor Buck, and Councilman Holt attended. She reported the main focus for the prior month was budget preparation.

City Manager Update: City Manager Richard Hoon reported that Mr. Linville did his inspection of 209 W Howell and there is asbestos in the siding. He reported Truitt Dirtworks should begin demolition next week, weather permitting, and it should be within his allowable purchase amount. He reported on the budget progress and the MML Conference. City Manager Hoon concluded that hose affected by the water leak today are under a 48-hour boil order.

Council Update: Councilwoman Meissen remarked on the success of the Marceline Wine & Art Stroll. She reported the vendors informed her that Marceline is one of their favorite places to go.

Mayor Buck stated she attended the MML Annual Conference and it was very good this year.

Organizational Updates: *Downtown Marceline* – Downtown Marceline Executive Director (DM Ex. Dir.) Toni Sportsman reported the 8<sup>th</sup> Annual Wine & Art Stroll had 13 vendors, 24 artists, and 630 paid participants and they have started planning the 2020 event. She informed the Council that the Zurcher Building and Trash & Treasurers Building are now considered one building (North & South Zurcher) after a wall was removed and they are waiting on a structural engineer repair report to know how to move forward with repairing the building. She stated that they are trying to seal both the North and South Zurcher by repairing the roof and installing guttering and fascia. DM Ex. Dir. Sportsman stated the Masonic Lodge and Theater are working their way through the paperwork required to be put on the National Register of Historic Places and that the Zurcher building was also submitted. She thanked the Council for moving forward with the CLG and the next step will be filling the board. DM Ex. Dir. Sportsman stated they are always looking for funding and creative fundraising and the first weekend in November will be the Shop Hop and they are working with Brunswick, MO on that event. She reported Michael Olinger is now the Economic Vitality Committee Chair and Mary Beth Switzer is working on possible punch cards for Peanut Night. She reported she met with the Linn County Commissioners recently and they are very impressed with what Downtown Marceline is doing. DM Ex. Dir. Sportsman concluded by thanking the City employees for what they do and are appreciative for all their efforts.

*IDA* – Marceline IDA Director (IDA Dir.) Darrell Gardner reported on their grant program stating that seven projects are completed. He reported that he will be submitting a budget request on behalf of the IDA which will include an increase. IDA Dir. Gardner stated the KDWD purchase was completed yesterday and the Blake Cagle

purchase of the Heff Jones building was completed at the end of July. He stated part of that building may be available for a spec building. IDA Dir. Gardner reported on the Governor's Conference on Economic Development he attended, stating there will be more MO DED representatives in the field. He concluded stating he is working with the potential new industry in the North Industrial Park.

Councilwoman Cupp inquired about mowing along the railroad. City Manager Hoon reported that BNSF contacted Administrative Assistant Kasey Milliron about the mowing issue. Councilwoman Cupp reported that the City's berm by the water tower needs to be mowed in advance of Toonfest. City Manager Hoon confirmed it is the last Toonfest event, although the museum may do an event in its place.

**CITIZENS PARTICIPATION:** None.

**UNFINISHED BUSINESS:**

Ripley Park: City Clerk Krumpelman provided background on the topic, stating while looking for a document to fill a record request showing the alcohol restriction in Ripley Park, an abstract for Ripley Park was found in a file marked Walt Disney Park and submitted to the attorney for review and legal opinion. City Attorney William Devoy informed the Council that the records show that all the deeds contained a restriction on alcohol. A release that was signed in 1968 by the second company that bought out the first company who deeded the land to the City, that released the restriction. In 1977 a quiet title suite was filed to address whether the previous owners of the other parcels of the park with similar restrictions had some interest in maintaining the restriction. The result was that those restrictions were no longer encumbrances on the property now known as Ripley Park. City Manager Hoon stated with all that information now known, the Council has three (3) options to consider: (1) do nothing and allow alcohol in the park, (2) fully restrict alcohol in the park by ordinance, or (3) allow alcohol under certain parameters similar to the ones for the Disney Complex. The Council and those present discussed the topic including the options presented and the pros and cons of each. Councilman Holt moved the fully restrict alcohol in Ripley Park via ordinance. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilman Holt – aye, Councilwoman Cupp – aye, Councilwoman Meissen – nay, Councilman Brammer – nay, Mayor Buck – aye.

Concession Stand: Mayor Buck stated they left off asking Recreation and Park Board members to meet with the other interested parties to discuss requested changes to be presented this evening. Jerret Fisher reported that three (3) members of the Recreation and Park Board and two (2) members of Alpha Nu Beta met and discussed the changes they would like to see. He reported that representatives from the Fire Department were invited, but none were available to attend the meeting. He and Courtney Schreiner presented their requested changes. The Council discussed the requested changes and the additional project aspects of the playground, basketball court and proposed pickleball court as part of the overall project to be presented to the donor. The Council discussed the whether to send the requested changes to the architect. After discussion, the Council provided a consensus for the City Manager to submit the requested changes to the architect for updated costs and layouts.

Councilwoman Cupp suggested the Council move up the CAP Agreement and the Pine Mobile discussions due to the length of the meeting and there are individuals there specifically for those items. The Council provided a consensus to proceed with those items and others if needed/requested for the same reason.

**NEW BUSINESS:**

CAP Agreement – Commitment Letter: Greg Pitchford stated the Missouri Department of Conservation (MDC) Community Assistance Program (CAP) provide close to home fishing opportunities and the City has a long-time agreement with them under this program. He reported the upgrades to the Old Reservoir facility were done through a CAP agreement. Greg Pitchford reported MDC is changing their procedure for the CAP and is interested in possibly doing a project with the City of Marceline to upgrade the facilities at the 'New Reservoir' which was initially applied for a few years ago, but did not occur due to the funding mechanism at the time was frozen. Greg Pitchford reported that one of the main changes to the program is the 75% reimbursement is done

after the completion of the project not throughout. City Manager Hoon reported in order to move forward with the project a commitment letter is needed to be submitted along with updated costs of the project and schedule. The Council discussed the topic. Councilman Brammer moved to provide a commitment letter for the CAP. Councilwoman Meissen seconded the motion. The motion carried.

Pine Mobile Home Park Zone Change Request – Bill No. 19-09.009: City Manager Hoon reported the purpose of the Bill is to approve the zone change of the property at the 600 block of N. Pine Street from “R-3” Mobile Home Park District to “R-2” Multiple Unit Residence District and to provide for a special use permit. He reported that the Planning Commission met and recommends the approval for the zone change. City Manager Hoon reported the plan for the property is for a duplex and 10 R-V slips. After a brief discussion, Councilman Brammer moved Bill No. 19-09.009 to rezone certain property from “R-3” to “R-2” and to provide for a special use permit be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 19-09.009 twice by title only. Councilman Brammer moved Bill No. 19-09.009 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Cupp – aye, Councilman Holt – aye, Mayor Buck – aye, and Councilwoman Meissen – aye. This bill is assigned Ordinance Number 19-09.09.

Electric Truck Bids: Mayor Buck reported there are three (3) bids presented as follows (1) State Contract bid from Joe Machens - \$27,345.00 base, (2) Smith Motor - \$29,512.00 base, and (3) \$29,750.00 base. Electric Superintendent Gauthier recommended the Council select one of the two local dealerships as he would rather do business locally if possible and to include the spray liner option as well. The Council discussed the bids. Councilwoman Cupp moved to accept the lowest local bid from Smith Motor of Brookfield, MO of \$29,512.00 with the spray liner option. Councilman Brammer seconded the motion. Councilwoman Meissen stated she would rather see the bid go to Cupp Chevrolet since they are in Marceline. The following roll call vote carried the motion: Councilwoman Cupp – aye, Councilman Brammer – aye, Councilman Holt – aye, Mayor Buck – aye, and Councilwoman Meissen – nay.

#### **OLD BUSINESS:**

Historic Preservation (CLG) – Bill No. 19-09.007: City Manager Hoon stated before they advertise for the board member, staff is requesting the Council amend Section 411.011 to change the CLG Board composition from residents of the City to those of the Marceline R-V School District. After the initial passage of this section, the Council expressed interest in expanding the residency requirements to include those of the Marceline R-V School District. He reported that it was confirmed that there are no limiting residency requirements by the State. After a brief discussion, Councilman Brammer moved Bill No. 19-09.007 to expand residency requirements under Section 411.011 be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 19-09.007 twice by title only. Councilman Brammer moved Bill No. 19-09.007 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Cupp – aye, Councilman Holt – aye, Councilwoman Meissen – aye, and Mayor Buck – aye. This bill is assigned Ordinance Number 19-09.07.

#### **NEW BUSINESS:**

Police Surplus Property – Bill No. 35-1921: City Manager Hoon stated that with the arrival of the new police vehicle, city staff is requesting the Council to declare the 2013 Chevrolet Impala as surplus. Councilman Brammer moved Bill No. 35-1921 to declare the 2013 Chevrolet Impala as surplus be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1921 twice by title only. Councilman Brammer moved Bill No. 35-1921 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Cupp – aye, Mayor Buck – aye, Councilwoman Meissen – aye, and Councilman Holt – aye. This bill is assigned Ordinance Number 35-1921.

Personnel Policy – Off Duty Employment – Bill No. 19-09.008: City Manager Hoon reported the amendment to the personnel policy to change the pre-approval for off-duty employment from the Department Superintendent to the City Manager was at the recommendation of the City Council. The Council briefly discussed the topic. Councilman Brammer moved Bill No. 19-09.008 to approve the personnel policy amendment be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 19-09.008 twice by title only. Councilman Brammer moved Bill No. 19-09.008 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilwoman Cupp – aye, Councilman Brammer – aye, Councilwoman Meissen – aye, Councilwoman Holt – aye, and Mayor Buck – aye. This bill is assigned Ordinance Number 19-09.08.

Multiple Event Street Closures: City Manager Hoon presented the street closure requests for the following events: Toonfest, Marceline Homecoming Parade, Trick or Trot Splash and Dash, Marceline Eagles Haunted House, and Trick or Treat in Downtown Marceline. Councilman Holt confirmed all the events are annual events. Councilman Brammer moved to approve the following street requests:

- Toonfest: Saturday, September 21. Main Street USA from Chicago to W. Walker with the turnaround points at Lake – Chestnut – W. Walker. The event organizer is the Marceline Toonfest Committee.
- Marceline Homecoming Parade: Friday, September 27 (1:45 – 2:45 pm), Main Street USA from Santa Fe to W. Walker Street, with the turnaround point at W. Walker to Chestnut to Lake and return to Main Street USA. The event organizer is Marceline R-5
- Trick or Trot Dash and Splash: Saturday, October 19. Running lane closures (not street closures) along west side of Main Street USA and on Santa Fe. The event organizer is Downtown Marceline.
- Marceline Eagles Haunted House: Thursday, October 24 through Saturday, October 26 (6 pm – TBD). Chestnut from Santa Fe to California. The event organizer is Marceline Eagles 726.
- Trick or Treat in Downtown Marceline: Thursday, October 31 (4:30 – 7:00 pm), Main Street USA from Santa Fe to Gracia, and W. Ritchie from Main Street USA to Chestnut. The event organizer is the Marceline Area Chamber of Commerce.

Councilwoman Cupp seconded the motion. The motion carried.

Temporary Liquor Permit - Eagles: Mayor Buck informed the assembly the Marceline Eagles are having a scholarship fundraiser on Saturday, October 5, 2019 and are requesting a temporary liquor permit. Police Chief Donelson stated there is not a plan to sell outside. City Manager Hoon stated he encouraged them to inform their neighbors of the event. Councilman Brammer moved to approve the Marceline Eagles a temporary liquor by the drink permit for Saturday, October 5, 2019 from 12:00 pm to Midnight. Councilwoman Cupp seconded the motion. The motion carried.

Temporary Liquor Permit – VFW: Mayor Buck informed the assembly the Marceline VFW is requesting a temporary liquor permit on November 16, 2019 for their Comedy Show / Fundraiser event to be held at the Walsworth Community Center. After a brief discussion, Councilman Brammer moved to approve the a temporary liquor by the drink permit for the Marceline VFW Post #1471 for Saturday, November 16, 2019 from 6:00 pm to Midnight. Councilwoman Cupp seconded the motion. The motion carried.

Council Meeting Dates: The Council discussed changing their regular October Council Meeting. Councilman Brammer moved to change the regular October Council Meeting to Tuesday, October 22, 2019 at 5:30 pm. Councilman Holt seconded the motion. The motion carried. The Council discussed meeting dates for budget work/special sessions and a budget public hearing. The Council provided a consensus to meet for a budget work session on Thursday, October 3, 2019 at 4:30 pm and to hold a budget public hearing and possible budget session at 4:45 pm on Tuesday, October 22, 2019.

City Manager Hoon stated the Council could forego the Executive Session if they were ready to proceed with the legal service agreement as is. The Council consented to forego the Executive Session.

Legal Services Agreement – Bill No. 35-1922: Councilman Brammer moved Bill No. 35-1922 to enter an agreement with Elson and Devoy, P.C. for legal services be read twice by title only. Councilwoman Cupp seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-1922 twice by title only. Councilman Brammer moved Bill No. 35-1922 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Cupp– aye, Councilwoman Meissen– aye, Councilman Holt – aye, and Mayor Buck – aye. This bill is assigned Ordinance Number 35.1922. Mayor Buck thanked City Attorney William Devoy for serving the City for another year.

Councilman Brammer moved to adjourn the meeting. Councilwoman Cupp seconded the motion. The motion carried. The meeting adjourned at 8:35 pm.

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Sallie Buck, Mayor

ATTEST:

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Lindsay Krumpelman, City Clerk