

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL (AMENDED)
September 18, 2014

The Marceline City Council met in regular session on September 18, 2014 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jacob Gordon, presiding. Council members present were: Jeri Holt, Josh Shoemaker, John Carver, and Mark Hatfield. Staff attending: City Manager Richard Hoon, City Clerk Lindsay Krumpelman, City Attorney Scot Othic, Street Superintendent Ed Ewigman, Water & Wastewater Superintendent Kevin Wiggins, Electric Superintendent B. Dean Gauthier, Police Chief Chris Arnold, and Captain Robert Donelson. Also in attendance were: Diane Smith, Donald "Lefty" St. Clair, Cathi Black, Marcous Black, Joyce Robinson, Linda Linebaugh, Ellen Weese, Tammy Fessler, Jacqueline R. Wingard, Reporter Tom Hauser and Reporter Chris Houston.

Mayor Jacob Gordon led the assembly in the Pledge of Allegiance. The meeting was called to order at 5:30 p.m. by Mayor Gordon.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Hatfield reported that on the minutes on the third page Councilman Carver was recorded as making the motion to approve the Fire Budget amendment and seconding the motion. The motion was actually made by Councilman Shoemaker. Councilman Carver moved to approve the corrected minutes and the presented financials. Councilman Shoemaker seconded the motion. The motion carried.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES

City Department Updates: Street Superintendent Ed Ewigman stated the department is working on prep work for paving and the hot-mix overlay should be started the first week of October. He informed the Council that he and City Clerk Krumpelman attended the Recreational Trail Grant administration meeting the previous week. He concluded by stating that his departments would be finishing clean-up for the upcoming events: Toonfest, Block Party and the Fly-In.

Water/Wastewater Superintendent Kevin Wiggins informed the assembly that both reservoirs are now full. He went on to report that jar testing was conducted and it was determined that no other chemicals could do a better job than the chemicals the already being used at the Water Plant. Superintendent Wiggins stated the Sewer Department is preparing for the fall. He reported that Brad Engelhard and he would be taking their certification tests next week. Councilman Holt inquired on the progress of the GIS mapping. Superintendent Wiggins reported they were about 98% finished with the sewer and had almost 95% complete for the water.

Police Chief Chris Arnold reported that the Police Department is gearing up for the new school year. He stated he has met with the State CIT training and the department will be allocating training in the next two months to aid in POST training. He concluded by stating his department is working on aviation security with the City of Brookfield's Police Department.

Electric Superintendent Dean Gauthier stated he has met with several contractors and consultants for the E911 Center. He went on to report that Prenger's is ready to go, and the department is waiting on Rick Prengers to schedule a time. Superintendent Gauthier reported his department has been busy resetting broken poles and coordinating meter change outs. He informed the assembly the City has to rely on public notification of trees in the power lines in citizen's backyards. Councilman Hatfield inquired on keeping trees trimmed that are in the main lines. Superintendent Gauthier responded the tree program would start in the fall once the leaves are off the trees.

City Clerk Lindsay Krumpelman gave a brief update on the MML Conference and informed the assembly City staff has been working on preparing the next fiscal year's budget. The Council set two tentative budget work sessions: October 1st at 6:00 pm and October 8th at 6:00 pm.

City Manager Richard Hoon reported on the MML Conference he attended along with City Clerk Krumpelman, Councilman Holt and Councilman Carver. He informed the Council that Bob Green took the

blueprints of the Business Complex to a firm to determine if it met VA specifications. City Manager Hoon reported that the Recreation and Park Board has informed the City through a letter that they no longer endorse the recommendation to fill in the Ripley Park Pond. He went on to explain that the Recreation and Parks Board, Downtown Marceline, the Volunteer Fire Department and himself were working together to form a master plan for the park. City Manager Hoon reported Superintendent Wiggins has fixed the valve at the pond and has started to refill it with water. City Manager Hoon concluded, by updating the assembly on the upcoming Fly-In at the Regional Airport. Councilman Holt inquired on the water level of the park pond. Superintendent Ewigman stated the filling of the pond was affecting local businesses, so it has been slow. A large valve will be opened that evening to fill it over night.

CITIZENS PARTICIPATION:

Linda Linebaugh thanked the Fire Department and Superintendent Ewigman for filing the pond. She inquired on the response on the weeds and dilapidated houses and what was being done with the cattails at the Country Club Lake since there was going to be a trail built around it. City Manager Hoon reported that the City had acquired two properties at the tax sale and were going through the process to gain the collector's deed so the city could demo the dilapidated buildings on those properties. Superintendent Ed Ewigman reported the cattails at the Lake were addressed at the Park & Recreation meeting and that there is a proposed \$2,000.00 in the budget for chemicals.

Ellen Weese stated she would like to purchase a lot at 316 W Howell, which has been on the tax sale, but there is a city lien on it. City Clerk Krumpelman stated that she had spoken to City Attorney about the lien, but was unsure as if the property could be sold since the tax sale has already passed. City Attorney Scot Othic explained that the Council can choose to release the lien if the property is purchased at the tax sale, but he would have to check the state statute to see if there is a time limit on tax sale properties. There was further discussion on the topic. City Clerk Krumpelman stated she would contact Ellen Weese with an answer about the time limit issue on tax sale properties after she receives it from City Attorney Scot Othic.

Joyce Robinson inquired if the playground equipment had been tested for lead paint. She stated she brought it up to the Recreation and Park Board and had not heard anything. Superintendent Ewigman stated that this was brought up at the Recreation and Park Board meeting and samples would be taken.

OLD BUSINESS:

Communication Plan - Mayor Gordon reported this was presented at the last Council meeting for Council's review. City Manager Hoon stated this was a tool for how to communicate with the community. Ordinance No. 35.1213 was read twice and passed on both readings. The roll call votes of the two readings are as follows:

1st Reading

Mayor Gordon - yes
Councilman Holt - yes
Councilman Hatfield - yes
Councilman Shoemaker - yes
Councilman Carver - yes

2nd Reading

Councilman Holt - yes
Councilman Carver - yes
Councilman Hatfield - yes
Mayor Gordon - yes
Councilman Shoemaker - yes

Pet Clean-Up: City Attorney Scot Othic stated this was an ongoing issue and was asked by the Council for a mock-up of the ordinance. He stated he felt this issue fit best under the Control Of Animals section and is proposed as Part J. There was some discussion on the topic and the enforceability of the proposed ordinance. Councilman Shoemaker moved to dismiss the proposed ordinance and remove the item from the agenda. Councilman Holt seconded the motion. The motion carried.

Property Surplus: City Manager Hoon stated the City has 31 real properties, with several having no use to the City. He presented three properties (208 E. Truman, 113 W Gracia, and property at the dead end of E. Ritchie) to be declared surplus property to be sold by auction to the public in order to get the properties back on the tax rolls. City Manager Hoon went on to state the auction would take place in the next fiscal year. He informed the Council that most of the real properties are less than 3 lots so a Planning & Zoning waiver would be needed to build on them. There was some discussion. Councilman Shoemaker moved to

go forward with the Property Surplus plan with the three listed properties. Councilman Carver seconded the motion. The motion carried unanimously.

Property Surplus Ordinances: Ordinance No. 35.1214 for declaring 0.16 acres of city-owned property generally located at 208 E. Truman Street as surplus property and authorizing the sale thereof was read twice and passed on both readings. The roll call votes of the two readings are as follows:

<u>1st Reading</u>	<u>2nd Reading</u>
Councilman Holt - yes	Councilman Carver - yes
Councilman Hatfield - yes	Councilman Hatfield - yes
Councilman Carver - yes	Councilman Shoemaker - yes
Mayor Gordon - yes	Councilman Holt - yes
Councilman Shoemaker - yes	Mayor Gordon - yes

Ordinance No. 35.1215 for declaring 0.12 acres of city-owned property generally located at 113 W. Gracia Avenue as surplus property and authorizing the sale thereof was read twice and passed on both readings. The roll call votes of the two readings are as follows:

<u>1st Reading</u>	<u>2nd Reading</u>
Councilman Carver - yes	Councilman Shoemaker - yes
Councilman Holt - yes	Councilman Carver - yes
Councilman Hatfield - yes	Councilman Hatfield - yes
Mayor Gordon - yes	Councilman Holt - yes
Councilman Shoemaker - yes	Mayor Gordon - yes

Ordinance No. 35.1216 for declaring 0.16 acres of city-owned property generally located at the dead end portion of East Ritchie Avenue adjacent to the railroad tracks as surplus property and authorizing the sale thereof was read twice and passed on both readings. The roll call votes of the two readings are as follows:

<u>1st Reading</u>	<u>2nd Reading</u>
Councilman Hatfield - yes	Councilman Hatfield - yes
Councilman Holt - yes	Councilman Carver - yes
Councilman Carver - yes	Councilman Shoemaker - yes
Mayor Gordon - yes	Councilman Holt - yes
Councilman Shoemaker - yes	Mayor Gordon - yes

Downtown Lighting: City Manager Hoon stated the City currently has 51 street lights plus two additional on Kansas Avenue. The City has \$50,000.00 in this year's budget to complete the project this fiscal year. He presented four options to the Council concerning this project, stating City staff recommends Option #2. Option #2 is installing new 14' poles at all 5 intersections, including two more at Santa Fe. The new poles would be equipped with new 100 Watt LED lantern heads, while 55 watt LED retrofit kits would be installed on the remaining (existing) poles for an estimate of \$49,653.40. There was some discussion on the options. Council asked if bids have been received yet. City Manager Hoon stated no, but this would be the maximum spent. Once an option is approved, bids would be solicited for the project. Councilman Holt moved to go with Option #2 for the Downtown Lighting project and for staff to pursue three bids. Councilman Carver seconded the motion. The motion carried unanimously.

NEW BUSINESS:

Swimming Pool: Mayor Gordon stated discussion was needed on two items. One is the financing options for the project, but first we need to discover the price of the pool. At the MML Conference, two Council members and staff spoke with another pool company and discovered a comparable pool was built for a million less than the estimated cost of the current pool proposal. City Manager Hoon and City Clerk Krumpelman went over the financing options of a sales tax, lease-purchase, and GO bonding. They highlighted that the City's bonding capacity is approximately \$2 million dollars and a bond would aid in future projects. There was discussion on the financing options and how to bring costs down on the project. City Attorney Scot Othic explained the process to do a Request for Proposals for the pool design and Professional Services for a bond advisor. Councilman Hatfield moved the design go back to committee and

for the City to seek proposals for the final pool design and a bonding advisor. Councilman Holt seconded the motion. The motion carried.

Insurance Rates: City Clerk Krumpelman provided background to the Council on the City's current insurance rate structure. She informed the Council that currently, the employees are only paying the premium cost for their dependents as a payroll deduction and not contributing to the claim fund that is used to pay the claim expenses incurred by the covered members of the plan. This means the City is paying the claim bill for both its employees and their dependents. Due to this, and the increased number of dependents on the City's plan the balance of the claim fund has dropped drastically. Staff is proposing four options for the Council to consider adjusting the City's internal rate structure for the upcoming fiscal year to ensure the claims expense can be met. City Clerk Krumpelman informed the Council that the City is only able to keep the current plan due to a grace period, but it would not be available next year. She stated the plan would be bid out for the next fiscal year and all options will be looked at. There was discussion on the topic. This topic was tabled until the October 1st special session.

Water Adjustment Requests: Mayor Gordon stated the Council has received two adjustment requests, but the committee to review the request per ordinance does not exist, so the Council has three options: 1) elect to override the committee requirement and take action, 2) establish the committee and send the requests to the committee, or 3) amend the ordinance. There was discussion on the requests and the options on how to handle the requests. City Attorney Scot Othic stated he would complete a draft amendment of the ordinance to set parameters as discussed. Councilman Shoemaker moved to deny the two requests for adjustments. Councilman Carver seconded the motion. The motion carried unanimously.

Trick or Trot Street Closure: City Clerk Krumpelman presented to the Council as a member of the Downtown Marceline Promotional Committee, their request to close a running lane on November 1st from 5:00 to 8:00 pm for their Trick or Trot 5K race. The route would begin on Main Street USA at Ripley Park, go north on Main Street USA to Santa Fe. Then the route would go West on Santa Fe, around the Cemetery, back to Main Street USA. The route would continue South on Main Street USA to the swimming pool then back North on Main Street USA to Ripley Park. There was some discussion on the event. Councilman Holt moved to allow Downtown Marceline to do a partial lane closure for their 5K from 5:00 pm to 8:00 pm on Saturday, November 1st. Councilman Carver seconded the motion. The motion carried unanimously.

Street Closure Ordinance: City Manager Hoon stated that since the Council only meets once a month and some requests need a quicker response, he would like to request the Council allow him to respond to street closure requests that are three days or less and are not tied to another special permit. There was some discussion on the topic. Council requested City Attorney Scot Othic to draft an ordinance.

Survalent Quote: Mayor Gordon stated this quote was in regards to the Electric Department's SCADA system. Superintendent Dean Gauthier requested time to investigate other options. Superintendent Wiggins stated that they are speaking with Richard Vaughn with Systems Management who does the Water SCADA system. This topic was tabled to a later date.

Air Bag Quotes: Fire Chief/Councilman Holt stated that the Fire Department has capital available and would like to purchase four air bags to replace the current three, whose shelf-life will expire within the next six months. He presented three bids: 1) Alex Air Apparatus, Inc - \$5,495.00, Feld Fire - \$5,944.00, and Heiman - \$7,558.97. There was some discussion on the topic. Councilman Shoemaker moved to accept the bid for Alex Air Apparatus. Councilman Hatfield seconded the motion. The following roll call vote carried the motion: Hatfield - yes, Shoemaker - yes, Carver - yes, Holt - abstained, Mayor Gordon - abstained.

RESOLUTION:

Credit Card Resolution: City Clerk Krumpelman explained this was administrative only and at the request of the Credit Card Company. Councilman Hatfield moved to approve the Resolution be signed by the Mayor. Councilman Carver seconded the motion. The motion carried unanimously.

Councilman Hatfield moved to adjourn to executive session pursuant to RSMo 610.021 Paragraph (12) Contractual. Councilman Shoemaker seconded the motion. The motion carried by the following roll call vote: Hatfield - yes, Shoemaker - yes, Mayor Gordon - yes, Holt - yes, and Carver - yes.

Upon returning from executive session, Councilman Holt informed the Council that the Ladder truck the City shared with Brookfield was going to need major repairs. Councilman Shoemaker informed the Council of the Polar Express event the Masonic Lodge was doing with the School. With no further business, a motion was made by Councilman Hatfield to adjourn, seconded by Councilman Carver. The motion carried unanimously. The meeting ended at 9:08 p.m.

Recorded by City Clerk Lindsay Krumpelman.

Approved with Amendment on October 21, 2014 by Marceline City Council.