

**MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL**  
**August 20, 2019**

The Marceline City Council met in regular session on August 20, 2019 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Sallie Buck presiding. Council members present were Jeri Holt, Tyson Brammer, Liz Cupp, and Lacey Meissen. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Police Chief Bob Donelson, and Pool Manager Gary Birdsong. Others Present: Maxine Smith, Jerret Fisher, Toni Sportsman, Nickie Wrenn, Markos Black and Cathi Black.

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Brammer moved to approve the minutes. Councilwoman Meissen seconded the motion. The motion carried unanimously. Councilman Brammer moved to approve the financial reports. Councilman Holt seconded the motion. The motion carried with Councilwoman Cupp voting in the negative.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:**

City Department Updates: Water / Wastewater Superintendent Roger Sullivan informed the Council they repaired two (2) valves on Main Street USA and have only three (3) more to go. He reported that two (2) water leaks located at (1) Lake and Chestnut and (2) Santa Fe were repaired. Water / Wastewater Superintendent Sullivan reported both city reservoirs were treated for algae.

Electric Superintendent Dean Gauthier reported they have had one project after another. He reported all four (4) generator units were run for capacity. He informed the Council they started purchasing pad mount transformers a few years ago and it is a benefit, as they were able to stage a transformer at the Walsworth South Plant and replaced the old one with the staged transformer when needed. Electric Superintendent Gauthier concluded since school is back in session, they are anticipating being able to return to their projects. City Manager Hoon stated that with fall coming up the tree trimming will begin again.

Pool Manager Gary Birdsong stated the recent session of swim lessons is complete and expects to do fall sessions since there seems to be a high demand for them. He reported the chlorine system was updated with the help of Water / Wastewater Superintendent Sullivan. Pool Manager Birdsong stated they are going to be looking to update their aquatic gear. He informed the Council the pool will be closed for the Dome installation from September 2<sup>nd</sup> to September 14<sup>th</sup> and will re-open on September 14, 2019. Pool Manager Birdsong concluded they are preparing their equipment for the winter season.

Street Superintendent Ed Ewigman stated it seems they are moving one step forward and two steps back on the street project due to weather and equipment issues. He stated the projects will be completed and it will be nice when they are done. Street Superintendent Ewigman reported that none of the projects are finished yet, the third attempt to finish the paving at the school is scheduled. He did say the residents on Hauser Street are wonderful to work with during this process and there is only two (2) inches left on the six (6) inch lift remaining.

Police Chief Bob Donelson reported the new police truck is ready and they will go pick it up on Friday, but there will be a few things to be added to it once it arrives, including stripping. He stated the stripping will be done with the vendor in Brookfield, since they are under new owners. Police Chief Donelson informed the Council they are working with the school for traffic control because of the paving around the school and the Police Department is very happy with how their parking lot was paved. Police Chief Donelson reported to the Council that there was an incident in an unmanned crosswalk by the school and a car ran over a student's foot and the student is okay. He went on to state all parties are in agreement that more education is needed. Police Chief Donelson said he is doing Public Service Announcements (PSA) on Facebook, Radio and they pitched the idea to the school to do a PSA video on crosswalk and school bus safety and to included students as the actors in the video.

City Clerk Update: City Clerk Lindsay Krumpelman reported in the last month she worked on the two USDA-RD grants which will be discussed later in the meeting. She reported she is preparing for budget and the budget request sheets from City staff is due on August 30<sup>th</sup> and the first staff budget meeting is September 6<sup>th</sup>. She requested the Council to review their calendars for September and October in preparation of scheduling Council budget meetings. City Clerk Krumpelman reported Mayor Buck, Councilman Holt, Councilwoman Meissen, City Manager Hoon, and she will be attending training at the MML Annual Conference in September. She concluded stating she and City Manager Hoon have worked together on the Editorial and Code Analysis for the Codification project which will be discussed later in the meeting.

City Manager Update: City Manager Richard Hoon reported a lightning strike over the weekend caused the phones to be out of operation until Monday afternoon and damaged the City Clerk's computer to the point of no return. He informed the Council that there is roof tar in the fuse panel of City Hall. City Manager Hoon informed the Council that three nuisance structures are down. He stated one will have a special tax bill placed on the property and he plans to combine the other two properties that are neighboring and sell as one property so it will be buildable. City Manager Hoon informed the Council he sent out courtesy warning letters and has some feedback about him being the bad guy. He reported he has seen action being taken on several of those structures. City Manager Hoon reported approximately 30 weed letters were sent out and the number of letters sent is increasing as some individuals are only mowing a portion of their yard and that's not fair to the other residents. He stated he is trying to be consistent with enforcement and will continue with it unless Council directs him otherwise. Councilman Brammer inquired what the options are if a resident is financially unable to rectify the nuisances. City Manager Hoon responded they could sell the property or donate it as most of these are not the residents' primary locations. Councilwoman Cupp concurred when asked stating she would sell her property if she could not take care of it. City Manager Hoon informed the assembly that the Wine & Art Stroll is on September 7<sup>th</sup> and the NCMR Airport is having an open house on September 28<sup>th</sup>. He stated he expects a street closure for Halloween activities will be forthcoming at the September meeting. City Manager Hoon concluded stating a planning and zoning meeting will be held soon due to a request to rezone the last mobile home park to R-2 for a duplex and RV slips.

Council Update: none.

#### **CITIZENS PARTICIPATION:**

Maxine Smith stated if you drive down the alleys behind the businesses there are several with weeds that need to be mowed. Mayor Buck inquired if there are any remaining funds in the demolition budget and City Manager Hoon responded he will discuss that later in the meeting under the 'Tax Sale Real Estate Purchase' item. Councilwoman Cupp stated Truitt did a good job on the demolition of the nuisance properties.

#### **UNFINISHED BUSINESS:**

Concession Stand: City Manager Hoon apologized for the misspelling of Charlie Jobson's name in his July staff report. Mayor Buck stated that at the July 16<sup>th</sup> Council meeting, the Council voted to go forward with a six-month facility and that it is the feeling of the Council that the City needs to know if funding is available for the project before moving forward with narrowing down design details due to the cost of the architect. Recreation and Park Board members Jerret Fisher, Nickie Wrenn, and Maxine Smith discussed with the Council their thoughts on the project, expressing they wanted to include funding for a basketball court, playground equipment, and an eight to ten foot wide sidewalk in addition to the concession stand building when the donor is approached. They provided documents to show placement of those items in Ripley Park, estimated costs, and visual examples. City Manager Hoon stated it was the City's intent to include those items in the presentation to potential donor(s). Nickie Wrenn suggested they look at downsizing the concession area of the building and increase the bathroom number / sizes since the building is only going to be six-months. The Council reached a consensus with the Recreation and Park Board members present the steps moving forward would be: (1) Recreation and Park would meet with representatives for Alpha Nu Beta and the Fire Department to discuss recommending changes to the building design, (2) Recreation and Park Board members will present the recommended changes to the Council at

their September 17<sup>th</sup> meeting, (3) City Manager Hoon will work with the architect to make any Council approved changes to the design to get a final building design, and (4) designated individuals will present to the donor the final plan, those individuals will be designated at a later date. Councilman Brammer recommended fewer people to make the presentation to the donor would be preferable.

SEARCH Grant – Bill No. 35-1916: City Clerk Krumpelman reported the SEARCH Grant is a no-match \$30,000.00 USDA-RD grant for the purpose of doing a preliminary engineering report to upgrade / replace water lines in the City. She stated the next steps is the approval of the E-500 Agreement with Allstate Consultants, LLC to do the project and sign the “Request for Obligation of Funds.” She stated that legal counsel has reviewed the agreement and had a few comments, and that if there were any changes required, they would need to be reviewed and approved by USDA-RD. City Attorney Devoy stated he wanted the Council to be aware of some things, but there was nothing he thought that would prevent them from approving the contract. City Clerk Krumpelman reported they are still in the application process and once approved the City will be asked to sign an agreement with USDA-RD. After a brief discussion, Councilman Brammer moved Bill No. 35-1916 to authorize the Mayor to sign the agreement with Allstate Consultants, LLC for the SEARCH Grant project be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1916 twice by title only. Councilman Brammer moved Bill No. 35-1916 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilman Holt – aye, Councilwoman Meissen – aye, Councilwoman Cupp – aye, and Mayor Buck – aye. This bill is assigned Ordinance Number 35.1916.

#### **NEW BUSINESS:**

Historic Preservation (CLG) – Bill No. 19-08.006: City Manager Hoon informed the Council this bill would add a new chapter to the Municipal Code concerning historic preservation. He reported that eleven (11) properties in Marceline were identified as possible historic preservation structures. City Manager Hoon stated this bill would be a step for the City to become a Certified Local Government (CLG). Downtown Marceline Ex. Director Toni Sportsman reported that three (3) of the eleven (11) identified structures are going through the application process to be designated. She stated by the City becoming a CLG, the City would be opened up to 10% of historic preservation which is very competitive. It also allows for more points on grant applications. The Council discussed the topic. Councilwoman Cupp moved Bill No. 19-08.006 to add Chapter 411 to the Municipal Code be read twice by title only. Councilman Brammer seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 19-08.006 twice by title only. Councilwoman Cupp moved Bill No. 19-08.006 be approved. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilwoman Cupp – aye, Councilman Brammer – aye, Mayor Buck – aye, Councilwoman Meissen – aye, and Councilman Holt – aye. This bill is assigned Ordinance Number 19-08.06.

USDA-RD Communities Services Grant (Fire Equip) – Bill No. 35-1917 and USDA Bank Account / Reserve Transfer: City Clerk Krumpelman reported the City was awarded the USDA-RD Communities Services Grant for the purpose of purchasing fire equipment to include ten (10) air packs, five (5) air packs equipped with buddy-breathing / communication system, and twenty-two (22) sets of turn-out gear. She stated the total project is \$157,771.00 with the grant award amount being \$55,200.00 and the city match at \$102,571.00. She informed the Council that as part of the application and as listed in the “Letter of Conditions”, the City needs a bonding policy, to which a quote is being drawn up by Hawkins Insurance. City Clerk Krumpelman stated a separate bank account will need to be established as part of the grant requirements and requested the Council approve moving the \$37,700.00 initially budgeted for the project as a loan payment and \$64,871.00 from the “General Reserve Account” to complete the City’s match to that bank account once opened. The Council discussed the topic. Councilwoman Cupp moved Bill No. 35-1917 to authorize the Mayor to execute the Community Facilities Grant Agreement for the fire equipment project be read twice by title only. Councilman Brammer seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1917 twice by title only. Councilwoman Cupp moved Bill No. 35-1917 be approved. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilwoman Cupp – aye, Councilman Brammer – aye, Councilman

Holt– aye, Mayor Buck – aye, and Councilwoman Meissen – aye. This bill is assigned Ordinance Number 35.1917.

Councilman Brammer moved to open a new bank account titled “City of Marceline – Construction Account” and to transfer the \$37,700.00 from the main account and \$64,871.00 from the “General Reserve Account” for a total of \$102,571.00 into the account once opened. Councilwoman Cupp seconded the motion. The motion carried.

Royals Charities Grant / Budget Amendment Bill No. 35-1918: Mayor Sallie Buck reported that Parks and Recreation Director Josh Hawkins applied for and received a \$1,900.00 grant from Royals Charities to be used for infield mx and new dugouts at the West Field and that a budget amendment is needed. After a brief discussion, Councilman Brammer moved Bill No. 35-1918 for a budget amendment to recognize and expense the funds received from Royals Charities be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1918 twice by title only. Councilman Brammer moved Bill No. 35-1918 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Cupp– aye, Councilman Holt– aye, Councilwoman Meissen – aye, and Mayor Buck – aye. This bill is assigned Ordinance Number 35.1918.

Block Party Street Closure: City Manager Hoon reported a temporary road closure request was received from Denise Quinn for the temporary closure of E. California Ave from Main Street USA to the museum property on September 28, 2019 from 2:00 pm to 11:00 pm for the Annual St. Bonaventure Fall Block Party. He noted this is different than prior years as they did not request Main Street USA to be closed as well and is on a different day than Toonfest. Following a brief discussion, Councilman Brammer moved to approve the temporary closure of E. California Ave from Main Street USA to the museum property on September 28, 2019 from 2:00 pm to 11:00 pm. Councilman Holt seconded the motion. The motion carried.

Tax Sale Real Estate Purchase: City Manager Hoon there is only one problematic property on both the City and County tax sale list that the City can purchase which is at 209 W. Howell Street. He stated there is approximately \$10,000.00 left in the demolition budget. He informed the Council that if the only abatement needed is the siding, Truitt Dirtworks can remediate it, but if there is more, than the work may need to be split between budget years. The Council discussed the topic. Councilman Holt moved to purchase 209 W. Howell following the third offering at the upcoming tax sale from both the City and the County. Councilman Brammer seconded the motion. The motion carried.

Tax Levy – Bill No. 35-1919: City Clerk Krumpelman reported on the public hearing held at 10:00 am the same day on the proposed tax levy. She explained the General Fund Levy will remain the same at \$0.5019 per \$100 assessed valuation. The Library Levy will increase to \$0.2531 per \$100.00 assessed valuation due to the voters electing to approve an increase on the April 2019 ballot. The Debt Service Levy decreased for the third year in a row to \$0.3448 per \$100 assessed valuation from \$0.4274. Councilwoman Cupp moved Bill No. 35-1919 to set the tax levy be read twice by title only. Councilman Brammer seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1919 twice by title only. Councilwoman Cupp moved Bill No. 35-1919 be approved. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilwoman Cupp – aye, Councilman Brammer– aye, Councilwoman Meissen– aye, Councilman Holt – aye, and Mayor Buck – aye. This bill is assigned Ordinance Number 35.1919.

Codification Review: City Manager Hoon as part of the codification project, General Code submitted a review of the current code with notes of things that may be in conflict with state statutes, out of date or conflicts with other sections of the code. He stated he has a list of the sections of the code that will be looked at a later date due to their complexity or need for a more central discussion before changes are made. Councilwoman Cupp noted this was done while she was a City employee and that it was not continued after she left and General Code knows what they are doing. The Council discussed the topic. Councilwoman Cupp moved to approve the Editorial and Code Analysis. Councilman Brammer seconded the motion. The motion carried.

At 7:11 pm Councilman Brammer moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (3) Personnel and Paragraph (12) Contracts. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Cupp – aye, Councilwoman Meissen – aye, Mayor Buck – aye, and Councilman Holt – aye.

Council returned to open session at 8:01 pm.

Services Agreement – Bill No. 35-1920: Councilwoman Cupp moved Bill No. 35-1920 to enter an agreement with the Linn County Emergency Services Board for the purpose of receiving dispatch services in the agreement amount of \$15,000.00 per year be read twice by title only. Mayor Buck seconded the motion. Before the vote, the Council discussed the terms of the contract and the approach taken when it was presented, noting the approach was unprofessional and little compromise was made by the Linn County Emergency Services Board from the original contract including the price. Council provide a consensus that the approach by the Linn County Emergency Services Board was unacceptable as was the threat of not receiving the current services being provided. They further agreed the potential risk of loss of life due to the lack of those services is not worth holding up the agreement for the \$15,000.00, even with the misgivings of the terms. Mayor Buck called for a voice vote on the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-1920 twice by title only. Councilwoman Cupp moved Bill No. 35-1920 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilwoman Cupp – aye, Councilman Holt– aye, Councilman Brammer– aye, Councilwoman Meissen – aye, and Mayor Buck – aye. This bill is assigned Ordinance Number 35.1920.

Council briefly revisited the Concession Stand item and discussed concerns of having too many people meet with the donor to present the project and expressed a desire for it to be limited to two (2) individuals when the time came to decide who would do the presentation after the final design is approved.

Councilman Brammer moved to adjourn the meeting. Councilwoman Meissen seconded the motion. The motion carried. The meeting adjourned at 8:30 pm.

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Sallie Buck, Mayor

ATTEST:

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Lindsay Krumpelman, City Clerk