

AMENDED
MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
August 19, 2014

The Marceline City Council met in regular session on August 19, 2014 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jacob Gordon, presiding. Council members present were: Jeri Holt, Josh Shoemaker, John Carver, and Mark Hatfield. Staff attending: City Manager Richard Hoon, City Clerk Lindsay Krumpelman, City Attorney Scot Othic, Street Superintendent Ed Ewigman, Water & Wastewater Superintendent Kevin Wiggins, Electric Superintendent B. Dean Gauthier, Electric Foreman Todd Field, Police Chief Chris Arnold, and Captain Robert Donelson. Also in attendance were: Diane Smith, Donald "Lefty" St. Clair, Cathi Black, Joyce Robinson, Peter Janis, Mike Myers, Roy Manning, Jacqueline R. Wingard, Reporter Tom Hauser and Reporter Chris Houston.

Mayor Jacob Gordon led the assembly in the Pledge of Allegiance. The meeting was called to order at 5:30 p.m. by Mayor Gordon.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Holt reported that on the minutes his vote to go into executive session was recorded as a second vote for Councilman Shoemaker and that the minutes need to be corrected to reflect his vote. Councilman Holt moved to approve the corrected minutes and the presented financials. Councilman Shoemaker seconded the motion. The motion carried.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES

City Department Updates: Water/Wastewater Superintendent Kevin Wiggins reported that Midland GIS has completed about 60% of the sewer map and the Sewer department is continuing with the sewer maintenance program. Superintendent Wiggins did report that there was a sewer collapse at Hauser and Chestnut. While the department was fixing the sewer line, the new backhoe broke down and the City of Brookfield brought their backhoe over so the Sewer Department could finish the job. Superintendent Wiggins informed the Council that he and Brad Engelhard will be attending class for the next six weeks. Councilman Holt inquired on the reservoir levels. Superintendent Wiggins reported the reservoirs were in good shape.

Street Superintendent Ed Ewigman stated the Street Department has completed thirty-two blocks of chip and seal and has received bids for the hot-mix overlay. Superintendent Ewigman stated his departments have been working on the Concession Stand and it should be operational, with the exception of the serving area, by next Monday.

Electric Superintendent Dean Gauthier stated the Electric Department is working on the final approach to Prengers and that Hurtt Fabricating will be doing a building addition. Superintendent Gauthier reported his department has been completing locates and everyday service calls from citizens. He went on to state there was an issue with the Cat engines not speaking with the computer and a switch gear had to be rebuilt. In addition, Superintendent Gauthier informed the Council his department has been working on the Downtown Lighting project and this fall, tree trimming will begin.

Police Chief Chris Arnold reported that the Police Department is gearing up for the new school year and is working on grants for pre-approval.

Fire Chief Jeri Holt reported that two fire fighters have resigned and that the two trainees will be completing testing before they become fire fighters.

City Clerk Lindsay Krumpelman gave a brief update on the Raw Water Control Valve CDBG Emergency grant application process and that the City should be hearing about the Recreational Trail Grant this week. She reported that there would be a public hearing on the tax levy on Friday and a special Council meeting would need to be called the following week in order to approve the tax levy before the September 1st

deadline. City Clerk Krumpelman concluded by informing the assembly that the Marceline Carnegie Library received an \$11,000.00 grant for new computers which they will receive after September 1, 2014.

City Manager Richard Hoon reported he had met with each of the City Council members and each of the department heads. He reported on changes to the rental program based on discussions with Council and department heads. City Manager Hoon informed the assembly that as of 12:30 pm today a new City website has been launched at the same web address and the prior week the City's Facebook page was launched. He stated he had met with School Superintendent Gabe Edgar to discuss funding options for the swimming pool project. City Manger Hoon reported three funding options will be presented at the next Council meeting.

PRESENTATION:

Mike Meyers and Roy Manning gave a presentation to the Council and those present on different options of how to improve the City of Marceline's downtown lighting, including double heads at the intersections and LED lights. There was discussion among the Council, the presenters, and the Electric Department on the presentation

CITIZENS PARTICIPATION: none

OLD BUSINESS:

Pet Clean-Up: City Attorney Scot Othic asked the Council to advise him on this issue. Councilman Carver stated he wanted an ordinance if advertising about the problem did not fix the issue. There was some discussion among the assembly about whether a current ordinance, such as the leash law or littering ordinance would encompass this issue. City Attorney Scot Othic stated that he was not in favor of a new ordinance. He recommends staying with the current code, but tweak it a bit to cover the issue. Mayor Gordon asked if it was reasonable to have a draft of a revised ordinance by the next meeting. City Attorney Scot Othic stated yes. Council Hatfield thanked Linn County Leader reporter Chris Houston for the newspaper article/ad addressing the issue.

Reservoir Project – Budget Amendment: City Clerk Krumpelman stated the City is requesting the Council amend the budget to allow the Parks & Recreation Department to work with the Conservation Department to update and improve the boat ramps and docks at the City reservoirs. She stated it is estimated \$5,000.00 is needed to complete a plan design for this project. City Clerk Krumpelman reported that there will be an excess of \$10,000.00 in the Pool Contractual Services line item from which the City would like to utilize \$6,000.00 to ensure coverage of the design costs of the project. Councilman Carver moved to approve to amend the General Fund Budget by decreasing the Swimming Pool budget line item Contractual Services by \$6,000.00 and increasing the Recreation and Parks budget line item Contractual Services by \$6,000.00. Councilman Hatfield seconded the motion. The motion carried.

Business Complex – VA Committee: City Clerk Krumpelman stated she had been requested to find out the procedures to set up a committee and that according to City Attorney Scot Othic all that is required is a motion from the Council, but they would have to appoint the members. City Clerk Krumpelman reported that former Interim City Manager Bob Green offered to head the committee and suggested it be made up of him, Lynn Dorrell, and two local residents. She reported that Mr. Green also requested the City reimburse any travel expenses the committee may incur while working on this endeavor. There was some discussion among the Council. Councilman Shoemaker moved to allow Bob Green to head the VA Committee to include Bob Green, Lynn Dorrell, and two area citizens and that travel expenses be reimbursed for the committee. Councilman Carver seconded the motion. The motion carried.

Dilapidated Buildings: City Clerk Krumpelman stated she compared the City's dilapidated building list against the City of Marceline's tax sale list and the Linn County's tax sale list. She reported there are two properties, 207 E Chicago and 211 W Howell that are both on their 3rd sale or higher on both tax sale lists and is on the City's dilapidated building list. She requested the Council allow her to bid on the properties at the sale. City Manager Hoon reported that the City has 31 parcels that are just maintained and he wanted to propose 2-3 properties in residential areas to be sold by sealed bid with the minimum bid the cost of administration. There was some discussion on the request from the City Clerk. Councilman Shoemaker

moved to allow the City Clerk to pursue bidding on the properties at 207 E Chicago and 211 W Howell up to the tax liens at the tax sale. Councilman Holt seconded the motion. The motion carried.

NEW BUSINESS:

Property Surplus: Mayor Gordon stated that this was touched under Old Business a little bit. City Manager Hoon stated he wants the City to have an end game for these properties. There was some discussion on the topic with Councilman Shoemaker inquiring how many surplus properties might be purchased through this way. Street Superintendent Ed Ewigman estimated about half. The Council gave a consensus for City Manager Hoon to proceed with his surplus property program.

Toonfest Street Closure: City Clerk Krumpelman presented the Toonfest request letter which included the closing of Main Street USA from Santa Fe to Gracia Street and California Street from Main Street USA to the east edge of Ripley Park from 6:00 am to 12:00 pm on September 20th. Mayor Gordon remarked the requests for the park and the use of the City bucket truck were under the purview of the City Manager. There was some discussion on the topic. The Council decided to table the request until more information concerning the street closure could be gathered since the California Street closure would affect the Library and MFA.

Pink Out – Street Closure: Police Captain Donelson stated he had volunteered to request that Curtis Street be closed on September 30th from 4:00 pm to 9:00 pm for the charity pink out softball game. Councilman Carver stated he believe the street that needed to be closed was actually Wells Street. There was some discussion on the topic. Councilman Holt moved to close Wells Street from Kansas Avenue to Chestnut on September 30th from 4:00 pm to 9:00 pm for the Pink Out Softball game.

One-Way Alley: Police Chief Chris Arnold reported the alley being discussed runs on the East side of KDWD and Yummez. He reported that there have been accidents in that alley and he recommended that the alley be made a one-way alley going north from Gracia to Howell. City Attorney Scot Othic stated it was his opinion that when it has to do with a safety issue the City Manager does not need Council approval to declare an alley one-way. Mayor Gordon stated the Council gives consensus for City Manager Hoon to handle the issue.

Asphalt Bids: Street Superintendent Ewigman stated he has plotted out the proposed streets for hot-mix overlay. He went on to state the City has received two bids back; he had made a call for a third bid but was declined. Superintendent Ewigman reported the two bids were from APAC-Missouri, Inc who had a per ton laid price of \$85.40 and a base bid of \$120,841.00 and Chester Bross Construction Co who had a per ton laid price of \$92.50 and a base bid of \$185,000.00. He recommended the Council accept the low bid from APAC-Missouri, Inc. There was some discussion. Councilman Shoemaker moved to accept the recommended and lowest bid for the bituminous pavement street overlay from APAC-Missouri, Inc for a price of \$85.40 per ton laid and a base bid of \$120,841.00 to coincide with the provided map. Councilman Carver seconded the motion. The motion carried.

Filter Media Bids: Superintendent Kevin Wiggins stated that he had budgeted for the removal and replacement of filter media in filters three and four. He stated the three quotes he received were as follows: (1) Willis-Bros, Inc - \$28,350.00, (2) All Service Contracting Corp - \$38,443.00, and (3) Unifilt Corp - \$63,200.00. Councilman Shoemaker inquired if the quotes contained comparable products. Superintendent Wiggins replied they were and the main difference between bids is labor and travel. There was some discussion on the topic. Councilman Shoemaker moved to accept the lowest filter quote from Willis Bros, Inc. for the amount of \$28,350.00. Councilman Hatfield seconded the motion. The motion carried.

Budget Amendments – Fire & Parks: City Clerk Krumpelman reported that the Fire Department had received a 50/50 grant from the Department of Conservation that was not accounted for in the budget. The requested budget amendment of \$2,268.95 is to reflect the grant amount the fire department received. There was some discussion on the topic. Councilman ~~Carver~~ Shoemaker moved to approve to amend the General Fund Budget by increasing the General Funds' State Grant Revenue budget line item by \$2,268.95 and increasing the Fire budget line Capital Expenditures by \$2,268.95. Councilman Carver seconded the motion. The

motion carried with the following voice vote: Councilman Hatfield – yes, Councilman Carver – yes, Councilman Shoemaker – yes, Mayor Gordon – abstain, and Councilman Holt – abstain.

City Clerk Krumpelman reported the Recreation and Parks Department received a \$3,000.00 donation for the Concession Stand from the Marceline Tiger Booster Club which was not included in the budget. The requested amendment would reflect the donation on the revenue and expense side so the Recreation and Parks Department can utilize the donation. Councilman Carver moved to approve the General Fund Budget by increasing the General Fund's Park Donation Revenue line item by \$3,000.00 and increasing the Recreation and Park's Capital Expenditures budget line item by \$3,000.00. Councilman Hatfield seconded the motion. The motion carried.

September Meeting Date Change: City Clerk Krumpelman reported that City Manager Hoon, Councilman Holt, Councilman Carver and herself would be attending the MML Conference in St. Charles, MO when the September Council meeting is scheduled. There was some discussion on available dates. Councilman Hatfield moved to move the September regular city council meeting to Thursday, September 18, 2014 at 5:30 pm. Councilman Shoemaker seconded the motion. The motion carried. The Council discussed possible dates for a special meeting the following week which was set Tuesday, August 26th at 12:00pm to end at 1:00 pm, if possible.

Communication Plan: City Manager Richard Hoon reported he has done three of these for other municipalities and the plan is a guide on how the City communicates with the public and how to interact with the media. He went on to state the reason this is coming before the Council is under the Social Networking section it prohibits the Council from interacting on the City of Marceline's social media sites. There was some discussion on the plan. Council gave consensus to proceed with the plan.

Marceline R-V School Agreement: Mayor Gordon stated this agreement is something the City and School already do, but this agreement will make it official. City Manager Hoon concurred. Mayor Gordon read the agreement to the assembly. Councilman Hatfield moved to approve the Intergovernmental Agreement between the City of Marceline, Missouri and the Marceline R-V School Board and to allow the Mayor to sign the agreement. Councilman Shoemaker seconded the motion. The motion carried.

Ordinance No. 35.1208 was read twice and passed on both readings. The roll call votes of the two readings are as follows:

<u>1st Reading</u>	<u>2nd Reading</u>
Mayor Gordon – yes	Councilman Holt – yes
Councilman Holt – yes	Councilman Carver – yes
Councilman Hatfield – yes	Councilman Hatfield – yes
Councilman Shoemaker – yes	Mayor Gordon – yes
Councilman Carver – yes	Councilman Shoemaker – yes

With no further business, a motion was made by Councilman Shoemaker to adjourn, seconded by Councilman Carver. The motion carried unanimously. The meeting ended at 7:49 p.m.

Recorded by City Clerk Lindsay Krumpelman.
Approved with Amendment on September 18, 2014 by Marceline City Council.