

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
August 17, 2021

The Marceline City Council met in regular session on August 17, 2021, at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Jeri Holt presiding. Council members present were Sallie Buck, Lacey Meissen, and Tracy Carlson. Staff attending: City Attorney Robert Cowherd, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Electric Superintendent Charlie Harrington, and Police Chief Bob Donelson. Others Present: Auditor John Gillum, Levi Kelly, Michael Wright, Willie Ewigman, Mike Kelly, Marcous Black, and Cathi Black.

Mayor Jeri Holt led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilwoman Buck moved to approve the minutes. Councilwoman Meissen seconded the motion. The motion carried unanimously. City Clerk Krumpelman reported she has the financials up to date through June after she returned from maternity leave the week prior. She stated she'll have up to date financials for the Council at their September meeting.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:**

Department Updates: Electric Superintendent Charlie Harrington reported with the tree trimming they have done, there were not as many lines down with the most recent storm. He reported they are working on the Easy Gen project and their basic duties. He stated the City is already seeing the benefit of the second substation as the entire town was running on it when Ameren did their switch over a few weeks ago.

Police Chief Bob Donelson informed the Council that they will be increasing enforcement in the school zones with school getting ready to start. He reported the Police Department was invited to participate in the National Clear the Tracks initiative and will increase enforcement at the tracks on September 21<sup>st</sup> and hand out information.

Street Superintendent Ed Ewigman stated they are catching up on mowing. He reported they have started on the MDC project. He informed them that they are working on the Northwood Estates Road project. Street Superintendent concluded stating they are working on storm clean-up from last week's storm.

City Clerk Update: City Clerk Krumpelman reports since she returned from maternity leave, she has completed payroll and two months' worth of financials. She reported she is going to have to submit an amended 2<sup>nd</sup> Quarter Unemployment report. City Clerk Krumpelman stated with the passage of the Wayfair law, the City will need to advertise a Use Tax Notice, notifying the citizens the City has a Use Tax in place. She stated the public hearing on the tax levy will be held on Thursday August 19<sup>th</sup> and will be requesting the Council hold a special meeting to approve the levy following the public hearing. City Clerk Krumpelman concluded by stating she will be attending the MOCCFOA Central Division meeting tomorrow.

City Manager Update: City Manager Hoon stated they are working on getting the transformer for Dollar General. He reported the train painting project is coming along great and he was invited to speak at the Rotary meeting to discuss the Christmas lights for the train(s). Councilwoman Buck reported the Rotary Club has memorial funds in memory of long-time Rotary member Jim Payden, to donate towards train lighting. Councilwoman Buck reported she has heard some concerns about the color of the caboose not being Santa Fe Red. City Manager reported he has only received one complaint about the color, but the color was intentional so it would stand out more. City Manager Hoon reported on the situation with the Advanced Disposal dumpsters not being collected. City Manager informed the Council that Mediacom lines were downed in the storm, but Mediacom does not come out unless there is a service interruption. He concluded stating he would be out tomorrow afternoon to move his oldest to college.

City Manager inquired if it would be okay if the Department Heads no longer attended the Council meetings, unless they have item(s) on the agenda. The Council provided a consensus to dismiss the Superintendents from attending the Council meetings on a regular basis.

Council Update: Mayor / Fire Chief Holt stated that he received a complaint about weeds at the business complex, but found out that the weeds were sprayed the day prior to the complaint being made.

**CITIZENS PARTICIPATION:**

Levi Kelly reported he was responding to a motor vehicle accident and had parked his vehicle in the handicap spot in front of the public safety building while he got the fire vehicles ready and when they returned from the scene, he was given a ticket for parking in the handicap spot. There was discussion on the topic including the possibility of changing the location of the handicap spot, but still maintaining handicap access to the building and if the ticket was valid. City Attorney Cowherd confirmed that it was technically a violation, and it would be up to the prosecutor to decide whether to prosecute or not. There was a brief discussion on the memorial project in front of the public safety building and how it would affect parking.

**PRESENTATION:**

FY 2019-2020 Audit – John Gillum, CPA: Auditor John Gillum presented his audit of the FY 19-20 financial statement for the City, during which he noted the City’s net position decreased during the FY 19-20. He stated he appreciated how City staff interacts with his staff and responds to requests.

**UNFINISHED BUSINESS:**

ARPA Funding Application / Agreements – Bill No. 35-2124: City Clerk Krumpelman stated under the ARPA, the City of Marceline is entitled to receive funds from the federal government by way of the State of Missouri as a non-entitlement unit of local government. She informed the Council, in order to receive those funds, the City must submit a signed Application which acts as an Agreement to the Office of Administration by September 1<sup>st</sup>, submit the City’s approved budget in effect on January 27, 2022, sign and submit the US Treasury Award Terms and Conditions Agreement and Assurances of Compliance with Title VI of the Civil Rights Act of 1964 and the State of Missouri’s Vendor Input Application. She stated Bill No. 35-2124 authorizes the City Manager to sign those documents. The Council discussed the topic. Councilman T. Carlson moved that Bill No. 35-2124 authorizing the City Manager to execute the agreements and documents for the purpose of applying and receiving funding under the American Rescue Plan Act of 2021 be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2124 twice by title only. Councilman T. Carlson moved that Bill No. 35-2124 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilwoman Meissen – aye, Councilwoman Buck – aye, and Mayor Holt – aye. This Bill was assigned Ordinance Number 35.2124.

Easy Gen Bids: City Manager Hoon stated the Easy Gen is manufactured by one (1) company, but two (2) vendors sell it. He stated the City worked with Bob Harbour to negotiate the bids. Electric Superintendent Charlie Harrington stated the Easy Gen is supposed to allow the City to be able to do a black start. He reported there is an issue with Generator #6 that needs to be fixed by October 11<sup>th</sup> for testing, but Bob Harbour may be able to get an approval to delay MISO testing for a time. City Clerk Krumpelman reported that due to the delay of the project the refresh bids are more than the current budget for the project. She informed the Council an additional \$5,000.00 is needed for conduit and wire in addition to the chosen bid. She stated to move forward with the project the Council will need to approve a budget amendment to utilize funds from the Generator Account, the amount is dependent on the vendor selected. The Council discuss the topic.

Bill No. 35-2125 Easy Gen Budget Amendment: Councilman T. Carlson moved to accept the bid from Peaker Services in the amount of \$117,760.00 and that Bill No. 35-2125 to amend the FY 20-21 budget to utilize \$16,760.00 from the Electric Generator Account for the Easy Gen Project and increase the Electrical Capital Expenditures by the same be read twice by title only. Councilwoman Buck seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2125 twice by title only. Councilman T. Carlson moved that

Bill No. 35-2125 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilwoman Meissen – aye, Mayor Holt – aye, and Councilwoman Buck – aye. This Bill was assigned Ordinance Number 35.2125.

Bill No. 35-2126 Easy Gen Budget Agreement: Councilman T. Carlson moved that Bill No. 35-2126 to authorize the Mayor to execute an agreement between the City of Marceline and Peaker Services for the purpose of the purchase and installation of the EasyGen Control System be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2126 twice by title only. Councilman T. Carlson moved that Bill No. 35-2126 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilwoman Meissen – aye, Mayor Holt – aye, and Councilwoman Buck – aye. This Bill was assigned Ordinance Number 35.2126.

**NEW BUSINESS:**

Resolution 21-04 – Conflict of Interest: City Clerk Krumpelman stated the City is required to readopt their Conflict-of-Interest ordinance every two (2) years by statute, but the MEC is requesting it be done annually. There was discussion on the topic. Councilman T. Carlson moved to approve Resolution 21-04. Councilwoman Meissen seconded the motion. The motion carried.

Special Meeting Schedule – Tax Levy & Budget: City Clerk Krumpelman requested the Council set a special meeting for approval of the tax levy and two special meeting for budget work sessions in October. Council provided a consensus to set the special meeting for the tax levy on Monday at noon. Council provided a consensus to set the budget work sessions for Monday, October 4<sup>th</sup> at 6:00 pm and Thursday, October 7<sup>th</sup> at 5:00 pm.

CRSSA Agreement Ordinance – Bill No. 35-2127: City Manager Hoon stated the CRSSA Agreement is an agreement between MODOT, City of Marceline, and City of Brookfield that provides for the NCMR Airport to receive \$9,000.00 via the Airport Coronavirus Relief Grant Program. The Council discussed the topic, with City Manager Hoon stating the City was notified of the agreement on Friday. Councilman T. Carlson moved that Bill No. 35-2127 authorizing the City Manager to execute the Airport Coronavirus Relief Grant Program Agreement between the City of Marceline, City of Brookfield and Missouri Highways and Transportation Commission be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2127 twice by title only. Councilman T. Carlson moved that Bill No. 35-2127 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilwoman Meissen – aye, Councilwoman Buck – aye, and Mayor Holt – aye. This Bill was assigned Ordinance Number 35.2127.

With no further business, Councilman T. Carlson moved to adjourn. Councilwoman Meissen seconded the motion. The motion carried. The meeting adjourned at 7:03 pm.

---

Jeri Holt, Mayor

ATTEST:

---

Lindsay Krumpelman, City Clerk