

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
August 16, 2016

The Marceline City Council met in regular session on August 16, 2016 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jeri Holt presiding. Council members present were: Sallie Buck, John Carver, Natalie Wellman, and Tyson Brammer. Staff attending: City Attorney Jeff Elson, City Manager Robert V. "Bob" Green, City Clerk Lindsay Krumpelman, Police Chief Bob Donelson, Street Superintendent Ed Ewigman, Electric Superintendent Dean Gauthier, and Electric Lineman Todd Field. Also in attendance were: Donald "Lefty" St. Clair, Shelly Herring, and Reporter Dustin Watson.

Mayor Jeri Holt led the assembly in the Pledge of Allegiance. The meeting was called to order at 5:30 p.m. by Mayor Holt.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Carver moved that the financials and minutes stand approved. Councilwoman Buck inquired as to why there were limbs on the street. Street Superintendent responded that the tree had been trimmed months before then the storm and it was attempted to disguise the pile by putting four to five limbs from the storm on top of the pile. Councilwoman Buck commented on the Recreation and Park Board minutes that were included in the Council packet. Councilman Brammer seconded the motion. The motion carried unanimously.

APPOINTMENTS TO BOARDS AND COMMITTEES

Enhanced Enterprise Zone: City Manager Robert V. "Bob" Green informed the Council the terms of several members of the Enhanced Enterprise Zone Board have expired. Gabe Edgar has volunteered to continue to serve on the Board as the representative for the School District. Mayor Jeri Holt reappointed Darrell Gardner to a four year term, Don Reynolds to a three year term and John Wright to a two year term. A letter will be sent out to the taxing districts to select their representative. There is a three year term seat still to be appointed by the Mayor.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES

City Department Updates: Police Chief Bob Donelson reported that DARESTOCK is this Saturday at 3:00 pm. He informed the Council that due to a heat policy, the WiiMax project with MOREnet has stalled, but they should be back on Monday. He thanked the Electric crew for helping them switch over to LED lighting at the Police Department.

Street Superintendent Ed Ewigman reported the trail is connected all the way around, which completes about 60% of the project. He reported the remaining work to be done is as follows: dirt work, planting native grass seed, benches for rest areas, demolition of the old restroom, construction of new ADA restroom, two parking lots, installation of donated exercise equipment to the west of the tennis court, signs, posts, and gates. He thanked the crew that worked on the project including: Blake Linebaugh, Dylon Ewigman, Lane White, Trevor Hamilton, Josh Hawkins, Adam Lichtenberg, Alex Minor, Roger Pope and himself. He informed the assembly, by doing the work themselves, they saved the City approximately \$300,000.00-\$350,000.00. He stated other services were cut to nothing while they worked on the trail and they are trying to catch-up. Superintendent Ewigman reported on the progress of the Curb & Gutter project reporting he hoped to have it done by the end of the week and that Asphalt should be complete by the end of August, weather permitting. Superintendent Ewigman reported the City is experiencing our first episode under the maintenance agreement with MODOT for Highway 5. There is a collapse on Hwy 5 at Booker Street and his crew is working with them to repair it. MODOT did come out to do the saw cut. Councilwoman Buck inquired what caused the collapse. Street Superintendent Ewigman responded that the drainage tube rusted out.

Electric Superintendent Dean Gauthier reported they were hit with storms in late July and lost an H fixture. He reported his department plans to rebuild E Lake, E Walker, and E Booker to remove the H fixture permanently.

Superintendent Gauthier informed the Council that the school crossing lights are up and running. He reported they have had a meeting about the CAT engines so they can run black start-up. Superintendent Gauthier stated that they have started on the Walsworth project and finalized the approachment to the new substation. He concluded by stating there was some controversy with a residence who is utilizing solar panels. Someone was brought in to put in a program to monitor the solar going in and out.

City Clerk Lindsay Krumpelman reported the Record Retention project is moving right along with the assistance of the youths working for the City through the Green Hills Regional Planning Commission. She reported they have also worked a little on gathering data for the Cemetery software program as well. She stated both individuals will be done sometime next week. City Clerk Krumpelman reported she will begin to prepare the budget shortly and budget request forms are due from the department heads on August 22nd. She reported she received the pro-forma forms to set the tax levy hearing, but was waiting on a call from the state concerning the pro-forma forms before she could officially schedule and post/advertise the public hearing on the tax levy. She requested the Council to schedule a tentative special meeting for August 29th at 12:00pm after the tentatively scheduled public hearing for the Council to approve the tax levy.

City Manager Green reported the motor at the water plant has been repaired. He informed the assembly the City has received the Wastewater Permit back and there is a sequence of things that we are required to do over time. City Manger Green reported he is working on the Brownfield application. He provided that the safety committee met and after speaking with legal counsel, it is recommended that two uniformed officers be stationed at the Council meeting. City Manager Green reported the claim for the storm damage on the street barn is still in progress. He provided a report on the network presentations he and Darrell Gardner attended. He commended the youth who worked in City Hall and on the Street Crew this summer.

CITIZENS PARTICIPATION:

Donald "Lefty" St. Clair reported that he knew the City was smoke testing and the man holes are the biggest problems for I and I. Mayor Holt told Donald "Lefty" St. Clair that they would have Kevin Wiggins contact him to discuss it with him.

OLD BUSINESS:

Pool Project: City Clerk Krumpelman provided an update on the Pool Project for the public. She reported that the pool plans are 98% complete and the architectural plans along with the plumbing, electrical and HVAC plans are 75% complete.

- a. *Budget Amendment - Pool:* City Clerk Krumpelman requested the Council approve Bill 16-06.027 to amend the budget by \$5,400.00, utilizing reserves, to pay for the approved geotechnical and topographical surveys for the pool. Councilman Carver moved to introduce Bill No. 16-06.027 for the first reading. Councilwoman Buck seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilman Carver moved that Bill No. 16-06.027 be read for a second and final time by title only. The motion was seconded by Councilwoman Buck. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilman Carver moved Bill No. 16-06.027 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilman Carver – yes, Councilwoman Buck – yes, Councilwoman Wellman – yes, Councilman Brammer – yes, and Mayor Holt – yes. This bill was assigned Ordinance Number 16-08.26.
- b. *Arizona Agreement/Budget Amendment:* held for closed session.

Parking: Mayor Holt provided the background on the topic. Councilwoman Buck inquired why the 400 block of East Santa Fe was added to bill as it was not discussed when the committee met. City Manager Green responded it was added at the request of the school. The Council discussed the topic and Bill Numbers 16-08.028 and 16-08.029. Councilwoman Buck moved to introduce Bill No. 16-06.028 for the first reading. Councilwoman Wellman seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only.

Councilwoman Buck moved that Bill No. 16-06.028 be read for a second and final time by title only. The motion was seconded by Councilwoman Wellman. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilwoman Buck moved Bill No. 16-06.028 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – yes, Councilwoman Wellman – yes, Mayor Holt – yes, Councilman Brammer – no, and Councilman Carver – yes. This bill was assigned Ordinance Number 16-08.27.

Councilwoman Buck moved to introduce Bill No. 16-06.029 for the first reading. Councilwoman Wellman seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilwoman Buck moved that Bill No. 16-06.029 be read for a second and final time by title only. The motion was seconded by Councilwoman Wellman. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilwoman Buck moved Bill No. 16-06.029 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – yes, Councilwoman Wellman – yes, Councilman Carver – yes, Mayor Holt – yes, and Councilman Brammer – yes. This bill was assigned Ordinance Number 16-08.28.

Street Vacating (Portion) - W. Dowden: Mayor Holt opened up the discussion on this item. Superintendent Dean Gauthier expressed concern about gaining access to the electric lines there if that portion of West Dowden was vacated. City Attorney Elson reported he was unaware there was an issue with electric access. There was discussion on the topic. No action was taken on Bill Number 16-08.030.

NEW BUSINESS:

Ball Field Rental Policy: City Clerk Krumpelman reported the Recreation and Park Board is recommending the weekend rental fee for the ball complex be set at \$250.00 for "for profit" events. This fee would cover the use of one to three of the fields for Friday, Saturday and Sunday events. They recommend that if the sponsor of the event is registered as a 501(C) (3) non-profit, a deposit would be requested instead of the fee. The deposit would be re-funded unless damage to the fields has occurred. She went on to report that this recommendation would not apply to the Marceline Summer Leagues, Marceline R-V School teams, YMCA Church leagues and/or family events. There was discussion by the Council. This topic was tabled until a member of the Recreation and Park Board could be present to answer some questions concerning their recommendation.

Helicopter Pad: Mayor/Fire Chief Holt reported that they had two helicopters land in one night and the Fire Department is requesting that a helicopter pad be put out at the Old Airport by the runway so the helicopters will be able to land at night then where the current pads are located. There was discussion on the topic.

Substation Bids: City Clerk went over the bids, reporting that there issues with them and adjustments were made. Electric Lineman Todd Field went over the issues and how that affects the bids. City Attorney Jeff Elson reported that if the specifications changed then they would have to be re-bid. There was discussion on the hardware bids. The Council discussed the sole break switch bid from Wesco. Councilman Brammer moved to accept the Wesco bid for the Break Switch for \$6,750.00. Councilwoman Wellman seconded the motion. The motion carried unanimously.

Budget Amendment-Electric: City Clerk Krumpelman explained that during the storm on June 23, 2016 the City lost three transformers (H Structure) on East Lake Street. The City filed a claim with MOPERM and received a check for \$23,522.00 for the claim, which is net of the deductible. She reported that the Electric Department wants to utilize those funds to upgrade those originally on those transformers so they will not be needed any more. Mayor Holt inquired if the Electric crew could do the job, to which Superintendent Gauthier responded yes. There was discussion on the topic, with Electric Lineman Todd Field informing the Council he has been called out three times to that area since the storm. Councilman Brammer moved to introduce Bill No. 16-06.031 for the first reading. Councilwoman Wellman seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilman Brammer moved that Bill No. 16-06.031 be read for a

second and final time by title only. The motion was seconded by Councilwoman Wellman. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilman Brammer moved Bill No. 16-06.031 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilman Brammer – yes, Councilwoman Wellman – yes, Councilwoman Buck – yes, Councilman Carver – yes, and Mayor Holt – yes. This bill was assigned Ordinance Number 16-08.29.

Street Closure - DARESTOCK: There was a short discussion on the Police Department's street closure request for DARESTOCK. Councilman Brammer moved to approve that on August 20th California Avenue from N. Kansas to the Library from 9:00 am until the end of the event be closed and to close Ritchie Avenue in front of the Walsworth Community Center from 12:00 pm until the end of the event on the same. Councilwoman Buck seconded the motion. The motion carried unanimously.

Surplus - 2007 Crown Vic: City Manager Green reported that the transmission is out of the 2007 Crown Vic and the Police Department would like to surplus it to be used for training, a fundraiser at DARESTOCK and then to be used for a mock accident so the fire department can train with the Jaws of Life. Police Chief Donelson stated that the fuel tank and all the fluids would be removed first. There was discussion on the topic. Councilman Carver moved to declare the 2007 Crown Vic as surplus. Councilman Brammer seconded the motion. The motion carried unanimously.

Abatement Bids/Budget Amendment: City Manager Green went over the abatement bids with the Council, which are as follows: Abatement Without Debris Removal: Forefront Environmental Services-\$16,825.00; Gehm Environmental - \$18,734.78; and Gerken - \$21,724.65. Gerken presented a bid to include debris removal of \$30,024.65. City Manager Green reported that Truitt Dirtworks could remove the debris from the three houses that requires it in order for the selected abatement company can begin. The approximate cost is \$200.00 per house which City Manager Green recommends accepting as the City does not have the man power to complete the task. City Clerk Krumpelman reported that funds will need to be re-allocated from the Economic Development budget line item to the Demo of Houses line item to cover the cost of abating the properties. The amount to be re-allocated would depend on which bid was selected. For example, if the low bidder, Forefront was selected, she recommended \$10,000.00 be reallocated to the Demo of Houses line item. Councilman Brammer moved to select the abatement bid from Forefront Environmental Services. Councilwoman Buck seconded the motion. The motion carried unanimously.

There was discussion on the budget amendment. Councilwoman Buck moved to introduce Bill No. 16-06.032 for the first reading. Councilman Brammer seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilwoman Buck moved that Bill No. 16-06.032 be read for a second and final time by title only. The motion was seconded by Councilman Brammer. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilwoman Buck moved Bill No. 16-06.032 be approved. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – yes, Councilman Brammer – yes, Mayor Holt – yes, Councilman Carver – yes, and Councilwoman Wellman – yes. This bill was assigned Ordinance Number 16-08.30.

Fire Capital - Ladder Truck: Mayor/Fire Chief Holt informed the Council that the City of Marceline and the City of Brookfield share a ladder truck which is a 1981 model. It is in need of upgrades which will cost approximately \$8,000.00. He reported that they got a call from Fort Osage Fire District saying they are accepting bids on their 1989 model that has passed its tests this year. Representatives from the Marceline Fire Department and the Brookfield Fire Department have gone to look over the ladder truck. Mayor/Fire Chief Holt recommended the City put in a bid for the ladder truck with the expense to be shared with the City of Brookfield. He informed the Council there is \$13,000.00 in the Fire Department's Capital Expenditures line item that could be utilized for this purpose. There was discussion on the topic.

At 7:50 pm Councilman Carver moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (3) Personnel and Paragraph (12) Contracts. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilman Carver – yes, Councilman Brammer – yes, Mayor Holt– yes, Councilwoman Wellman – yes, and Councilwoman Buck – yes.

Upon returning from executive session, with no further business, Councilman Brammer moved to adjourn the meeting. Councilman Carver seconded the motion. The motion carried unanimously and the meeting adjourned at 8:50 pm.

Recorded by City Clerk Lindsay Krumpelman.
Approved on September 19, 2016 by Marceline City Council.