

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
August 15, 2017

The Marceline City Council met in regular session on August 15, 2017 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jeri Holt presiding. Council members present were: Tyson Brammer, Sallie Buck, Natalie Wellman, and Liz Cupp. Staff attending: City Manager Richard Hoon, City Attorney Jeff Elson, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Police Chief Bob Donelson, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Pool Manager Carol Logue, and Police Officer Rhonda Doke. Also in attendance were: Shelly Herring, Patrick Dorrell, Cathi Black, Marcous Black, Joey Holmgren, Jeanne Rauer, Richard Switzer, Sandra Bauer, Nicole Albert, Joyce Robinson, and Linda Linebaugh.

Mayor Jeri Holt led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilwoman Cupp stated she would like to have a work session to discuss the financial status of the City. Mayor Holt stated an email can be sent out to determine dates for that. Councilwoman Cupp also stated she would like a work session on the electric rates. Mayor Holt responded he had information on that topic that will be disseminated the following day via email. Councilman Brammer moved to approve the minutes and financials. Councilwoman Wellman seconded the motion. The motion carried unanimously.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES

City Department Updates: Water/Wastewater Superintendent Roger Sullivan reported the bids for Pine Mobile and Ridgecrest Lift stations are in. His departments will be doing hydrant flushing next week and will fix hydrant issues as they go. Superintendent Sullivan reported they have had a few leaks due to the dry weather. He concluded by stating the water fountains are fixed in both parks.

Police Chief Bob Donelson reported DARESTOCK is this weekend on Friday and Saturday and there is no age limit for attendance. He stated that with recent events and the bashing of law enforcement on social media, he wanted to highlight an act involving one of our officers. Officer Carleton discovered a structure fire on Thursday and knew children lived there. In an effort to ensure no one was in the residence, he went in and suffered some smoke inhalation. Police Chief Donelson reported Officer Carleton is doing fine. Police Chief Donelson reported five search warrants were served in regards to the fire, leading to two arrests for arson. Councilwoman Wellman stated she appreciated what Officer Carleton did at the scene.

Electric Superintendent Dean Gauthier reported his department is cutting brush. The # 5 Unit was run for capacity the previous week and all units are now qualified. Superintendent Gauthier informed the Council that they have finished the Hurtt Fabricating project and they are currently working on the street light program. He stated the trees have recovered and would like to see a tree program in town and that the Conservation can come in and tell you where to plant - the right tree in the right place.

Superintendent Ed Ewigman reported either the foundation or the plumbing of the fountain in Ripley Park has failed and is not repairable. They will begin chip and seal soon. The 200 block of East Santa Fe is paved and will be re-opened tomorrow.

Pool Manager Carol Logue stated the pool hours are changing due to school opening and they will be having a one week aquatic exercise. She reported that about half of their guards have left for college or have returned to school. Selena Suhr was appointed to a Head Lifeguard position. Pool Manager Logue reported the dome installation will begin the week of August 28th and the pool will be closed for the week and possibly longer, depending on how long it takes to install the dome. Councilwoman Wellman inquired on the new hours. Pool Manager Logue informed her of what they are.

City Clerk Lindsay Krumpelman reported she is working on cross-training members of City Staff on payroll and accounts payable to ensure adequate coverage on those functions while she is on maternity leave. She reported the first staff budget meeting will be in mid-September and she expects the budget work session with Council will be the week of October 2nd with a possible second budget work session the week of October 9th. This means the Council will have two meetings the week of October 2nd, one budget work session and one for AMI presentations. She reported she will be attending a MOCCFOA-Central Division clerk meeting the following day. City Clerk Krumpelman concluded that the auditor will be at the City the week of January 29, 2018 to begin the audit of the FY 16-17 Financial Statements.

City Manager Richard Hoon reported the AMI specifications were sent out the week prior and a draft of the personnel manual was sent out for legal review. He reported he is working on redoing the City's Nuisance Ordinance. He stated a Hazardous Material Collection headed by Green Hills is tentatively scheduled for September 23rd. City Manager Hoon stated the material for the dome is expected to arrive tomorrow, August 16th and will be placed on the outer edge of the pool parking lot. He went on to report the dome installation is scheduled for the week of August 28th, but installation may take longer than a week. City Manager Hoon stated citizens are trying to task City staff with work assignments. He stated those assignments come from his office and requested citizens make an appointment to discuss any issues with the him.

PRESENTATION - ALLISON (CEDAR RIDGE) APARTMENTS:

Joey Holmgren did a presentation on a proposed renovation of the Allison (Cedar Ridge) Apartments. He requested a Resolution of Support from the Council to put in the application for the State of Missouri. Mayor Holt requested a Resolution of Support be put on the agenda for next month.

CITIZENS PARTICIPATION:

Linda Linebaugh inquired what the Council was doing concerning three dilapidated houses in town, one across from Seventh Day Church and the two by Prengers. Mayor Holt requested she make an appointment with the City Manager to discuss the procedures. She also inquired of the old hospital across from Dollar General, to which the Mayor requested she make an appointment with the City Manager to discuss.

Sandra Bauer stated she received a bill in June for 34,000 gallons of water and she contacted the City, who sent someone to check the meter and was told the meter was fine. She stated the City Manager offered to make payment arrangements, but she does not want that and she does not have a leak. City Manager reported the same thing happened in December where there was a large consumption and she was given a four month payment plan. There was some discussion on the topic. Superintendent Sullivan offered to put in a new water meter for her. City Manager Hoon stated the City will put in a new meter and would hold the late fee for the moment until more information can be gathered. He will send out a 12 month consumption history to the Council.

Jeanne Rauer stated she is here to request the Council look at the loose leash dog ordinance again as she has been chased a few times and believes it needs to be tightened up. There was discussion on the topic. Mayor Holt requested it be put on the agenda for discussion for the September meeting.

Shelly Herring inquired when the street was being blocked in front of the library for DARESTOCK. Police Chief Donelson they would not be.

OLD BUSINESS:

Block Party Street Closure: City Manager Hoon stated this was on last month's agenda, and a new procedure is being added for street closures. Once approved, City Staff will send a Traffic Control Plan to MODOT. Mayor Holt stated this is so they can put the closure on their website. Councilman Brammer moved to close North Kansas Ave (Main Street USA) from Ritchie to California Avenue for the Annual Fall Block Party from 8:00 am to 10:00 pm on Saturday, September 16th. Councilwoman Buck seconded the motion. The motion carried unanimously.

NEW BUSINESS:

Lift station Bids: City Manager Hoon stated bid requests were sent out to four vendors and two were received back for the rehabilitation of the Pine Mobile and Ridgecrest Lift stations. He stated \$75,000.00 is budgeted to replace the Pine Mobile Lift station, but for approximately \$30,000.00 both lift stations can be rehabilitated which includes material, labor and installation of three phase electric. Staff recommended accepting the low bid from Hauser Electric. There was discussion on the topic. Mayor Holt reported to keep the thought of purchasing extra pumps in mind if there is room in the overall budget. Councilwoman Buck moved to accept the low bid from Hauser Electric of \$23,196.00 for the rehabilitation of the Pine Mobil and Ridgecrest Lift stations. Councilwoman Cupp seconded the motion. The motion carried unanimously.

Gracia Street & Main Street USA Intersection: City Manager Hoon reported that he was approached by Councilwoman Wellman about concerns at the intersection of Gracia Street and Main Street USA. He reported based on the crash data, five incidents have occurred at that intersection since 2012, which is highest crash incident rate in that area. City Manager Hoon stated the next step was to send a request to MODOT about having the intersection evaluated for the addition of traffic control devices. There was discussion on the topic. The Council provided a consensus to have that intersection and the intersection at Ritchie and Main Street USA be evaluated and to potentially have traffic control devices installed.

Concession Stand (Ripley Park): Mayor Holt reported upgrades/rebuilding of the Ripley Park Concession Stand has been discussed for the last three years and the Fire Department wants to move forward with a building to match the stage with service windows, kitchen, and bathrooms lower than the concession stand. City Manager Hoon stated there are three organizations wanting a say on this building, but the City Council makes the ultimate decision on the building. Richard Switzer with the Recreation and Park Board stated no one from the Fire Department has spoken with them since May concerning the building and just found out this was a topic to be discussed tonight. There was discussion about the needs of a better bathroom facility in Ripley Park and the Concession Stand. After discussion, Mayor Holt stated the fire department will have five Firemen meet with the Recreation and Park Board concerning the concession stand.

Tax Levy: City Clerk Krumpelman reported a public hearing was held on Friday, August 11th concerning the proposed tax levy and the Council is being requested to approve Bill No. 17-08.041 to set the new tax levy. Councilwoman Buck moved that Bill No. 17-08.041 to set the tax levy in the City of Marceline for 2017 be read twice by title only. Councilman Brammer seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill twice by title only. Councilwoman Buck moved that Bill No. 17-08.041 be approved. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilman Brammer – aye, Mayor Holt – aye, Councilwoman Cupp – aye, and Councilwoman Wellman – aye. This bill is assigned Ordinance Number 17-08.39.

Airport Block Grant Amendment #2: City Manager Hoon reported this amendment provides for more funds to the project which lowers the amount of STAR Loan funds required. After a brief discussion, Councilman Brammer moved that Bill No. 17-08.042 to authorize the Mayor to execute Amendment #2 be read twice by title only. Councilwoman Wellman seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill twice by title only. Councilman Brammer moved that Bill No. 17-08.042 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilman Brammer – aye, Councilwoman Cupp – aye, Councilwoman Buck – aye, and Mayor Holt – aye. This bill is assigned Ordinance Number 17-08.40.

November Council Meeting Date: City Clerk Krumpelman reported City Staff is requesting Council change their November regular meeting date to the week of November 13th, as the regularly scheduled meeting is on November 21st, which falls during the week of Thanksgiving and she may be medically unable to attend the meeting on the 21st. The Council discussed dates of availability the week of November 13th. Councilwoman Buck moved to move the regular November meeting of the Marceline City Council to Tuesday, November 14th at 5:30pm. Councilwoman Wellman seconded the motion. The motion carried unanimously.

Councilwoman Wellman moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate and Paragraph (12) Contracts. Councilman Brammer seconded the motion. The following roll call vote carried the motion unanimously: Councilwoman Wellman – aye, Councilman Brammer – aye, Councilwoman Buck – aye, Councilwoman Cupp – aye, and Mayor Holt – aye.

Recorded by City Clerk Lindsay Krumpelman
Approved on September 19, 2017 by Marceline City Council.