

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
July 21, 2020

The Marceline City Council met in regular session on July 21, 2020 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Sallie Buck presiding. Council members present were Tyson Brammer, Jeri Holt, Lacey Meissen and Gary Carlson. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Water / Wastewater Roger Sullivan, Electric Superintendent Dean Gauthier and Police Chief Bob Donelson. Others Present: Patrick Dorrell, Joey Holmgren, Linda Linebaugh and Gene Burris.

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm. Mayor Buck complimented Fire Chief / Councilman Holt and Water / Wastewater Superintendent Sullivan for their work on the ISO.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Brammer moved to approve the minutes. Councilwoman Meissen seconded the motion. The motion carried unanimously. Councilman Carlson inquired about the reserve utilized. City Clerk Krumpelman explained those were funds that were budgeted to be used for certain items. Councilman Brammer moved to approve the financial reports. Councilman Carlson seconded the motion. The motion carried unanimously.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

Council Update: Mayor Buck congratulated Councilman Brammer on his daughter's graduation. Councilman Carlson stated he is pleased to be here.

Department Updates: Water/Wastewater Superintendent Roger Sullivan stated it was a busy month. They repaired a leak on South Pine and a fire hydrant at Dollar General. He reported two meter pits were removed on Lake Street. Water / Wastewater Superintendent Sullivan concluded stating they are continuing to work on the Fairview project.

Street Superintendent Ed Ewigman reported the curb and gutter on California is complete including a repair to one section. He reported the weather has held up the paving project, but he is hopeful that they will start tomorrow afternoon, weather permitting. Street Superintendent Ewigman informed the Council they are doing patching in advance of the chip/seal project and completed several water-cut repairs. He stated that mowing is a continuous endeavor. Street Superintendent Ewigman stated they opened windows and is working with Dean to start up the air handler at the Business Complex to air out and they are seeing some improvement already.

Electric Superintendent Dean Gauthier stated they worked with four new houses coming into town. He reported the weather is holding up their work on backyard circuits. Electric Superintendent Gauthier stated trees in the backyard circuits are getting in the way of the power lines and are causing issues, but they need dry weather to work on that without damaging yards. Electric Superintendent Gauthier concluded stating they are still in capacity run status and will run if called upon. Councilman Holt inquired how much left is remaining on the new substation. Electric Superintendent Gauthier responded there is 1/4" copper tube pipe that needs to come off the 69kw line that needs to be bent a certain way, but that may be contracted out to someone else to do it as the pipe costs approximately \$2,200.00. City Manager Hoon indicated he would prefer to contract it out.

Police Chief Bob Donelson stated the officers are working on their range qualifications, otherwise it's been business as normal. Police Chief Donelson gave a big Thank You to the 4th grade Summer School class for their care packages and letters of appreciation they sent to the Police Department. He stated it was very much appreciated.

City Manager Hoon reported Pool Manager Birdsong is working at the Pool this evening. He reported the pool is busy with private swim lessons. City Manager Hoon stated Pool Manager Birdsong is working on a plan to hire lifeguards for the fall and to schedule the dome installation in September.

City Clerk Update: City Clerk Krumpelman reported she has received notification from the Department of Revenue that the collections for the Use Tax will begin on October 1st and she estimates the City will begin receiving payments in December. She reported she has focused on budget preparation and grants. She reported she is waiting on a response from USDA-RD on the close out of the Fire Grant and also their concurrence on the SEARCH Grant so reimbursement can be submitted. City Clerk Krumpelman reported MO State Grants office is requesting more information concerning easements in the Walt Disney Park for the LWCF Grant so a title search is being completed for the park. She concluded stating Missouri Department of Conservation has informed her that their grant application for New Reservoir Improvements was submitted to the federal level for approval.

City Manager Update: City Manager Hoon stated the Historic Preservation Board had their first meeting the night prior and Tracy Carlson was named President, Dennis VanDyke was named Vice-President and Terri Hoover was selected as Secretary. He reported they will have their quarterly meetings on the third Monday of the last month of the quarter. City Manager Hoon stated that Highway 5 through town is in awful shape. He reported that there is a five-year plan under the County Transportation Committee, but Highway 5 is not listed. He recommends we draft a letter requesting Highway 5 become a priority as it is the second most traveled road in the County. City Manager Hoon stated Commissioner Dick King inquired of the Police Chief if the City was going to submit for funds under the CARES Act. City Manager Hoon stated the City's current expenses are approximately \$3,000.00 and there is the issue of the system being set up as reimbursable, so funds have to be spent before they are applied for, which is difficult to do in the current economic climate.

CITIZENS PARTICIPATION: Linda Linebaugh stated God answered her prayers with having a report of no cancer present at this time. She inquired about the Legislatures' intent with the VA prospect for the Business Complex. City Manager Hoon responded at this time Senator O'Laughlin has requested a copy of the deed to review. Linda Linebaugh inquired if roof bids were received yet. City Manager Hoon said not at this time due to financial concerns with the impact of COVID-19. Linda Linebaugh inquired as to the names of the two officers who resigned. Police Chief Donelson stated they were Officer Watson and Officer Abbott. Linda Linebaugh stated maybe the City could not fill those two positions as an easy way to save funds. Mayor Buck responded that the City is looking at any and all options. Police Chief Donelson stated to keep in mind that while the department was responding to 1,400 calls per year at the time it was a six-officer department it is now responding to 8,000 calls per year.

Gene Burris inquired why could Police Captain Wright could enter into a house he owned during a fire without his permission while he was arrested a few years ago when he went into a house he owned that was being rented to check on his tenant. After a brief discussion for the Council to understand the facts, Police Chief Donelson stated that the house on fire was considered a crime scene due to the fire, while the other house was a rental property that was rented, so it is in control of the renter and Gene Burris entered it without permission of the renter. Gene Burris said he was out at the dump and a gun was fired in his direction and wanted to know why the officers could shoot guns inside city limits, but he could not. Police Chief Donelson responded that the municipal owned-officer only range runs parallel to the dump, so no rounds are shot in the direction of the dump. He stated that range is for police officer training only. Mayor Buck stated she appreciates Gene Burris's comments, but it seems everything is being done correctly based on what is being presented at this time.

At this time the Mayor moved up New Business Item 3. Housing Authority Resolution No. 20-06 in consideration for the time of those present for that topic.

Housing Authority Resolution No. 20-06: Joey Holmgren and Housing Authority Director Patrick Dorrell stated this is the third try to get tax credit funding for renovating 32 units of the existing affordable housing known as the Allison Apartments. They explained the process and stated they are seeking support from the City for their application. After a brief discussion, Councilwoman Meissen moved to approve Resolution No. 20-06 supporting and encouraging the efforts of the Housing Authority of the City of Marceline in its endeavor to substantially

renovate thirty-two (32) units of affordable housing known as the Allison Apartments. Councilman Brammer seconded the motion. The motion carried.

BOARD APPOINTMENT:

Planning Commission: City Clerk Krumpelman explained there are currently one (1) full-term seat and three (3) unexpired term seats to be filled. She reported one application was received from Tracy Carlson and staff recommends he be appointed to the one (1) full-term seat which will provide the board with four members to constitute a quorum to conduct business. After a brief discussion, Mayor Buck appointed Tracy Carlson to a four (4) year term on the Planning Commission.

UNFINISHED BUSINESS:

Control of Animals: Mayor Buck explained the background of the proposed Bill, stating it was brought forth last month, but the Council requested some changes. City Manager Hoon confirmed the requested changes are reflected in Bill No. 20-07-004 which repeals and replaces Section 220.030 Control of Animals in the Marceline Code of Ordinances. After a brief discussion on the topic. Councilman Brammer moved that Bill No. 20-07-004 to repeal and replace Section 220.030 Control of Animals in the Marceline Code of Ordinances be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 20-07-004 twice by title only. Councilman Brammer moved that Bill No. 20-07-004 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Mayor Buck – aye, Councilman Holt – aye, and Councilman Carlson – aye. This Bill was assigned Ordinance Number 20-07.04.

No Passing – Downtown – Bill No. 20-07-005 and 20-07-006: City Manager Hoon stated that two (2) bills are being presented. Bill No. 20-07-005 is based on Council direction for the “no passing” zone to start at Santa Fe and end at Centennial Drive. He stated Bill No. 20-07-006 is based on staff recommendation from the Street Department for the “no passing” zone to start at Santa Fe and end at Lake Street due to stripping the double lines to Centennial Drive being cost prohibitive. The Council discussed the topic and whether stripping had to be done in a no-passing zone. Councilman Brammer moved that Bill No. 20-07-006 to add a “no passing” zone from Santa Fe to Lake Street on Main Street USA / Kansas Ave be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 20-07-006 twice by title only. Councilman Brammer moved that Bill No. 20-07-006 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Councilman Carlson – aye, Mayor Buck – aye, and Councilman Holt – aye. This Bill was assigned Ordinance Number 20-07.05.

NEW BUSINESS:

Center Ballfield Scoreboard – R&P Board: Mayor Buck stated that this coming to the Council for approval as it is making changes to City facilities. She stated that City Staff provided direction to ensure the procedural steps were followed. City Manager Hoon stated the plan is to move the current scoreboard at the Center ballfield to the East ballfield and replace the Center ball field with the new one. City Clerk Krumpelman reported they followed informal purchasing procedures and provided estimates for the scoreboard which the lowest one falls under the \$10,000.00. She stated she believes the scoreboard is being paid for through sponsors advertised on the scoreboard. Councilman Carlson inquired who was installing the scoreboard. City Manager Hoon stated it was going to be contracted out by the Recreation and Park Board and maintenance would be the City’s responsibility. Councilman Carlson inquired on the warranty, to which City Manager Hoon responded it was unknown, but they would ask. After further discussion, Councilman Brammer moved to approve the \$9,900.00 13’x20’ scoreboard to be purchased by the Marceline Recreation and Parks Board from Varsity Scoreboards. Councilwoman Meissen seconded the motion. The following roll call carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Councilman Holt – aye, Councilman Carlson – aye, and Mayor Buck – aye. Council expressed disappointment members of the Board were not present to answer questions.

Mayor Buck made a statement to those present saying the City is reviewing the Ordinance establishing this Board to clarify the roles, responsibilities, and authority of the Board to ensure all sides, Council, City Staff, and Board have

clear understanding on what is expected of them. There was a discussion on the helmet purchase situation, with the City Clerk and City Attorney providing an update.

Building Numbers – Bill No. 20-07-007: City Manager Hoon informed the Council the City has received numerous complaints from emergency responders about the lack of building numbers on residential and commercial buildings. He stated the intent of Bill No. 20-07-007 is to address a public health and safety issue by requiring property owners of residential dwelling and commercial buildings to have a visible affixed address number to the structure. City Manager Hoon stated the intent of the Bill is not to issue citations, but to work with residents through notification letters and public announcements, unless there is a direct refusal. The Council discussed the topic with, Councilman Brammer expressing that it is the property owner’s decision whether to install address numbers or not. Councilman Holt moved that Bill No. 20-07-007 to amend Title II, Article II, by adding Section 210.1270 relating to building numbering be read twice by title only. Councilman Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 20-07-007 twice by title only. Councilman Holt moved that Bill No. 20-07-007 be passed. Councilman Carlson seconded the motion. The following roll call vote carried the motion: Councilman Holt – aye, Councilman Carlson – aye, Mayor Buck – aye, Councilman Brammer – nay, and Councilwoman Meissen – aye. This Bill was assigned Ordinance Number 20-07.06.

September Council Meeting Dates: City Clerk Krumpelman reported the MML Annual Conference is now going to be a virtual Conference so the request to move the September Council meeting is no longer valid. She stated if any Council members are interested the fee will be \$99.00. She reported that the original registration fees will be refunded back to the City. She inquired on selecting a date in late September or early October for the next Council budget meeting with staff, stating additional ones may be required. The Council provided a consensus to schedule a budget work session on Wednesday, September 23rd at 4:45 pm.

With no further business, Councilman Brammer moved to adjourn. Councilwoman Meissen seconded the motion. The motion carried. The meeting adjourned at 7:09 pm.

Recorded by City Clerk Lindsay Krumpelman
Approved on August 18, 2020 by Marceline City Council.