

**MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
July 19, 2022**

The Marceline City Council met in regular session on July 19, 2022, at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Sallie Buck presiding. Council members present were Gary Carlson, Tracy Carlson, and Brian Baker. Councilman Josh Shoemaker was absent. Staff attending: City Attorney Robert Cowherd, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Lineman Jesse Gauthier, and Police Chief Robert Donelson. Others Present: Dave Tavres (DM Ex. Dir) and Auditor John Gillum.

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman T. Carlson moved to approve the minutes as presented. Councilman Baker seconded the motion. The motion carried unanimously. Councilman G. Carlson moved to approve the financials as presented. Councilman T. Carlson seconded the motion. The motion carried unanimously.

PRESENTATION – FY 2020-2021 AUDIT:

Auditor John Gillum presented the FY 2020-2021 audited financial statements to the Council. He reported the overall change in net position for the City was positive with increases in both general and enterprise activities. He reported that the City's debt is current, the reserves are funded and the City had an overall good year with an improved cash position. Councilman G. Carlson inquired how the City's debt load compared to other cities. Auditor Gillum responded that the City's debt is manageable. He concluded stating he is appreciative of the City's staff and their willingness to work with them. Councilman Baker moved to approve the Audit report. Councilman G. Carlson seconded the motion. The motion carried.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Clerk Update: City Clerk Krumpelman provided an update on the LWCF grant stating that the Allstate Consultants documents were updated with language approved by the City Attorney and they hope to soon have the final contract agreement after it's updated with the approved changes. She reported the quarterly reports are completed and submitted, except the quarterly LWCF grant which will be completed in the next few days. City Clerk Krumpelman reported she will be leaving for the MIRMA Annual Conference. She reported she has started collecting data for the Salary and Wage survey. She stated she anticipates the Council will need to have a special meeting in August to discuss the conclusion of the survey and any proposed changes to the current Salary and Wage Scale as a result of the survey.

City Manager Update: City Manager reported the sign is almost complete. City Manager Hoon informed the Council that the bucket truck has a hydraulic leak and needs to be taken to St. Joseph to be repaired the next day. He went on to inform them the Electric Department will not be able to access alleys, but it should be fixed by Friday. City Manager Hoon reported they are working on a five year Electric plan to include a Strength, Weaknesses, Opportunity and Threat (SWOT) analysis. He stated there is one employee currently on light duty in the Water Department. City Manager Hoon stated he is currently working with Debbie Nolan with Walsworth for the Walsworth 85th Anniversary event to include a road closure and fireworks. The event is planned for October 8th. City Manager Hoon provided an update on code violations stating he is working with the people who are trying. He reported that there have been some pick up problems with the trash service due to personnel and truck issues. He stated RTS may be asking for a price increase for trash services in the near future due to the increase in fuel prices. City Manager Hoon informed the Council the Chip and Seal project started today and that Street Superintendent Ed Ewigman has submitted his resignation to be effective August 19th. He stated they will open the position and will have an Interim Superintendent after August 19th until the position is filled. City Manager Hoon concluded with an update on Nature's Grace, stating they started pushing dirt and the substation project is delayed due to ground conditions.

Police Chief Donelson reported to the Council the Police Department is working on derelict vehicles and easing into the newly passed grass ordinances. He informed the Council the department has applied for a federal COPS grant for a School Resource Officer (SRO). He stated if granted, it would be a full-time position and the officer

would be in the school during the school year and work as a normal officer during the summer. Police Chief Donelson discussed the grant with the Council. City Manager Hoon confirmed that if awarded the grant, the Council will have the option to accept or decline the grant at that time.

Council Update: Councilman Gary Carlson inquired who else is on the line to the soon to be new substation at the North Industrial Park. Electric Lineman Gauthier responded it is a sole line and no one is on the line to the substation. Councilman Brian Baker commended the City Manager and city staff for the new sign, stating it looks professional and is a handsome addition. Councilman Baker inquired if, with the excessive heat, the voluntary energy reduction efforts are helping reduce the City's risk of needing to generate. City Manager Hoon responded, if the efforts are not helping, the City would know as we would be required to generate or would be experiencing rolling blackouts. Councilman Tracy Carlson reported plans are in the works for a return of the Shop-Hop event hosted by the Un-Wined & Shop Boutique in Brookfield and will include Brookfield, Marceline, and maybe Brunswick.

CITIZENS PARTICIPATION: DM Ex. Dir Dave Tavres reported the Wine and Art Stroll is coming together. He informed the Council he will be attending the Missouri Main Street Connection Conference soon. DM Ex. Dir. Tavres stated at the conference he will be presenting on the Coke Wall project as part of the Space Activation grant application process and the winner of the grant will be announced at the end of the Conference.

BOARD APPOINTMENTS:

Enhanced Enterprise Zone (EEZ): The Mayor appointed Cynthia (Cindy) Cupp to fill the unexpired term to expire May 31, 2025. Councilman Baker moved to confirm Mayor Buck's appointments. Councilman T. Carlson seconded the motion. The motion carried. City Manager Hoon reported the Enhanced Enterprise Zone Board will meet the following day to consider EEZ applications.

UNFINISHED BUSINESS:

Realtor Contract – St. Francis Hospital (Bus Complex) - Bill No. 35-2226: City Manager gave credit to Linda Linebaugh who suggested the City seek a realtor several years ago, but at that time the City was exploring the possibility of it being turned into a VA Home. He stated since that possibility has dimmed significantly, the City is in need of professional help to sell the building. City Manager Hoon stated staff is recommending the City enter into an Exclusive Right-to-Market contract with Century 21 to list the property due to their experience. He stated this contract is for a 1-year period and there would be no payment or fees unless it sells and the same parameters on the sale would apply: Council approval based on business plan, amount of negotiated sale, review of financial documents, etc. Century 21 would just bring the proposals to the City. Following a brief discussion, Councilman T. Carlson moved that Bill No. 35-2226 authorizing the City Manager to execute a seller's agency listing contract between Century 21 McKeown & Associates, Inc and the City of Marceline to list and market for sale City-owned property located at 225 W. Hayden Street be read twice by title only. Councilman Baker seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2226 twice by title only. Councilman T. Carlson moved that Bill No. 35-2226 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilman Baker – aye, Councilman G. Carlson -aye, and Mayor Buck – aye. This Bill was assigned Ordinance Number 35.2226.

NEW BUSINESS:

Temporary Caterer's Permit(s) – Wine & Art Stroll: City Clerk Krumpelman reported the City has received an application for a Temporary Caterer's Permit along with the \$10.00 fee from Tessa Tate Mauzey with UpRiver Investments to set up a cash bar / mobile bar at the Paper Station during the Wine and Art Stroll. She explained what a Temporary Caterer's Permit is to those present. Councilman T. Carlson moved to approve the application from Tessa Tate Mauzey with UpRiver Investments for a Temporary Caterer's Permit for the Wine & Art Stroll event. Councilman Baker seconded the motion. The motion carried. City Clerk Krumpelman stated she expects a second application for Los Chimas will be received before the August meeting.

Filter Media Bids & Agreement - Bill No. 35-2227: City Manager Hoon explained the City advertised for bids for the Filter Media Project and received no bids, so the City direct solicited and received two (2) bids. He went over the two (2) bids received with the Council, stating staff recommends the Council approve the lowest bidder

Willis Bros., Inc. The Council discussed the bids. City Clerk Krumpelman inquired on the amount the Council wished to include for the daily penalty if the project is not completed on time. The Council provided a consensus to set that fee to \$250.00 per day. Councilman T. Carlson moved to accept the low bid from Willis Bros., Inc in the amount of \$57,674.00. Councilman Baker seconded the motion. The motion carried.

Councilman T. Carlson moved that Bill No. 35-2227 authorizing the Mayor to execute an agreement between the City of Marceline, Missouri and Willis Bros., Inc for the purpose of removal and replacement of the filter media in the Marceline Water Plant's four (4) filters be read twice by title only. Councilman G. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2227 twice by title only. Councilman T. Carlson moved that Bill No. 35-2227 be passed. Councilman Baker seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilman Baker – aye, Councilman G. Carlson -aye, and Mayor Buck – aye. This Bill was assigned Ordinance Number 35.2227.

With no further business, Councilman Baker moved to adjourn. Councilman T. Carlson seconded the motion. The motion carried. The meeting adjourned at 6:27 pm.

Recorded by City Clerk Lindsay Krumpelman.
Approved by Marceline City Council on August 16, 2022