

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
July 17, 2018

The Marceline City Council met in regular session on July 17, 2018 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Tyson Brammer presiding. Council members present were: Jeri Holt, Sallie Buck, and Liz Cupp. Councilwoman Natalie Wellman was absent. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Pool Manager Gary Birdsong, Police Chief Robert Donelson, and Officer John Wright. Others present: Cary Sayre, Cathi Black, Richard Switzer, Charles Jobson, Jessica Bascus, Katie Ramirez, Joey Bascus, Molly Cupp, Courtney Schreiner, Jeanne Rauer, Tim Smith, Linda Linebaugh, Joyce Robinson, and Reporter Matt Ragsdale.

Mayor Tyson Brammer led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilwoman Buck moved to approve the minutes. Councilman Holt seconded the motion. The motion carried unanimously. Councilwoman Buck moved to approve the financial reports. Councilman Holt seconded the motion. The motion carried by voice vote with Councilwoman Cupp voting against.

RECREATION AND PARK BOARD APPOINTMENT: City Clerk Krumpelman reported Leslie Thornburg resigned from the Recreation and Park Board and someone will need to be appointed to fill her remaining term. Mayor Brammer appointed Katie Ramirez to fill the unexpired term on the Recreation and Park Board to end on May 31, 2019.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Department Updates: Police Chief Bob Donelson reported the Police Department has partnered with Chillicothe Police Department and Livingston County's Sheriff's Department to form the Green Hills Regional CIT Council along with a few civilian agencies. He reported he was selected to Co-Chair the Executive Committee of that CIT Council. Police Chief Donelson stated the NIBRS grant is going well and the second of three months of reporting for certification is complete. He stated they received reports of fowls not being contained and requested the public to please contain them in pens. Police Chief Donelson reported they have served five search warrants in the last month and they were all successful. Police Chief Donelson reported there were no issues with the Carnival. He reported that there is an on-going death investigation and they are pursuing any and all leads. He concluded stating that Officer Carleton was married last week.

Electric Superintendent Dean Gauthier explained the power issues at Pioneer to the Council. He reported they built an overhead line from the transformer as a temporary solution, until they can get a more reliable power system to Pioneer. Electric Superintendent Gauthier informed the Council they have 12 days to get two engines qualified for capacity and then they would return to work on the substation. City Manager Hoon stated that once the transformer for Pioneer arrives, the Electric Crew will be looking for a time to install it in the evening.

Street Superintendent Ed Ewigman reported his crew is working on patching streets due to trash ruts and water cuts. He reported that 30 of the 45 blocks for the chip seal project are complete. Street Superintendent Ewigman stated that they will use the street sweeper to sweep up the excess material to be used at a later date. City Manager Hoon reported a news release will be done to inform the public about draining the Country Club Lake in order to repair / replace the boat ramp.

Water /Wastewater Superintendent Roger Sullivan reported that both reservoirs are roughly two and a half feet down which is not bad for this time of year. He reported that the water plant has produced ten million gallons of water this month already, with PWSD #3 taking seven million of that. Water / Wastewater Superintendent Sullivan reported they are treating the lake with copper sulfate for algae. Councilman Holt inquired how far down

should the City allow them to reach before implementing the water conservation plan. Water / Wastewater Superintendent Sullivan responded they were down fourteen feet in 2012 and they can pump from Mussel Fork to the Old Reservoir and from the Old Reservoir to the New Reservoir. He concluded stating they will finish their work on California Avenue as soon as they have a full crew again.

City Manager Hoon introduced Gary Birdsong as the new Pool Manager and reminded those present that the manager is more than a lifeguard and they are in charge of a two million dollar facility. Pool Manager Gary Birdsong reported they are taking bids on the vestibule to cut down on the condensation when the dome goes back up. He informed the Council he is currently reviewing the policies and procedures. Pool Manager Birdsong reported there are seventeen kids signed up for swimming lessons. He informed the Council they are looking into doing a senior citizen campaign and planning different events / activities to do at the pool. He concluded by giving a brief autobiography to those present.

City Clerk Update: City Clerk Lindsay Krumpelman reported the second Health and Wellness Challenge is complete. She provided an update on the Codification project. She stated that her focus is turning to budget, including the Salary and Wage schedule.

City Manager Update: City Manager Richard Hoon reported Phase 2 of Summer has begun. He reported that the BNSF Grant to paint the locomotive and caboose in Ripley Park is up for final consideration. City Manager Hoon informed the Council that a preliminary review of the bylaws of the Planning and Zoning Commission is being done and they may receive a recommendation to update their ordinance in the near future. He reported that Brandon Solomon holds the current hay lease for both the North and South Industrial Parks and with the sold sections, it may need to be amended.

Fire Chief / Councilman Holt reported that the main shaft on the old fire truck will need to be repaired. He reported the estimated worst-case cost is \$11,800.00 which could be paid for out of Capital Expenditures in lieu of purchasing air packs. Fire Chief / Councilman Holt reported the Fire Department will need to purchase new turn-out gear as their current ones are out-dated and are not able to attend training with it. He expects new gear to be \$2,500.00 to \$3,000.00 per person. He concluded stating the VFA Grant reimbursement was received in the amount of \$2,348.00.

Council Update: None.

CITIZENS PARTICIPATION:

Linda Linebaugh stated she is excited about the demolition of dilapidated houses, the water line replacement, and boat ramp improvement. She stated she is excited the City is going forward.

Jeanne Rauer stated she would like to see the farm animal ordinance tightened up because chicken and geese are roaming in her neighborhood. She wants them to be contained. The Council discussed the issue with her.

Katie Ramierz stated she thought the pool should allow infants to be in the pool with adults during breaks. City Manager Hoon stated that all policies not correlating with safety are being reviewed. There was a brief discussion of the policies being reviewed.

City Manager Hoon informed the Council that Toni Sportsman was selected to be the Executive Director for Downtown Marceline.

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

Concession Stand: After a brief discussion, Council gave consensus for the City to keep the Concession Stand removal on schedule and for the Recreation and Park Board to move forward on pursuing donations. City Manager Hoon will check with Downtown Marceline concerning if architect services were included with the plan.

Electric Contract Amendment #1 - Bill No. 18-07.031: City Manager Hoon explained that the purpose of Bill #18-07.031 is to amend the May 30, 2020 - June 1, 2023 Electric Service Contract with NextEra to change our Zone 3 ZRCs to Zone 5 ZRCs at no cost. This will remove the City's ZRC cost risk due to a split in prices. Mayor Brammer stated that Bob Harbour discussed this possibility when the contract was signed. The Council discussed the topic. Councilwoman Cupp moved that Bill #18-07.031 approving the amendment be read twice by title only. Councilwoman Buck seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-07.031 twice by title only. Councilwoman Cupp moved that Bill No. 18-07.031 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Cupp – aye, Councilwoman Buck – aye, Mayor Brammer – aye and Councilman Holt – aye. This bill is assigned Ordinance Number 18-07.31.

Demolition Bids: City Manager Hoon reported he solicited bids to demolish the two nuisance properties. He informed the Council that Jim Linville tested the properties and both will need to be abated at an estimated total cost of \$6,100.00. City Manager Hoon went on to state that the overage of the budget would need to be addressed through a year-end budget amendment from the Administration Department's Repairs and Maintenance. The Council discussed the three bids received. Councilwoman Cupp moved to accept the low bid from Truitt's Dirt Works for the demolition of the properties at 222 E. Santa Fe and 126 W. Ritchie Street in the amount of \$14,500.00. Councilman Holt seconded the motion. The motion carried unanimously. City Manager Hoon informed the assembly that these are the first houses the City will demolish that it did not own and a lien will be put on those properties.

Tax Sale Purchase(s): City Manager Hoon stated he is requesting the City Council approve the purchase of two properties located at 112 W Walker Street and 118 W Walker Street following the 2018 Tax Sale for \$1.00 per property. He stated both of these properties are on the nuisance property list and are side by side lots, which once the house are down the two properties can be sold as buildable property. City Manager Hoon stated the demolition costs would be budgeted in the new FY. After a brief discussion, Councilwoman Buck moved to purchase the properties located at 112 W. Walker Street and 118 W. Walker Street for \$1.00 each plus advertising costs if required. Councilman Holt seconded the motion. The motion carried unanimously.

South Industrial Park Re-Plat - Bill No: 18-07.032: City Manager Hoon stated that in order for the sale of real estate in the South Industrial Park to be completed, a re-plat needs to be done to separate the specific portion of real estate to be sold from the existing lots. The second item to be complete before the sale is the vacating of a street that was never built as a condition of the sale. The third and final item to be complete is the authorization of the sale of the property and to provide the Mayor with the authority to sign any and all documents associated with the sale of the transactions. City Attorney Devoy inquired if the City could access the utilities if the street was vacated. City Manager Hoon confirmed they would. After a brief discussion, Councilwoman Buck moved that Bill #18-07.032 approving the re-plat of the South Industrial Park be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-07.032 twice by title only. Councilwoman Buck moved that Bill No. 18-07.032 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilman Holt – aye, Councilwoman Cupp – aye and Mayor Brammer – aye. This bill is assigned Ordinance Number 18-07.32.

Street Vacate - Bill No. 18-07.033: Councilwoman Buck moved that Bill #18-07.033 approving the street vacate be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-07.033 twice by title only. Councilwoman Buck moved that Bill No. 18-07.033 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion:

Councilwoman Buck – aye, Councilwoman Cupp – aye, Mayor Brammer – aye and Councilman Holt – aye. This bill is assigned Ordinance Number 18-07.33.

Real Estate Sale - Bill No: 18-07.034: Councilwoman Buck moved that Bill #18-07.034 authorizing the sale of real estate in the South Industrial Park and for the Mayor to execute any and all documents associated with the sale be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-07.034 twice by title only. Councilwoman Buck moved that Bill No. 18-07.034 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Cupp – aye, Councilman Holt – aye and Mayor Brammer – aye. This bill is assigned Ordinance Number 18-07.34.

Chariton Valley Telephone: City Clerk Krumpelman explained that the City's current landline phone costs with AT&T are averaging approximately \$938.00 for local service and over \$3000.00 for long distance for the last six months. City Clerk Krumpelman informed the Council the City is unable to update simple things such as voicemail and are unable to transfer calls from department to department with the current system. She stated that the renewal notifications will come in sometime in August and the City requested Chariton Valley provide a quote for phones. City Manager stated the quote received from Chariton Valley is \$900.00 for installation and then \$875.00 per month for local and long distance and it will be \$66.00 for the three current fax lines. City Clerk Krumpelman inquired if the Council could act on a Bill to authorize the Mayor to sign the two agreements with Chariton Valley. City Attorney Devoy stated he believed they could as the agenda is tentative and Chariton Valley Telephone was already listed. The Council discussed the topic. Councilwoman Cupp moved that Bill #18-07.035 authorizing Mayor to execute the two agreements with Chariton Valley be read twice by title only. Councilwoman Buck seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-07.035 twice by title only. Councilwoman Cupp moved that Bill No. 18-07.035 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Cupp – aye, Councilwoman Buck – aye, Mayor Brammer – aye and Councilman Holt – aye. This bill is assigned Ordinance Number 18-07.35.

At 6:50 pm Councilwoman Buck moved to adjourn. Councilman Holt seconded the motion. The motion carried unanimously.

Recorded by City Clerk Lindsay Krumpelman
Approved on August 21, 2018 by Marceline City Council.