

**MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
July 16, 2019**

The Marceline City Council met in regular session on July 16, 2019 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Sallie Buck presiding. Council members present were Jeri Holt, Tyson Brammer, and Liz Cupp. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Police Chief Bob Donelson, Police Officer Jeff Gulley, Police Officer Christopher Murray and Pool Manager Gary Birdsong. Others Present: Linda Linebaugh and Dan Buckley

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Brammer moved to approve the minutes. Councilman Holt seconded the motion. The motion carried unanimously. Councilman Brammer moved to approve the financial reports. Councilman Holt seconded the motion. The motion carried with Councilwoman Cupp voting in the negative.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Department Updates: City Manager thanked the departments and city staff for all their work to make the 4th of July Celebration successful.

Water / Wastewater Superintendent Roger Sullivan informed the Council they are trying to get the South Tower painted and have been for the past two (2) weeks, but there seems to be staff scheduling issues on their end. He reported they are cleaning the retention basin at the sewer plant. He reported they fixed two (2) water leaks. Water / Wastewater Superintendent Sullivan concluded by stating they are making plans to replace two (2) valves on Gracia and Lake.

Pool Manager Gary Birdsong reported a few buoys were replaced and with the help of Water / Wastewater Superintendent Sullivan is working to improve the efficiency of the chlorine room. He informed the assembly they are planning a Back to School Bash at the pool for some time in August. Pool Manager Birdsong stated swim lessons have started and that he will be contacting the school to gauge the interest of having day swim lessons once school is in session. Pool Manager Birdsong concluded stating the attendance numbers are good, especially on the weekends.

Electric Superintendent Dean Gauthier reported they have the take-off pole set at the new substation. He reported they responded to a low voltage call at the Walsworth South Plant and replaced a capacitor. Electric Superintendent Gauthier reported the transformer at the Walsworth South Plant is running a little warm, so they have staged another one in the event the current transformer fails. He informed the Council they started work in the West Business Circuit to install a new transformer for 3-phase and eliminated excess wiring. He concluded stating, they will be creating 3-phase for the Ridgecrest lift station and hoped to be finished by the end of the week. Councilman Brammer inquired as to what caused the fire in an alley. Electric Superintendent Gauthier responded a transformer got hot and sparked the grass.

Police Chief Bob Donelson reported there were no issues at the Carnival this year. He informed the Council they expect delivery of the new police vehicle the first part of next month. Police Chief Donelson reported equipment was removed from the Impala and sent to be installed on the new police vehicle.

Street Superintendent Ed Ewigman reported they are mainly working on street projects. He reported the 100 block of E Hauser is prepped with storm drain boxes and started building an approach to the railroad tracks. He stated the Curb and Gutter contractor may begin their work next week. Street Superintendent Ewigman reported they are working on Santa Fe Ave to install drop in boxes and he is working with Walsworth. He reported curb and gutter work will also be done in that area. Street Superintendent Ewigman informed the Council they are

trimming trees and cleaning ditches along the chip and seal route. He concluded stating that they adjusted their work schedule to 6:00 am to 2:30 pm due to the heat. City Manager Hoon stated Recreation and Parks Director Josh Hawkins was really instrumental in preparation of the 4th of July Celebration. He gave him extra kudos for dealing with the mess at the pool shelter facilities especially the bathrooms in advance of the rental the previous weekend.

City Clerk Update: City Clerk Lindsay Krumpelman reported the RFP for Audit Services is due in August and the Computer RFP was sent out and is under the \$10,000.00 threshold for Council approval. She reported she completed the continuing disclosure questionnaire for the pool bonds and the debt service questionnaire for the tax levy. She reported she is working on preparing for the budget. City Clerk Krumpelman informed the Council that she and the City Manager are working on the Editorial and Code Analysis portion of the codification project which is very time intensive. She confirmed that the Council that they wanted to stay with Adam Stallo of Hawkins Insurance as their agent for their General Liability and Worker's Compensation Insurance.

City Manager Update: City Manager Richard Hoon thanked the Volunteer Fire Department, Toby's Carnival, Marceline Chamber, Marceline Rotary, VFW, Marceline Lions, and Marceline R-V School in addition to city staff for making the 4th of July Celebration a success. City Manager Hoon reported that demolition of the dilated / nuisance properties will begin sometime after the 20th. He informed the Council MFA Oil has requested a demolition permit for their site on the corner of Gracia and Hwy 5. He stated the demolition is expected to begin the first part of September, but how long that process takes is largely dependent on the environmental assessment. Mayor Buck inquired on their plans for the lots after demolition. City Manager Hoon responded he is unsure and that the lots are non-buildable. Councilwoman Cupp inquired what made them non-buildable and City Manager Hoon responded it was due to the lot size. City Manager Hoon reported the RFP for St. Francis will be posted on August 1st and the proposals will be due back on November 1st and went over the remaining details of the schedule for the process. City Manager Hoon concluded that the site visit to Illinois to tour the Nature Grace facility was very informative.

Council Update: Councilman Holt thanked the departments for their assistance and support during the 4th of July Celebration and reported there were no major issues. He thanked Advanced Disposal and their employee Amber specifically on handling the dumpster for them for the celebration. Mayor Buck remarked the trip to Vermont, IL to the Nature Grace facility was an excellent trip and they were very welcoming in showing them their facility. Mayor Buck reported she received an email from someone requesting to acquire the statues at St. Francis Hospital aka the Business Complex via donation. She reported she responded they were not available. City Manager Hoon informed the assembly, they will need to find the historical documentation to see if there are covenants that would dictate what happens to the statues if the City ever decides it does not want them anymore and if there are none, they would have to be offered as surplus, the same as any other property the City has over a certain value.

Presentation:

Advanced Disposal – Recycling Program: Dan Buckley with Advanced Disposal gave a presentation on the recycling program. He stated after the truck collects the recycling, it is taken to the Moberly transfer station and then sorted. He stated if the recycling is contaminated, it has to be taken to Bevier to the landfill which constitutes about 15-20% of the recycling collected. Dan Buckley also informed the Council that about 50% of what is being put in the recycling bins is not recyclable. He requested assistance in educating the community of what is recyclable and what is not. City Manager Hoon reported that he will be out of the office for a little bit and that he can work with him on a news release when he returns.

BOARD APPOINTMENT:

Planning: Mayor Buck informed the Council, the Planning Commission is requesting that a member be removed as he has not attended the last six meetings. Mayor Buck removed Jason Campbell from the Planning Commission.

CITIZENS PARTICIPATION:

Linda Linebaugh reiterated what a great job those involved with the 4th of July Celebration did. She inquired if the blue house on Kansas was included in the list of houses to be demolished. City Manager responded that it was not and there are different levels of dilapidated and the City's focus is on those properties that are uninhabitable. Linda Linebaugh responded that at least the City is moving forward.

UNFINISHED BUSINESS:

Concession Stand: Mayor Buck gave a brief overview of where we are at this point with the Concession Stand and the response received from the architect. City Manager Hoon noted that a follow-up correspondence and clarification put the actual cost to date for the schematic design services is at \$4,305 plus reimbursables instead of the \$15,750. City Manager Hoon informed the Council that the Recreation and Park Board want to discuss more design issues but those will not be received until next month. Mayor Buck stated she is initially seeing a difference of approximately \$50,000.00 between a six (6) month facility and a year-round facility plus the cost of year-round operations. City Manager Hoon stated he would expect that since alcohol is not permitted, there would be decreased usage than there would be otherwise. The Council discussed the six (6) month facility versus a year-round facility, citing that a year-round facility would be nice, but expressing concerns on how often it would be utilized. The Council discussed the topic further including the possibility of a donation for the project. Councilman Holt made notes of things that may be cut from the list provided with a six (6) month facility. Council suggested City Manager Hoon contact the Architect to let him know the design elements are still in discussion. Council provided a consensus that the Recreation and Park Board and other stakeholders be informed of what is decided and their plan to approach the donor in the near future. Councilman Brammer moved to continued to proceed with the project with a six (6) month facility. Councilman Holt seconded the motion. The motion carried.

NEW BUSINESS:

SEARCH Grant – Bill No. 35-1914 and Bill No. 35-1915: City Clerk Krumpelman after going through the RFQ process and selecting a firm for the project, the City is ready to submit their application for the \$30,000.00 no-match USDA-RD SEARCH Grant for a preliminary engineering report. She informed the Council the draft agreement for the engineering firm was submitted to USDA-RD for review and the attorney has reviewed it as well. After a brief discussion, Councilman Brammer moved that Bill No. 35-1914 to authorize the Mayor to sign application documents for the SEARCH Grant be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1914 twice by title only. Councilman Brammer moved that Bill No. 35-1914 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilman Holt – aye, Councilwoman Cupp – aye, and Mayor Buck – aye. This bill is assigned Ordinance Number 35.1914.

Councilman Brammer moved that Bill No. 35-1915 to accept and comply with various requirements associated with the SEARCH Grant be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1915 twice by title only. Councilman Brammer moved that Bill No. 35-1915 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Cupp – aye, Councilman Holt – aye, and Mayor Buck – aye. This bill is assigned Ordinance Number 35.1915.

Zoning Amendment – Bill No. 19-07.005: Mayor Buck introduced the topic. City Manager Hoon stated this Bill is in keeping with Article XIV of the Missouri Constitution and as defined by the Department of Health and Senior Services in 19 CSR 30-95.010 (19) as an amendment to the City's Planning & Zoning Ordinance (Ord. No. 6.404) must be in place by August 3, 2019. He reported several templates were reviewed when putting this Bill together, but the goal was to keep it simple and stick to the zoning aspect. He listed the three items contained in the proposed amendment. City Attorney William Devoy stated the City cannot increase the 1,000 feet provision but could decrease it. City Manager informed the Council of the Planning Commission recommended the removal of the provision dictating the operating hours of dispensaries, which was done. Councilman Brammer

moved that Bill No. 19-07.005 to amend Ordinance 6.404 to recognize the Medical Marijuana industry and specify zoning districts for dispensaries, cultivation, product manufacturing and testing be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 19-07.005 twice by title only. Councilman Brammer moved that Bill No. 19-07.005 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilman Holt – aye, Councilwoman Cupp – nay, and Mayor Buck – aye. This bill is assigned Ordinance Number 19-07.05.

Downtown Marceline-CV Mainstreet Banner: City Manager Hoon stated Downtown Marceline is requesting to hang a 32' x 4' banner over Main Street USA at Ritchie Avenue for the Wine and Art Stroll on September 7th. City Manager Hoon stated the Electric Crew would hang the banner on Friday and take it down on Monday. He stated a picture of the banner is in the report and the City can make the call in advance of the event if there is a threat of wind gusts. There was some discussion on the topic. Councilman Holt moved to allow the banner to be hung for the Wine and Art Stroll event. Councilwoman Cupp seconded the motion. The motion carried.

Red Cross Blood Drive: City Manager Hoon reported the City received a request from Amanda Clark with the American Red Cross for the City to sponsor a blood drive. She sent a list of duties required to sponsor a blood drive, which includes assigning someone to be the leader, who will be required to secure a location for the drive and handle advertising the drive (flyers provided by the American Red Cross). The Council discussed the topic, noting the number of blood drives in the community. Council provided a consensus to decline the request but to provide the Walsworth Community Center's information since they have a location large enough to host a drive.

Housing Authority Donation Consideration: City Manager stated the donation offer is not from the Housing Authority, but from Patrick Dorrell as an individual. Councilman Holt reported the Fire Department is going to go look at the fire safety trailer being offered before deciding if they want it or not. Councilman Holt explained what the trailer would be used for, specifically training. Following a brief discussion, Councilman Brammer moved to accept the donation, contingent on the Marceline Fire Department inspecting the trailer and agreeing to accepting it. Councilman Holt seconded the motion. The motion carried.

At 7:08 pm Councilman Holt moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (3) Personnel and Paragraph (12) Contracts. Mayor Buck seconded the motion. The following roll call vote carried the motion: Councilman Holt – aye, Mayor Buck – aye, Councilwoman Cupp – aye, and Councilman Brammer – aye.

Recorded by City Clerk Lindsay Krumpelman
Approved on August 20, 2019 by Marceline City Council.