

AMENDED  
MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
**July 15, 2014**

The Marceline City Council met in regular session on July 15, 2014 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jacob Gordon, presiding. Council members present were: Jeri Holt, Josh Shoemaker, and John Carver. Councilman Mark Hatfield was absent. Staff attending: New City Manager Richard Hoon, Interim City Manager Bob Green, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Water & Wastewater Superintendent Kevin Wiggins, Electric Superintendent B. Dean Gauthier, Police Chief Chris Arnold, Captain Robert Donelson, and Officer Randy Almond. Also in attendance were: Diane Smith, Rob Chowning, Mike Thompson, Linda Linebaugh, Donald "Lefty" St. Clair, Cathy Black, Alberta Gill, Darrell Gill, Chris Ankeney, Joyce Robinson, Reporter Tom Hauser and Reporter Chris Houston.

Mayor Jacob Gordon led the assembly in the Pledge of Allegiance. The meeting was called to order at 5:30 p.m. by Mayor Jacob Gordon.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Holt moved to approve the minutes and the financials as presented. Councilman Carver seconded the motion. The motion carried.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES**

City Department Updates: Mayor Jacob Gordon welcomed new City Manager Richard Hoon to Marceline. Interim City Manager Bob Green thanked the Mayor and Council and announced it would be his last Council meeting, since City Manager Hoon has started. He then thanked the City staff and department heads for their work while he was the Interim City Manager.

Police Chief Chris Arnold reported that the Police Department will be attending airport training in the upcoming weeks and he has been working with City Attorney Scot Othic on the reviewing and updating the ordinances. He concluded by informing the assembly that his department has been working on documenting the dilapidated properties in the City.

Water/Wastewater Superintendent Kevin Wiggins informed the Council that Commercial Waterproofing has completed the work on the Old Reservoir Spillway, but that the City has asked them to come back to create an additional expansion joint in the bottom tier where a crack was located for the amount of \$400.00. He reported the North Water Tower has a small leak, which will be fixed by Utility Services, who had completed an inspection of the water tower a few days before and missed the leak. Since the City has a contract with Utility Services, the repair will be at no cost to the City and Utility Services will pay for the water loss. Superintendent Wiggins reported that the sewer maintenance program has begun and he recommends a root cutter be purchased due to roots in the sewer lines are restricting the ability to camera the lines.

Street Superintendent Ed Ewigman stated the Street Department is currently working on the street maintenance program and have let out bids for oil for the chip and seal program. He informed the assembly that he is looking to bid out for hot-mix in the coming weeks. In addition, the Street Department is working on drainage work and has discovered some issues with storm drains. Superintendent Ewigman reported that the Parks and Recreation Department has started the demolition of the Concession Stand and the contractor should start work late this week.

Electric Superintendent Dean Gauthier stated the Electric Department is spending a lot of their time on work orders. He reported that his department has met with two lighting specialists and will meet with a third before presenting options for upgrades to the Downtown lighting at the next Council meeting. Superintendent Gauthier reported that Utility Billing Clerk Dana Hamilton has created a door knocker that will be used when the department begins to change out meters, which will also be utilized by the other departments. He concluded by stating the Electric Department will be working on power lines this week and the new electric lineman started working on Monday.

**APPOINTMENTS TO BOARDS AND COMMITTEES: none**

**CITIZENS PARTICIPATION:**

Linda Linebaugh stated she believed the 2.7 million for the proposed swimming pool should be used for replacing the water and sewer lines instead. She went on to state she likes that the Police Department is trying to get a handle on the dilapidated houses. Linda Linebaugh inquired if the City could treat the Country Club Lake to get rid of the cattails that have come back. She concluded by thanking Interim City Manager Bob Green for his service. Street Superintendent Ewigman informed the assembly that the Country Club Lake has been treated twice using the same chemicals it has used in the past. Councilman Shoemaker commented that the \$2.7 million for the proposed swimming pool would not be straight out of the general fund, but would be financed through a sales tax, bond issue or lease purchase.

Joyce Robinson inquired if there would be a surge when the electric meters are changed and stated she was in favor of a new swimming pool. Electric Superintendent replied that the idea of the door knocker is to give the homeowner two days notice with a specified period of time that the change of meters will take place, so they can have their electronics un-plugged, but that the change out should not affect appliances. Cathy Black informed Joyce Robinson that her meter was changed without anything being unplugged and nothing was affected.

Alberta Gill inquired what to do about the dogs that are running loose without supervision. Mayor Gordon informed her to contact the Police Department. Alberta Gill also requested the alley behind Yummez could be made into a one-way street because it is not wide enough to accommodate two vehicles and also individuals are speeding when they drive that alley. Police Chief Arnold stated he has been speaking with City Attorney Othic to determine the process to turn the alley into a one-way street already and as far as the speeding goes, to contact him about it.

**OLD BUSINESS:**

Airport: Interim City Manager Bob Green stated he has spoken with Richard Parker and they have received all twelve signatures. The board is now in the process of posting notifications. Once that is complete the paperwork to give the road to the County will come before the Council. Mayor Gordon stated the second item under Airport is the Supplemental Agreement No. 2 associated with the NCMR Airport's Runway Extension Grant. Interim City Manager Green explained the Supplemental Agreement No. 2 to the assembly. City Manager Richard Hoon reiterated that there are no additional obligations to the City with this agreement. There was some discussion. Ordinance 35.1207 was read twice and passed on both readings with the following roll call votes:

1st Reading

Councilman Holt - yes

Councilman Carver - yes

Mayor Gordon - yes

Councilman Shoemaker - yes

2nd Reading

Councilman Carver - yes

Councilman Shoemaker - yes

Councilman Holt - yes

Mayor Gordon - yes

Launch Fees: Police Chief Arnold stated the idea for launch fees at the reservoirs was to aid in the upkeep and improvements to the boat ramps and dock(s) at the city reservoirs. After some research, Police Chief Arnold stated he and the other superintendents have met with Greg Pichard and Blaine Adams with the Conservation Department and have found the City already has a contract with them. It is possible for the City extend the contract and possibly be able to put in new ADA accessible boat ramp(s), dock(s), and restroom(s) using available state and federal funds. He went on to state the first step is for the Council to authorize the proceeding of completing an engineer design of the project which would cost the City approximately \$5,000.00, but those funds, if the project is approved, would be reimbursed. There was discussion on the topic by the Council and department heads. The Council will discuss the project at the next meeting after City Manager Hoon has reviewed the availability of funds.

GIS Mapping: Interim City Manager Green stated that Midland GIS Solutions' bid was approved at last month's meeting and now an ordinance needs to be passed to approve the signing of the contract, which

City Attorney Scot Othic has reviewed. He reported that City Attorney Othic's requested changes have been made to the contract. Superintendent Wiggins stated there would be a kick off meeting at the end of July with Midland GIS Solutions and they had a tentative start date of the second week of August. There was some discussion, with Superintendent Wiggins confirming the City would own the equipment and data created and the other departments would be able to utilize the equipment in the future. Ordinance 35.1206 was read twice and passed on both readings with the following roll call votes:

1st Reading

Mayor Gordon - yes  
Councilman Holt - yes  
Councilman Shoemaker - yes  
Councilman Carver - yes

2nd Reading

Councilman Holt - yes  
Councilman Carver - yes  
Mayor Gordon - yes  
Councilman Shoemaker - yes

Pet Clean-Up: Mayor Gordon stated without City Attorney Scot Othic being at the meeting there was little to discuss. City Manager Richard Hoon stated he would work with City Attorney Scot Othic to bring an ordinance to the Council at the next month's meeting. There was some discussion on the topic by the assembly.

Water Leak: Mayor Gordon stated the Council had requested City Clerk Krumpelman prepare a standardize form to be filled out by those requesting an adjustment to their water/sewer bill from the Council in order streamline to the process. City Clerk Krumpelman went over the form with the Council. There was some discussion. Mayor Gordon stated the City would proceed to use the form.

**NEW BUSINESS:**

Circus: Chris Ankeney stated the Chamber of Commerce has signed a contract with the Culpepper & Merriweather Circus from Hugo Oklahoma for a Circus to be held on Labor Day, September 1, 2014 and is requesting permission to hold it at the Old Airport. Mayor Gordon stated the location at the Old Airport would need to be negotiated with City Staff and that in the future, requests for permission should be made before the signing of a contract. City Manager Hoon stated he would work with the Chamber on this. There was discussion on the topic by the assembly. Councilman Carver moved to allow the Culpepper and Merriweather Circus and the Chamber of Commerce to use the North Industrial Park on September 1, 2014. Councilman Holt seconded the motion. The motion carried unanimously.

Dilapidated Buildings: Interim City Manager Bob Green reported that eleven letters have been sent out concerning dilapidated buildings and that nine letters were in process. He went on to state the City is relying on the City Attorney to upgrade the ordinances to streamline the process. City Clerk Krumpelman informed the Council that the County will waive the advertising fees if the City purchased properties at the annual tax sale. She stated she would present a list of properties that fall on both the county tax sale list and the City's dilapidated list at the next meeting. There was some discussion on the topic.

MEC-Conflict of Interest: Mayor Gordon informed the assembly this is a bi-annual renewal of the City's Conflict of Interest Ordinance as required by the Missouri Ethic's Commission. Mayor Gordon then read the Conflict of Interest Resolution. Councilman Shoemaker moved to accept the Conflict of Interest Resolution. Councilman Carver seconded the motion. The motion carried unanimously.

Mayor Gordon thanked Interim City Manager Bob Green for his service to the City while it searched for a new City Manager. The Council then presented Interim City Manager Bob Green with a coffee gift basket and gift card to Ma Vic's Cafe.

At 6:38 p.m. Councilman Shoemaker moved to go into executive session pursuant to RSMo 610.021 Paragraph (1) Legal Action, Paragraph (2) Real Estate/Leasing, Paragraph (3) Personnel, and Paragraph (12) Contractual and to include Rob Chowning, and Mike Thompson in the session. Councilman Carver seconded it. A roll call vote carried the motion:

Councilman Shoemaker —Yes  
Councilman Shoemaker Holt— Yes

Councilman Carver — Yes  
Mayor Gordon —Yes

Upon returning to open session with no further business, a motion was made by Councilman Shoemaker to adjourn, seconded by Councilman Carver. The motion carried unanimously. The meeting ended at 8:10 p.m.

Recorded by City Clerk Lindsay Krumpelman.

Approved with correction by Marceline City Council on August 19, 2014.