

## MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL July 09, 2025

The Marceline City Council met in regular session on July 09, 2025, at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Shelly Milford presiding. Council members present were Sallie Buck, Gary Carlson (5:43 pm), Clarence Gibson and Jacob Clay. Staff attending: City Attorney Robert Cowherd, City Manager Jesse Wallis, City Clerk/Assistant City Manager (ACM) Lindsay Krumpelman, Water Superintendent Mikeal Thompson, and Street Superintendent Adam Lichtenberg. Others present: IDA Executive Director Richard Switzer, Downtown Marceline Executive Director Lindsey Ewigman, Joseph Heller, Karina Saldana, James “Boogie” Jenkins, Doretta Harrison, Lawanda Hull, and Dave Tavres.

Mayor Shelly Milford led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

### **APPROVAL OF THE MINUTES AND FINANCIAL REPORTS:**

Councilman Gibson moved to approve the minutes as presented. Councilwoman Buck seconded the motion. The motion carried. Councilman Gibson moved to approve the financials as presented. Councilman Clay seconded the motion. The motion carried.

### **REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:**

City Clerk Update: City Clerk/Assistant City Manager (ACM) Krumpelman reported preparation for the FY 2025-2026 budget is underway. She stated she expects the auditors to present the FY 2023-2024 audit at the August meeting. City Clerk / ACM Krumpelman stated bids were received for the 2025 Street Program to be discussed later in the meeting. She reported she will be out of the office July 17-18, 2025 for the Linn County Fair and will be in attendance at the MIRMA Annual Conference from July 23-25, 2025. City Clerk / ACM Krumpelman inquired if the Council would consider discussing the current purchasing approval level for the City Manager as it seems prices have increased for repairs. Council requested the topic be brought back for the next meeting. She concluded stating all the annual liquor licenses were renewed in June.

City Manager Update: City Manager Jesse Wallis reported that the week-long 4<sup>th</sup> of July celebration went great and shared his appreciation for all the city departments coming together to make it a success. He informed the Council during the holiday there was a house fire in the 200 block of Curtis and the street department assisted the fire department in putting the fire out. City Manager Wallis stated the presentation recognizing the four (4) properties that were named to the National Register of Historic Places went great and he thanked Dave Tavres for doing the introduction. City Manager Wallis reported the preliminary costs of the wastewater plant is 12.5 million dollars before the storage building and the electric and water service lines that will be needed to be upgraded. He stated there is no new information to report on the long-term energy strategy project. City Manager Wallis stated the AMI Request for Proposals will be released the following week. City Manager Wallis concluded stating that there was an incident at the pool concerning a patron being belligerent with a lifeguard. He stated the lifeguards will be given the authority to remove patrons who are acting in such a manner.

Council Update: Councilman Clay stated he had the opportunity to attend the Elected Officials Training and received a lot of really good information. He stated there was good attendance at the parade and the foam party. Councilman Clay reported it is estimated there were 250 people who attended the foam party. He thanked Downtown Marceline for letting them use their water and electricity for the event. Councilwoman Buck thanked the street crew and all the departments for making the City look great for the 4<sup>th</sup> of July celebration. Councilman Gibson concurred, stating everything looked great. Mayor Milford stated she is thankful for the city crews, noting that they handled two (2) fires during 4<sup>th</sup> of July celebration. She stated she heard lots of compliments. Mayor Milford concluded by thanking the street department for the additional handicap parking space.

#### Organizational Update – DM & IDA:

*Downtown Marceline* – Downtown Marceline Executive Director (DM Ex. Dir.) Lindsey Ewigman reported the Patriotic Pie War raised \$3,000.00. She stated they plan to use the funds towards replacing the benches on Main Street. She reported the next DM event is the Wine and Art Stroll on August 23<sup>rd</sup> and there will be 12 vendors this year. DM Ex. Dir. Ewigman informed the Council that Marceline will be on the cover of Corridor next year and stated the Humanities video was released. She stated that Downtown Marceline is hoping to apply for a grant for a new drinking fountain in Ripley Park. She described the drinking fountain, reporting it is expected to cost \$6,000.00. Street Superintendent Lichtenberg stated the City will need to install a new water line and new concrete for the fountain to provide a solid foundation. After a brief discussion, Councilman Clay moved to grant permission to Downtown Marceline to apply for the grant and for the City to accept the drinking fountain if the grant is awarded. Councilman Gibson seconded the motion. The motion carried. DM Ex. Dir. Ewigman concluded by stating she will soon be attending Missouri Main Street training. Councilman Carlson joined the meeting at 5:43 pm.

*IDA* – IDA Executive Director (IDA Ex. Dir.) Richard Switzer reported the Brownfield Phase I study on the St. Francis Hospital (Business Complex) is in process and that during the walk through they were looking at lead and electric issues. He stated the asbestos is not part of this study, but it is expected that asbestos is in the tile and wrapped around pipes. He reported it is in the peer-review phase right now. He stated he has gone through online Brownfield training by Technical Assistance to Brownfields (TAB) and he will be attending a one day seminar on brownfields on Monday. He stated TAB will assist with writing brownfield grants. IDA Ex. Dir. Switzer reported that he was elected to the Board of Directors of the Missouri Economic Development Council which helps to provide professional development for individuals like himself. He reported on the Leadership Northwest training that was held at the Masonic Lodge with a focus on technology. IDA Ex. Dir. Switzer informed those present that CoffeeTree has taken on an international contract. IDA Ex. Dir. Switzer inquired if the City Council would be interested in joining his different groups on tours of Marceline businesses. The Council provided a consensus that they would like to be given the opportunity to attend.

#### **APPOINTMENTS TO BOARDS AND COMMITTEES:**

Mayor Milford stated they have received one (1) application to fill the vacant seat on the Historic Preservation Commission. She appointed Nancy Anne Peterson to the Historic Preservation Commission with the consensus of the Council.

#### **CITIZENS PARTICIPATION:**

Richard Switzer commended the street crew on the mowing in the parks, stating the area around Country Club Lake was a great presentation for the fireworks. Mayor Milford asked that their thanks and appreciation be passed onto the City crews.

#### **UNFINISHED BUSINESS:**

Municipal Financial Advisor Agreement – Bill No. 35-2516: City Clerk / ACM Krumpelman described the process of selecting a firm to serve as the municipal financial advisor. She stated the presented agreement is with the selected firm, McLiney and Company, and that during negotiations, they updated their fee scheduled to the benefit of the City. Councilman Gibson moved that Bill No. 35-2516 authorizing the Mayor to execute an agreement with McLiney and Company to provide municipal financial advisory services to the City be read twice by title only. Councilwoman Buck seconded the motion. The motion carried. City Clerk / ACM Krumpelman read Bill No. 35-2516 twice by title only. Councilman Gibson moved that Bill No. 35-2516 be passed. Councilwoman Buck seconded the motion. The following roll call vote carried the motion to pass Bill No. 35-2516: Councilman Gibson – aye, Councilwoman Buck – aye, Councilman Carlson – aye, Councilman Clay – aye, and Mayor Milford – aye. This Bill is assigned Ordinance Number 35.2514.

## **NEW BUSINESS:**

Center Ball Field 'M' Request: Mayor Milford reported there was no new information on request to consider at this time. Councilwoman Buck moved for the request to be tabled until the August meeting or such time the Recreation and Park Board brings more information for consideration. Councilman Clay seconded the motion. The motion carried.

Liquor License Request – Tiger Country Smokehouse: City Clerk / ACM Krumpelman reported Joseph Heller has submitted his application for a Malt Liquor (Beer) and Light Wine By the Drink liquor license for Tiger County Smokehouse. She stated since this would be a new license and not a renewal it requires Council approval. She stated they have applied for their state license, but have not yet received it. The Council discussed the topic. Councilwoman Buck moved to approve the liquor license for Tiger Country Smokehouse contingent upon them receiving their state license. Councilman Gibson seconded the motion. The motion carried.

Street Project Bids and Chip and Seal Agreement – Bill No. 35-2517: City Manager Wallis opened the discussion on the topic. Street Superintendent Lichtenberg went over the bids received for each category. He reported since the City has the capability they were able to have savings on the chip and seal bid by picking up the excess haydite after the material is applied. Councilman Carlson inquired about a map showing the streets affected. Street Superintendent stated he did not have one, but went over the areas to be chip and sealed. He stated he is planning a larger paving project next year. The Council discussed the topic. Councilman Gibson moved to accept the lowest bid for each category. Councilman Clay seconded the motion. The motion carried. Councilman Gibson moved that Bill No. 35-2517 authorizing the Mayor to execute an agreement for the chip and seal project between Vance Brothers, LLC and the City of Marceline be read twice by title only. Councilman Clay seconded the motion. The motion carried. City Clerk / ACM Krumpelman read Bill No. 35-2517 twice by title only. Councilman Gibson moved that Bill No. 35-2517 be passed. Councilwoman Buck seconded the motion. The following roll call vote carried the motion to pass Bill No. 35-2517: Councilman Gibson – aye, Councilwoman Buck – aye, Councilman Clay – aye, Mayor Milford – aye, and Councilman Carlson – aye. This Bill is assigned Ordinance Number 35.2515.

Emergency Replacement of High Service Pump at Water Treatment Plant: City Manager Wallis reported that the replacement or repair of a high service pump at the Water Plant was a budgeted project, but the current status has escalated to a emergency status after one (1) of the two (2) pumps failed. Water Superintendent went over the two (2) quotes received, one from Hayes Equipment/Norman Boone for \$72,500.00 and the other from Vandevanter Engineering for \$122,500.00. He stated that Smico had not submitted a quote. The Council discussed the topic. Councilman Gibson moved to accept the bid from Haynes Equipment/Norman Boone for the high service pump in the amount of \$72,500.00. Councilman Clay seconded the motion. The motion carried.

Code Addition – Acceptance of Donations / Gifts – Bill No. 25-07-003: City Clerk / ACM Krumpelman explained the City received a recommendation from legal counsel to establish a policy concerning accepting donations / gifts. She stated Bill No. 25-07-003 adds Chapter 126 to the Municipal Code and sets the parameters to allow the City Manager to accept donations that fall within the purchasing power of the City Manager on behalf of the City. She went on to explain that any donations that exceed that amount, \$20,000.00, would still need to come to the Council for approval. The Council discussed the topic. Councilwoman Buck moved that Bill No. 25-07-003 adding a new Chapter 126 of Title I to the Municipal Code regarding the acceptance of donations / gifts be read twice by title only. Councilman Clay seconded the motion. The motion carried. City Clerk / ACM Krumpelman read Bill No. 25-07-003 twice by title only. Councilwoman Buck moved that Bill No. 25-07-003 be passed. Councilman Clay seconded the motion. The following roll call vote carried the

motion to pass Bill No. 25-07-003: Councilwoman Buck – aye, Councilman Clay – aye, Councilman Carlson – aye, Councilman Gibson – aye, and Mayor Milford – aye. This Bill is assigned Ordinance Number 25-07.03. At 6:29 pm, Councilwoman Buck moved to adjourn to Executive session pursuant to RSMo 610.021 Paragraph (12) Contractual. Councilman Clay seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilman Clay – aye, Mayor Milford – aye, Councilman Carlson – aye, and Councilman Gibson – aye.

Upon returning for Executive Session at 6:52 pm, Councilman Carlson inquired if the City knows who owns the old, old hospital and what their plans for the building. City Manager Wallis stated we know who owns it and that Richard Switzer can reach out to them to help guide them through the brownfield process. Mayor Milford stated the Governor will soon be announcing his appointment to serve as Presiding Linn County Commissioner. She informed the Council that the Linn County Assessor has resigned effective August 31<sup>st</sup> and that the Governor will also need to appoint their replacement.

With no further business, Councilwoman Buck moved to adjourn the meeting. Councilman Gibson seconded the motion. The motion carried. The meeting adjourned at 6:59 pm.

Recorded by City Clerk Lindsay Krumpelman.  
Approved by Marceline City Council on August 13, 2025