

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
June 19, 2018

The Marceline City Council met in regular session on June 19, 2018 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Tyson Brammer presiding. Council members present were: Jeri Holt, Sallie Buck, and Liz Cupp. Councilwoman Natalie Wellman arrived at 5:35 pm. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Police Chief Robert Donelson, and Officer John Wright. Others present: Dan King, Amber Boley, Doretta Harrison, Linda Linebaugh, Joyce Robinson, and Reporter Matt Ragsdale.

Mayor Tyson Brammer led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilwoman Buck moved to approve the minutes. Councilman Holt seconded the motion. The motion carried unanimously. Councilwoman Buck moved to approve the financial reports. Councilman Holt seconded the motion. The motion carried by voice vote with Councilwoman Cupp voting against.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Department Updates: Fire Chief Jeri Holt reported that Eric Thurman and Cole Hayward are taking a leave of absence and that Matt Gibson will be coming back from a leave of absence on September 1st.

Mayor Brammer presented a plaque Councilman Jeri Holt for his service as Mayor for the City of Marceline from April 2016 to April 2018.

Water/Wastewater Superintendent Roger Sullivan reported they fixed the lines that were hit by bores done by the contractors installing the fiber for Chariton Valley. He informed the Council that two (2) 10" valves on Main Street USA were replaced and they still have seven (7) 4" valves to replace. Water/Wastewater Superintendent Sullivan reported that a leak developed by Cupp Chevrolet while they were fixing a hydrant, which then turned into nine (9) leaks. He stated they are starting to replace the water line on California between Main Street USA and Mulberry. Water/Wastewater Superintendent Sullivan concluded by stating they are receiving several locates weekly.

Police Chief Bob Donelson reported two (2) search warrants were served and were successful. He informed the Council that the department had a booth at the Summer Festival in Brookfield for the DARE Program. Police Chief Donelson reported that half of the officers have completed a train crossing investigation course and the remaining officers will complete it this fall. He stated that the department was approached to be part of the CIT Council which includes, but not limited to, the Chillicothe Police Department, Livingston County Sheriff's Department, and soon Linn County E-911. Police Chief Donelson provided an update on the NIBRS Grant. He informed the Council the City was selected to receive a Live Scan Grant in the near future. He concluded by stating they are borrowing a radar trailer starting tomorrow through July 7th from the MO Highway Patrol. Councilwoman Buck inquired if the trailer was manned. Police Chief Donelson responded it was powered. Councilman Holt inquired if the NOMO Drug Task Force was part of the search warrant. Police Chief Donelson responded they were not present, but they were communicating with them. He stated their working relationship with the Task Force has greatly improved.

Street Superintendent Ed Ewigman reported his crew has been working on drainage work, installing and clearing culverts. He said the majority of the work is being done around the streets that will be chip/sealed. He stated they are almost caught up on mowing and working around staff vacation plans. Street Superintendent informed the Council they are making road repairs due to water cuts and fiber installation. He requested the public be

patient while his crew continues to work in the alleys. Street Superintendent Ewigman informed the Council that Chip/Seal is scheduled for the second week of July depending on the availability of the Haydite material.

Electric Superintendent Dean Gauthier reported that Unit #5 qualified under the MISO Capacity tests. He reported the units have to be qualified by August. Electric Superintendent reported they are working at the substation, stating the grounding mat is the last major time consuming job on the substation. Electric Superintendent Gauthier reported he hopes to be back working on it next week.

City Clerk Update: City Clerk Lindsay Krumpelman reported to the Council she met with Susan Lane to scan in ordinances to begin the codification project. She stated she will be attending an MOCCFOA - Central Division meeting the next day and the MO DNR: Funding for the Future - Water and Wastewater Infrastructure Financing workshop on Thursday this week. She reported to the Council she was appointed to the MOCCFOA State Oversight Committee. She concluded, stating that budget sheets will be given to department heads in the near future.

City Manager Update: City Manager Richard Hoon reported a new fountain feature was installed in Ripley Park. He thanked Street Superintendent Ewigman and his crew on the installation. He stated the cost of the fountain and the flowers was approximately \$1,500.00. City Manager Hoon informed the Council that six (6) demolition permits have been issued in addition to the two (2) for the City. He expects to have demolition bids next month. City Manager Hoon concluded that the City is finally getting into a pro-active motion and moving forward. He stated he is very proud of the City Staff.

Council Update: None.

PRESENTATION - DAN KING, E-911 DIRECTOR:

Dan King, Linn County E-911 Director introduced himself to the Council. He provided an update on the progress on the E-911 Center. Councilman Holt inquired if Director King could provide a monthly report to the Council, to which Director King responded he would as he had updates.

CITIZENS PARTICIPATION:

Amber Boley introduced herself to the Council and informed them she was running for Linn County Circuit Clerk. She spoke to the Council on why she was running and answered questions from those present.

Linda Linebaugh requested prayers for a good doctor appointment. She inquired on the progress on the budget for water lines. Water/Wastewater Superintendent Sullivan responded that there are funds budgeted for water line replacement and explained the planned projects for this fiscal year. Linda Linebaugh inquired on the status of the boat ramp at Country Club Lake. Street Superintendent Ewigman informed her it was in the budget this year. Linda Linebaugh stated she was excited about seeing the dilapidated houses being demolished.

UNFINISHED BUSINESS:

Residential Electric Rate Reduction - Bill No: 18-06.026: City Manager Hoon reported Bill No: 18-06.026 is for the reduction of Residential Electric Rates by five percent (5%) as directed the prior month. There was discussion on the topic. The Council confirmed the reduction would go into effect August 1st, meaning the bills due on August 20th would reflect the rate reduction. Councilwoman Cupp stated she would be voting against the Bill because she feels the rate reduction is not large enough. Councilwoman Buck moved that Bill #18-06.026 approving the five percent (5%) residential electric rate reduction be read twice by title only. Councilwoman Wellman seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-06.026 twice by title only. Councilwoman Buck moved that Bill No. 18-06.026 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Wellman – aye, Councilwoman Cupp – nay, Councilman Holt – aye and Mayor Brammer – aye. This bill is assigned Ordinance Number 18-06.26.

Budget Amendment -Downtown Marceline- Bill No. 18-06.027: City Manager Hoon stated the Council approved an agreement to share funding of an Executive Director position for Downtown Marceline with Downtown Marceline, and Missouri Main Street Connection and now the Council needs to address a budget amendment for that funding for this fiscal year. City Manager Hoon reported the \$10,000.00 will be utilized from the Pool Department's Salaries and Wages budget as it has a surplus. Councilwoman Wellman moved that Bill #18-06.027 approving the budget amendment be read twice by title only. Councilwoman Buck seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-06.027 twice by title only. Councilwoman Wellman moved that Bill No. 18-06.027 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilman Holt – aye, Mayor Brammer – aye and Councilwoman Cupp – aye. This bill is assigned Ordinance Number 18-06.27. Councilwoman Buck inquired on the status of hiring the Executive Director. City Manager Hoon responded Downtown Marceline has advertised and would be reviewing resumes next week.

September Council Meeting: The Council discussed moving the Regular City Council Meeting in September as it conflicts with the MML Annual Conference. Councilwoman Wellman moved to move the Regular City Council Meeting in September to Tuesday, September 25th at 5:30 pm. Councilwoman Cupp seconded the motion. The motion carried unanimously.

NEW BUSINESS:

Clarifier Bids: City Manager Hoon reported the City received five sealed bids, which were as follows: (1) Fab Tech Wastewater Solutions, LLC - \$24,500.00, (2) Willis Bros., Inc - \$44,500.00, (3) Smi-Co Contracting Group, LLC - \$80,947.00, (4) Irvinbilt Constructors, Inc - \$78,700.00, and (5) R&L Boone Construction Co. - \$37,000.00. He reported staff recommends accepting the lowest bid. Water/Wastewater Sullivan reported Fab Tech used to make the clarifiers, which is why their bid is lower and can provide for a lower down-time than the other bidders. Council discussed the topic. Councilwoman Wellman moved to accept the clarifier bid from Fab Tech Wastewater Solutions, LLC in the amount of \$24,500.00. Councilwoman Buck seconded the motion. The motion carried unanimously via voice vote.

Nuisance Buildings Amendment - Bill No. 18-06.028: City Manager Hoon explained that the current dangerous (nuisance) buildings ordinance requires Council approval for contracting for repair or demolition of the houses that have gone through the process for amounts over \$5,000.00. This is in conflict with the City's purchasing policies which require Council approval for amounts over \$10,000.00. City Manager Hoon reported Bill No: 18-06.028 amends Section 225.120 to match the City's purchasing policies. The Council discussed the topic. Councilwoman Wellman moved that Bill #18-06.028 approving the amendment be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-06.028 twice by title only. Councilwoman Wellman moved that Bill No. 18-06.028 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilman Holt – aye, Councilwoman Cupp – aye, Mayor Brammer – aye and Councilwoman Buck – aye. This bill is assigned Ordinance Number 18-06.28.

Recloser (Breaker) Bid / Budget Amendment - Bill No. 18-06.029: City Manager Hoon explained that in FY 15-16, two (2) of the six (6) required ABB 15.5 KV recloser units were purchased for \$13,500.00 each. Since that time, that recloser model was discontinued and a similar upgraded model which has different controls has taken its place. This new model is higher than initially budgeted with a price of \$17,625.00. Electric Superintendent Gauthier explained how reclosers work within the electric system. Council discussed the topic. Councilman Holt moved to approve the sole source purchase for an ABB 15.5 KV OVR-3 unit for \$17,625.00 from Wesco. Councilwoman Wellman seconded the motion. The motion carried unanimously.

Councilwoman Buck moved that Bill #18-06.029 approving a budget amendment for the recloser purchase be read twice by title only. Councilwoman Wellman seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-06.029 twice by title only. Councilwoman Buck moved that Bill No. 18-06.029 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Wellman – aye, Mayor Brammer – aye, Councilwoman Cupp – aye and Councilman Holt – aye. This bill is assigned Ordinance Number 18-06.29.

Liquor Licenses: City Clerk Krumpelman reported the City has received the applications and fees for liquor license renewals. The applications are provided in the Council's packets. She stated staff recommends Council approve the liquor license renewals. Councilwoman Wellman moved to approve all the submitted liquor license applications. Councilwoman Buck seconded the motion. The motion carried unanimously.

Street Vacate - Bill No. 18-06.030: City Manager Hoon reported Keith Jordan came to verify the vacation of specific roads and alleys on his property. It was discovered there is not a record of portions of White, Walker and Lake Streets and alleys in Blocks 129, 130, and 136 being vacated, even though City maps and GIS show that they are vacated. City Manager Hoon reported the request to vacate portions of White, Walker and Lake Streets and alleys in Blocks 129, 130 and 136 did go before the Planning and Zoning Commission on June 12, 2018. He informed the Council that Keith Jordan owns all the land within the areas to be vacated and will be building a house and related accessory buildings upon this land. The Council discussed the topic. Councilwoman Wellman moved that Bill #18-06.030 to vacate portions of White, Walker and Lake Streets and alleys in Blocks 129, 130 and 136 be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-06.030 twice by title only. Councilwoman Wellman moved that Bill No. 18-06.030 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilman Holt – aye, Councilwoman Cupp – aye, Councilwoman Buck – aye and Mayor Brammer – aye. This bill is assigned Ordinance Number 18-06.30.

Independence Day Parade Street Closures: City Manager Hoon stated the road closure request is the same as last year with two closing periods. He reported a news release will go out prior to the parade to notify the public. Councilwoman Buck moved to close Chestnut Street from W. California Ave to W. Chicago Ave and W. Santa Fe Ave. from N. Mulberry St to Main Street USA beginning at 3:00 pm on July 4, 2018 until the conclusion of the parade and to close Main Street USA from W. Santa Fe Ave to W. Walker St, W. Walker Street from Main Street USA to S. Chestnut St, Chestnut St, from W. Walker St, to W. Lake St and West Lake St from W. Chestnut St. to Main Street USA beginning at 4:45 pm on July 4, 2018 until the conclusion of the parade. Councilwoman Wellman seconded the motion. The motion carried unanimously.

At 6:43 pm Councilwoman Buck moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (1) Legal. Councilwoman Wellman seconded the motion. The motion carried unanimously with the following roll call vote: Councilwoman Buck – aye, Councilwoman Wellman – aye, Councilwoman Cupp – aye, Mayor Brammer – aye and Councilman Holt – aye.

Recorded by City Clerk Lindsay Krumpelman
Approved on July 17, 2018 by Marceline City Council.