

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
**June 18, 2019**

The Marceline City Council met in regular session on June 18, 2019 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Sallie Buck presiding. Council members present were Jeri Holt, Tyson Brammer, Liz Cupp, and Lacey Meissen. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Police Chief Bob Donelson, Police Officer Christopher Murray and Pool Manager Gary Birdsong. Others Present: Charles Jobson, Darrell Gardner, Courtney Schreiner, Molly Cupp, Toni Sportsman, and Linda Linebaugh.

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm. A moment of silence was held in memory of Tom Stanley, a former City Clerk, Council Member, and Mayor who passed away.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Brammer moved to approve the minutes. Councilwoman Meissen seconded the motion. The motion carried unanimously. Councilman Brammer moved to approve the financial reports. Councilman Holt seconded the motion. The motion carried with Councilwoman Cupp voting in the negative.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:**

City Department Updates: Police Chief Donelson reported they are currently working on nuisance enforcement, which is slow going due to the recent weather. He informed the Council they are preparing for the Carnival and 4<sup>th</sup> of July celebration.

Pool Manager Gary Birdsong reported he is excited about the increase in pool attendance and reported that the school has come to the pool twice and will again before the end of the summer school session. He reported on the repairs done at the pool in recent weeks. Mayor Buck inquired if the kids had to pay when they came with the school. Pool Manager Birdsong responded the school district paid. Councilman Holt reported the school may be reimbursed by the state.

Water / Wastewater Superintendent Roger Sullivan informed the Council they fixed a water leak and replaced a fire hydrant utilizing their tap tool. He reported that the sewer department is hauling sludge today and tomorrow. He reported they are preparing to replace the water line on Fairview to Edgewood and to JJ. Water / Wastewater Superintendent Sullivan informed the Council that one of the water towers will be down for maintenance and painting next month for a few weeks.

Electric Superintendent Dean Gauthier reported they have the grounding grid installed for the new substation and are preparing to move in gravel. He reported they will need to run the generators for an hour at peak capacity for their annual testing. Electric Superintendent Gauthier concluded stating the Walsworth project is next on their list.

Street Superintendent Ewigman reported they are trying to keep up with mother nature and the weather is preventing street work. He informed the Council they did eight water cut repairs. Street Superintendent Ewigman informed those present that they are beginning the street stripping process and preparing for the Carnival. He concluded by stating the storm drain is washed out at Howell and Main Street USA and while they have completed a patch, they will have to do a cut across Main Street USA to fix it. He reported that it will be done overnight sometime in the fall.

City Clerk Update: City Clerk Lindsay Krumpelman reported she is working on budget preparation and the department heads will be provided their budget request sheets on Monday. She reported she will be attending a

MOCCFOA Central Division meeting the following day. City Clerk Krumpelman concluded stating that she will be having a conference call concerning the codification project on Friday.

City Manager Update: City Manager Richard Hoon reported two (2) dead trees were removed from Main Street USA. He went on to report that they are looking into eventually getting concrete containers for trees to be put on top of the grates. City Manager Hoon reported the asbestos removal for the demolition properties is being completed today and tomorrow by GEHM Environmental. He informed those present that the final mowing of Ripley Park before the Carnival will be done on Monday. He reported the RFP for the Business Complex discussed at the last meeting has not been sent out and the EPA was in town last Friday to continue with their Brownfield assessment of the Chastain's building. City Manager Hoon reported the City received an email from Mitch Wrenn requesting the City adopt the City of Columbia's Climate and Action and Adaptation Plan. City Manager Hoon reported, while the plan is commendable, the plan took over two (2) years, four (4) firms, a task force and 63 people to complete and is specific to the City of Columbia. City Manager Hoon stated that technological advances and necessity will require the City and its citizens to address some of the issues listed in the plan. He stated the City has taken steps already to make improvements as the City is 90% complete in replacing all of its lighting with LED lights. He stated some of the pitfalls of a such a plan as adopted by the City of Columbia is the City's ability to enforce and track the plan elements. He stated if the Council wished to discuss this further it could be put on the agenda at the next meeting.

Council Update: Councilwoman Meissen thanked the water department for their work on the recent water leak, stating they did a great job. Councilwoman Cupp commended the Street Department for their work on the tin horn next door to her. Councilman Holt inquired if the City had an ordinance concerning fencing around pools. City Manager Hoon responded the City does not.

Organizational Updates:

*Downtown Marceline:* Downtown Marceline (DM) Executive Director (Ex. Dir.) Toni Sportsman stated that they are getting two bids for the restoration of the Zurcher Building as they try to figure out how to secure the front side of that building. She reported that their current goal is to stop the water leaks in all the buildings and will be looking into putting a new roof on the Ballroom / Magnolia building. DM Ex. Dir. Sportsman reported for funding options, they are working with Rotary on a grant, always looking for new grants and Green Hills Regional Planning Commission is offering them advice. She reported are currently no USDA grants available at this time. She reported that the Masons are eligible for Criteria A or C moving forward with the National Registry of Historic Places and the Masons are deciding which path they wish to pursue. She also reported the application for the theater was submitted the previous Friday and it will be 30 days before SHPO will notify them if they can advance forward. DM Ex. Dir. Sportsman stated she, Darrell Gardner and the City Manager is still working on becoming a CLG, which will help when applying for grants and historic preservation. She reported on the training events she has attended and reported Downtown Marceline is still pursuing different events. She reported there will be at least nine (9) wineries at the Wine & Art Stroll this year and they are not allowing outside vendors to set up as they want the event to help support downtown vendors. DM Ex. Dir. Sportsman informed those present she will be starting to do a Shine the Light on Local Business program and that wrap cards will be done and distributed along Hwy 36. DM Ex. Dir. Sportsman concluded stating that 17 businesses have changed hands in the last year.

*Marceline IDA:* Marceline IDA (IDA) Ex. Dir. Darrell Gardner reported he met with Senator O'Laughlin in March and he attended an Entrepreneur Luncheon in St. Joe that brings in entrepreneurs from all over the state. IDA Ex. Dir. Gardner reported that 12 applications were received for the IDA's Business Grant Program and for the \$10,000.00 the IDA put into the program, approximately \$55,000.00 in improvements are going to be done. He reported that four of the grants are complete. He informed the Council he is assisting on the transfer of KDWD to Aaron Ervie. He reported that he attended the Regional Manufactures lunch and that every manufacturing business owner in Marceline and Brookfield were in attendance. He concluded stating he is working on the transfer of the Herff Jones property to a new owner.

## **BOARD APPOINTMENT:**

Planning: Taylor Teeter was appointed to the Planning Commission by Mayor Buck to fill an unexpired term.

## **CITIZENS PARTICIPATION:**

Linda Linebaugh reported she had no cancer at her last check up and gave glory to God. She inquired on the bids to paint the caboose in the park. City Manager Hoon responded they received bids two (2) years ago when they applied for a BNSF grant to have it painted and the City was recently notified that they did not get the grant. Linda Linebaugh remarked that the Disney Complex looks great and thanked Street Superintendent Ed Ewigman and the street department for the boat ramp and for using the street sweeper to keep our streets looking good. Linda Linebaugh inquired about the state of the current budget. City Clerk Krumpelman gave a brief overview of the how the actual revenues and expenses compared to the budget to date.

## **UNFINISHED BUSINESS:**

Concession Stand: City Manager Hoon provided a history of the concession stand project and spoke on the issues the City has had with the current architect. The Council, city staff, Recreation & Park Board President Charles Jobson, and Alpha Nu Beta representatives Molly Cupp and Courtney Schreiner discussed the process to date, what they each envisioned the project to-be and where to go from this point in regards to the architect and whether to proceed with getting designs/costs for just a seasonal facility and/or a 12-month facility. Councilman Holt stated City Manager Hoon is the point of contact with the architect. City Manager Hoon stated parameters need to be set of what we need, and he has a concern with the operational and maintenance costs down the line with a twelve-month facility. The topic was discussed further. Council provided a consensus for City Manager Hoon to request two facility options be presented by the architect, one seasonal and one year-round with façade options and to include building and operational costs estimates plus the fees to date by 5:00 pm Friday, June 28<sup>th</sup>. Councilwoman Brammer moved to terminate the architect contract if their request is not met by 5:00 pm, Friday, June 28, 2019. Councilman Brammer seconded the motion. The motion carried.

## **NEW BUSINESS:**

Dump Truck Surplus – Bill No. 35-1912: City Manager Hoon stated the purpose of this bill is to declare a City-owned vehicle as surplus, authorize the sale thereof and to authorize the Mayor to sign the sale documents. He reported the replacement for the 2001 Ford F-550 truck with 10' dump bed and snowplow attachment was purchased by the City. After a brief discussion, Councilman Brammer moved that Bill No. 35-1912 to declare a City-owned vehicle as surplus, authorize the sale thereof and to authorize the Mayor to sign the sale documents be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1912 twice by title only. Councilman Brammer moved that Bill No. 35-1912 be approved. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Councilman Holt – aye, Councilwoman Cupp – aye, and Mayor Buck – aye. This bill is assigned Ordinance Number 35.1912.

Road Closure - Parade: City Manager Hoon reported the street closure request for the parade is an annual request and the City will address the one-way streets as before. Councilwoman Cupp moved that Chestnut Street from W. California Ave to W. Chicago Ave and W. Santa Fe Ave from N. Mulberry St to Main Street USA be closed beginning at 3:00 pm on July 4<sup>th</sup> and that Main Street USA, from W. Santa Fe Ave to W. Walker St, and W. Walker Street from Main Street USA to S. Chestnut St, and Chestnut St, from W. Walker St to W. Lake St and W. Lake St. from W. Chestnut St. to Main Street USA be closed at 4:45 pm and for all streets to reopen at the end of the parade. Councilwoman Meissen seconded the motion. The motion carried.

Fish Feeder Donation: Mayor Buck reported that Lindsey Havard Yarnell on behalf of Toby's Carnival, Inc is wanting to make a donation of \$300.00 to have a fish feeder dispenser at the Ripley Park Pond. City Manager Hoon stated the proceeds of the fish feeder would go to benefit the D.A.R.E. program and it was requested that a plaque stating "Donated by Toby's Carnival-all proceeds to the Marceline D.A.R.E. program be attached to the

feeder. There was some discussion on the topic. Councilman Holt moved to accept the donation. Councilwoman Meissen seconded the motion. The motion carried.

Demolition Bids: City Manager Hoon reported there were two bids received for the demolition of 105 E. Lake, 112 W. Walker and 118 W. Walker. Truitt's Dirt Works total bid was \$15,750.00 and JT Holman's total bid was \$19,000.00. City Manager Hoon estimates after all costs are in there will be approximately \$10,600.00 remaining in the Demo of Houses budget, so the City may be able to demolish a fourth dilapidated property before the end of the fiscal year. After a brief discussion, Councilman Holt moved to accept Truitt's Dirt Work's total bid of \$15,750.00 for the demolition of properties located at 105 E. Lake, 112 W. Walker and 118 W. Walker.

Liquor License: City Clerk Krumpelman that the City received liquor license applications and required fees from the seven current liquor license holders in the City and one new applicant whose business will be opening in the near future. Following a brief discussion, Councilman Brammer moved to approve all the submitted liquor license applications. Councilwoman Meissen seconded the motion. The motion carried.

At 7:25 pm Councilwoman Meissen moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate and Paragraph (12) Contracts. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilwoman Meissen– aye, Councilman Holt– aye, Mayor Buck – aye, Councilman Brammer – aye, and Councilwoman Cupp – aye.

Council returned to open session at 8:20 pm. Councilman Brammer moved that Bill No. 35-1913 to authorize the sale of certain city-owned property in the Marceline North Industrial Park and to authorize the Mayor to execute all sale documents related to the property transaction be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1913 twice by title only. Councilman Brammer moved that Bill No. 35-1913 be approved. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Councilwoman Cupp – nay, Councilman Holt – aye, and Mayor Buck – aye. This bill is assigned Ordinance Number 35.1913.

With no further business, Councilman Brammer moved to adjourn. Councilman Holt seconded the motion. The motion carried. The meeting adjourned at 8:22 pm.

Recorded by City Clerk Lindsay Krumpelman  
Approved on July 16, 2019 by Marceline City Council.