

**MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL**  
**June 17, 2014**

The Marceline City Council met in regular session on June 17, 2014 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jacob Gordon, presiding. Council members present were: Jeri Holt, Josh Shoemaker, Mark Hatfield and John Carver. Staff attending: Interim City Manager Bob Green, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Water & Wastewater Superintendent Kevin Wiggins, Electric Superintendent B. Dean Gauthier, and Administrative Assistant Kasey Milliron. Also in attendance were: Richard Switzer, Diane Smith, Shane Douglas, Gabe Edgar, Nicki Wrenn, Toni Wrenn, Jeremy Martin, Wendy Holtel, Michael Fisher, Eva Chiolerio, Darrell Gardner, Steve Burns, Tom Oldham, Terri Oldham, Rob Chowning, and Mike Thompson, Linda Linebaugh, Donald "Lefty" St. Clair, Reporter Tom Hauser and Reporter Chris Houston.

Mayor Jacob Gordon led the assembly in the Pledge of Allegiance. The meeting was called to order at 5:30 p.m. by Mayor Jacob Gordon.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Shoemaker moved to approve the minutes and the financials as presented. Councilman Carver seconded the motion. The motion carried.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES**

City Department Updates: City Clerk Lindsay Krumpelman reported to the assembly that two Councilmen and she attended the Missouri Municipal League's Elected Officials Training last week and all were working toward the municipal official certification. She went on to state that Lance Rains of the Green Hills Regional Planning Commission will begin writing the grant paperwork for the emergency raw water control valve grant in the next three to four weeks. In addition, City Clerk Krumpelman stated the Nutrition Grant will begin closing procedures in the next month. She concluded that City Hall had two visitors who originated from Brazil, Klaus Raupp and Alexandre Espindola. Klaus Raupp provided the following quote about Marceline which, along with their picture will be added to the website under the new Visitors of Marceline tab: "We have visited many different cities in the US, and Marceline is surely the most welcoming of all of them. Walt Disney is totally right about it in his statements. You are the most lovely people we have ever met in America."

Water/Wastewater Superintendent Kevin Wiggins reported the department has finished tying-in residents to the 8" water line on Randolph Street. He reported the chemical feed at the old reservoir is now complete and chemicals will be ordered next week. Superintendent Wiggins reported that the pump at the Santa Fe liftstation went out and has been replaced. The Wastewater Department will begin the sewer maintenance plan next week. He concluded, stating the fecal amounts at the Golf Course are less than the allowed amount.

Street Superintendent Ed Ewigman stated the Street and Parks Departments have been mowing grass and marking ball fields. He informed the Council he has a tentative plan for Chip and Seal and has begun their ditch and drainage maintenance. Street Superintendent stated it may be fall before he bids the hot asphalt mix due to the price increase of oil.

Electric Superintendent Dean Gauthier stated the Electric Department is working on several projects, but their portion of the Disney School project is completed. He stated the department is currently working on upgrading the line at Prenger's and that they are doing the layout for the Walsworth North Plant. Electric Superintendent stated he has two upcoming meetings with vendors concerning Marceline's downtown lighting.

Interim City Manager Bob Green reported that Police Chief Chris Arnold is on vacation until June 23rd and Captain Donelson is on the night shift.

## **APPOINTMENTS TO BOARDS AND COMMITTEES: none**

Mayor Gordon stated he wanted to move the Swimming Pool item before Citizens' Participation in order to allow the presenter to get back on the road.

Swimming Pool (New Business): Street Superintendent Ed Ewigman introduced Michael Fisher of Water's Edge Aquatic Design, who has been working with the committee to design and provide construction costs of a new swimming pool complex. Michael Fisher presented a proposal for a 4,705 water surface area pool that would range in water depth of 0-13.5 feet with amenities such as an ADA lift, family water slide, splash zone, diving boards, volley ball net, walk lanes, and climbing wall. Michael Fisher has estimated the cost to be \$2,768,400.00 Recreation and Park Board member Gabe Edgar briefly went over three options on how the City could finance the project which includes a sales tax, bond issue, and/or lease-purchase, all of which would be a vote of the citizens. Recreation and Park Board member Gabe Edgar volunteered to research the options for the City. Michael Fisher noted that while the new pool will be still operating at a loss, there is a good outlook of an increase of sales tax revenue based on similar projects in other communities. There was discussion among the Council about the project, with Mayor Gordon volunteering to be the Council contact for the project.

## **CITIZENS PARTICIPATION:**

Mayor Gordon opened up the Citizens' Participation portion of the meeting by encouraging the citizens present to make sure their comments are productive and do not go into personnel issues as they will not be discussed in open session.

Linda Linebaugh stated that Hwy 5 and Santa Fe now have black top where the digs have occurred and it looks great. She went on to state that she has seen a house that has come down due to the letters sent out by the City. She concluded that she likes the new City Hall sign and excited to see the movement forward.

Diane Smith inquired if there was anything in place concerning the dilapidated houses. Mayor Gordon responded there was, and that the ordinances are in place but in the process of being updated. Interim City Manager Green informed her that the City is not currently eligible for a grant.

Donald "Lefty" St. Clair inquired about the sewer line for his property. Mayor Gordon stated the Wastewater Department will begin evaluating all the sewer lines, but encouraged him to bring any information on the sewer line to City Hall.

Steve Burns stated he was very grateful for the sidewalks along Hwy 5, but that the points where they meet the street are clogged with mud and dirt making them inaccessible. Mayor Gordon stated the City would look into it. Interim City Manager Green inquired on how many blocks were affected. Steve Burns replied it was at Hwy 5 and Santa Fe and at California.

## **OLD BUSINESS:**

Airport: Interim City Manager Bob Green stated eleven of the twelve required signatures have been obtained, so the paperwork for the purpose of Brookfield and Marceline donating the right-of-way for a purposed road to the county is still forth coming. He went on to report the final inspection of the airport extension is on June 23rd.

Old Reservoir: Interim City Manager Bob Green presented the three bids the City received which are as follows: Commercial Waterproofing - \$11,930.00; Utility Service Company, Inc. - \$58,500.00; R&L Boone Construction - \$8,500.00. Superintendent Wiggins recommended the Council select Commercial Waterproofing, since the project is what they specialize in and are more familiar with the chemicals associated with the project than the low bidder. The Council discussed the bids. Councilman Shoemaker moved to accept the recommended bid from Commercial Waterproofing of \$11,930.00 to repair the spillway contingent on finding out the guarantee on the work. Councilman Carver seconded the motion.

City Clerk Krumpelman reported to the Council there are reimbursement funds remaining from the SEMA project that will be used to repair the spillway. The motion carried unanimously.

Concession Stand Bids: Mayor Gordon stated the bid process has been quite lengthy and bidders had to be recruited to bid. The original bids received for the project have all been rejected due to the high costs. Those bidders were re-approached with new specifications. Mayor Gordon went on to state that all bidders elected not to re-bid. He reported that the Recreation and Park board recommends that the City purchase the materials and contract the labor to complete the building since the City has tried to bid the project numerous times. Street Superintendent Ewigman followed, stating he believes the project can be completed within the budgeted funds and there has been commitment for volunteers to help finish the project in addition to city staff. There was discussion among the Council concerning the new proposal. Councilman Carver moved the city would buy all of the materials and hire the contractor to do the work until completed or until the funds become depleted, including in-kind labor from city staff and/or volunteers.

Councilman Shoemaker seconded the motion. The motion carried unanimously.

Police Mutual Aid Agreement - Bucklin: Interim City Manager Green stated this was discussed at the last meeting and an agreement and ordinance is being presented to the Council for approval. There was some discussion. Ordinance 35.1205 was read twice and passed on both readings with the following roll call votes:

<u>1st Reading</u>	<u>2nd Reading</u>
Councilman Holt - yes	Councilman Carver - yes
Councilman Hatfield - yes	Councilman Hatfield - yes
Councilman Carver - yes	Councilman Shoemaker - yes
Mayor Gordon - yes	Councilman Holt - yes
Councilman Shoemaker - yes	Mayor Gordon - yes

#### **NEW BUSINESS:**

City Manager: Mayor Gordon announced the Council has gone through the hiring process and has made an offer to Richard Hoon for the City Manager position, who has accepted the offer. Councilman Shoemaker moved to accept the employment agreement with Richard Hoon for the position of City Manager. Councilman Carver seconded. The following roll call vote carried the motion:

Mayor Gordon – yes	Councilman Carver - yes
Councilman Hatfield – yes	Councilman Holt - yes
Councilman Shoemaker – yes	

Ordinance Number 35.1204 was read twice and passed on both readings with the following roll call votes:

<u>1st Reading</u>	<u>2nd Reading</u>
Mayor Gordon - yes	Councilman Holt - yes
Councilman Holt - yes	Councilman Carver - yes
Councilman Hatfield - yes	Councilman Hatfield - yes
Councilman Shoemaker - yes	Mayor Gordon - yes
Councilman Carver - yes	Councilman Shoemaker - yes

Bank Accounts: Councilman Holt moved to change all the City of Marceline's bank accounts to include the Mayor, City Clerk, and new City Manager Richard Hoon, effective July 14, 2014. Councilman Carver seconded the motion. The motion carried unanimously.

Liquor Licenses - Annual Renewal: Mayor Gordon stated it was the time of year to renew liquor licenses for the local businesses in mass. There was some discussion. Councilman Holt moved to accept all the

liquor license renewals submitted for this year. Councilman Carver seconded the motion. The motion carried.

GIS Mapping: Mayor Gordon opened the topic by stating it was a budgeted Capital Expense. Water/Wastewater Superintendent Kevin Wiggins gave a brief overview of what GIS Mapping is and the benefits to the assembly. He presented the following three bids: Utility Services - \$51,000.00; Allstate Consultants - \$56,183.38; Midland GIS - \$49,822.00. Superintendent Wiggins recommended the Council accept Midland GIS's bid, which is the lowest bid and is the most experienced in GIS Mapping. There was discussion among the Council concerning the bids. Councilman Carver moved to accept the Midland GIS bid of \$49,822.00. Councilman Shoemaker seconded the motion. The motion carried.

Safety Procedure: City Clerk Krumpelman informed the Council that the Police Department has purchase metal detector wands to be used at Municipal Court and is inquiring if the Council wanted to use them at regular council meetings due to incidents that have occurred at other Missouri cities. There was discussion on the topic by the Council.

Pet Clean-Up: City Clerk Krumpelman reported to the Council that this item was requested to discuss the possibility of an ordinance to prevent pet owners from allowing their pets to leave droppings on public property. There was discussion on the issue.

Water Leak: Mayor Gordon referred the Council to the letter from Shane Douglas requesting an adjustment on his utility bill due to the fact he had no knowledge of the leak. Interim City Manager Bob Green gave a brief synopsis of the issue to the Council, indicating the leak is now repaired and had occurred during a period when the City had to estimate the water readings due to weather conditions. The Council discussed the issue. Councilman Hatfield moved to make a one-time account adjustment for the leak occurrence recognizing that the occurrence covers three months. Councilman Shoemaker seconded the motion. The motion carried unanimously. Mayor Gordon requested a standardized form be used to streamline the process, recognizing the City's policy of one adjustment per year.

At 7:35 p.m. Councilman Shoemaker moved to go into executive session pursuant to RSMo 610.021 Paragraph (1) Legal Action, Paragraph (2) Real Estate/Leasing, Paragraph (3) Personnel, and Paragraph (12) Contractual and to include Darrell Gardner, Rob Chowning, and Mike Thompson in the session. Councilman Carver seconded it. A roll call vote carried the motion:

Councilman Holt —Yes	Councilman Hatfield — Yes
Councilman Shoemaker — Yes	Mayor Gordon —Yes
Councilman Carver — Yes	

Upon returning to open session at 8:33 pm the Council discussed the dilapidated house issue that was brought up during Citizens' Participation. A motion was made by Councilman Holt to adjourn, seconded by Councilman Shoemaker. The motion carried unanimously. The meeting ended at 8:42 p.m.

Lindsay Krumpelman, Marceline City Clerk