

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
May 21, 2019

The Marceline City Council met in regular session on May 21, 2019 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Sallie Buck presiding. Council members present were Jeri Holt, Tyson Brammer, Liz Cupp, and Lacey Meissen. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Police Chief Bob Donelson, Police Officer Christopher Murray and Pool Manager Gary Birdsong. Others Present: Maxine Smith, Darrell Gardner, Michael Wright, Jamie Stallo, Ted Thudium, Shelby Creed, and Linda Linebaugh.

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Brammer moved to approve the minutes. Councilwoman Meissen seconded the motion. The motion carried unanimously. Councilman Brammer moved to approve the financial reports. Councilman Holt seconded the motion. The motion carried with Councilwoman Cupp voting in the negative.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:**

City Department Updates: Water / Wastewater Superintendent Roger Sullivan informed the Council they hung tags on the Fire Hydrants that pump 500 gallons per minute. He reported they assisted with the replacement of the sewer line, electric line and sewer pump station at the shelter house behind the pool. Water / Wastewater Superintendent Sullivan stated they assisted with the pool dome removal. He concluded stating the valve removal on Main Street USA is postponed until Wednesday and Thursday.

Electric Superintendent Dean Gauthier reported they have built the power line for MFA Oil and have changed the batteries for the solar crossing lights for the school. He reported they are continuing to work on the substation grid and sprayed for weeds. Electric Superintendent Gauthier informed the Council that the outage that morning was caused by a tree limb. He concluded stating that the City will be switching to summer mode tomorrow.

Police Chief Donelson informed the Council the officers are completing annual and biannual training and thanked Don Henke for doing the CPR training for the department. He reported they are continuing to work on nuisance notices and while some have complied or in-progress there a few that will be receiving summons. Police Chief Donelson reported Captain Wright did a class at the train show. He concluded that the first DARE pool party was a success with 30 DARE graduates in attendance. Councilwoman Cupp inquired about the Facebook post concerning the dog that was shot by police officers. Police Chief Donelson responded the dog in question bit an individual unprovoked and the officers were called out. He explained the situation and stated they always prefer to catch the dog, but the situation called for a different action due to several failed attempts to catch the dog and the aggressive nature displayed by the dog in question.

Pool Manager Gary Birdsong reported swim lessons are complete and will begin again in June. He reported that all their lifeguards are recertified, and the summer schedule will be set this week. He reported the dome removal was successful without the need of the Arizona representative. Pool Manager Birdsong concluded stating the pool will re-open on Saturday, May 25<sup>th</sup>. Councilman Holt inquired if the water would be heated. Pool Manager Birdsong stated it typically is not during the summer months but may be at the beginning due to the cooler temperatures.

City Manager Richard Hoon reported that the Street Department has been dealing with issues caused by storm water. He reported that the Street Department will begin mowing the tall grass after the hearing tomorrow. Councilwoman Cupp inquired if the City owned the section by Casey's as it needs mowed. City Manager Hoon responded the City does own that section. Councilwoman Cupp stated the Street Department installed a new tube

next door to her and they did a good job. City Manager Hoon informed the Council about the finalized 2019 Street Program for paving and chip and seal and stated a notification will be put out in advance of the work starting.

City Clerk Update: City Clerk Lindsay Krumpelman reported the Semi-Annual Financial Report was submitted to the local newspaper at the beginning of the month and posted on the City's website. She reported that the next step of the Codification process is ready to be reviewed and has to be complete by October. City Clerk Krumpelman reported due to the issues with the importing of emails to the new system, she is having to go through her emails to delete the duplicate copies of emails and sort the originals into the appropriate folders. She reminded the Council a work session is requested in the month of June for them to discuss the State minimum wage increase approved by the voters in November. The Council provided a consensus to schedule the work session at 4:00 pm before their regular meeting on June 18<sup>th</sup>.

City Manager Update: City Manager Richard Hoon reported he has done several site inspections. He reported that the Request For Proposals for the demolition of dilapidated houses located at 105 E Lake, 116 W Walker, and 118 W Walker was posted. He reported if funds are available after bids are received, the City may look at 325 W Howell.

Organizational Update – E-911: E-911 Assistant Director Shelby Creed reported they are in the process of hiring dispatchers. She asked the Council to look over the law enforcement procedures and approve. Councilman Holt inquired if the other entities are reviewing the them. Assistant Director Creed responded they were and invited them to come by and see the inside of the facility as it is constantly changing. Mayor Buck inquired on the number of employees that will be hired. Assistant Director Creed responded that there will be nine (9) dispatchers, the Director and Assistant Director employed by the Board. E-911 Board Member Jamie Stallo informed the Council they had an issue with AT&T getting the trunk line installed, but it should be installed next week. Councilwoman Cupp inquired about what happened with the former Director. The Board members responded that he resigned, and Shelby Creed is Acting Director currently. Councilwoman Cupp inquired when the Board meets. E-911 Board Member Jamie Stallo reported they meet the first and third Wednesday of the month at 5:30 pm.

Council Update: Councilwoman Meissen reported her daughter attended the DARE pool party and had a great time.

#### **BOARD APPOINTMENT:**

Cemetery: Tom Oldham and Marjorie Stuart were reappointed to three (3) year terms on the Cemetery board by the Mayor.

Enhanced Enterprise Zone: Done Reynolds was reappointed to a five (5) year term and Brian Sherrow was confirmed for a five (5) year term as the School representative.

Housing Authority: Mayor Buck reappointed Linda Munson to serve a four (4) year term on the Housing Authority Board.

IDA: Sarah Dunham, Tom Oldham, and Don Reynolds were reappointed by Mayor Buck to serve four (4) year terms on the IDA Board.

Library: Brenda Lain and Margaret Epperson were reappointed to the Library Board to serve three (3) year terms by Mayor Buck. Nancy Schreiner was appointed to the Library Board for a three (3) year term.

Planning: Brain Baker were reappointed to the Planning Commission by Mayor Buck for a four (4) year term.

Recreation and Parks: Mayor Buck reappointed Richard Switzer and Katie Ramirez to the Recreation and Parks Board for three (3) year terms.

The Council requested Taylor Teeter be approached about serving on the Planning Commission.

**CITIZENS PARTICIPATION:**

Maxine Smith reported that in September the City was digging near her home and hit a water line and was not told about it but saw them digging. She reported she flushed her line and her washer would not work. After having Massie Appliance come to repair the washer and was advised to get a new one by them after a second visit, Councilwoman Cupp suggested she submit the claim to the City. She reported that she filled out the MOPERM form and the City submitted the form. She explained her interactions with MOPERM concerning the claim. She reported she received notification that MOPERM denied her claim but was offering her a \$100.00 if she signed a release. Maxine Smith informed the Council she talked to Rich and requested he call MOPERM and that when she checked with MOPERM the person she talked to said they had not spoken with him. Maxine Smith stated she wanted to let the Council know about the situation and wants citizens to be informed when there is a water line break. She informed the Council she is not signing the release. City Manager Hoon informed the Council that MOPERM does not pay out every claim and that he did call MOPERM and spoke with a female. Mayor Buck thanked Maxine Smith for telling them about the situation and she was sorry it happened.

Linda Linebaugh stated her blood work came back clear. She thanked Street Superintendent Ewigman for cleaning the streets. She inquired about the status of the Business Complex to which the City Manager replied that would be discussed further on the agenda. Linda Linebaugh inquired if the minutes could be published in the newspaper. City Manager Hoon responded the newspaper does not publish the news releases the City sends them, so it is doubtful they would publish minutes that are four pages long. City Clerk Krumpelman stated if a citizen wanted to view the minutes online and did not want to request them from City Hall but did not have a home computer or the internet, they could go the Library and review them on one of the Library's computers.

**UNFINISHED BUSINESS:**

Hwy 5 Parking – Bill No. 1905.004: City Manager Hoon stated the proposed Bill repeals and replaces Schedule V of Chapter 300 of the Municipal Code as it relates to No Parking Zones. He stated it is based on the consensus of the Council received last month to restrict parking on Hwy 5 to the East side of the roadway from the entry to the Marceline R-V bus barn to Santa Fe Avenue. The Bill also restricts parking on both sides of West Lake Street from Kansas Avenue to the city limits. Councilwoman Cupp inquired about the lighting system for the permitted parking section of Hwy 5 and who would be designated to take care of signage. City Manager Hoon reported they are looking into if the school can install a strobe on top of the yellow flashing light that the school can control and MODOT is responsible for the signage. Councilman Brammer moved that Bill No. 19-05.004 regarding No Parking Zones be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 19-05.004 twice by title only. Councilman Brammer moved that Bill No. 19-05.004 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilman Holt – aye, Mayor Buck – aye, Councilwoman Meissen – aye, and Councilwoman Cupp – aye. This bill is assigned Ordinance Number 19-05.04.

**NEW BUSINESS:**

Rezone Request – Bill No. 35-1911: City Manager Hoon reported the Planning Commission met on May 13<sup>th</sup> and reviewed a request from Mark and Kim Corbin to rezone their property located at 224 E Lake Street from “R-1” Low Density Residential District to “C-2” Highway Service Commercial District as they plan to construct and operate a mini-storage unit facility. The Planning Commission voted unanimously to approve the rezone request with the recommendation that a provision of a six-foot (6’) privacy fence be installed and maintained by the applicants. After a brief discussion, Councilman Brammer moved that Bill No. 35-1911 to authorize the rezone request of real estate located at 224 E Lake Street from “R-1” to “C-2” with a provision for a six-foot (6’) privacy fence to be installed and maintained by the applicants be read twice by title only. Councilman Holt seconded the

motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1911 twice by title only. Councilman Brammer moved that Bill No. 35-1911 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilman Holt – aye, Councilwoman Cupp – aye, Mayor Buck – aye, and Councilwoman Meissen – aye. This bill is assigned Ordinance Number 35.1911.

St. Francis Hospital RFP: City Manager Hoon reported that in 2017 the Council declared the St. Francis Hospital Property (aka Business Complex) as surplus and to advertise the property as available to be sold. City Manager Hoon reported that Linda Martin with the MO Department of Economic Development (MODED) has suggested the City pursue a more aggressive approach to trying to get the property into the hands of an entity who will purchase, renovate, and utilize the facility for the betterment of the community. City Manager Hoon reported the City would direct solicit if we move forward in lieu of traditional advertising to decrease costs. Linda Linebaugh stated she appreciated what City Manager Hoon is doing and working with Linda Martin to move forward. Maxine Smith inquired what would happen to the statues if the area is sold. City Manager Hoon responded it depends and Councilwoman Cupp reported she has the history of the statues somewhere. After discussion, Council provided consensus to proceed with the RFP.

At 6:40 pm Councilman Brammer moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate and Paragraph (12) Contracts and to include guests: Bob Doneslon, Darrell Gardner, Michael Wright, Jamie Stallo, Ted Thudium, Shelby Creed, Tim O’Hern and Larry O’Hern. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer– aye, Councilwoman Meissen – aye, Councilwoman Cupp – aye, Councilman Holt – aye, and Mayor Buck – aye.

Recorded by City Clerk Lindsay Krumpelman  
Approved on June 18, 2019 by Marceline City Council.