

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
May 21, 2014

The Marceline City Council met in regular session on May 21, 2014 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jacob Gordon, presiding. Council members present were: Jeri Holt, Josh Shoemaker, and John Carver. Staff attending: Interim City Manager Bob Green, City Clerk Lindsay Krumpelman, City Attorney Scot Othic, Street Superintendent Ed Ewigman, Water & Wastewater Superintendent Kevin Wiggins, Electric Superintendent B. Dean Gauthier, Police Chief Chris Arnold and Sargent Kort Brashear. Also in attendance were: Cathy Black, Linda Linebaugh, Larry Lockwood, Donald "Lefty" St. Clair, Reporter Tom Hauser and Reporter Chris Houston.

Mayor Jacob Gordon led the assembly in the Pledge of Allegiance. The meeting was called to order at 5:30 p.m. by Mayor Jacob Gordon.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Holt moved to approve the minutes and the financials as presented. Councilman Carver seconded the motion. The motion carried.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES**

City Department Updates: Interim City Manager Bob Green thanked Linda Linebaugh for her letter to the Council concerning the Marceline Carnegie Library. He went on to announce that C.A. Lain retired from the Marceline Housing Authority after 32 years.

Electric Superintendent Dean Gauthier gave a brief update to the Council on the Electric Department. He stated the department is currently working on upgrading the line at Prenger's and that they are delayed at Walsworth and at the school.

Police Chief Chris Arnold stated the DARE graduation at the Catholic School is tomorrow. He informed the assembly that the officers are marking the street lights that are out for the Electric Department. Mayor Gordon inquired about the dilapidated houses and if letters had gone out. Interim City Manager reported that six or seven letters had been sent out. City Attorney Scot Othic explained the process of dealing with dilapidated house. Police Chief Arnold informed the Council the Police Department is now linked in with the KC crime stoppers.

Street Superintendent Ed Ewigman stated the Street and Parks Departments have been mowing grass and completing pool repairs. The pool will open on the 24<sup>th</sup> and the hours will be 12:00 pm to 7:00 pm. Superintendent Ewigman reported the trails grant is at the final approval stage.

Water/Wastewater Superintendent Kevin Wiggins reported the department has begun to tie-in residents to the 8" water line on Randolph Street. He stated four residents are now on the line and there had been a leak on the line, but is now fixed. Superintendent Wiggins reported the test kit to test the holding ponds and the water going on the green at the Country Club has been ordered. In addition, he informed the Council that the bids for GIS mapping would be presented at the next meeting. He concluded, by stating the sewer department was completing liftstation maintenance and would soon begin to camera and jet all the sewer lines in town.

City Attorney Scot Othic gave a brief update on the status of the ordinances he is reviewing and updating. He requested the superintendents review their sections. City Attorney Othic stated his goal is to have draft ordinances to the Council no later than the end of October.

City Clerk Lindsay Krumpelman reported that the semi-annual financial report will be published in the Friday's edition of the Linn County Leader.

### **APPOINTMENTS TO BOARDS AND COMMITTEES:**

Mayor Gordon reappointed Cary Sayre and Charles Jobson to three year terms to the Parks and Recreation Board.

Mayor Gordon reappointed John Klumb to the Planning and Zoning Board for a four year term.

Robert V. Green was reappointed to the Marceline Housing Authority for four year term by Mayor Gordon. In addition, Mayor Gordon appointed Richard Eugene Crippin to the Marceline Housing Authority for a four year term.

Mayor Gordon reappointed Nancy Schreiner and appointed Mary Catherine Lichtenberg and Barb Meissen to the Library Board; all three year terms.

Marty Cupp was reappointed to a four year term on the Airport Board by Mayor Gordon.

### **CITIZENS PARTICIPATION:**

Linda Linebaugh inquired if the fees being paid to City Attorney Scot Othic was for just ordinances and if the City could afford the advertised City Manager salary range of \$65,000.00 to \$75,000.00. City Attorney Scot Othic stated he worked on more than just ordinances for the City. Interim City Manager Bob Green reiterated that he has to call on City Attorney Scot Othic often. Councilman Shoemaker responded that the City cannot afford not to pay someone within the salary range because the City needs a qualified candidate for City Manager.

Councilman Holt inquired about the leak along Hwy 5. Superintendent Kevin Wiggins stated he believes he knows what the leak is, a bell where the lines join together, but the department would need to wait until it starts leaking again to locate the leak.

Larry Lockwood reported he had issues with how the water department was being handled and that he believed leaks were not being fixed. There was some discussion by the Council and Larry Lockwood. Mayor Gordon closed discussion on the topic when personnel issues were being discussed by Larry Lockwood.

Police Chief Chris Arnold reminded the assembly that DARESTOCK was on Saturday and about the SERVE event put on by the local churches.

### **OLD BUSINESS:**

Walsworth: City Attorney Scot Othic reported that he attended the Walsworth Community Building board meeting when they discussed options for the east side of the community center. City Attorney Scot Othic stated he explained why public funds could not be used, but that they could deed the land to the City, without stipulations. He reported after discussion, the Walsworth Community Building board decided against deeding the land to the City.

Airport: Interim City Manager Bob Green stated before the required paperwork can be presented to Brookfield and Marceline for the purpose of donating the right-of-way for the purposed road to the county, twelve residents of Yellow Creek Township had to sign it. He went on to report that Phase 3 of the airport will begin on June 4<sup>th</sup> and will be closed until June 25<sup>th</sup>.

City Hall Sign Bids: Interim City Manager Bob Green stated the City Hall sign is in need of replacement and he has received three bids. The three bids received were as follows: (1) Harrington Construction \$1,930.00 (with removal), (2) Same Day Signs \$1,975.00 (with removal) or \$1,695.00 (without removal) and (3) Mattox Advertising Co \$2,210.00 (without removal). There was some discussion by the Council. Councilman Shoemaker stated he was in favor of the Mattox bid, due to the quality of material being used. Councilman Shoemaker moved to accept the City Hall Sign bid from Mattox Advertising Co in the amount of \$2,210.00 for the sign with "Marceline City Hall" on it. Councilman Carver seconded the motion. The motion carried unanimously.

Old Reservoir: Superintendent Kevin Wiggins stated he has received two bids from contractors, but he was waiting on one more. He went on to state that there is a huge difference between the bids and the City will meet with Cary Sayre to discuss them. There was some discussion on the issue.

**NEW BUSINESS:**

St. Ann's Altar Society-One Day Liquor Permit: St. Ann's Altar Society requested a one-day liquor permit be approved for their block party on September 20, 2014 from 11:00 am to 1:00 am and to close Kansas Street from Ritchie Street to California Street. There was discussion among the Council on the topic. Councilman Holt moved to approve the closure of Kansas Street from Ritchie Street to California Street all day and award St. Ann's Altar Society a One Day Liquor Permit on September 20, 2014 for an enclosed beer garden from 11:00 am to 1:00 am on September 20, 2014. Councilman Shoemaker seconded the motion. The motion carried unanimously.

Budget Amendment: City Clerk Krumpelman reported to the Council that the budget amendment was being requested to add an additional entry level position to the Electric Department and to ensure the salary and wage expense are covered in the budget. She reiterated that this amendment would be contained within the Electric Department. There was some discussion by the Council. Councilman Carver moved to approve the addition of one position in the Electric Department and amend the Electric Department by decreasing budget line item Legal and Accounting by \$34,000.00 and increasing budget line item Salaries and Wages-Elec by \$34,000.00 and decreasing budget line item Capital Expenses \$9,000.00 and increasing budget line item Employee Benefits by \$9,000.00. Councilman Shoemaker seconded the motion. The motion carried unanimously.

Concession Stand Bids: Interim City Manager Bob Green reported that all bids received were over the \$30,000.00 budgeted, with the lowest being \$62,500.00. Street Superintendent Ewigman reported the Parks and Recreation Board wanted to meet with lowest bidder and rescope the bid requirements. He presented a letter the Parks and Recreation Board wanted to send out. City Attorney Scot Othic stated they would have to meet with all three bidders with the new bid requirements, so all three have an opportunity to resubmit with the new requirements. There was discussion on the topic by the Council.

Side Mount Mower Bids: Street Superintendent reported he had received the following four bids: (1) Sydenstricker - \$9,850.00, (2) Harpster Equipment - \$11,250.00, (3) DQ Precision Planting & Tillage - \$12,365.00 and (4) Green Hills Ag - \$9,438.00. There was some discussion by the Council and Street Superintendent Ewigman. Councilman Holt moved to accept the low bid of \$9,438.00 from Green Hills Ag for the side-mount mower. Councilman Carver seconded the motion. The motion carried unanimously.

Police Mutual Aid Agreement - Bucklin: Police Chief Arnold reported to the Council that he would like to enact a police mutual aid agreement with Bucklin, similar to the one the City has with Brookfield. There was some discussion by the Council. Councilman Holt moved to prepare an ordinance for a police mutual aid agreement with Bucklin. Councilman Carver seconded the motion. The motion carried unanimously.

Reservoirs-Fishing Permit: Police Chief Arnold presented the idea of charging launch fees at the reservoirs which would be used to improve and maintain the reservoir ramps and dock. He stated the fee, with the possible help from the Conservation, could pay for an ADA dock at the new reservoir. There was some discussion by the assembly.

Preliminary Engineering Report-Grant: Interim City Manager reported that the report from Allstate Consultants was associated with a 100% Grant through CDBG for a raw water supply control valve. There was some discussion among the Council. Councilman Shoemaker moved to accept and adopt the preliminary engineering report. Councilman Carver seconded the motion. A roll call vote carried the motion:

Councilman Shoemaker – yes  
Councilman Carver – yes

Mayor Gordon - yes  
Councilman Holt - yes

**PROCLAMATION:**

Masonic Home of Missouri Day Proclamation: Mayor Gordon read the proclamation to the assembly.

At 8:08 p.m. Councilman Shoemaker moved to go into executive session pursuant to RSMo 610.021 Paragraph (1) Legal Action, Paragraph (2) Leasing, Paragraph (3) Personnel, and Paragraph (12) Contractual and to include Superintendent Gauthier in the session. Councilman Carver seconded it. A roll call vote carried the motion:

Councilman Shoemaker —Yes  
Councilman Holt — Yes

Mayor Gordon — Yes  
Councilman Carver —Yes

Upon returning to open session at 8:46 pm the Council discussed the Concession Stand issue. A motion was made by Councilman Holt to adjourn, seconded by Councilman Carver. The motion carried unanimously. The meeting ended at 8:53 p.m.

Lindsay Krumpelman, Marceline City Clerk