

**MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
May 19, 2020**

The Marceline City Council met in regular session on May 19, 2020 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Sallie Buck presiding. Council members present were Jeri Holt, Tyson Brammer, Liz Cupp, and Lacey Meissen. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Water / Wastewater Roger Sullivan, and Police Chief Bob Donelson. Others Present: None.

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Holt moved to approve the minutes. Councilwoman Meissen seconded the motion. The motion carried unanimously. Councilman Brammer moved to approve the financial reports. Councilman Holt seconded the motion. The motion carried with Councilwoman Cupp voting in the negative.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Clerk Update: City Clerk Krumpelman reported she is working on the record retention project and the four grants currently in process, two of which are still in application process. She stated the Municipal Election was moved to June 2nd by the Governor due to the COVID-19 pandemic and stated there is a Use Tax on the ballot. She reported she has completed several webinars and is looking into credit card options.

City Manager Update: City Manager Hoon reported a few legislators and the VA Commissioner will be coming to tour the old hospital aka the business complex on June 3rd. He reported there will need to be some clean-up completed in advance of the visit and if more than two (2) Councilpersons want to attend, we will need to post it. City Manager Hoon reported MoreNet has contacted the City about moving from FTP to SFTP which is more secure but does require purchasing new software or utilizing conversion software. City Manager Hoon informed the Council the City has received the Quit Claim Deed for 321 W Howell and there is an administrative hearing on June 1st for 501 E Lake.

City Council Update: Mayor Buck inquired if the Department Superintendents has anything additional they want to share. Water / Wastewater Superintendent Roger Sullivan stated they were going to begin the Fairview project. Councilman / Fire Chief Jeri Holt reported he met with Krista Neblock with the Health Department concerning the 4th of July Celebration. He reported they will be meeting with Daniel Yarnell on May 26th to discuss the carnival side of the Celebration and that meeting will determine how the 4th of July Celebration will proceed. Mayor Buck stated she missed everyone.

BOARD APPOINTMENTS:

Cemetery: Mary Chrisman was reappointed to a three (3) year term on the Cemetery Board by the Mayor. Jeanne Rauer was appointed to an unexpired term on the Cemetery Board by the Mayor.

Enhanced Enterprise Zone: Brian Baker and Darrell Gardner were reappointed to a five (5) year terms of the Enhanced Enterprise Zone Board by Mayor Buck.

Housing Authority: Mayor Buck reappointed Paul Stark to serve a four (4) year term on the Housing Authority Board.

IDA: Joe Sportsman was appointed by Mayor Buck to fill an unexpired term on the IDA Board.

Library: Mary Catherine, Barb Meissen, and Linda Bond were reappointed to the Library Board to serve three (3) year terms by Mayor Buck.

Planning: Mary Chrisman was reappointed to the Planning Commission by Mayor Buck for a four (4) year term.

Recreation and Parks: Mayor Buck reappointed Cary Sayre and Charles Jobson to the Recreation and Parks Board for three (3) year terms.

CITIZENS PARTICIPATION: None

UNFINISHED BUSINESS:

COVID -19: City Manager Hoon stated he is anticipating moving to the next phase on June 1st and some items are contingent on the Governor's order moving to the next phase.

- a. *Summer Recreation League:* City Manager Hoon reported the Recreation and Parks Board voted to cancel the 2020 Summer Rec League Season due to the restrictions required due to COVID-19 would remove the fun of the game, but also be cost prohibitive for families since each player would be required to supply their own equipment. City Manager reported individuals are able to be on the field, but no organized team practices are allowed except for approved local travel teams who have paid their rental fee. There was discussion on the rental fee collected by the Recreation and Park Board. Street Superintendent Ewigman reported that those funds are used to pay for field maintenance and program supplies by the Recreation and Park Board.
- b. *City Actions – Phase 2:* City Manager Hoon stated the following items are part of the plan once Phase 2 becomes effective which is expected to happen on June 1, 2020: (1) Re-open City Hall to the public, (2) Remove the tape and open the playgrounds and shelter houses to the public, (3) Remove the suspension of the utility disconnection policy, and (4) Open the Marceline Municipal Pool on June 1, 2020 with certain restrictions. He listed those restrictions which includes no pool party rentals; however Open Swim will be longer this year going from 1:00 pm to 7:00 pm Monday through Sunday. He stated the Cities of Marceline and Brookfield are working together to ensure restrictions are as similar as possible. The Council discussed the topic.
- c. *SEMA / FEMA Application Resolution No. 20-03:* City Manager Hoon informed the Council the City has signed up for the portal to apply SEMA / FEMA assistance, which was recommended by the Missouri Municipal League. The City has not currently met the \$3,300.00 minimum to apply for assistance, but the proposed Resolution No. 20-03 provides for the City Manager to make application for the assistance if needed in the future. City Manger Hoon stated he received a call today and was told there is currently not an end date, so the City may be able to apply for assistance if the minimum is met. City Manager listed the categories eligible to submit for FEMA / SEMA funding. City Manager Hoon informed the Council that the County has received \$1,398,454.00 under the CARES Act county allocation and are in discussions of how to distribute / manage those funds. He reported Darrell Gardner attended a County Commissioner meeting this morning about the possibility of putting some of those funds towards the old hospital aka business complex. City Manager Hoon stated he was not in favor of putting funds toward an empty building that would only be used on a temporary basis, if at all, and expressed doubts if that process could even be completed on time. There was discussion on the topic by the Council.

The Council provided consensus to accept the recommendation to cancel the 2020 Summer Rec League and to proceed with the City Actions if the Governor issues his order to move to the next phase. Councilman Brammer moved to approve Resolution No. 20-03 to apply for Federal / State public assistance related to COVID-19.

Councilwoman Meissen seconded the motion. The motion carried. City Manager Hoon stated he will have announcements ready to release once we receive confirmation of moving to the next phase.

Mt. Olivet Amendment (Term Clause/Mowing Freq.) – Bill No. 35-2014: Mayor Buck reported that Mr. Finney has requested a termination clause be added to the agreement. City Manager Hoon stated a 30-day notification of termination clause was added. City Clerk Krumpelman stated the frequency of mowing was changed to seven (7) days from six (6) days per staff recommendation. The Council discussed the topic. Councilman Brammer moved Bill No. 35-2014 to authorize the Mayor to execute the amendment and addendum to the mowing services agreement between Lawn-Boyz (Doug Finney) and the City of Marceline, Missouri be read twice by title only. Councilwoman Meissen seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-2014 twice by title only. Councilman Brammer moved Bill No. 35-2014 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Cupp – aye, Councilwoman Meissen – aye, Councilman Holt – aye, and Mayor Buck – aye. This bill is assigned Ordinance Number 35.2015.

Code Adoption – Bill No. 20-05.003: City Clerk Krumpelman stated the codification process began in 2017 with the selection of General Code as the City’s codifier. She stated after many reviews, updates, drafts and discussions the Municipal Code is ready for approval. Councilwoman Cupp moved Bill No. 20-05.003 adopting and enacting a new Code of Ordinances of the City of Marceline be read twice by title only. Councilman Brammer seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 20-05.003 twice by title only. Councilwoman Cupp moved Bill No. 20-05.003 be approved. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilwoman Cupp – aye, Councilman Brammer – aye, Mayor Buck – aye, Councilwoman Meissen – aye, and Councilman Holt – aye. This bill is assigned Ordinance Number 20-05.03.

SEARCH Grant – Water 5-Year Plan – Bill No. 35-2015: City Clerk Krumpelman stated this plan was completed under the SEARCH Grant through the USDA-RD. She stated City staff offered no changes and Missouri Department of Natural Resources has approved the plan. She reported USDA-RD is reviewing the plan and has to approve it as well in order for the City to submit for reimbursement under the Grant. City Clerk Krumpelman informed the Council that Debra Berry with USDA-RD stated the plan could be approved subject to the concurrence of USDA – Rural Utilities Service which is part of USDA-RD. Water / Wastewater Superintendent Sullivan stated if approved, the plan allows for the City to apply for any applicable funding opportunities since the project engineering is complete. After a short discussion, Councilman Brammer moved Bill No. 35-2015 to authorize the Mayor accept and adopt the five-year plan subject to the concurrence of USDA-RD be read twice by title only. Councilwoman Meissen seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-2015 twice by title only. Councilman Brammer moved Bill No. 35-2015 be approved. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Councilman Holt – aye, Councilwoman Cupp – aye, and Mayor Buck – aye. This bill is assigned Ordinance Number 35.2016.

MDC CAP Finalized Project Plans – Resolution No. 20-04: City Manager Hoon stated the final project plans for the MDC CAP project are being presented for Council approval. Street Superintendent Ewigman stated this is the last step for the City to move forward with the application process. He informed the Council, once the plans are approved, MDC will be making application to the Federal level which could take an estimated three (3) months for Federal review once it is submitted. Street Superintendent Ewigman reported our project is the first and expected last project under this program as while our project is still in the budget, the remaining funding is frozen. Councilman Brammer moved to approve Resolution No. 20-04. Councilwoman Meissen seconded the motion. The motion carried.

NEW BUSINESS:

Street Project Bids: City Manager Hoon reported there were two (2) bids received for the Bituminous Pavement Street Overlay (Asphalt) and one bid each for Curb & Gutter and Oil. The Bituminous Pavement Street Overlay bids are as follows:

Emery Sapp & Sons, Inc.: Before July 1st - \$82.45/ ton laid, Base Bid of \$147,008.35 and \$2.95/sq yrd Cold Milling
After July 1st - \$97.65/ ton laid, Base Bid of \$174,109.95 and \$2.95/sq yrd Cold Milling

Capital Paving & Construction: \$90.50/ ton laid, Base Bid of \$161,361.50 and \$3.10/sq yrd Cold Milling

The Curb and Gutter Bid is as follows:

J.D. Bishop Construction: Curb & Gutter: \$22.50 / LF, Drives: \$7.50 / LF and Sidewalks: \$7.00 / LF

The Oil bid is as follows:

Vance Brothers: CRS2P - \$2.15/unit, Hauling: \$0.10/gallon, Demurrage: \$70.00/hr after first 1.5 hrs, Pump: \$65.00 (if needed)

Street Superintendent Ed Ewigman reported that with the MDC CAP project being pushed to the fall, they expect to be able to complete the majority, if not all the paving before the July 1st deadline. The issue may be with getting the Curb & Gutter completed on California Street in advance of the paving before the deadline. He reported if that is to happen the other paving would be completed at the lower price and Emery Sapp & Sons would come back to complete California at the higher price and the City would still be under budget.

There was discussion on the topic. Street Superintendent Ewigman informed the Council Capital Paving will be in the City tomorrow to do the road repairs required from last year.

Councilman Brammer moved to accept the low bid from Emery Sapp & Sons, Inc. and the sole bids from J. D. Bishop Construction and Vance Brothers. Councilwoman Cupp seconded the motion. The motion carried.

Councilman Brammer moved Bill No. 35-2016 to authorize the Mayor execute an agreement for the bituminous pavement street overlay between the City and Emery, Sapp & Sons, Inc. be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-2016 twice by title only. Councilman Brammer moved Bill No. 35-2016 be approved. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Councilwoman Cupp – aye, Mayor Buck – aye, and Councilman Holt – aye. This bill is assigned Ordinance Number 35.2017.

Councilman Brammer moved Bill No. 35-207 to authorize the Mayor execute an agreement for curb and gutter between the City and J.D. Bishop Construction, LLC be read twice by title only. Councilwoman Meissen seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-2017 twice by title only. Councilman Brammer moved Bill No. 35-2017 be approved. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Mayor Buck – aye, Councilwoman Cupp – aye, and Councilman Holt – aye. This bill is assigned Ordinance Number 35.2018.

Tower Lighting Bids: City Manager Hoon reported the top tower light is out. He reported Utility Billing Clerk Dana Hamilton has worked on finding quotes for replacement lighting and falls under an emergency exception due to the potentially dangerous situation the lack of lighting causes. He informed the Council the FAA was notified. City Manager Hoon stated when the lights were fixed five years ago, it was done by piecemeal. He reported on the City could go to a two light system and not have to repaint the tower, or could remain on a one-light system, but would

eventually need to repaint the tower. City Manager Hoon reported US Tower Services did not submit a bid, Drake Lighting provided bids for equipment only, and Geisendorfer Brothers provided a bid of \$10,600.00 for equipment and installation of a single light system and a \$22,000.00 bid for the dual light system for equipment and installation. Council discussed the topic. Councilman Brammer moved to accept the Geisendorfer Brothers, LLC bid of \$10,600.00 for a single light system. Councilwoman Cupp seconded the motion. The motion carried.

North Missouri Solid Waste Management District Board Member: City Clerk Krumpelman informed the Council the City received a letter requesting a board member and alternate member to their board be named by the City. She said the current board member is Sallie Buck with Darrell Gardner as the alternate. City Clerk Krumpelman stated Darrell Gardner is willing to continue to serve as the alternate board member. After a discussion Mayor Buck volunteered to be the board member and the Council provided a consensus for Mayor Buck to be the board member and Darrell Gardner to be the alternate board member on the North Missouri Solid Waste Management District Board.

At 7:04 pm Councilwoman Brammer moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Mayor Buck – aye, Councilman Holt – aye, and Councilwoman Cupp – aye.

Recorded by City Clerk Lindsay Krumpelman
Approved on June 16, 2020 by Marceline City Council.