

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
May 18, 2021

The Marceline City Council met in regular session on May 18, 2021 at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Jeri Holt presiding. Council members present were Sallie Buck, Lacey Meissen, Gary Carlson and Tracy Carlson. Staff attending: City Attorney Robert Cowherd, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, and Police Chief Bob Donelson. Others Present: Zach Kruger, Benjamin Kruger, Spencer Kruger, Todd Goffoy and Reporter Angie Talken.

Mayor Jeri Holt led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm. Mayor Holt stated this is the first meeting with the paperless agenda and asked for patience if it takes them a little longer to navigate the agenda utilizing the new system.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

City Clerk Krumpelman noted that expenses for MIRMA insurance, NextEra, Scobee Powerline Construction among other expenses were processed this week which decreased the bank account level. Councilwoman Buck moved to approve the minutes as presented. Councilwoman Meissen seconded the motion. The motion carried unanimously. Councilwoman Buck moved to approve the financials as presented. Councilwoman Meissen seconded the motion. The motion carried unanimously.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:**

Department Updates: City Manager Hoon informed the Council with the recent report of an increase in COVID cases in the area, the Department Heads were excused from the meeting, so he will provide updates in their place.

Police Chief Bob Donelson reported DARE Graduation was held at the Catholic Church and the DARE program will begin on May 25<sup>th</sup> for the public school during their Summer School program. Police Chief Donelson stated they are moving forward with their Community Outreach events and hope to have information to present soon.

City Manager Hoon reported the Water Plant Electric Substation is now online and powering the #66 (Downtown) Circuit. He reported new overcurrent relays were installed in the Caterpillar Units #5 and #6 and the Electric Lineman Apprentices successfully completed their recent classes. City Manager Hoon stated the Street Department is replacing culverts in preparation of the Street Overlay Program. He stated they completed the storm water project in front of the pharmacy. City Manager Hoon stated the Water Department fixed a few water leaks and recently cleared a sewer situation at the E-911 Center. City Manager Hoon concluded stating that the dome removal for the pool is being delayed until the week of June 7<sup>th</sup> due to the forecasted weather conditions and availability of assistance provided by Moore Fans. Councilwoman Buck inquired if there was still a plumbing issue at City Hall. City Manager Hoon responded there is, and they will be asking a plumber to come look at the issue.

City Clerk Update: City Clerk Krumpelman reported she and Kasey will be sitting in on training on the tax side of the online payments on Friday. She stated there seems to still be some integration issues with the online payment and credit card processing project but is hoping they are resolved so it can be available to the public June 1<sup>st</sup>. She inquired if the Council would grant a consensus to delay applying the tech fee and processing fees approved to be effective May 1<sup>st</sup> to July 1<sup>st</sup> if there are still issues with the software or the City Manager feels a delay is necessary to provide education. Council provided a consensus to delay the collection of the tech and processing fees until July 1, 2021 if deemed necessary by the City Manager. City Clerk Krumpelman reported the liquor license renewals will be presented later in the meeting and stated she appreciated the applicants in their willingness to process their applications a month earlier than usual. She stated she was happy they were able to set up the paperless agenda quickly and said the trial period would go through November and requested Council provide any recommendations for changes to her and the City Manager via email. She concluded stating she is preparing for her maternity leave and this will be her last meeting until August.

City Manager Update: City Manager Hoon stated they received a request from the Daughters of the American Revolution to plant a tree East of the Ripley Park Pond to replace an existing decaying tree. He stated he granted the request provided the replacement process is not messy and the tree selected is not a pest attraction. City Manager Hoon stated he offered to provide them with tree recommendations the City received from an arborist. City Manager Hoon reported an administrative hearing is scheduled for May 28<sup>th</sup> concerning three (3) nuisance properties. He concluded stating he will be on vacation from May 29<sup>th</sup> to June 6<sup>th</sup>.

Council Update: Councilman T. Carlson reported on the tour he took with City Manager Hoon of the City facilities and departments. Mayor / Fire Chief Holt informed the Council that the Fire Department will be setting off fireworks at the Country Club this year. City Manager Hoon stated additional insurance will need to be acquired as the current policy does not cover firework shows if the City does it themselves.

#### **CITIZENS PARTICIPATION: None**

#### **PRESENTATION:**

Piper Sandler Financial Advisor – GO Bond Refinancing – Resolution 21-03: Todd Goffoy with Piper Sandler stated they are currently serving the City as their Financial Advisor for the two (2) pool issues and that the GO Bond 2016 Series are now callable and the current interest rates are lower at this time. He stated this is an opportunity to go through refinancing to incur savings. Todd Goffoy stated the City could do a direct placement or a public offering sale. He described the differences between the two (2) types of sale along with their pros and cons. He recommended the Council proceed with a direct placement sale and if it turns out not to be favorable the Council could go the other route. The Council discussed the topic with Councilman G. Carlson stating with the total cost of issuance being less with a direct placement and ability to move quicker to take advantage of the current interest rates he would be in favor of a direct placement. Todd Goffoy stated the Go-To-Market Resolution is a non-binding resolution that allows Piper Sandler to move forward with the sale and to engage Gilmore and Bell as bond counsel. He stated formal approval would come in June or July. There was continued discussion on the topic. Councilwoman Buck moved to approve Resolution 21-03 to move forward with the direct placement refinancing. Councilwoman Meissen seconded the motion. The motion carried with the following roll call vote: Councilwoman Buck – aye, Councilwoman Meissen – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye, and Mayor Holt.

#### **UNFINISHED BUSINESS:**

Mayor Holt moved Item 1 under Unfinished Business up out of consideration of the representatives from RTS.

Residential Trash/Recycling Services Agreement – Bill No. 35-2116: City Manager Hoon went over the proposed contract terms. City Manager Hoon inquired what happens if someone has an event at their home and has excess trash over what will fit in their provided cart. Zach Kruger stated RTS would pick it up but would follow up at City Hall and notate it and address it further if it becomes habitual at that residence. Additional carts will be billed to the resident separately by RTS at a rate of \$4.00 per month on an annual basis. City Manager Hoon inquired if the bulk pick up would be once a month or weekly. Zach Kruger responded they prefer once a month bulk pick-up. There was discussion on the topic. Mayor / Fire Chief Holt inquired if a roll off could be placed for the 4<sup>th</sup> of July even on June 30<sup>th</sup> even though the contract does not start until July 1<sup>st</sup> since the event begins on the 30<sup>th</sup>. Zach Kruger requested Mayor / Fire Chief Holt call him to make arrangements. There was more discussion on the topic.

Councilwoman Buck moved that Bill No. 35-2116 authorizing the execution of an agreement between the City and RTS Waste Services, LLC for the purpose of providing residential waste and recycling collection and disposal services be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2116 twice by title only. Councilwoman Buck moved that Bill No. 35-2116 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilwoman Buck– aye, Councilwoman Meissen – aye, Mayor Holt, Councilman G. Carlson – aye, and Councilman T. Carlson – aye. This Bill was assigned Ordinance Number 35.2116.

### **BOARD APPOINTMENTS:**

Cemetery: Judy Essig and Judith Lindsey were reappointed to three (3) year terms on the Cemetery Board by the Mayor. One (1) seat remains vacant for a term to expire in 2024.

Historic Preservation: No applications were received for the two (2) unexpired terms set to expire May 31, 2023.

Housing Authority: Mayor Holt reappointed Estella Cupp to serve a four (4) year term on the Housing Authority Board.

IDA: Audrey Walsworth and Joe Sportsman was reappointed by Mayor Holt to serve six (6) year terms on the IDA Board.

Library: Margaret Gullick, Sharon Sportsman and Eloise Gosch were reappointed to the Library Board to serve three (3) year terms by Mayor Holt.

Planning: Bob Stuart and Darrell Gardner were reappointed to the Planning Commission by Mayor Holt for a four (4) year terms. One (1) full term to expire in 2025 and an unexpired term to expire in 2024 remain vacant.

Recreation and Parks: Mayor Holt reported Richard Switzer has chosen to resign one year early due to the level of interest in the Board this year. Mayor Holt reported there are three (3) full terms open and one (1) term that will expire in 2022 and five (5) applicants. There was discussion on the candidates. Mayor Holt reappointed Taylor Teeter and Jerret Fisher to the Recreation and Parks Board for three (3) year terms. Austin Paalhar was appointed to serve a three (3) year term on the Recreation and Parks Board. Josh Shoemaker was appointed by the Mayor to fill the unexpired term to end May 31, 2022.

### **UNFINISHED BUSINESS CONTINUED:**

MDC Grant – New Reservoir Improvements Bids – Bill No. 35-2118: City Clerk Krumpelman provided a history on the bidding process for the project. City Clerk Krumpelman stated one sealed bid was received from Leo O’Laughlin Inc for the concrete portion of Missouri Department of Conservation Community Assistance Program Grant project. She informed the Council sealed bids for the Concrete were direct solicited from three (3) vendors via email under Section 125.050 (C) which allows for sealed bids to be solicited by direct mail, in person, telephone or by other such method he/she may deem appropriate (email in this case). City Clerk Krumpelman stated staff recommend Council approve the sole bidder. The Council discussed the topic. Councilwoman Meissen moved that Bill No. 35-2118 to approve the execution of agreements and contract documents for the purpose for providing materials and/or services for the New Reservoir Improvements project for the sole bidder received be read twice by title only. Councilwoman Buck seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2118 twice by title only. Councilwoman Meissen moved that Bill No. 35-2118 be passed. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Meissen – aye, Councilwoman Buck – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye, and Mayor Holt – aye. This Bill was assigned Ordinance Number 35.2118.

ARPA Funding Discussion: City Manager Hoon stated the City will receive 50% of their funding initially and then the other 50% in 12 months and were provided an estimate, but until the initial 50% is received it is unknown if the estimate is correct. City Clerk Krumpelman stated the City’s funds will be coming from the state and is supposed to be received by the City within 30 days of the State receiving the funds, however the State can request a 30-day extension. She stated there is a possibility the City may not see the funds until August, depending on when the State receives them and if the State requests and is granted an extension. City Manager went over the categories set by the U.S. Treasury Department in their Interim Final Rule stating the fourth category is most likely where the City will focus on, which is water, sewer and/or broadband infrastructure. The City Manager listed different projects that could fall under that category. The Council discussed the topic. The Council

provided a consensus for the City Manager to meet with Department Heads to come up with a prioritized list of smaller projects that could fit within one of the categories of approved uses of the ARPA funding.

**NEW BUSINESS:**

Mt. Olivet Stone Repair: City Manager Hoon stated the low bidder is unable to complete three (3) items on the bid specifications while the high bidder is able to. City Manager Hoon stated staff would like to change their recommendation to the low bidder because if those three (3) items are removed from the list and the City staff does those repairs, the high bidder is still significantly higher than the low bidder. There was discussion on the topic. Councilwoman Buck moved to approve the bid from David Snyder aka Jacobs Ladder from Huntsville, MO in the amount of \$3,485.00 for cemetery stone repairs within Mt. Olivet Cemetery. Councilwoman Meissen seconded the motion. The motion carried.

Surplus Property – Mini-Ex – Bill No. 35-2118: City Manager Hoon stated Bill No. 35-2118 declares the City’s current 2015 Bobcat E-32 mini excavator as surplus since the new 2021 Bobcat E-35 is set to be delivered in the near future. City Manager Hoon stated the new mini excavator will actually be purchased for approximately \$1,400.00 less than approved due to the counterweight on this machine being standard and not as an additional option. City Manager Hoon stated the 2015 E-32 mini excavator would not be put on auction until after the new machine arrives. Councilwoman Meissen moved that Bill No. 35-2118 declaring a city-owned mini excavator, a motorized vehicle assigned to the Street Department as surplus, authorizing the sale thereof and authorizing the Mayor to sign the documents of sale be read twice by title only. Councilwoman Buck seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2118 twice by title only. Councilwoman Meissen moved that Bill No. 35-2118 be passed. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Meissen – aye, Councilwoman Buck – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye, and Mayor Holt – aye. This Bill was assigned Ordinance Number 35.2118.

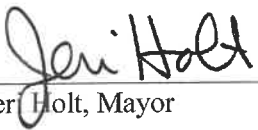
Downtown Marceline – Temporary Liquor License Permit: City Clerk Krumpelman informed the Council Downtown Marceline is applying for a Temporary For Sale by the Drink Liquor Permit to sell alcohol at their first Farm to Table Dinner event to be held on Saturday July 24, 2021 at the Walsworth Community Center and have paid the required fee. She stated this event is going to be used as a fundraiser for Downtown Marceline toward its revitalization efforts of historic buildings and to honor the accomplishments of businesses, volunteers, and stakeholders to Marceline. Councilwoman Meissen moved to approve Downtown Marceline for a Temporary For Sale by the Drink Liquor Permit on Saturday July 24, 2021 for their Farm to Table Dinner to be held at the Walsworth Community Center. Councilwoman Buck seconded the motion. The motion carried.


Liquor License Renewals: City Clerk Krumpelman reported she sent out the renewals at the end of April requesting the paperwork and fees be received for the May Council meeting. She stated this was done a month earlier than usual due to her impending maternity leave. She reported she received the last application and fee earlier today, so all the current holders of liquor licenses in the City are applying to renew their licenses and have submitted their paperwork and fee. Councilwoman Meissen moved to approve all the liquor license renewals applications. Councilwoman Buck seconded the motion. The motion carried.

Ripley Park – Rotary Request: City Clerk Krumpelman stated the Marceline Rotary Club is requesting approval from the City Council to replace the existing concrete benches at the VFW Memorial in Ripley Park with two new granite benches. She stated if approved, the Marceline Rotary Club would apply for a District Grant for half the funding of the project which is estimated to cost \$4,000.00 and if the grant is approved, the Rotary Club would move forward with the project. City Clerk Krumpelman informed the Council the VFW and Recreation and Park Board have given their approval of the project. There was a brief discussion on the topic. Councilman T. Carlson moved to approve the Marceline Rotary Club’s request to replace the concrete benches at the VFW memorial. Councilwoman Meissen seconded the motion. The motion carried.

At 7:05 pm Councilman T. Carlson moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (12) Contracts. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilwoman Meissen – aye, Mayor Holt – aye, Councilman G. Carlson – aye, and Councilwoman Buck– aye.

At 7:38 pm Council returned to Open Session. With no further business, Councilwoman Buck moved to adjourn. Councilwoman Meissen seconded the motion. The motion carried. The meeting adjourned at 7:39 pm.

  
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Jeri Holt, Mayor

ATTEST:  FOR  
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Lindsay Krumpelman, City Clerk