

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
May 15, 2018

The Marceline City Council met in regular session on May 15, 2018 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Tyson Brammer presiding. Council members present were: Jeri Holt, Sallie Buck, and Liz Cupp. Councilwoman Natalie Wellman was absent. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Pool Manager Carol Logue, Police Chief Robert Donelson, Officer John Wright, Officer Christopher Murray and Water/Sewer Distribution Christina Brashear. Others present: Bob Harbour, Linda Linebaugh, Julie Sheerman, Chris Ankeney, Kaye Malins, Shelly Herring, Michael Olinger, Richard Switzer, Gary Belt, Darrell Gardner, Janie Spencer, Jeanne Rauer, Susan Lane, Joyce Robinson, and Reporter Matt Ragsdale.

Mayor Tyson Brammer led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilwoman Buck moved to approve the minutes. Councilman Holt seconded the motion. The motion carried unanimously. Councilman Holt moved to approve the financial reports. Councilwoman Buck seconded the motion. The motion carried by voice vote with Councilwoman Cupp voting against.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Department Updates: Water/Wastewater Superintendent Roger Sullivan stated they had a water leak on Ritchie Ave this past Friday. He informed the Council, they are receiving locates daily for the fiber optics installation by Chariton Valley. He went on to state his department would be assisting with the pool dome take down this week. Water/Wastewater Superintendent Sullivan reported the City had a MoDNR inspection last week and they only had a few minor infractions. He concluded stating they are preparing for the water valve and line replacement projects.

Police Chief Bob Donelson stated things are steady for the Police Department and they are trying to complete annual training before the carnival. He stated all the equipment under the NIBRS Grant is installed and functional except in the cars and they are ahead of schedule for data reporting by 30 days. Police Chief Donelson gave a public thank you for Eagles for their donation to the DARE program and that they are continuously the largest donor to the program.

Electric Superintendent Dean Gauthier stated they are working with the Co-op to complete the transfer and the new tower on WW is hooked up. He reported the Chariton Valley building is ready for power. Electric Superintendent Gauthier informed the Council they will be running the units soon to qualify for capacity. He stated they are still trying to work on other projects such as the trail lighting and the substation. City Manager Hoon commended the Electric Department for their quick response during the recent storm. Councilwoman Buck inquired on how far down Highway 5 does the City lines go. Electric Superintendent Gauthier responded they go to Leroy Quinn's and they were going to need to leave some poles behind.

Street Superintendent Ed Ewigman reported the pool dome storage building was completed on schedule, with city crews completing the rafters, roof, door installation, electric, etc. while the block work was completed by a contractor. He informed the assembly that the paving project was completed last week which consisted of 11 blocks and several trash truck ruts and a lot of ditch work. Street Superintendent Ewigman stated they are working on taking down the dome this week and Timo, with Arizon is on hand to instruct them on the removal process. They are on schedule to deflate the dome tomorrow, weather permitting. He reported Carrothers is here to complete warranty work on the pool. Street Superintendent Ewigman stated he hopes to return to road work in the near future after the dome removal is complete. He concluded stating they are mowing.

Pool Manager Carol Logue thanked the other departments and Moore Fans for their help with the dome removal. She stated the pool will be opening back up the Saturday of Memorial Day, May 25th. She reported they taught a water safety class in Bucklin. Pool Manager Logue reported they are working on scheduling water programs and three of the lifeguards are taking their WSI. She stated a new head lifeguard will be hired in the near future. Pool Manager concluded that Assistant Pool Manager Gary Birdsong is helping with the mechanical and chemical aspects of the pool operation.

City Clerk Update: City Clerk Lindsay Krumpelman reported to the Council she is working on the Salary and Wage schedule by meeting with department heads to gain their input. She stated the Health and Wellness Program is moving right along and the City's second challenge will be a team challenge to begin in June. City Clerk Krumpelman concluded stating they are preparing to begin the budget process in the near future.

Fire Chief / Mayor Pro-Tem Holt stated he has met with the members of the Recreation and Park Board and Alpha Nu Beta about the concession stand. They think they will have a plan to submit for Council approval in the near future after it goes through the Recreation and Park Board. He stated they want to build it in the same spot as the current facility, but to face the stage and for the facade to match the Walsworth Community Center Building. City Manager Hoon stated the Council may have a special meeting on this topic in the future.

City Manager Update: City Manager Richard Hoon stated the City had a successful alumni weekend with the help of community organizations and city staff. He thanked Richard and Mary Beth Switzer and the NCMO Homeschoolers for their help in planning and planting the flowers/plants in the Ripley Park fountain. City Manager Hoon indicated there was more to come for that project. He stated that the Water Department will be installing three (3) valves on Main Street USA in early June so they can isolate areas if there is a leak. The work will be done after hours to cause the least amount of disturbance for residents and businesses. City Manager Hoon reported that an administration hearing was held for the 222 E Santa Fe property and a demolition order can be done, however he is holding it until a demolition order can be done for the property on W. Ritchie to save on costs. He reported two more were tagged and one has changed owners. City Manager Hoon concluded stating weed letters are going out this week. Councilwoman Cupp inquired about the house on N. Kansas as the back section is caving in. City Manager Hoon reported the owner is planning on removing that section and to move into the house.

Council Update: Mayor Pro-Tem /Fire Chief Holt congratulated Councilwoman Buck on celebrating 45 years with Walsworth.

BOARD / COMMITTEE APPOINTMENTS:

Airport: Mayor Brammer reappointed Martin Cupp to a four (4) year term on the Airport Board to expire February 28, 2022.

Cemetery: Virginia Algaier, Judy Lindsey and Shirley Padget were reappointed to three (3) year terms on the Cemetery board by the Mayor, while Eloise Gosch, Mary Chrisman and Dave Anderson were appointed for two (2) year terms.

Housing Authority: Mayor Brammer reappointed Richard Eugene Crippin and appointed Dean Enyeart to serve four (4) year terms on the Housing Authority Board.

IDA: Cindy Cupp and Dean Enyeart were reappointed by Mayor Brammer to serve six (6) year terms on the IDA Board.

Library: Sharon Sportsman, Eloise Gosch, and Linda Bond were reappointed to the Library Board to serve three (3) year terms by Mayor Brammer.

Planning and Zoning: The following individuals were reappointed to the Planning and Zoning Commission by Mayor Brammer for four (4) year terms: Jason Campbell and Shelly Herring. Mary Chrisman and Dave Anderson were appointed for two (2) year terms.

Recreation and Parks: Mayor Brammer reappointed Jerret Fisher and Nickie Wrenn and appointed Maxine Smith to the Recreation and Parks Board for three (3) year terms.

CITIZENS PARTICIPATION:

Linda Linebaugh stated she is blessed and fortunate to be alive, as she about died when she was younger and during that event she was able to introduce her faith to her roommate at the hospital, who joined her in that faith and is now in heaven. She thanked Street Superintendent Ewigman's crew for how clean the City was for the weekend prior. She thanked Recreation and Park and all who help spruce up the town. Linda Linebaugh stated she had to opportunity to visit the state of the art E-911 Center and that Michael Wright has offered to give tours to anyone who would like one. Councilman Holt requested City Manager Hoon ask the new director to come to a Council meeting to provide an update.

Darrell Gardner stated that he feels the Council needs to support Downtown Marceline's endeavor to hire an Executive Director in order to implement the Community Plan. He stated it was important for the City's economic development that the plan is implemented.

Shelly Herring stated she was speaking on behalf of the Chamber of Commerce. She stated the Downtown Marceline group is amazing and they have done a lot of work. She stated if the Council does not support the Downtown Marceline Organization's endeavor the City will have wasted the time of those involved and the City's investment.

Jeanne Rauer stated the Council discussed leaving the Cemetery gates open last fall unless there was a problem. She stated there is a problem. She sees via her security camera footage that teenagers are going there after dark and that the police are not checking it often enough. There was some discussion. Mayor Brammer stated there no vandalism has been reported and the Police Chief will check into how often the officers are patrolling the Cemetery.

UNFINISHED BUSINESS:

Electric Rate Discussion: Electric Consultant Bob Harbour did a presentation on the reduction of the retail electric rates for residential only and for all classes and how that would affect the City's overall budget. He recommended the Council lower the residential rate only and by no more than 5% to ensure the approximate \$300,000.00 overall budget reserve. The Council discussed the topic. Councilwoman Cupp stated she does not agree the 5% rate reduction is enough and feels it should be larger, and she has an issue with the other funds being in the red. Bob Harbour stated it is great to reduce electric rates, but that the City has to recognize reserves. City Manager Hoon stated through time as other revenues sources for the City are addressed and adjusted, the City can continue to lower electric rates. The amount of responsibility and the costs of providing citizens services have increased. Councilwoman Buck stated the City is taking steps to lower the electric rates and needs to start slow. Council provided consensus to move forward to prepare a bill for the June meeting for a 5% residential electric rate reduction to be effective August 1st. Darrell Gardner inquired as to why the Council is not doing a 3% reduction over all classes instead in order to help everyone. Councilman Holt responded that the average cost per kwh is higher for the residential class than the industrial and commercial classes.

Downtown Marceline- Bill No. 18-05.022: City Manager Hoon opened the discussion stating the City received a funding request from Downtown Marceline for 1/3 of the cost for an Executive Director position in the amount of \$20,000.00 to be spread over two budget years. He stated the Salaries and Wages budget line item for the Pool Department will have a surplus and can be the source of the funding for the \$10,000.00 this fiscal year if the Council elects to approve the agreement. City Attorney William Devoy reported on the changes needed to the

funding agreement. Members of the Downtown Marceline Organization discussed the topic with the Council, stating the Community plan exceeds the reach of a volunteer force. They expect the Executive Director position to be self-funded after the initial two years of the shared funding from the City, Downtown Marceline, and Missouri Main Street Connection. Councilwoman Buck moved that Bill #18-05.022 approving the Downtown Marceline Organization Funding agreement with requested changes be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-05.022 twice by title only. Councilwoman Buck moved that Bill No. 18-05.022 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Cupp – aye, Mayor Brammer – aye and Councilman Holt – aye. This bill is assigned Ordinance Number 18-05.22. Darrell Gardner thanked the Council and suggested the Council consider making the \$10,000.00 a part of their budget every year.

NEW BUSINESS:

Water Pipe Bids: City Manager Hoon reported the bids were due on May 11th and the City received four bids on time. He stated the bids requested two types of pipe and the water line pipe is for water line replacement projects as part of the 5-year plan. He gave kudos to Water/Sewer Distribution employee Christina Brashear because of her efforts, the City will be doing multiple water line replacement projects for \$66,000.00 - \$70,000.00 instead of the \$100,000.00 that was budgeted for one project. Water / Wastewater Superintendent Sullivan recommended the Council select the C900 pipe as it is more durable. He went on to recommend the Council accept Water and Sewer Supply's bid for the C900 pipe as their bid is only \$0.03/per foot higher than the low bid and due to the savings the City received from their pricing of the other parts and pieces of the project. Those parts and pieces were bid through informal procedures as each of those individual pieces did not meet the \$10,000.00 threshold on their own. There was discussion on the topic. Councilman Holt moved to accept Water & Sewer Supply's bid of \$3.82/foot with a total bid of \$34,380.00 for the 6" C900 DR18 PVC Pipe PC35. Councilwoman Buck seconded the motion. The motion carried unanimously.

WCC Street Closures-Farmer's Market: City Manager Hoon reported a new street closure request form was created for those requesting street closures from the City. Walsworth Community Center (WCC) has submitted the form for a temporary closure of E. Ritchie Avenue directly in front of the Walsworth Community Center on Tuesday's from 3:00 pm to 8:00 pm for the weekly Farmer's Market. City Manager Hoon stated access to the Post Office would remain open and any traffic heading East would be diverted down the one-way alley between the Post Office and the WCC. He stated the WCC was asked to invest in and provide their own barricades that meet MoDOT standards, due to the frequency of the event. Council discussed the topic. Councilman Holt moved to approve the weekly temporary street closure of E. Ritchie Avenue directly in front of the Walsworth Community Center from 3:00 pm to 8:00 pm for the Farmer's Market. Councilwoman Buck seconded the motion. The motion carried unanimously.

Codification Contract - Bill No. 18-05.023: City Clerk Krumpelman introduced Susan Lane with General Code to the Council. City Clerk Krumpelman stated after the Council ranked the proposals received for the Codification project, General Code's proposal was selected. She stated City Attorney Jeff Elson has reviewed their terms and conditions and had no issues or concerns with them or the agreement. Councilwoman Buck inquired to the expected length of the project. Susan Lane responded it will be at least 18 months to 2 years. Councilwoman Cupp moved that Bill #18-05.023 to authorize the Mayor to execute the Authorization and Agreement between the City of Marceline and General Code, LLC for the purpose of the codification project be read twice by title only. Councilwoman Buck seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-05.023 twice by title only. Councilwoman Cupp moved that Bill No. 18-05.023 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Cupp – aye, Councilwoman Buck – aye, Councilman Holt – aye, and Mayor Brammer– aye. This bill is assigned Ordinance Number 18-04.19.

Building Codes - Bill No. 18-05.024: City Manager Hoon reported the City has not adopted specific building codes since 1981. He explained the City incorporates the National and International Codes instead of writing our own. He informed the Council the bill before them does not include one of the updated codes previously adopted as we have our code for that section that follows the state regulations. City Manager Hoon reported that the City's ISO rating should go up to a 5 after adoption of the updated building codes and specific appendices. Council briefly discussed the topic. Councilwoman Buck moved to adopt certain national/international building codes and that Bill #18-05.024 be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 18-05.024 twice by title only. Councilwoman Buck moved that Bill No. 18-05.024 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilman Holt – aye, Mayor Brammer – aye and Councilwoman Cupp – aye. This bill is assigned Ordinance Number 18-05.24.

September Meeting: City Clerk Krumpelman reported the September Council Meeting falls on the Tuesday during the MML Annual Conference, which the majority of the Council, the City Manager and the City Clerk will be attending. The Council briefly discussed dates to change the meeting to, but requested the topic be put on the June agenda.

At 7:20 pm Councilman Holt moved to adjourn. Councilwoman Cupp seconded the motion. The motion carried unanimously.

Recorded by City Clerk Lindsay Krumpelman
Approved on June 19, 2018 by Marceline City Council.