

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
April 20, 2021

The Marceline City Council met in regular session on April 20, 2021 at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Jeri Holt presiding. Council members present were Sallie Buck, Lacey Meissen, Gary Carlson and Tracy Carlson. Staff attending: City Attorney Robert Cowherd, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Pool Manager Gary Birdsong, and Police Chief Bob Donelson. Others Present: David Kruger and Zach Kruger.

Mayor Jeri Holt led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilwoman Buck moved to approve the minutes and financials as presented. Councilwoman Meissen seconded the motion. The motion carried unanimously.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

Department Updates: Street Superintendent Ed Ewigman reported on the MDC Grant stating the bids received will be presented later that evening. He is hopeful that once the bids are approved the City can start moving forward on the project. He informed the Council they have started mowing grass and completed the storm water line repair on Main Street USA. Street Superintendent Ewigman reported mowing at the Cemetery began this week and the Spring Clean-up for the Cemetery is next week. He stated they added mulch to the trees on Main Street USA and are prepping for the street overlay project by addressing drains and culverts. City Manager Hoon stated the required training as part of the TRIM Grant was completed and attended by members of the Street and Electric Departments.

Pool Manager Gary Birdsong stated a round of swim lessons was started and he plans to offer at least two (2) more sessions. He reported that the weekends are busy, and the private rentals are mostly from out-of-town residents. Pool Manager Birdsong informed the Council that two (2) of the rentals scheduled are for local schools. He informed those present the dome is scheduled to be taken down May 19th and 20th. He concluded stating he is working on quotes for chairs and loungers for the pool as budgeted. Councilman Carlson inquired how the dome is holding up. Pool Manager Birdsong responded it is holding up but is starting to show some wear. He informed the Council they do have a plastic welder if needed and they are trying to find ways to clean the outside of the dome.

City Manager Hoon stated Ameren was supposed to do their part on the Water Plant Substation but has not done so to date. He reported that the Water Department is under COVID precautions. City Manager Hoon reported the sewer repair caused by a fiber line being bored through the sewer line was repaired and billed out to the contractor. He reported the fire hydrants were flushed and they repaired a leak in the 100 block of South Main Street USA. He stated the department also replaced service water meter rings and lids and have jetted and viewed with the sewer camera four (4) blocks of South Kansas. Councilwoman Buck inquired when a representative from E-911 was going to attend a Council Meeting. City Manager Hoon responded that the City will receive reports in August per the contract.

Police Chief Bob Donelson reported DARE Graduation will be held at the Catholic school soon and he will be meeting with Marceline R-V Elementary Principal Sarah Dunham this week concerning having DARE as part of the Summer School program. Councilwoman Buck inquired about what is the Summer Community Outreach Program. Police Chief Donelson responded the Police Department wants to do an activity in the Park one Saturday each in June, July and August to get people outside and together again. He reported no events are set yet as they are at the preliminary/planning stages at this point.

City Clerk Update: City Clerk Krumpelman reported the auditors were back in the office this month for a week. She stated she's not sure when the audit report will be completed, but she will submit the system generated

financial reports to send to the State Auditor's office and the EMMA website for the pool GO Bond and Lease Certificates reporting requirements before the end of the month until the Audit is completed. She stated the online payment and credit card processing project is moving forward but has experienced some delays. She inquired if the Council would grant a consensus to delay applying the tech fee and processing fees approved to be effective May 1st to June 1st since the applications are not complete and available to the public and not expected to be until after May 1st. Council provided a consensus to delay the collection of the tech and processing fees until June 1, 2021. City Clerk Krumpelman stated she will be sending the liquor license renewals out soon to be due in May if possible so they can be processed before she goes on leave. She stated the Council will see several board appointments / reappointments next month as several terms are expiring next month. City Clerk Krumpelman informed the Council of her newly set induction date and if there were no objections by Council, she will leave her return date as previously consented. Council provided no objections.

City Manager Update: City Manager Hoon stated his update was covered previously.

Council Update: Mayor Holt presented a plaque to Councilwoman Buck in appreciation for her time as Mayor from April 2019 to April 2021. Mayor / Fire Chief Holt informed the Council that the Fire Department selected Jordan Elam to fill the spot vacated by the resignation of Matt Gibson. He spoke on what the Department looks for in candidates.

CITIZENS PARTICIPATION: None

BOARD APPOINTMENTS:

Cemetery Board: City Clerk Krumpelman reported there is currently one (1) vacant seat on the Board, sadly due to the passing of Board Member Shirley Padgett. She reported one application was received from Judy Essig. City Clerk Krumpelman stated staff recommends Judy Essig be appointed to the vacant seat that has the term expiration as May 31, 2021. She stated Judy Essig's application will be presented in May for consideration to be appointed to a full term since the current unexpired term ends next month. Mayor Holt appointed Judy Essig to the Cemetery Board for a term to expire May 31, 2021.

UNFINISHED BUSINESS:

Water Plant Substation Project: This topic has three (3) different parts and are discussed by part listed below.

Powerline Construction Bids: City Manager Hoon presented the bids received to string City purchased wire from the Water Pant Substation to the connection point at Pioneer. He reported staff is recommending Council approve the low bid from Scobee Powerline Construction, LLC in the amount of \$75,000.00. The Council discussed the topic. Councilwoman Buck moved to accept the low bid from Scobee Powerline Construction, LLC in the amount of \$75,000.00. Councilwoman Meissen seconded the motion. The motion carried with the following roll call vote: Councilwoman Buck – aye, Councilwoman Meissen – aye, Mayor Holt – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye.

Powerline Construction Agreement – Bill No. 35-2108: Councilwoman Buck moved that Bill No. 35-2108 authorizing the execution of an agreement between the City of Marceline, Missouri and Scobee Powerline Construction, LLC for the purpose of powerline construction be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2108 twice by title only. Councilwoman Buck moved that Bill No. 35-2108 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilwoman Buck– aye, Councilwoman Meissen – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye, and Mayor Holt – aye. This Bill was assigned Ordinance Number 35.2108.

Budget Amendment – Bill No. 35-2109: Councilwoman Buck moved that Bill No. 35-2109 to amend the 2020-2021 Fiscal Year Budget to utilize \$105,446.00 from the Electric CIP Account for the Water Plant Substation Project and increasing the Electric Capital Expenditures by the same be read twice by title only. Councilwoman

Meissen seconded the motion. Councilman G. Carlson inquired why this project needed to be done this year. City Manager Hoon responded that during our switch to MIRMA it was discovered that there are issues with the Main Substation that could be detrimental to that substation if they cause it to go down. He stated the Water Plant Substation will prevent the City from a catastrophic event if it is up and active if the Main Substation comes offline. The motion to read Bill No. 35-2109 twice by title only was voted upon and the motion carried. City Clerk Krumpelman read Bill No. 35-2109 twice by title only. Councilwoman Buck moved that Bill No. 35-2109 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Meissen – aye, Councilman G. Carlson – aye, Councilman T. Carlson – aye, and Mayor Holt – aye. This Bill was assigned Ordinance Number 35.2109.

Residential Trash/Recycling Services Proposals: City Manager opened the discussion by going over the proposals received from current vendor Waste Management and RTS Waste Services LLC noting Waste Management was the higher of the two proposals received. Mayor Holt stated representatives from RTS were present at the meeting. The Council discussed RTS's proposal with them to include recycling, bulk pick up, contract length and their operations. Councilwoman Meissen moved to select RTS Waste Services, LLC with a central recycling point and once per month bulk pick for a five-year term for RTS Waste Services, LLC to provide residential trash and recycling services for the City of Marceline. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Meissen – aye, Councilwoman Buck – aye, Mayor Holt – aye, Councilman G. Carlson – aye, and Councilman T. Carlson – aye.

MDC Grant – New Reservoir Improvements Bids – Bill No. 35-2110: City Clerk Krumpelman stated sealed bids received for the Missouri Department of Conservation Community Assistance Program Grant project were opened on April 6th. She stated for the categories receiving bids, the bids were sole bidders and the City did not receive bids for the categories of concrete, precast concrete privy and the electrical materials. She informed the Council the City will be seeking sealed bids for the Concrete again under Section 125.050 (C) which allows for sealed bids to be solicited by direct mail, in person, telephone or by other such method he/she may deem appropriate (email in this case), and any bids received will be presented for approval in May. She stated the precast concrete privy can be purchased through the state contract for this item under Section 125.060 (A) (4) which allows for cooperative purchasing as an exception to formal bid procedures. City Clerk Krumpelman stated the electrical materials will be purchased under informal purchasing procedures (Section 125.130) as their total cost is expected to be less than \$10,000.00. The Council discussed the topic. Councilwoman Buck moved that Bill No. 35-2110 to approve the execution of agreements and contract documents for the purpose for providing materials and/or services for the New Reservoir Improvements project for the sole bidders received to date and the precast concrete privy be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2110 twice by title only. Councilwoman Buck moved that Bill No. 35-2110 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Meissen – aye, Councilman T. Carlson – aye, Councilman G. Carlson – aye, and Mayor Holt – aye. This Bill was assigned Ordinance Number 35.2110.

Surplus Real Estate Bids: City Manager Hoon reported one bid in the amount of \$1,100.00 was received from Micheal Ellis in response to the City's request for sealed bids for the sale of City-owned real property declared as surplus property located at 137 E. Hauser Street. City Manager Hoon stated the lot was recently returned to lot status to included leveling, seeded and strawed by the demolition contractor. He informed the Council, if the bid is accepted, a Quit Claim Deed will be prepared, and it will need to be signed in front of a Notary. He noted that the Mayor was granted authority to sign the documentation when the real property was declared as surplus. After a brief discussion, Councilman T. Carlson moved to approve the bid received from Micheal Ellis in the amount of \$1,100.00 for the surplus property located at 137 E. Hauser Street. Councilwoman Meissen seconded the motion. The motion carried.

Wastewater Plant Project – Survey Easements – Bill No. 35-2111: City Manager Hoon stated as part of the ongoing Wastewater Plant Project, Allstate Consultants will need to access several properties to conduct surveys and soil studies which requires a temporary soils investigation easement between the property owner and the

City of Marceline. City Manager Hoon stated Bill No. 35-2111 authorizes the City Manager to enter into those temporary easements agreements with property owners as identified by Allstate Consultants. After a brief discussion, Councilwoman Buck moved that Bill No. 35-2111 to authorize the City Manager to enter into temporary soils investigation easements with property owners as identified by Allstate Consultants for the purpose of determining the feasibility of Constructing a land application system to apply wastewater effluent be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2111 twice by title only. Councilwoman Buck moved that Bill No. 35-2111 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Meissen – aye, Mayor Holt – aye, Councilman G. Carlson – aye, and Councilman T. Carlson – aye. This Bill was assigned Ordinance Number 35.2111.

NEW BUSINESS:

2021 Street Program – Bids – Asphalt Agreement – Bill No. 35-2112: City Manager Hoon went over the bids received noting the bid for the bituminous pavement Street Overlay from Emery Sapp & Sons, Inc is only valid while their asphalt plant is in Brookfield, MO which should be through June 30, 2021. He stated staff is confident the work can be completed under this stipulation. Street Superintendent Ewigman went over the map and details of the 2021 Street Program. City Manager Hoon noted that part of the 2021 Street Program included Northwood Estates. Street Superintendent Ewigman stated the planned double chip and seal for that area is committing the City to paving that area in the near future. He informed the Council it is estimated to cost \$500,000.00 to do the asphalt overlay and if it is not done within the next three to five years that area will need to go back to gravel. The Council discussed the bids and information presented. Councilwoman Meissen moved to accept the low bidder for the material for the 2021 Street Program. The low bidders for material are as follows: Mutter Farms for Haydite Trucking, Mutter Farms for 1” Clean Rock and 1” Base Rock, Thompson Bros for 4,000 psi per yard and 5,000 psi per yard concrete and Vance Brothers for CRS-2P asphalt oil. Councilwoman Buck seconded the motion. The motion carried.

Councilwoman Buck moved that Bill No. 35-2112 to authorize the Mayor to execute an agreement for Bituminous Pavement Overlay between the City of Marceline and Emery Sapp and Sons, Inc (low bidder) be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2112 twice by title only. Councilwoman Buck moved that Bill No. 35-2112 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Meissen – aye, Councilman T. Carlson – aye, Mayor Holt – aye, and Councilman G. Carlson – aye. This Bill was assigned Ordinance Number 35.2112.

DHSS Grant – Fluoridation Pump: City Manager Hoon stated the City received notification that the Department of Health and Senior Services (DHSS) is agreeing to reimburse the City of Marceline for a fluoridation pump and pump tubes for our current system through a reimbursable grant in the amount of \$1,100.00. He stated staff is recommending Council accept the grant through the approval of Bill 35-2113 to authorize the execution of the Letter of Agreement and Bill No. 35-2114 to approve the budget amendment to recognize the unbudgeted revenue and expense. The Council discussed the topic.

Agreement – Bill No. 35-2113: Councilman T. Carlson moved that Bill No. 35-2113 authorizing the execution of a Letter of Agreement for reimbursement for a fluoridation pump and pump tubes between the City of Marceline, Missouri and Missouri Department of Health and Senior Services, Office of Dental Health be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2113 twice by title only. Councilman T. Carlson moved that Bill No. 35-2113 be passed. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilwoman Buck – aye, Councilwoman Meissen – aye, Mayor Holt – aye, and Councilman G. Carlson – aye. This Bill was assigned Ordinance Number 35.2113.

Budget Amendment – Bill No. 35-2114: Councilwoman Buck moved that Bill No. 35-2114 to amend the 2020-2021 Fiscal Year Budget to recognize the expense and reimbursement of \$1,10000 for a fluoridation pump and

pump tubes in the Water Fund through the Missouri Department of Health and Senior Services be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2114 twice by title only. Councilwoman Buck moved that Bill No. 35-2114 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Meissen – aye, Councilman G. Carlson – aye, Councilman T. Carlson – aye, and Mayor Holt – aye. This Bill was assigned Ordinance Number 35.2114.

Financial Advisor Agreement – Bill No. 35-2115: City Clerk Krumpelman stated Bill No. 35-2115 authorizes the Mayor to execute the Financial Advisory Services Agreement with Piper Sandler who the Council selected as the firm to provide financially advisory services on the refinancing the callable General Obligations Bonds and the Certificates of Lease Purchase that are callable in 2022. Council discussed the topic. Councilman T. Carlson moved that Bill No. 35-2115 authorizing the execution of a financial services agreement with Piper Sandler & Co. for the purpose of providing financial services be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2115 twice by title only. Councilman T. Carlson moved that Bill No. 35-2115 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilwoman Meissen – aye, Councilwoman Buck – aye, Councilman G. Carlson – aye, and Mayor Holt – aye. This Bill was assigned Ordinance Number 35.2115.

Codification Update – Bill No. 21-04-006: City Attorney Robert Cowherd stated each year following the legislative session, General Code will submit a codification update to update City Ordinances to match the new/updated state laws. He stated this update is for the changes effective in 2020. The Council discussed the topic. Councilwoman Buck moved that Bill No. 21-04-006 to adopt and enact a new code of Ordinances for the City of Marceline be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 21-04-006 twice by title only. Councilwoman Buck moved that Bill No. 21-04-006 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Meissen – aye, Councilman G. Carlson – aye, Councilman T. Carlson – aye, and Mayor Holt – aye. This Bill was assigned Ordinance Number 21-04.05.

American Rescue Plan Discussion: City Manager Hoon stated he and the City Clerk have attended webinars and meetings on the American Rescue Plan Act (ARPA). He stated the final rules are not issued yet by the U.S. Treasury Department, but they should be released soon. He stated we do know the City should receive funds under the ARPA, but the amount is unknown at this time but will be received through the state due to our population size. He went over the expected eligible expenditures with the Council. The Council discussed possible uses of the funds based on the expected eligible expenditure categories. City Manager Hoon recommended a bank account be opened to hold those funds for better tracking and requested it be opened in advance of receiving the funds. Councilwoman Meissen moved to open an interest-bearing account at Regional Missouri Bank titled ARPA with authorized signatures to be Mayor Jeri Holt, City Manager Richard Hoon, and City Clerk Lindsay Krumpelman. Councilwoman Buck seconded the motion. The motion carried.

Paperless Council Packets: City Manager Hoon stated it was in the budget to purchase tablets and move to a paperless agenda and packet, staff was waiting until after the Election. Mayor Holt stated all Council members have to be agreeable to go paperless. City Clerk Krumpelman stated the City would start out using TownCloud Agenda software as there is no contract required and is only \$50.00 per month to try out the paperless agenda and packet. The Council discussed the topic. Councilwoman Buck moved to purchase tablets and move to a paperless agenda and packet. Councilwoman Meissen seconded the motion. The motion carried. City Attorney recommended they purchase 13” tablets if the budget allowed.

At 7:55 pm Councilwoman Buck moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (12) Contracts and to include guest Street Superintendent Ed Ewigman. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Meissen – aye, Councilman G. Carlson – aye, Mayor Holt – aye, and Councilman T. Carlson – aye.

At 9:04 pm Council returned to Open Session. With no further business, Councilman G. Carlson moved to adjourn. Councilwoman Meissen seconded the motion. The motion carried. The meeting adjourned at 9:05 pm.

Recorded by City Clerk Lindsay Krumpelman
Approved on May 18, 2021 by Marceline City Council.