

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
April 18, 2017

The Marceline City Council met in regular session on April 18, 2017 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jeri Holt presiding. Council members present were: Tyson Brammer, Sallie Buck, Natalie Wellman, and Liz Cupp. Staff attending: City Attorney Jeff Elson, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Police Chief Bob Donelson, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Pool Manager Carol Logue, Police Officer Jim Woolfolk, and Police Officer Christopher Murray. Also in attendance were: Diane Smith, Jessica Field, Jennie Hon, Shelly Herring, Auditor John Gillum, Joyce Robinson, and Linda Linebaugh.

Mayor Jeri Holt led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Brammer moved to approve the minutes and financials as presented. Councilwoman Wellman seconded the motion. The motion carried unanimously.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES

City Department Updates: City Manager Richard Hoon reported that Street Superintendent Ewigman is on his way.

Water/Wastewater Superintendent Roger Sullivan stated the rakes that were broken are now replaced and the basins are cleaned. He reported sludge from the lagoon was land applied. Water/Wastewater Superintendent Sullivan stated his department has fixed several little leaks. He reported that they have replaced approximately 60 feet of sewer line behind the light plant. He stated that both reservoirs are full. Water/Wastewater Superintendent concluded by stating that two people are in class for their Class D Water license.

Police Chief Bob Donelson reported his department has been very busy especially during the last week. He reported they have apprehended all that needed to be. He stated DARE graduation was last week and commended Officer James Carleton who played Darren the DARE mascot. He concluded by stating they were getting back into nuisance enforcement. Mayor Holt inquired if the two school bus stops were warnings or tickets. Police Chief Donelson responded they were both tickets. Councilwoman Wellman commended the Police Department for one of their apprehensions. Police Chief Donelson thanked her and stated they had a lot of public assistance with reporting. Councilwoman Buck inquired what NIBRS is. Police Chief Donelson explained that it part of the pilot program Marceline is participating in for incident base reporting and that all departments will be incident based by 2021. Councilwoman Buck inquired if the Police Department has a list of nuisance properties. He responded he did.

Electric Superintendent Dean Gauthier reported it is business as usual. He did report, with the nicer weather, they have worked on the new substation. He reported the Walsworth South Parking lot job is finished with installing LED lighting. Electric Superintendent Gauthier informed those present that the wiring to the baseball field lights has been replaced. He stated Bob Harbour, SURVALENT Technical Staff, and Lineman Todd Field are working to get the SCADA system up and running. He concluded by stating some may have noticed one of the Clock towers on the corner is not working because of the motor. They are ordering parts to fix that tower and to have parts to fix the other in inventory for when it quits as well. City Manager Richard Hoon announced today is National Lineman Appreciation Day.

City Manager Hoon introduced the new Municipal Swimming Pool Manager, Carol Logue, to the assembly. Pool Manager Logue reported the pool opening is still on schedule and pool passes will be going on sale on May 1st. She reported to the Council that she is preparing to purchase supplies and it will most likely go over budget. Pool

Manager Logue stated she plans to conduct a survey to help determine what type of programs the pool will have. She concluded that the planned hours of operation for the summer season is 1:00pm to 7:00 pm with 12:00 pm to 1:00pm reserved for lap swim. Mayor Holt recommended she get with Don Henke or Mike Wright on medical equipment.

City Manager Hoon reported that Street Superintendent Ed Ewigman and his departments have been busy out at the south park installing benches and picnic tables. They are getting ready to construct the new ADA restroom. City Manager Hoon reported a citizen brought to the City's attention a safety issue with the corner parking spot on Gracia and Main Street USA in front of the Cotton Cavanah Youth Center. He reported that the street department will remove that spot when they do the re-stripping of the overpass bridge. Councilman Brammer inquired if the boat dock at the Country Club Lake was in the budget. City Clerk Krumpelman replied it was not.

City Clerk Lindsay Krumpelman reported they are putting the finishing touches on the AMI RFP for the auto-read meter project and expect it to be released within the next week or two. She reported she is working on preparing the grant paperwork to submit for reimbursement for both the Recreational Trail Program Grant and the Small Community Engineering Assistance Program (SCEAP) Grant. For the SCEAP grant, the Council will be asked later in the meeting to extend the agreement with Allstate Consultants in order for the City to submit the reimbursement requests. City Clerk Krumpelman reported the 1st Quarter Reports are complete. She concluded by stating that since the City underestimated how much was going to be required to purchase items needed to open the facility, she reviewed the Sales Tax account and the lease purchase certificate repayment schedule. She reported that the City could safely utilize \$23,000.00 of that account today and still have the funds available to make the interest payment in September. She asked for a consensus to present a budget amendment to utilize those funds at the next regular meeting, and that some of those funds may have to be expensed before then. The Council gave their consensus.

City Manager Richard Hoon reported the Pool Construction meeting went well and painting of the pool was to begin next week, and then it would need one week to cure before they could fill it with water. He reported on May 15th at 1:00pm they will do the start-up of the equipment. The pool is scheduled to open on May 27th at 10:00 am and a plan for an opening day ceremony is in the works. City Manager Hoon reported the repainting of the playground rockers is nearly complete with reinstallation set within a few weeks once the paint is cured. He gave special thanks to Daniel Yarnell and Mike Collin from Toby's Amusements for doing this. City Manager Hoon informed the Council that the Ripley Park Pond is higher than the drain line for the fountain in the park. In order to remedy this problem and to address the poor drainage on the east side of the pond, they will be trenching in a drain line from the fountain, past the concession stand and to the road to tie into the drain system there. City Manager Hoon reported the Chamber of Commerce will be holding a Highway Clean-up this Saturday from 7:00 am to 9:00 am. The public is invited to volunteer and to meet at Preferred Bank. The rain day for this event is April 23rd at 2:00pm. He gave special thanks for those who attended the ground-breaking ceremony for the new community hanger at the NCMR Airport on the 18th and the Ripley Park Pond Dedication and Ribbon Cutting Ceremony this past Saturday. City Manager Hoon read a prepared statement in regards to a newspaper article concerning him that ran the previous week.

PRESENTATION - AUDIT REPORT:

Auditor John Gillum presented his Audit Report for the Fiscal Year ending October 31, 2016. He highlighted the City's net position to the Council. He went over the note concerning the LAGERS retirement which is required to be presented in the audit. Auditor John Gillum stated that while the Cemetery, Sewer, and Water funds are operating in the negative, he is aware that a rate study has been conducted to address the issue. He stated that the City's current debt is being met. He concluded he appreciated the City's Administrative Staff as they are good to work with and he was glad to see Mr. Hoon back.

City Manager Hoon requested the Street Projects Bids & Agreement item under New Business be moved to the end of the list on behalf of Street Superintendent Ed Ewigman.

CITIZENS PARTICIPATION:

Shelly Herring, 902 N Chestnut, thanked Electric Superintendent Dean Gauthier and Lineman Todd Field for the Solar LED light for the book drop at the Library. She stated the trail is wonderful. Shelly Herring referenced the Dogs at Large agenda item, by stating that there is an individual that will let his dog run loose with a leash connected to his collar around the trail. City Attorney Jeff Elson stated if she knows the name of the individual she can file a complaint with the police department and the individual can be charged.

Jessica Field, 129 E Lake, stated that even if a dog has a shock collar on for the owner to control it, that dog could break through it if they are worked up enough.

Linda Linebaugh, 123 W Barbour, thanked the Mayor and Council for allowing her to speak. She stated the replacement of a water line was a good call on Superintendent Roger Sullivan's part. She inquired if the Council has heard on the status of the house across the street from the 7th Day Adventist Church that has the porch falling in. City Manager Hoon responded that Michael Olinger is trying to work with the owner to get him to sign a quit claim deed for the property. Linda Linebaugh inquired if the Council new if the Walsworth Community Center was further along with putting up a privacy fence around the recycling area. Councilwoman Buck responded she believed they are working on putting up a 3-sided shed in that area.

OLD BUSINESS:

Pool Passes: City Manager Hoon stated that the rates were the same as presented the month prior with a 10-Punch Pass added to the scheduled and that resident, family and senior citizen are defined in the ordinance as well. There was discussion on the topic. Councilwoman Buck moved to introduce Bill No. 17-04.021 for the first reading. Councilwoman Wellman seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill by title only. Councilwoman Buck moved that Bill No. 17-04.021 be read for a second and final time by title only. Councilwoman Wellman seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill a second time by title only. Councilwoman Buck moved Bill No. 17-04.021 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilwoman Wellman – aye, Councilwoman Cupp – aye, Councilman Brammer – aye, and Mayor Holt – aye. This bill is assigned Ordinance Number 17-04.21.

Crossbow Hunting: City Manager Hoon provided the background of the topic, stating that Adam Kearney brought the request to the Council to allow crossbow hunting on the City's waterways since the state now allows crossbows. There was discussion on the topic. Councilwoman Wellman moved to introduce Bill No. 17-04.022 for the first reading. Councilwoman Buck seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill by title only. Councilwoman Wellman moved that Bill No. 17-04.022 be read for a second and final time by title only. Councilwoman Buck seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill a second time by title only. Councilwoman Wellman moved Bill No. 17-04.022 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Mayor Holt – aye, Councilman Brammer – aye, and Councilwoman Cupp – aye. This bill is assigned Ordinance Number 17-04.22.

Kings Processing: Mayor Holt reported the issue of allowing King's Processing to connect to the City's sewer system was initially discussed at a Special Council meeting. Water/Wastewater Superintendent Sullivan stated it would be at King's Processing's expense and the City will do the tap and inspection. He went on to say there are provisions for the City to inspect the lift station at least once a year and as needed. There was discussion on the topic. Councilwoman Buck moved to introduce Bill No. 17-04.023 for the first reading. Councilwoman Wellman seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill by title only. Councilwoman Wellman moved that Bill No. 17-04.023 be read for a second and final time by title only. Councilwoman Buck seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill a second time by title only. Councilwoman Wellman moved Bill No. 17-04.023 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye,

Councilwoman Buck – aye, Councilman Brammer – aye, Councilwoman Cupp – aye, and Mayor Holt – aye. This bill is assigned Ordinance Number 17-04.23.

Street Vacating: City Manager Hoon reported the vacating of a section of North Spruce originally came up in November and provided the background on the topic. City Attorney Jeff Elson stated that the vacating has been squared off with both property owners receiving the same amount. Councilwoman Buck inquired if there were any utilities. City Manager Hoon confirmed there were not. Councilman Brammer moved to introduce Bill No. 17-04.024 for the first reading. Councilwoman Buck seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill by title only. Councilman Brammer moved that Bill No. 17-04.024 be read for a second and final time by title only. Councilwoman Wellman seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill a second time by title only. Councilman Brammer moved Bill No. 17-04.024 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Wellman – aye, Councilwoman Cupp – aye, Mayor Holt – aye, and Councilwoman Buck – aye. This bill is assigned Ordinance Number 17-04.24.

NEW BUSINESS:

Street Project Bids & Agreements: Street Superintendent Ed Ewigman joined the meeting at this time, so this item was not moved to the bottom of the list. City Manager Hoon reported staff is recommending all low bidders be accepted for each category. Street Superintendent Ewigman reported that there is only \$40,000.00 budgeted for concrete recycling services which is about half of what was bid. There was discussion on the bid received and recycling concrete. There were no questions on the other bids received. Councilwoman Buck moved to accept all the low bids for the street projects with a spending limit of \$40,000.00 for the Concrete Recycling Services. Councilman Brammer seconded the motion. The motion carried unanimously with the following roll call vote: Councilwoman Buck – aye, Councilman Brammer – aye, Councilwoman Cupp – aye, Mayor Holt – aye, and Councilwoman Wellman – aye. City Clerk Krumpelman reported the asphalt bid has a contract to be approved via bill and that there will be contracts for Curb and Gutter and Concrete Recycling Services next month. Councilwoman Wellman moved to introduce Bill No. 17-04.025 for the first reading. Councilwoman Buck seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill by title only. Councilwoman Wellman moved that Bill No. 17-04.025 be read for a second and final time by title only. Councilwoman Buck seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill a second time by title only. Councilwoman Wellman moved Bill No. 17-04.025 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilman Brammer – aye, Councilwoman Cupp – aye, and Mayor Holt – aye. This bill is assigned Ordinance Number 17-04.25.

Facility Plan Amendment – SCEAP Grant: City Manager Richard reported that this amendment would extend the agreement with Allstate Consultants for the facility plan for another 365 days from October 20, 2016. This agreement needs to be approved in order to submit the City's reimbursement request. City Manager Hoon stated this is a \$50,000.00 project requiring a \$10,000.00 match which was approved by the Council. Councilwoman Wellman moved to introduce Bill No. 17-04.026 for the first reading. Councilman Brammer seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill by title only. Councilwoman Wellman moved that Bill No. 17-04.026 be read for a second and final time by title only. Councilman Brammer seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill a second time by title only. Councilwoman Wellman moved Bill No. 17-04.026 be approved. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilman Brammer – aye, Mayor Holt – aye, Councilwoman Cupp – aye, and Councilwoman Buck – aye. This bill is assigned Ordinance Number 17-04.26. Councilwoman Cupp inquired if both readings could be done at once. City Attorney Elson responded they can if the wish.

Variance Request: City Manager Richard Hoon reported that Patrick and Shelly Bracky have made a building permit application for an accessory building, which meets the City's current code except for the structure height.

Planning and Zoning have recommended their variance request for the structure height be approved. There was discussion on the topic. Councilwoman Wellman moved to accept the variance request for Patrick and Shelly Bracky. Councilwoman Cupp seconded the motion. The motion carried unanimously.

Dogs at Large: Mayor Holt stated this item was added to the agenda due to the complaints concerning dogs at large. The Council discussed the topic and different options of how to address the issue. Police Chief Donelson informed the Council the local vet does not recommend using tranquilizers as it could be easy to over/under dose a particular animal and if the dart missed its intended target it may not be recovered. The Council continued to discuss the topic. A Public Service Announcement and Education Campaign will be done to try to educate people about the issue, responsible pet ownership, and incident reporting.

Railroad Heritage Street Closure: Mayor Holt stated the Council receives a lot of street closure request. There was discussion of the volume of street closure requests and the possibility of giving City Manager authority to approve second and sequential events, but no consensus was given. Councilwoman Wellman moved to approve the street closure of the 100 block of E Ritchie from the alley east of the Post Office to the Railroad track from 6:00 am to 6:00pm on May 6, 2017 for the Railroad Heritage Celebration. Councilman Brammer seconded the motion. The motion carried unanimously with the following roll call vote: Councilwoman Wellman – aye, Councilman Brammer – aye, Mayor Holt – aye, Councilwoman Buck – aye, and Councilwoman Cupp – aye.

Car Show Street Closure: Councilwoman Wellman moved to approve the street closure of N Kansas Avenue from Ritchie to California Avenue for the Annual Car Show from 6:30 am to 3:00pm on May 13, 2017. Councilwoman Buck seconded the motion. The motion carried unanimously with the following roll call vote: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilwoman Cupp – aye, Councilman Brammer – aye, and Mayor Holt – aye.

May Meeting Date: The Council discussed possibly moving the regular May meeting date as one of the members will not be available that day. No motion was made to move the meeting date so it will remain as Tuesday, May 16th.

At 7:31 pm, Councilman Brammer moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate and Paragraph (3) Personnel. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion unanimously: Councilman Brammer – aye, Councilwoman Wellman – aye, Mayor Holt – aye, Councilwoman Cupp – aye, and Councilwoman Buck – aye.

Recorded by City Clerk Lindsay Krumpelman
Approved on May 16, 2017 by Marceline City Council.