

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
April 16, 2019

The Marceline City Council met in regular session on April 16, 2019 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Sallie Buck presiding. Council members present were Jeri Holt, Tyson Brammer, Liz Cupp, and Lacey Meissen. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Electric Superintendent Dean Gauthier, Street Superintendent Ed Ewigman, Water / Wastewater Superintendent Roger Sullivan, and Pool Manager Gary Birdsong. Others Present: Brian Sherrow, John Gillum, Richard Crippin, Joey Holmgren, Paul Stark, and Linda Linebaugh.

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Holt moved to approve the minutes. Councilman Brammer seconded the motion. The motion carried unanimously. Councilman Holt moved to approve the financial reports. Councilman Brammer seconded the motion. The motion carried with Councilwoman Cupp voting in the negative.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Department Updates: Water / Wastewater Superintendent Roger Sullivan reported they patched a few water cuts today and are currently hauling sludge. He reported they flushed all the hydrants in the City over the last month and there are three that need to be replaced. The ones needing to be replaced are located at (1) Walker and Walnut, (2) Mulberry and Santa Fe, and (3) Curtis and Braggan. Councilwoman Cupp inquired about the water leak on Howell and Main Street USA. Water / Wastewater Superintendent Sullivan responded the valve needs to be replaced. City Manager Hoon reported that will be a planned replacement with notifications going out. Councilman Holt inquired about the water line that broke by the Housing Authority. Water / Wastewater Superintendent Sullivan responded that the line broke when it was exposed due to how the lines were installed from Housing to their meters. He reported Housing installed new lines on their side.

Electric Superintendent Dean Gauthier reported the power outage on Monday was due to a morning dove in the substation recloser switch. He reported the fountain in the park pond was installed and ruts caused while fixing power lines / circuits were repaired. Electric Superintendent Gauthier stated the yearly maintenance on the #5 and #6 generator units is complete. He concluded stating his department will be doing project planning this week.

Street Superintendent Ed Ewigman reported they have completed the tree trimming / cut list and are gearing up for mowing season. He informed the Council they are preparing for the 2019 street program. He concluded stating they will be redoing the sewer and electric at the pool shelter house and bathroom with the assistance of the electric, water and sewer departments.

Pool Manager Gary Birdsong reported swim lessons have gone well. He informed the Council the dome removal process will begin on Monday, May 13th and the pool will re-open for the summer season on Saturday, May 25th. Pool Manager Birdsong reported they are going to be doing light landscaping such as mulching near the front entrance of the pool. He concluded by inviting everyone to attend the Burger Bash at the pool on April 20th from 5:00 pm to 7:00 pm.

City Manager Richard Hoon reported the Police Chief is at DARE Graduation at the Marceline R-V Elementary School tonight. City Manager Hoon reported the police department is doing nuisance enforcement and giving a deadline of May 13th to have them cleaned up. This provides those in non-compliance a chance to take advantage of Bulk Pick-Up on May 7th. City Manager Hoon concluded that speed enforcement efforts will be increased with locations of interest to be changed often.

City Clerk Update: City Clerk Lindsay Krumpelman reported she met with US Bank representatives at their request and they inquired if the City would be doing an RFP for banking services. She stated she told the representatives that the City will do an RFP for financing needs for projects and inquired if the Council was interested in doing an RFP. City Clerk Krumpelman confirmed to the Council the City currently works with locally owned and headquartered Regional Missouri Bank concerning their day to day banking needs. The Council declined to go out for an RFP for Banking Services. City Clerk Krumpelman requested the Council review their calendars for June prior to the May council meeting as a work session to discuss and provide direction to staff on how to move forward in regard to the increasing state minimum wage. City Clerk Krumpelman reported the City is meeting with Debra Berry of USDA-RD in regard to the SEARCH Grant program to clarify a few things to see if it would be a benefit to the City to apply for the grant to be used for a preliminary engineering report for water lines. Councilman Holt inquired as to the status of the USDA-RD grant for the fire equipment. City Clerk Krumpelman responded the City is still waiting to hear back from USDA-RD on if our application was approved.

City Manager Update: City Manager Richard Hoon reported that he took Councilwoman Meissen on a tour of the city departments the day prior. He reported that MODOT is going to send a crosswalk sign for the City to test and install 20 MPH signs at either end of Main Street USA. City Manager Hoon reported the City is still waiting on the renderings from the Architect for the multi-purpose / concession stand building in Ripley Park. He reported the Fire Chief is meeting with the architect tomorrow morning at 8:30 am. He informed the Council the Recreation and Park Board want to pursue that to be a 24-hour facility, which would require additional City resources. He stated the renderings have to come back to the City Council for final approval on the type of facility they want built. City Manager Hoon reported that an administrative hearing for the abatement and demolition of 105 E Lake will be tomorrow. He will time that demolition with that of the two tax sale properties sometime this summer. Councilman Brammer inquired on the status of the house on Santa Fe by the railroad tracks that burned. Councilman Holt reported it is in the hands of the state fire marshal. Councilman Brammer inquired about the blue house on N Kansas. City Manager Hoon stated he could reach out to the homeowner.

Council Update: Councilman Holt reported he returned from Springfield, MO today with the FBLA kids and three made it to the National FBLA Leadership Conference and Marceline had one outgoing state officer and one incoming state officer (Emma Sheerman). He stated Marceline was well represented at the State FBLA Leadership Conference.

Councilwoman Meissen reported she enjoyed her tour of the City departments and it was a great eye opener for her. She stated that as a citizen, you do not understand all the things the city employees do, things citizens take for granted.

PRESENTATION:

Audit – John Gillum, CPA: John Gillum, CPA presented the audited Financial Statements for the Fiscal Year ending on October 31, 2018. He reported the General Fund has a negative fund balance, noting the capital outlay amount. He reported the City's business type activities had an increase in their overall net position. John Gillum noted the City is continuing to review utility and tax rates to balance out those funds. He concluded stating the City's debt is current and the City Staff is helpful and cooperative. Councilman Holt moved to accept the audit report. Councilman Brammer seconded the motion. The motion carried.

Housing Authority – Allison Apartments: Joey Holmgren reminded the Council he was here about 18 months prior to ask for support from the Council for their application for tax credits to renovate the Allison Apartments (aka Cedar Ridge Apartments). He reported that their initial application was denied, and they are going to re-apply and are requesting the Council's support for their application via the approval of a Resolution. He gave a brief overview of the renovation, providing sample before and after pictures of a similar project and answered questions posed by the Council. Councilwoman Cupp moved to approve Resolution # 19-01. Councilwoman Meissen seconded the motion. The motion carried.

BOARD APPOINTMENT:

Housing Authority – Unexpired Term: Mayor Buck reported that Jim Payden has resigned his seat via his power of attorney from the Housing Authority Board. She stated Estella Cupp has applied to fill his unexpired term. Estella Cupp was appointed to fill the unexpired term on the Housing Authority Board by Mayor Buck until May 31, 2021.

CITIZENS PARTICIPATION:

Linda Linebaugh wished everyone a happy Resurrection Sunday and a Blessed Easter. She congratulated Councilwoman Meissen, Mayor Pro-Tem Holt, and Mayor Buck on their positions on the Council. She inquired if the Council could put a notice in the paper for the Walsworth Community Center (WCC) to clean up the recycle area. City Manager Hoon responded he will make the request directly to the WCC Director. Linda Linebaugh inquired if the street sweeper could be used on Main Street USA in advance of the upcoming events. Street Superintendent Ewigman responded that the street sweeper is running presently. City Manager informed her that the City plans to do street sweeping in advance of major events.

NEW BUSINESS:

Hwy 5 Parking Discussion (moved up at the request of the City Manager due to School Superintendent's schedule): City Manager Hoon reported City ordinances are blind concerning parking along Hwy 5, even though there are signs that say no parking. The City has gone back and forth with MODOT to determine if parking is allowed along Hwy 5 and the most recent response received from MODOT was they will support whatever the Council decides via ordinance. City Manager Hoon reported since the main focus of this discussion is parking in front of the school, the School Superintendent was included on those communications with MODOT. Councilwoman Cupp stated this all started due to a citizen receiving a ticket for parking along Hwy 5 by the school when everyone parks there for big events – prom and track meets for example. She went on to say that there has not been a major accident there to her knowledge due to parking on Hwy 5 and thinks MODOT should take some responsibility. School Superintendent Brian Sherrow stated that people are used to parking there and if the City takes that away, it will not be well received because people do not want to walk. He went on to state he would love to see a flashing yellow light during those evening events to reinforce that vehicles are parked there. The Council, City Staff and School Superintendent discussed options to make that area safer for all involved. Council provided a consensus to move forward with a bill to restrict parking on Hwy 5 through town, except of the section in front of the school to accommodate the public, and to contact MODOT about programming the flashing lights on either side of Hwy 5 for a longer period during the day to act as a warning to drivers to slow down to make that area safer for all concerned. Superintendent Sherrow thanked City Manager Hoon, Street Superintendent Ewigman and his crew. He stated they City and their staff is outstanding to work with and the communication between the two organizations is great. He stated the school could not be more pleased with their relationship.

UNFINISHED BUSINESS:

Mobile Vendors – Bill No. 19-04.003: City Manager Hoon reported this was discussed last month and the issue of estate sales was brought to his attention. He reported that legal counsel added that under the list of exemptions. City Manager Hoon stated this bill will provide a consistent approach and protects the brick and mortar businesses. The Council discussed the topic. Councilman Brammer moved that Bill No. 19-04.003 concerning mobile vendors be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 19-04.003 twice by title only. Councilman Brammer moved that Bill No. 19-04.003 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilman Holt – aye, Councilwoman Cupp – aye, Councilwoman Meissen – aye, and Mayor Buck – aye. This bill is assigned Ordinance Number 19-04.03.

NEW BUSINESS (continued):

Road Closure Request – Train Show: City Manager Hoon reported a temporary road closure for the Annual Train Day on May 4, 2019 was submitted from Dennis VanDyke of the Walsworth Community Center. After a brief

discussion, Councilman Brammer moved to approve the temporary closure of E Ritchie from the alley directly west of the Walsworth Community Center to the railroad tracks on May 4, 2019 from 6:00 am to 5:00 pm. Councilwoman Meissen seconded the motion. The motion carried.

Equipment Storage Building Facility at South Ball Fields: City Manager Hoon reported the Recreation and Park Board is requesting Council approval of the construction of an equipment storage building at the Center Field of the South Park due to increase of t-ball/baseball/softball activities and the addition of High School Baseball Team. City Manager Hoon reported the Recreation and Park Board stated they are still working on the necessary volunteers needed to build the 36 x 24 and 10-foot high wood-frame with metal siding building. He went on to report that the Marceline R-V School District and the Recreation and Park Board have dedicated funding for this project which is an estimated \$15,000.00 and City resources are not obligated. City Manager Hoon concluded by stating that City Staff will work with those entities concerning permitting and inspections. City Attorney William Devoy stated the volunteers may not be covered under the City's Worker's Compensation policy. After Council discussion, Councilman Brammer moved to approve the request for the Marceline R-V School and the Recreation and Parks Board to build an equipment storage building facility at the Center Field in the South Park based on the proposed building specifications. Councilwoman Meissen seconded the motion. The motion carried.

South Industrial Park Real Estate Sale – Bill No. 35-1909: City Manager Hoon reported this bill is to approve the sale of real estate in the South Industrial Park to John Moore in the amount of \$10,000.00. He reminded Council the sale is contingent on the final clean up by MFA Oil for the damage caused when they read their survey incorrectly. After a brief discussion, Councilwoman Meissen moved that Bill No. 35-1909 to authorize the sale of real estate be read twice by title only. Councilman Brammer seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1909 twice by title only. Councilwoman Meissen moved that Bill No. 35-1909 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilwoman Meissen – aye, Councilman Holt – aye, Councilman Brammer – aye, Mayor Buck – aye, and Councilwoman Cupp – aye. This bill is assigned Ordinance Number 35.1909.

Lot Real Estate Sale – Bill No. 35-1910: City Manager Hoon reported this bill is to approve the sale of real estate located on the southeast side of the Gracia Street overpass in the amount of \$200.00 via quit claim deed. After a brief discussion, Councilman Brammer moved that Bill No. 35-1910 to authorize the sale of real estate be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1910 twice by title only. Councilman Brammer moved that Bill No. 35-1910 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Cupp – aye, Councilwoman Meissen – aye, Mayor Buck – aye, and Councilman Holt – aye. This bill is assigned Ordinance Number 35.1910.

At 6:56 pm Councilman Brammer moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilman Holt – aye, Councilwoman Meissen – aye, Councilwoman Cupp – aye, and Mayor Buck – aye.

Recorded by City Clerk Lindsay Krumpelman
Approved on May 21, 2019 by Marceline City Council.