

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
**March 14, 2024**

The Marceline City Council met in regular session on March 14, 2024, at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Sallie Buck presiding. Council members present were Josh Shoemaker, Brian Baker, Shelly Milford, and Gary Carlson. Staff attending: City Attorney Robert Cowherd, Interim City Manager/City Clerk Lindsay Krumpelman, Police Chief John Wright, Police Officer Amy Dunlap, and Water/Wastewater Superintendent Matt Gibson, Chief Water Plant Operator Mikeal Thompson, and Pool Manager Gary Birdsong. Others present: Richard Switzer, Dave Tavres, Mark Lynes, James Jenkins (Boogie), and James Stella.

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Baker moved to approve the minutes as presented. Councilwoman Milford seconded the motion. The motion carried. Councilman Baker moved to approve the financials as presented. Councilwoman Milford seconded the motion. The motion carried.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:**

Interim City Manager/City Clerk Update: Interim City Manager/City Clerk Krumpelman stated the pool heater is now working. She informed the Council a walk-through inspection will be done tomorrow of the new Ripley Park facility (LWCF project) with the contractor and architect/engineer to create the final punch list for the project. She reported Street Superintendent Litchenberg has received three (3) bids for the new mower and they will have one selected in the near future. Interim City Manager/City Clerk Krumpelman informed the assembly Basin #1 at the Water Plant will be cleaned on Monday, March 18<sup>th</sup> and the rake system replaced. She announced Chief Plant Water Operator will be promoted to the Water/Wastewater Superintendent position effective March 25<sup>th</sup>, following current Superintendent Matt Gibson's last day in the full-time position. She thanked Matt Gibson for his service to the City and stated he would continue his service as a part-time Water Operator. Interim City Manager/City Clerk reported on the Missouri City Clerk and Finance Officers Association (MoCCFOA) Spring Institute she attended this week, stating she received her MoCCFOA Missouri Professional City Clerk (MPCC) certification at the banquet the evening prior. She stated the Municipal Election will be held on April 2<sup>nd</sup>. Interim City Manager/City Clerk Krumpelman concluded stating the Police Department has returned the Humvee.

Council Update: Councilwoman Milford congratulated Interim City Manager/City Clerk Krumpelman on earning her MPCC certification. Her sentiments were echoed by the remainder of the Council.

Organizational Updates – DM & IDA: Downtown Marceline Executive Director (DM Ex. Dir.) Dave Tavres thanked city staff for their assistance with the installation of the feather flag holes in the downtown sidewalk, stating there are only nine (9) to ten (10) remaining. He stated with the start of tourist season, visitors will be asked to do the survey via a QR code. He reported the Shamrock Shop Event is in full swing with twenty merchants participating. DM Ex. Dir. Tavres informed the Council that Paula Wright joined the Downtown Marceline board. He stated the Spring Festival is Saturday, May 11<sup>th</sup> which encompasses the Train Day, Car Show and adds a Tractor Show. DM Ex. Dir. Tavres concluded by providing an update on the Marketing Marceline Committee that was formed. He stated it was mentioned in the Master Plan and the Committee did a search and selected a marketing group who will be reaching out to Marceline business owners. He stated the Marceline Chamber of Commerce and Downtown Marceline are paying a portion of the fee and will be asking local businesses to donate to cover the remainder.

IDA Executive Director (IDA Ex. Dir.) Richard Switzer reported on the Great Northwest Days event that was held on February 6<sup>th</sup> and 7<sup>th</sup>, stating it was largely attended. IDA Ex. Dir. Switzer reported applications are being accepted for the IDA's Business Improvement Grant which is a Façade Grant. He reported he attended the Northwest Economic Directors meeting where he was reminded that Marceline is the exception for growth in our area. IDA Ex. Dir. Switzer reported on recent meetings with Trenton Mayor Jackie Soptic, Linn County Commissions and Scott Sharp with Missouri Department of Economic Development. He stated he attended the Smart Rural Community presentation in February and how fortunate Marceline is to have broad band, as there are still several communities who do not. IDA Ex. Dir. Switzer stated there is a new business on North Hwy 5 owned by Ryan and Brook Lauhoff. He stated he will be attending an upcoming Leadership Northwest Training. He concluded stating he attended a pre-construction meeting concerning the paving on Highway 5.

#### **APPOINTMENTS TO BOARDS AND COMMITTEES:**

Planning Commission Appointment: Mayor Buck stated Travis Brobst submitted his resignation from the Planning Commission on February 15, 2024. She stated the City has received one (1) application from Ben Heins. The Mayor appointed Ben Heins to fill the unexpired term to expire on May 31, 2025.

**CITIZENS PARTICIPATION:** James Stella stated he recently applied for the open City Manager position and received a rejection letter from the City's recruiting firm. He stated he wanted to plead his case and ask for an interview, providing the Council with his resume, stating he would give spirit and energy for Marceline to the position.

#### **UNFINISHED BUSINESS:**

Pool Dome Discussion: Interim City Manager/City Clerk Krumpelman stated the City is in the same position we were the previous fall concerning the dome. She stated between the available City Staff and the available assistance from Moore Fans and the Grand River Welding School, they will still be 10 to 15 bodies short of what the City needs to remove the dome. She informed the Council a request was sent out to several of the industrial/commercial businesses in town but does not expect there will be a favorable response based on the little response received in the fall. Interim City Manager/City Clerk stated this discussion is for the Council to provide guidance on how to move forward. Councilman Shoemaker stated the Council will also need to decide what to do with the dome beyond the removal for this Summer season. Pool Manager Gary Birdsong stated the life of the dome should be 30 years, however it shortens to half that since the City removes and installs it every year. The Council discussed the topic including incentive options and requested staff to reach out to some other entities for assistance. Mark Lyons stated he knows of four (4) individuals who can assist. Councilman Shoemaker moved to provide a 3-month individual pool pass to the first 40 participating volunteers including city employees. Councilwoman seconded the motion. The motion carried.

Water / Wastewater Repair Bids and Agreement – Bill No. 35-2408: Interim City Manager / City Clerk explained that at the January 10<sup>th</sup> meeting, the Council provided a consensus to solicit for bids to contract out certain functions of the water and sewer departments. She stated the Request For Bids included the following functions: water main leaks, valve replacement, hydrant repairs, customer service lines and sewer line repairs and required a 24 hour, seven days a week availability with a two-hour response time. Interim City Manager/City Clerk Krumpelman and Water/Wastewater Superintendent Gibson presented the sole bid to the Council. The Council discussed the topic including the request to lower the insurance requirements. Councilwoman Milford moved that Bill No. 35-2408 authorizing the Mayor to execute an agreement between BB Boring & Utilities LLC and the City for the purposes of providing services for water and sewer repairs with the lower insurance requirements be read twice by title only. Councilman Baker seconded the motion. The motion carried. Interim City Manager/City Clerk Krumpelman read Bill No. 35-2408 twice by title only. Councilwoman Milford moved that Bill No. 35-2408 be passed. Councilman Baker seconded the motion. The following roll call vote carried the motion to pass Bill No.

35-2408: Councilwoman Milford – aye, Councilman Baker – aye, Councilman Shoemaker – aye, Councilman Carlson – aye, and Mayor Buck – aye. This Bill is assigned Ordinance Number 35.2408.

Budget Amendment (Water) – Bill No. 35-2409: Interim City Manager/City Clerk Krumpelman stated with the approval of the Water/Sewer Repair agreement, a budget amendment is needed to reallocate funds from the Salaries and Wages line item to the Contractual Services line item in the amount of \$54,000.00. Councilman Baker moved that Bill No. 35-2409 to amend the 2023-2024 fiscal year budget for the City to reallocate funds in the Water Fund in the amount of \$54,000.00 be read twice by title only. Councilwoman Milford seconded the motion. The motion carried. Interim City Manager/City Clerk Krumpelman read Bill No. 35-2409 twice by title only. Councilwoman Milford moved that Bill No. 35-2409 be passed. Councilman Baker seconded the motion. The following roll call vote carried the motion on passing Bill No. 35-2409: Councilwoman Milford – aye, Councilman Baker – aye, Mayor Buck – aye, Councilman Shoemaker – aye and Councilman Carlson – aye. This Bill is assigned Ordinance Number 35.2409.

**NEW BUSINESS:**

Amend Section 705.120 – Water Connection and Deposit – Bill No. 24-03-007: Interim City Manager/City Clerk Krumpelman opened the topic stating after reviewing recent water connection costs, staff is recommending the deposit for water connections for customers wishing to connect to the City’s water system be increased. She stated the base deposit fee of \$360.00 plus \$4.00 per foot of estimated water line is below the recent costs of connections which range from \$1,200.00 and \$2,100.00 which leaves customers with a large connection invoice to pay. Interim City Manager/City Clerk Krumpelman stated staff is recommending the deposit be increased to \$1,000.00 which is more in-line with current costs. The Council discussed the topic inquiring why the City was charging for connections. City Attorney Cowherd stated all municipalities do as it would take a long time to recoup those costs through water service usage. Councilman Baker moved that Bill No. 24-03-007 to amend Paragraph C. of Section 705.120 of Article II of Chapter 705 of the Municipal Code relating to water connection and deposit be read twice by title only. Councilwoman Milford seconded the motion. The motion carried. Interim City Manager/City Clerk Krumpelman read Bill No. 24-03-007 twice by title only. Councilman Baker moved that Bill No. 24-03-007 be passed. Councilman Carlson seconded the motion. The following roll call vote carried the motion on passing Bill No. 24-03-007: Councilman Baker – aye, Councilman Carlson – aye, Councilwoman Milford – aye, Councilman Shoemaker – aye, and Mayor Buck – aye. This Bill is assigned Ordinance Number 24-03.07.

Operator Services Agreement (Wastewater) Amendment – Bill No. 35-2410: Mayor Buck introduced the topic stating this is to amend the current agreement the City has with Roger Sullivan to provide Chief Wastewater Plant Operator services to the City. Interim City Manager/City Clerk Krumpelman stated his current contract expires at the end of April 2024 and the City has not received any qualified applications for the Chief Wastewater Plant Operator position. She stated by extending the contract another six (6) months would give the City more time to fill the position. Councilwoman Milford moved that Bill No. 35-2410 authorizing the Mayor to amend the Operator Services Agreement between Roger Sullivan and the City for the purposes of amending the effective dates be read twice by title only. Councilman Baker seconded the motion. The motion carried. Interim City Manager/City Clerk Krumpelman read Bill No. 35-2410 twice by title only. Councilman Baker moved that Bill No. 35-2410 be passed. Councilwoman Milford seconded the motion. The following roll call vote carried the motion on passing Bill No. 35-2410: Councilwoman Milford – aye, Councilman Baker – aye, Councilman Shoemaker – aye, Councilman Carlson – aye, and Mayor Buck – aye. This Bill is assigned Ordinance Number 35.2410.

Budget Amendment – Wastewater – Bill No. 35-411: Interim City Manager/City Clerk stated the budget amendment is to reallocate \$15,000.00 in the Wastewater Fund from Salaries and Wages to Contractual Services for the additional costs associated with amending the Operator Services Agreement. Councilman Baker stated there is a clerical error in Section 1 of Bill No. 35-2411 and the amount shows

\$1500.00 instead of \$15,000.00. Interim City Manager/City Clerk Krumpelman stated she would correct the error. Councilman Baker moved that Bill No. 35-2411 amending the 2023-2024 fiscal year budget for the City to reallocate funds in the Wastewater Fund in the amount of \$15,000.00 be read twice by title only, as amended. Councilman Carlson seconded the motion. The motion carried. Interim City Manager/City Clerk Krumpelman read Bill No. 35-2411 twice by title only. Councilwoman Milford moved that Bill No. 35-2411 be passed. Councilman Baker seconded the motion. The following roll call vote carried the motion to pass Bill No. 35-2411: Councilwoman Milford – aye, Councilman Baker – aye, Mayor Buck – aye, Councilman Carlson – aye, and Councilman Shoemaker – aye. This Bill is assigned Ordinance Number 35.2411.

Cemetery Mowing Bids and Agreement – Bill No. 35-2412: Mayor Buck stated one proposal was received from Law-Boyz for the 2024 and 2025 seasons which includes a fuel surcharge based on fuel price. Councilman Shoemaker inquired if the City could hire an employee for the amount the City would be spent on contracting the service. Interim City Manager/City Clerk responded the cost to the City would also include additional mowers, fuel, supplies, etc. in addition to payroll costs. Councilman Shoemaker requested staff explore that option during the budgeting process. City Attorney Cowherd recommend the City review its lot prices and burial fees to assist with maintenance costs. Councilman Baker moved that Bill No. 35-2412 authorizing the execution of an agreement between Lawn-Boyz and the City for the purpose of providing mowing services at the Mount Olivet Cemetery for the 2024 and 2025 seasons be read twice by title only. Councilwoman Milford seconded the motion. The motion carried. Interim City Manager/City Clerk Krumpelman read Bill No. 35-2412 twice by title only. Councilwoman Milford moved that Bill No. 35-2412 be passed. Councilman Baker seconded the motion. The following roll call vote carried the motion on passing Bill No. 35-2412: Councilwoman Milford – aye, Councilman Baker – aye, Councilman Shoemaker – aye, Councilman Carlson – aye, and Mayor Buck – aye. This Bill is assigned Ordinance Number 35-2412.

Partial Road Closure Request – Cagle Benefit: Mayor Buck introduced the topic stating Mark Lynes, Sr. is requesting a partial road closure for a benefit for Blake Cagle at Tiger Country Smokehouse located at 302 N. Main Street USA, on Tuesday, March 19, 2024, from 10:30 am until sold out. Mark Lynes, Sr. described the event to the Council. Councilwoman Milford moved to approve the partial street closure of the north side of the 100 block of East California and a partial closure of the east side of the 300 block of N Main Street USA on Tuesday, March 19, 2024, beginning at 10:00 am for the Blake Cagle benefit. Councilman Shoemaker seconded the motion. The motion carried.

At 6:36 pm, Councilman Baker moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate, Paragraph (3) Personnel, and Paragraph (12) Contractual and to include guests Adam Stallo and Jason Weydert. Councilwoman Milford seconded the motion. The following roll call vote carried the motion: Councilman Baker – aye, Councilwoman Milford – aye, Councilman Shoemaker – aye, Councilman Carlson – aye, and Mayor Buck – aye.

At 8:22 pm Councilwoman Milford moved to adjourn the meeting. Mayor Buck seconded the motion. The motion carried. The meeting adjourned at 8:22 pm.

Recorded by City Clerk Lindsay Krumpelman.  
Approved by Marceline City Council on April 10, 2024