

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
March 19, 2019

The Marceline City Council met in regular session on March 19, 2019 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Tyson Brammer presiding. Council members present were Jeri Holt, Natalie Wellman, and Liz Cupp. Councilwoman Sallie Buck was absent. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Electric Superintendent Dean Gauthier, Street Superintendent Ed Ewigman, Water / Wastewater Superintendent Roger Sullivan, Police Chief Robert Donelson, Officer Chris Murray, and Officer Tim Fancher. Others Present: Toni Sportsman, Darrell Gardner, Joyce Robinson, Linda Linebaugh, and Mary Hill.

Mayor Tyson Brammer led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Holt moved to approve the minutes. Councilwoman Cupp seconded the motion. The motion carried unanimously. Councilman Holt moved to approve the financial reports. Councilwoman Wellman seconded the motion. The motion carried with Councilwoman Cupp voting in the negative.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Department Updates: Water / Wastewater Superintendent Roger Sullivan reported they had a few water leaks this month. He reported the inspection of the dam at the New Reservoir went well. Water / Wastewater Superintendent Sullivan reported they will begin to flush the water system tomorrow and expects it will take two weeks to flush all 188 fire hydrants. He concluded stating they are responding to several locates and answering contractor questions associated with those locates.

Electric Superintendent Dean Gauthier reported the power outage on Thursday was due to a circuit breaker issue on the Northeast Circuit. He reported they had to build a bypass circuit and is a temporary fix. He reported the City may need to reduce their generation hours from 12 hours to 6 hours. Electric Superintendent Gauthier stated they are focusing on trees and backyard circuits and they have a few projects to complete when the weather permits.

Street Superintendent Ed Ewigman reported they are working on patching and will start concrete repairs if weather permits this week. He reported the street program is in the bidding process. Street Superintendent Ewigman stated they assisted Park Director Josh Hawkins with preparing the ball fields in preparation of hosting baseball games this week and they are preparing for spring. He concluded stating they are down to one or two trees on their list. Mayor Brammer and Councilman Holt commented on how good the fields and parking lots looked.

Police Chief Donelson reported they are gearing up on nuisance enforcement and some things may look worse than they actually are due to the weather. He reported DARE classes are in session and they will be adding a pool party for the DARE graduates this year. Police Chief Donelson stated the pool party is paid for by DARE funds. He reported that he, Captain John Wright, and Officer Jeffrey Johnson attended the 5th Annual CIT Conference and brought back the idea of implementing a Police Chaplain for the department. Police Chief Donelson concluded by introducing new Officer Tim Fancher to the assembly.

City Manager Richard Hoon reported Pool Manager Gary Birdsong is giving swim lessons. City Manager Hoon reported there is a new front door installed on the pool building. He informed those present that the next pool bash is a Burger Bash to be held on April 20th.

City Clerk Update: City Clerk Lindsay Krumpelman reported the onsite Audit work is complete and the Auditors should be at the April meeting to provide their report to Council. She reported she attended the Missouri City

Clerks and Finance Officers Association Master Academies and Spring Institute the prior week. She reported it was a very informative conference and is looking at providing training to other employees about First Amendment Auditing via a MML webinar. She explained that First Amendment Auditors will come to City Halls and Police Departments and record their interactions with City personnel and attempt to get a reaction.

City Manager Update: City Manager Richard Hoon reported that he has reviewed our ordinances concerning chickens and livestock and with the advice of legal counsel, the City is going to enforce the current ordinances before creating a new one. He reported that MODOT is going to allow the diagonal parking strips to be extended and the crosswalks to be stained, although initially they were not. City Manager Hoon reported he is waiting for MODOT to make a final determination concerning parking along Hwy 5. City Manager Hoon reported he is working with Linda Keller Martin with the MO Dept of Economic Development concerning the old St. Francis Hospital aka Business Complex and are looking at doing an RFP for developers for that site. He explained the process to the Council. City Manager Hoon reported that he has directed the architect to provide three renderings of the proposed Ripley Park Concession Stand based on the stakeholder's meeting and that the stakeholders can take the three designs back to their boards to vote on their recommendation to provide to Council. He reminded everyone that Bulk Pickup will be May 7th. City Manager Richard Hoon concluded that there will be a Special Council Meeting on April 8th for the Oath of Offices and for the Council to select their Mayor and Mayor Pro-Tem, the time is to be determined.

Council Update: Councilman Holt inquired if City Manager Hoon could ask State Representative Tim Remole about helping get flashing lights at the S curve on Hwy 36. Councilman Holt reported the local Fire Departments met with the E-911 Board to view the new system. Councilman Holt reported he asked when E-911 would be operational and he was told the board was hopeful by the beginning of the 2019, 3rd Quarter, but that it was still dependent on several factors. Linda Linebaugh inquired when the E-911 would be operational. Councilman Holt responded the board was hopeful by the beginning of the 2019, 3rd Quarter, but that it was still dependent on several factors.

Downtown Marceline: Downtown Marceline (DM) Executive Director (Ex. Dir.) Toni Sportsman stated that a structural engineer would be there on Thursday to evaluate the Zurcher Building, which was purchased along with its neighboring building, thanks to a donation from Albert & Shirley Schmidt of Kaukauna, Wisconsin to Downtown Marceline. She stated they are very excited and hopeful the buildings will house business opportunities in Marceline. DM Ex. Dir. Sportsman stated the event on Saturday was attended by 64 people and the band was good. She reported that there were several delays with the historic preservation effort due to the weather, but they are making progress; she explained the process moving forward. DM Ex. Dir. Sportsman stated the City is still working on becoming a CLG, which will help when applying for grants and historic preservation. She reported on the following grants/sponsorships: Rotary is partnering with Downtown Marceline and is applying for a \$14,000.00 grant, Alpha Nu Beta has donated \$1,000.00, Chariton Valley is sponsoring the entertainment for the Wine and Art Stroll, an application for a \$3,000.00 grant will be submitted this week. She followed up stating the smaller grants would be used towards beautification of Downtown Marceline, while the larger ones will go towards restoring/repairing the Zurcher Building. DM Ex. Dir. Sportsman reported that she has attended several meetings locally and in Brookfield and that the social media aspect has taken on a life of its own. She informed those present that the next DM event is Destination Marceline on April 7th from 2:00 pm to 5:00pm. She went over the events planned for Alumni Weekend. She reported she is attending workshops and training courses to continue to move DM forward. DM Ex. Dir. Sportsman concluded stating that she is working with Marceline IDA Ex. Dir. Darrell Gardner on leads for new businesses. Mayor Brammer inquired if the Ballroom was available for rent. She responded that it will be eventually.

Marceline IDA: Marceline IDA (IDA) Ex. Dir. Darrell Gardner reported on the IDA Business Grant Program, stating two applications were received and he is aware of several in progress. He reported that the COE is still meeting, and their biggest goal is to include Marceline and Brookfield community members in the Leadership Academy and this year was their first year with a full class. IDA Ex. Dir. Gardner reported he attended the MO

Economic Development Conference where he met Governor Parson and met with Senator Cindy O'Laughlin. He reported there is a Transportation Meeting on March 28th in Trenton, MO. He stated that the S-curve is #1 on their list if extra funds become available and at their last meeting they were wanting to move it down, but there was enough push back to keep it at the top. He offered to attend the meeting. IDA Ex. Dir. Gardner reported on the Great Northwest Days, saying they had a good turnout. He reported that he is working with Linda Martin and City Manager Hoon on the St. Francis Hospital (Business Complex). He concluded stating the Brownfield program was totally restructured.

PRESENTATION:

Red Cross: Speaker did not attend meeting.

CITIZENS PARTICIPATION:

Linda Linebaugh gave glory to God for getting a good report from her doctor stating she is cancer free and for protecting her from an accident. She stated she was thankful for everyone working on the old St. Francis Hospital / Business Complex. She inquired if the street department would be including the parking area by the Zurcher Building off of Ritchie when they were patching. Street Superintendent Ed Ewigman responded they would have to determine whether that was the City's or the Owner's responsibility. Linda Linebaugh concluded stating she is thankful for Electric Superintendent Gauthier and his crew for all they due.

UNFINISHED BUSINESS:

Police Department Capital Purchase – Patrol Truck Lease – Bill No. 35-1905: City Manager Hoon provided a brief history, stating this was presented in December, and after considering an initial quote from Smith Motor for \$8,000.00 over the MO State Contract, Council elected to approve the lease under the MO State Contract. He informed the Council that due to the wait, the price of the initial quote increased \$400.00, making the lease cost \$9,952.36 per year, which is still within budget. City Manager Hoon stated legal has reviewed a draft contract, and Ford Motor Company will not send a final draft until they receive Council's approval for the lease/purchase with the exact amount shown. Councilwoman Wellman moved that Bill No. 35-1905 approving the lease purchase of a patrol truck for \$9,952.36 per year for five years be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1905 twice by title only. Councilwoman Wellman moved that Bill No. 35-1905 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilman Holt – aye, Mayor Brammer – aye, and Councilwoman Cupp – nay. This bill is assigned Ordinance Number 35.1905.

NEW BUSINESS:

2019 Street Project Bids: City Manager Hoon stated the bids for the five categories relating to Street Projects were opened on Friday, March 15, 2019 at 1:16 pm. The Council discussed the street program and the bids. The Council discussed the pros and cons of accepting the local bid even if they were not the lowest bidder. The Council discussed the terms of the contract of the bituminous pavement overlay and curb and gutter, putting in the completion date and penalty if applicable in the contracts. Councilman Holt moved to approve the bids as follows: (1) Bituminous Pavement & Street Overlay (Asphalt) (low bidder) - Capital Paving & Construction: \$93.00/ton laid (\$90.50/ton laid if completed between May 1st and August 1st), \$85,095.00 base bid, \$2.34 per sq yd, (2) Concrete – Thompson Bros, Inc (low bidder) for 4,000 PSI - \$111.65/yd and Leo O'Laughlin (sole bidder) for 5,000 PSI - \$122.27/yd, (3) Curb and Gutter – J. D. Bishop Construction (sole bidder) – Curb and Gutter: \$21.50/LF, Drives and Sidewalks: \$6.25/square foot, (4) Haydite Trucking - Leo O'Laughlin (not lowest bidder, but local bidder): \$58.46 per cubic yard, and (5) Oil - Vance Bros (sole bidder): CRS2P - \$2.25/unit, Pump-\$65.00 (if requested), Hauling/Demurrage-\$70/hr after 1.5 hours. Councilman Cupp seconded the motion. The motion carried unanimously via voice vote.

a. Bituminous Pavement Street Overlay Agreement – Bill No. 35-1906: Councilwoman Wellman moved that Bill #35-1906 to authorize an agreement between the City of Marceline and Capital Paving and Construction for Bituminous Pavement Street Overlay be read twice by title only. Councilwoman Cupp seconded the motion.

A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1906 twice by title only. Councilwoman Wellman moved that Bill No. 35-1906 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Cupp – aye, Mayor Brammer – aye, and Councilman Holt – aye. This bill is assigned Ordinance Number 35.1906.

b. Curb & Gutter Agreement – Bill No. 35-1907: Councilwoman Wellman moved that Bill #35-1907 to authorize an agreement between the City of Marceline and J. D. Bishop Construction, LLC for Curb & Gutter be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1906 twice by title only. Councilwoman Wellman moved that Bill No. 35-1907 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Cupp – aye, Councilman Holt – aye, and Mayor Brammer – aye. This bill is assigned Ordinance Number 35.1907.

Cemetery Amendment – Bill No. 19-03.002: City Clerk Krumpelman reported that when the Council approved the repeal and replacement of Chapter 135 of Title I of the Municipal Code as it related to the Cemetery in December 2018, the opening and closing fees as they relate to cremations were not updated to the correct amount. She stated the purpose of Bill No. 19-03.002 is to amend Section 135.105 to correct the amount in the ordinance for Cremation Opening and Closing Fees per cremation and for the opening and closing fee per cremation on weekends and holidays. She said this increase is \$50.00 over what was put in the ordinance approved in December. Councilwoman Wellman moved that Bill No. 19-03.002 amending Section 135.105 of Chapter 135 of Title I of the Municipal Code be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 19-03.002 twice by title only. Councilwoman Wellman moved that Bill No. 19-03.002 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Cupp – aye, Councilman Holt – aye, and Mayor Brammer – aye. This bill is assigned Ordinance Number 19-03.02.

Food Trucks Discussion: City Manager Hoon reported that food trucks and other mobile vendors have increased in popularity in recent years. He reported at this time, the City does not have a written policy. He reported he is presenting a draft policy for the Council to review and discuss based on other city's policies and unusual circumstances in which the City may want to permit. He reported the policy restricts mobile vendor activity in residential areas, but allows it on private property in Commercial, Manufacturing, and Public/Semi-Public Districts. He said it further allows such activities on City Streets/Right Of Ways with criteria which includes: City-approved / sponsored events, immediately in front of a business upon said business request, providing for utilities and time limitations and local Ag product sales by Shriners and others that happen occasionally. He stated there is also a provision for required licensing. The Council discussed the topic. They requested auctioneers who provide a food trailer during auctions in residential areas be considered when finalizing the bill for approval.

At 7:00 pm Councilman Holt moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate and to include guests Police Chief Robert Donelson and Darrell Gardner. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilman Holt – aye, Councilwoman Wellman – aye, Councilwoman Cupp – aye, and Mayor Brammer – aye.

Recorded by City Clerk Lindsay Krumpelman
Approved on April 16, 2019 by Marceline City Council.