

**MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL**  
**March 17, 2015**

The Marceline City Council met in regular session on March 17, 2015 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jacob Gordon presiding. Council members present were: Jeri Holt, Josh Shoemaker, John Carver, and Mark Hatfield. Staff attending: City Manager Richard Hoon, City Clerk Lindsay Krumpelman, City Attorney Jeff Elson, Water & Wastewater Superintendent Kevin Wiggins, Electric Superintendent Dean Gauthier, and Police Chief Chris Arnold. Also in attendance were: Auditor John Gillum, Isabel Grabel, Ellen Weese, Shane Billups, Darrell Gardner, Diane Smith, Cathi Black, Marcous Black, Matt Parrus, Nancy Piringer, Richard Switzer, Sallie Buck, Toni Sportsman, Annette Sturguess, Shelly Herring, Reporter Chris Houston and Reporter Tom Hauser.

Mayor Jacob Gordon led the assembly in the Pledge of Allegiance. The meeting was called to order at 5:30 p.m. by Mayor Gordon.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Holt moved to approve the minutes and the financials as presented. Councilman Hatfield seconded the motion. The motion carried unanimously.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES**

City Department Updates: Police Chief Chris Arnold reported that the City has filled the remaining two officer vacancies with Rhonda Doke and Wendell Shrock, and they will start by mid-April. He stated his department is gearing up for a computer upgrade.

Electric Superintendent Dean Gauthier stated the engine is back up and running. He reported he attended a meeting in Shelbina where other municipalities were present and was amazed at how different each one does things. He concluded by reporting the Electric Department has met with Bob Harbour to discuss plans to facilitate two feeds into Marceline. Two feeds would reduce chances of a major outage and allow the department to switch between lines.

Water/Wastewater Superintendent Kevin Wiggins reported the DNR inspection went well with no major issues and he is expecting the final report in 2-3 weeks. He reported that the pumps are in and they have started building the control board. He plans to begin the jetting and using the camera on the sewers soon. Superintendent Wiggins reported that the water department has rerouted the water line at the high school due to the new addition. They plan to begin on the PPI project on Thursday.

City Manager Richard Hoon reported the Street department is finalizing plans for the runoff at Hwy 5 and Santa Fe. They are repairing water cuts and grading alleys. He concluded by stating the department is gearing up for the trail grant project and the summer recreation programs.

City Clerk Lindsay Krumpelman reported on the MOCCFOA conference she attended the week before, informing the Council that she received her 100 hours of education certificate. She reported that she, City Manager Richard Hoon, and Street Superintendent Ed Ewigman are completing informational presentations on the bond issues to local organizations and a town hall informational meeting would be held on Tuesday, March 31<sup>st</sup> at 6:00 pm at the High School. She concluded by reporting on the election process, stating that two meetings would need to be scheduled after the election. One meeting to certify the results and another the Monday after the election so the new members of the Council can complete their Oaths of Office and the new council can organize before the regular April meeting.

Superintendent Wiggins reported that Darren Brammer earned his DS II certification which allows him to work on water leaks without supervision.

City Manager Richard Hoon reported that the PPI building at the North Industrial Park is going up and the Electric and Water Departments have been working on the installation of utilities to that building. He reported the Request for Proposals (RFP) for a utility rate study has been sent out with a due date of April 17<sup>th</sup>. Firms responding to the RFP will have the option to bid on the whole or individual portions to ensure qualified bidders specializing in one utility are not excluded. City Manager Hoon reported he and Bob Green have spoken with Sam Graves concerning the potential of the business complex becoming a VA facility. He stated Bob Green has also contacted the governor's office concerning an

appointment to discuss the project and has sent them information as well. City Manager Hoon reported that the City is moving forward with working on the infrastructure at Ripley Park per the Ripley Park Master Plan. He congratulated the Marceline Black Knight Robotics Team for ranking 15<sup>th</sup> out of 54 teams at the Greater Kansas City Regional robotics competition. He went over the upcoming local events.

#### **CITIZENS PARTICIPATION:**

Shelly Herring inquired if the parks would be accessible during renovations. City Manager informed her that they would be

Isabel Grabel requested someone volunteer to help clean-up her yard.

Annette Sturgess commented that it would be nice if the City mailed out a newsletter like the school does. Mayor Gordon responded the City Manager would look into it.

#### **AUDIT REPORT – JOHN GILLUM, CPA:**

John Gillum went over his independent audit report of the City for the fiscal year ending October 31, 2014. He stated overall it had been a good year for the City and the capital lease agreements are in compliance. He informed the Council the City needs to implement an Inventory system followed by a work order system. He pointed out that there is a negative cash balance in the water and sewer departments partly due to the result of their rates. He stated he is pleased that the City is doing a rate study on all utility rates to put the revenue where the costs are.

#### **OLD BUSINESS CONTINUED:**

Mutual Aid-Fire: Mayor Gordon reported the City is looking to reinstate a mutual aid fire agreement with Brookfield that has lapsed. City Manager Hoon reported that a Fire Department Committee is established with this agreement. Fire Chief/Councilman Jeri Holt reported that agreements have been sent to other Cities/Fire Districts and we are waiting to hear back. Councilman Shoemaker moved to introduce Bill No. 15-03.005 for the first reading by title only. Councilman Carver seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilman Shoemaker moved that Bill No. 15-03.005 be read for a second and final time by title only. The motion was seconded by Councilman Hatfield. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilman Hatfield moved Bill No. 15-03.005 be duly passed and approved. Councilman Shoemaker seconded the motion. The motion carried with the following roll call vote: Mayor Gordon – yes, Councilman Holt – yes, Councilman Hatfield – yes, Councilman Shoemaker – yes, and Councilman Carver – yes. This ordinance is assigned number 15-03.05.

#### **NEW BUSINESS:**

WiiMAX: City Manager Hoon reported there are funds set aside in the budget for this project. Police Chief Arnold provided an overview of the project stating this would put the whole City under one network system. He reported that MOREnet works with schools and municipalities. There was some discussion on the project by the Council. Councilman Hatfield inquired what the overall goal is with the camera portion of the project. Police Chief Arnold responded they would be used to monitor the City's infrastructure and would also be put in the Parks due to the property damage that has been done in recent years. City Attorney Jeff Elson stated the City may want to wait on the camera portion due to the bill going through legislation concerning the sunshine law. There was more discussion on the project with the Council providing consensus for staff to proceed with gathering the breakdown of the project.

Special Use Permit-Shane Billups Small Engine Repair: Mayor Gordon stated the minutes from the Planning and Zoning concerning this item should be in the Council's packet. Shane Billups stated reported he would be starting small for now, but hoped to grow in the future. There was some discussion by the Council. Councilman Holt moved to approve the Special Use Permit for Shane Billups for his small engine repair business at 308 W Howell as recommended by the Planning and Zoning Board. Councilman Carver seconded the motion. The motion carried unanimously.

Strategic Plan: City Manager Hoon reported that on February 12<sup>th</sup> and 26<sup>th</sup> community meetings were held. At these meetings those in attendance went over Marceline's strengths and weaknesses. The Strategic Plan addresses the top three weaknesses which were determined in these meetings to be: 1.) Downtown (vacant buildings/business support), 2.) Job Opportunities and 3.) Marketing/Promotion of Marceline Business. He stated the plan is for a 5 year period. He then requested that Councilman Hatfield read the newly formed Vision Statement to the Assembly which is part of the Strategic Plan. Councilman Hatfield read the following:

“The City of Marceline, Missouri is a family-friendly hometown community with a well-balanced economic base of agriculture, industry, and tourism, strengthened by talent, creativity and imagination. It is a community that honors its history, taking great pride in being the boyhood home of Walt Disney. Marceline is extremely proud of its high-quality education and a rich natural environment that embraces a wholesome country lifestyle. It provides residents, workers, and visitors a friendly, welcoming sense of place – a place to call home.”

There was some discussion on the topic. Councilman Carver moved to introduce Bill No. 15-03.006 for the first reading by title only. Councilman Hatfield seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilman Carver moved that Bill No. 15-03.006 be read for a second and final time by title only. The motion was seconded by Councilman Hatfield. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilman Carver moved Bill No. 15-03.006 be duly passed and approved. Councilman Shoemaker seconded the motion. The motion carried with the following roll call vote: Councilman Holt – yes, Councilman Hatfield – yes, Councilman Carver – yes, Mayor Gordon – yes, and Councilman Shoemaker – yes. This ordinance is assigned number 15-03.06.

Mowing Bids: Mayor Gordon stated the City only received one bid for mowing at Mt. Olivet Cemetery. The lone bidder is Matthew Bell and Austin Bruner for \$1,050.00 per mowing. Mayor Gordon stated the bidder had the contract last year and did a very good job. There was some discussion on the topic. Councilman Shoemaker moved to introduce Bill No. 15-03.007 for the first reading by title only. Councilman Hatfield seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilman Shoemaker moved that Bill No. 15-03.007 be read for a second and final time by title only. The motion was seconded by Councilman Carver. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilman Shoemaker moved Bill No. 15-03.007 be duly passed and approved. Councilman Carver seconded the motion. The motion carried with the following roll call vote: Councilman Carver – yes, Councilman Holt – yes, Councilman Hatfield – yes, Mayor Gordon – yes, and Councilman Shoemaker – yes. This ordinance is assigned number 15-03.07.

Mini-Excavator Lease Agreement: City Attorney Jeff Elson stated the lease purchase has already been approved by the Council, but the leasing company requires this Resolution for the agreement. Councilman Hatfield move to approve the lease agreement Resolution as presented and allow the Mayor to sign. Councilman Carver seconded the motion. The motion carried unanimously.

At 6:43 pm Councilman Hatfield moved to adjourn to executive session pursuant to RSMo 610.021 Paragraph (2) Real Estate. Councilman Shoemaker seconded the motion. The motion carried with the following roll call vote: Hatfield – yes, Shoemaker – yes, Carver – yes, Mayor Gordon – yes, Holt – yes.

Upon returning from closed session, there was discussion on whether a meeting was needed after the election. City Attorney Elson will do some research and compile a response on the matter. The City Clerk will schedule the meetings if needed, for Thursday, April 9<sup>th</sup> at noon and/or Monday, April 13<sup>th</sup> at 5:30 pm. With no further business, Councilman Holt moved to adjourn the meeting. Councilman Hatfield seconded the motion. The motion carried unanimously and the meeting adjourned at 7:18 pm.

Recorded by City Clerk Lindsay Krumpelman.  
Approved on April 21, 2015 by Marceline City Council.