

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
March 16, 2021

The Marceline City Council met in regular session on March 16, 2021 at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Sallie Buck presiding. Council members present were Tyson Brammer, Jeri Holt, Lacey Meissen and Gary Carlson. Staff attending: City Attorney Robert Cowherd, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Street Superintendent Ed Ewigman, Electric Superintendent Charlie Harrington, Water / Wastewater Superintendent Roger Sullivan, Pool Manager Gary Birdsong, Police Chief Bob Donelson. Others Present: Tracy Carlson, Perry Wiggins, Jerret Fisher, Zach Bruner, Mitchell Lockwood, and Reporter Angie Talken.

Mayor Sallie Buck led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Brammer moved to approve the minutes as presented. Councilwoman Meissen seconded the motion. The motion carried unanimously.

Councilman Brammer moved to approve the financials as presented. Councilwoman Meissen seconded the motion. The motion carried unanimously.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

Department Updates: Water/Wastewater Superintendent Roger Sullivan stated last month was cold and several water leaks appeared following the cold weather event. He reported they removed the fire hydrant in the Neblock addition. Councilman Holt inquired about the water line on Broadway. Water/Wastewater Superintendent Sullivan stated they are making a plan for in the summer. He stated the customer will most likely be given the choice to move to Rural Water or change where the current line hooks into the City's water system, so the issue does not happen again.

Pool Manager Gary Birdsong informed the Council that there are several pool party rentals booked with the month of April already full. He stated the pool will be closed Easter and Prom due to staffing availability. Pool Manager Birdsong reported that the dome take down is being scheduled for late May. He concluded stating they hosted a lifeguard certification class so the local guards could be recertified if needed.

Street Superintendent Ed Ewigman stated the plows and salt spreaders are put away for the season and the street sweeper is pulled out for maintenance in advance of Spring. Street Superintendent Ewigman informed the Council they are installing the touchless dryers and equipment purchased through CARES Act funding. He reported this is a time-consuming endeavor as the hand dryers need to be hard-wired which has required some re-wiring of facilities. When the project is finished, each City facility will be equipped with the touchless dryers and dispensers. Street Superintendent Ewigman concluded that the bid request for the MDC Grant – New Reservoir Improvements were released, and they hope to move forward within the next 30 to 45 days to the next phase. City Manager Hoon stated the contractor for the Business Complex roof should begin work in April.

Electric Superintendent Charlie Harrington informed the Council they have focused on working on the Water Plant Substation. He stated the air tanks are painted and passed inspection. Electric Superintendent Harrington reported that Jeff Hamilton was hired to fill the Journeyman Lineman position.

Police Chief Bob Donelson reported they are resuming nuisance enforcement and would not be as lenient this year now the system is in place. He informed the Council they are increasing traffic enforcement and those areas selected based on complaints received. Police Chief Donelson reported that the DARE program would only be in the Catholic School this school year but could be a Summer School Program for the Public School. He stated the department will be performing building search training in the near future. Police Chief Donelson concluded stating they met with MIRMA and have scheduled simulator training through MIRMA. He invited the Council and Reporter Angie Talken to attend.

Fire Chief / Councilman Jeri Holt informed the Council that Matt Gibson has resigned from the Fire Department. He reported the carnival is scheduled for June 30th to July 4th. He provided information on the new carnival company, Jones Carnival from Richmond, MO. Fire Chief / Councilman Holt stated they are unsure about the status of fireworks this year, but if they are able to obtain them, they will be held at the Country Club Lake (Disney Park) this year while the Carnival will be set up at Ripley Park.

City Clerk Update: City Clerk Krumpelman reported the auditors will be back in April to complete their site work. She stated open enrollment will be held in May. She reported the training for the Credit Card Processing / Online payments is scheduled for the following week and she will begin training with City Hall Staff to cover payroll and accounts payables functions while she is on maternity leave. Councilman Holt inquired who would be covering the Council meeting minutes. City Manager Hoon responded it would be Kasey Milliron. City Clerk Krumpelman reported on the MOCCFOA conference she attended the previous week. She concluded stating she is hoping to have an updated status on the LWCF Grant in April.

City Manager Update: City Manager Hoon stated the Historic Preservation Board met on Monday and they are moving forward with the CLG Application. He informed the Council they conducted interviews yesterday and today and Joseph Wieberg will be transferred to the Wastewater Plant Operator position and believes they have two new hires for the open Water/Wastewater Distribution positions. City Manager Hoon reported the next step since the Council approved the Allstate Amendment for the Wastewater Plant project is to enter into agreements with landowners to allow Allstate Consultants access their properties for project evaluations. He stated they will present a Bill or Bill(s) to move forward with that step at the next regular Council meeting.

Council Update: Councilman Brammer stated this was his last regular meeting. Councilman Carlson stated it is good to be up and around after his accident. Mayor Buck thanked everyone for attending the meeting.

CITIZENS PARTICIPATION: None

BOARD APPOINTMENTS:

Cemetery Board: City Clerk Krumpelman reported there are currently two (2) vacant seats on the Board, one (1) that was not filled in 2020 due to lack of applicants while the other is vacant sadly due to the passing of Board Member Shirley Padgett. She reported one application was received from Sharon Ervie. City Clerk Krumpelman stated staff recommends Sharon Ervie be appointed to the vacant seat that has the term expiration as May 2023. Mayor Buck appointed Sharon Ervie to the Cemetery Board for a term to expire May 31, 2023.

UNFINISHED BUSINESS:

Regional Missouri Bank – Mini-Ex Lease Purchase Agreement – Bill No. 35-2105: City Clerk Krumpelman reported the City approved the purchase of a mini-excavator from Bobcat of Columbia at the previous meeting and to finance the equipment through Regional Missouri Bank through a lease purchase agreement. She stated Bill No. 35-2105 will authorize the Mayor to sign the lease purchase agreement. There was a brief discussion on the topic. Councilman Carlson inquired what the bid amount for the equipment would have been through Sourcewell (cooperative purchasing website). Street Superintendent Ewigman responded the price was the same. Councilman Brammer moved that Bill No. 35-2105 authorizing the execution of a lease purchase agreement between the City of Marceline, Missouri and Regional Missouri Bank for the purpose of providing financing for the purchase of a mini excavator be read twice by title only. Councilman Holt seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2105 twice by title only. Councilman Brammer moved that Bill No. 35-2105 be passed. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilman Holt – aye, Councilwoman Meissen – aye, Councilman Carlson – aye, and Mayor Buck – aye. This Bill was assigned Ordinance Number 35.2105.

Utility Billing Tech Fee – Bill No. 21-03-003: City Clerk Krumpelman stated Bill No. 21-03-003 puts in the place an \$0.83 tech fee to be effective on Utility Bills beginning May 1st. She stated this tech fee is to cover the cost of offering online account access and payments to utility billing customers. She stated with the implementation of the tech fee, credit card processing fees will not be charged for utility billing payment transactions at the time the fee is

implemented. After a brief discussion, Councilman Brammer moved that Bill No. 21-03-003 amending Chapter 720 of the Municipal Code by adding Section 720.065 for the purpose of adding a tech fee to utility bills be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 21-03-003 twice by title only. Councilman Brammer moved that Bill No. 21-03-003 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Mayor Buck – aye, Councilman Holt – aye, and Councilman Carlson – aye. This Bill was assigned Ordinance Number 21-03.02.

Credit Card processing / Online Payment Fees – Bill No. 21-03-004: City Clerk Krumpelman stated Bill No. 21-03-004 puts in the place a 2.5% credit card processing fee for non-utility billing transactions and Tyler Technology online/telephone payment fees of \$1.25 for non-tax payments and \$3.50 real estate and personal property tax payment in place beginning May 1st. She stated these fees are to cover the transaction costs for accepting credit cards and online payments for non-utility billing payments. After a brief discussion, Councilman Brammer moved that Bill No. 21-03-004 amending Chapter 130 of the Municipal Code by adding Sections 130.030 and 130.040 for the purpose of credit card processing and online and telephone system (IVR) payment fees be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 21-03-004 twice by title only. Councilman Brammer moved that Bill No. 21-03-004 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Councilman Carlson – aye, Mayor Buck – aye, and Councilman Holt – aye. This Bill was assigned Ordinance Number 21-03.03.

Residential Trash/Recycling Services RFP Surety Bond Discussion: City Manager Hoon reported it was originally thought the insurance requirement was an issue during the last bid cycle when the Council previously discussed the RFP specifications, but he received a call from a potential bidder inquiring if the performance / surety bond level had changed since the City's last bid cycle for residential trash / recycling services. City Manager Hoon stated he reached out to other cities what they have and that a \$1 million performance / surety bond requirement may exclude smaller businesses. The Council discussed the topic. Council provided a consensus to set the performance / surety bond at \$60,000.00.

NEW BUSINESS:

Recreation & Park Board Skate Spot Recommendation: Mayor Buck introduced the topic. City Manager Hoon stated when the request was initially received, he sent the request to MIRMA for review for insurance purposes and they provided a list of recommendations if the City moves forward. He stated the only thing that would affect our policy is if the ramps and equipment were homemade, which is not the case for this proposal. Recreation and Park Board Member Jerret Fisher explained the proposal and answered Council questions with the assistance of Zach Bruner and Mitchell Lockwood. The Council discussed the topic. Police Chief Donelson recommended not allowing bikes and expressed concerns with requiring the facility to be locked as the Police Department could not commit to taking on that responsibility but would increase patrols in that area. Mayor Buck expressed concerns of items being added to the Park without a Master Plan in place as it seems instead of having plans for how to best utilize the space it is being pieced together. There was discussion on the need of a Master Plan for Disney Park and more on the proposed project which would be paid for with donations and organized by Jerret Fisher. Councilman Brammer moved to allow the Recreation and Park Board to move forward with the skate spot proposal to be placed on half the basketball court located in Disney Park. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilman Holt – aye, Councilwoman Meissen – aye, Councilman Carlson – aye, and Mayor Buck – nay.

Bids – Hawk Wire (Water Plant Substation Project): City Manager Hoon stated the City went out for bids for three (3) reels of Hawk ACSR wire of at least 5,280 feet each to be used for the Water Plant Substation project. City Manager Hoon reported this project was not budgeted to be completed this year, but it has become necessary to do so. He reported they will be soon going out for bids for a contractor to install the wire which would be a prevailing wage job. City Manager Hoon reported a budget amendment will be required to approve the utilization of reserve funds to complete the project. The Council discussed the project. Electric Superintendent Harrington recommended the Council accept the low bid from the American Wire Group. The Council discussed the bids. Councilman

Brammer moved to accept the low bid from American Wire Group in the amount of \$16,473.60. Councilwoman Meissen seconded the motion. The motion carried unanimously.

Water Service Lines – Bill No. 21-03-005: City Manager Hoon explained that the City is responsible for a service line to the meter, while it is the responsibility of the customer for maintenance/repair from the meter to the point of use. He stated there is not a clarification on the responsibility of roles when a curb stop valve is used which is the situation for several building along Main Street USA. He stated Bill No. 21-03-005 clarifies those responsibilities. He provided examples by explaining recent situations that occurred due to cold weather. Council discussed the topic. Councilman Brammer moved that Bill No. 21-03-005 amending Title VII, Chapter 700, Article II Section 705.120, Paragraph D. of the Municipal Code relating to curb stop valve, water meters and service line responsibilities be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 21-03-005 twice by title only. Councilman Brammer moved that Bill No. 21-03-005 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Councilman Holt – aye, Mayor Buck – aye, and Councilman Carlson – aye. This Bill was assigned Ordinance Number 21-03.04.

Property Surplus – Bill No. 35-2106: Mayor Buck inquired if this property was the one located at 137 E Hauser. City Manager responded it is. He stated this property was acquired through the 2020 tax sale and the building was demolished as a result of the City’s nuisance abatement process. City Manager Hoon stated this property has three (3) lots and is buildable. He recommends the Council set the minimum bid at \$1,000.00 if the Council elects to declare it as surplus and seek sealed bids. There was discussion on the minimum bid request. Councilman Brammer moved that Bill No. 35-2106 declaring 0.24 acres of city-owned property known as 137 E Hauser Street as surplus property and authorizing the sale thereof; providing for terms of sale be read twice by title only. Councilwoman Meissen seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2106 twice by title only. Councilman Brammer moved that Bill No. 35-2106 be passed. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Councilman Carlson – aye, Mayor Buck – aye, and Councilman holt – aye. This Bill was assigned Ordinance Number 35.2106.

Wine and Art Stroll Tasting Permit: City Clerk Krumpelman stated Downtown Marceline is requesting a tasting permit for the 9th Annual Wine and Art Stroll. She reported the City Manager approved the street closure for the event. City Clerk Krumpelman stated the paperwork and fee were submitted to City Hall. Councilman Brammer moved to approve the tasting permit for the 9th Annual Wine and Art Stroll to be held on Saturday, August 28th from 5:00 pm to 9:00 pm. Councilwoman Meissen seconded the motion. The motion carried.

At 7:03 pm Councilman Brammer moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (12) Contracts. Councilwoman Meissen seconded the motion. The following roll call vote carried the motion: Councilman Brammer – aye, Councilwoman Meissen – aye, Councilman Carlson – aye, Mayor Buck – aye, and Councilman Holt – aye.

Recorded by City Clerk Lindsay Krumpelman
Approved on April 20, 2021 by Marceline City Council.