

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
**March 15, 2016**

The Marceline City Council met in regular session on March 15, 2016 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Josh Shoemaker presiding. Council members present were: Jeri Holt, John Carver, Sallie Buck, and Tyson Brammer. Staff attending: City Attorney Jeff Elson, City Manager Richard Hoon, City Manager Robert V. Green, City Clerk Lindsay Krumpelman, Water/Wastewater Kevin Wiggins, Police Chief Bob Donelson, Electric Superintendent Dean Gauthier, and Street Superintendent Ed Ewigman. Also in attendance were: Richard Switzer, Cathi Black, Shelly Herring, Mitch Wrenn, Linda Linebaugh, Joyce Robinson, Reporter Tom Hauser, and Reporter Chris Houston.

Mayor Josh Shoemaker led the assembly in the Pledge of Allegiance. The meeting was called to order at 5:30 p.m. by Mayor Shoemaker.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Carver moved that the financials and minutes stand approved. Councilwoman Buck inquired who would be inputting the data for the cemetery software. City Manager Green responded that Administrative Secretary Kasey Milliron would along with a possible seasonal person this summer. Superintendent Ed Ewigman reported it could take a few years to be fully implemented as each grave space has to be documented. Councilman Holt seconded the motion. The motion carried unanimously.

**APPOINTMENTS TO BOARDS AND COMMITTEES**

Mayor Shoemaker appointed John Moore to the Airport Board for a four year term to end on May 31, 2020.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES**

City Department Updates: Electric Superintendent Dean Gauthier reported on the power outage that occurred on Friday, March 11th. He went on to report that he is coordinating with Solomon, Hauser Electric and Bob Harbour to make the breaker trip free and that they may need to have a planned power outage to fix the issue. Superintendent Gauthier informed the assembly the City has received the final drawings on the substation and he has been in contact with Ameren UE. The new substation will be fed from both Moberly and Brookfield and Ameren is doing an upgrade to the one in Moberly. Superintendent Gauthier concluded that they will take things as they come.

Police Chief Donelson reported they are replacing the flooring in the squad room and down the hallway. He went on to report they are completing training that will help with their upcoming continuing education requirements. Police Chief Donelson gave a brief report on the WiiMax project, stating that the cabinet to house the equipment at the tower has been installed and the installation of the radio units should begin the week of the eleventh. He concluded by reporting the Police Department has done a mid-year calendar that will be free to help with public facial recognition and that the DARE program may receive 30% of the revenues from the ads that were purchased for the calendar by local businesses. The DARE graduation will be on April 14th.

Water/Wastewater Superintendent Kevin Wiggins informed the Council on March 6th crews were called to the 500 and 600 blocks of East Hauser and they tried to jet the sewer, but could not get past a blockage. They used the sewer camera to view the line and found that the line was bored into by a gas line that was installed by JF who was the contractor for Empire Gas. It is estimated to have cost the City \$1,700.00 to repair the 8" sewer line. He went on to state if they did not have the camera to check the line and had tried to continue to jet the blockage from the line, the gas line may have blown. Superintendent Wiggins reported both pumps at one of the lift stations had rags and grease in them and were required to be repaired. Both pumps are back in operation. Superintendent Wiggins informed the assembly the new truck was in and today was the first day it is on the road. He also reported on the Pre-Construction meeting for the Raw Water grant held earlier today and construction would begin April 15th. He concluded stating he would be leaving Saturday to attend the AWWA conference.

Street Superintendent Ed Ewigman reported his departments are working on the ball fields and they have received a semi-load of fencing. In addition, the departments are working on summer prep work. He informed the Council that bid requests are out for the curb and gutters project and are due back on March 25th. Superintendent Ewigman concluded stating that the asphalt proposals are being sent out this week.

Councilman Holt inquired if the semis have been going to the airport and Superintendent Ewigman reported that they have.

City Clerk Lindsay Krumpelman reported on the MOCCFOA State Conference she attended the previous week, providing a legislative update on the motor vehicle sales tax expiration legislation. She informed the Council she has been working with Commerce Bank to finalize the financing on the fire truck which will be presented later that night.

City Manager Richard Hoon reported he has been working with new City Manager Green to try to cover every avenue before he leaves. He went on to report that he will be working with City Clerk Krumpelman to get her familiar with the City's Website. He informed the assembly that he and City Manager Green will be doing an on-air radio interview on Friday. City Manager Richard Hoon stated he is leaving on a high note and leaves for Florida on Saturday. He thanked the Council, department heads, and staff. City Manager Richard Hoon concluded by stating things will not stop and the City needs to continue to move forward.

City Manager Robert V. Green informed the assembly that the transition has been very smooth. He reported the City is looking to complete their 5-Year Plan and to continue to look ahead to see what can be accomplished.

Mayor Shoemaker and Council members gave City Manager Richard Hoon their thanks and reported the City is in a lot better position now than when he arrived.

City Clerk Lindsay Krumpelman presented City Manager Richard Hoon with an engraved coaster on behalf of the City in appreciation of his work and dedication to the City.

### **CITIZENS PARTICIPATION:**

Linda Linebaugh stated she sent an email to the Council concerning the demolition of Autopia and the amphitheater. She stated she believed the Council should investigate before making a decision based on a recommendation and that the decision can be reversed for the amphitheater. There was discussion on the topic. Councilman Brammer reported the benches were a safety hazard. Mayor Shoemaker questioned the purpose of the City's volunteer boards if the City does not listen to their recommendations. Recreation and Park Board member Richard Switzer spoke on the issue. The Council continued to discuss the topic.

Shelly Herring reported that the Library has binders of Cemetery records if the City needed them. Superintendent Ewigman stated, he believed he had copies of them already, but would stop by and look at them. Shelly Herring reported that a concerned citizen requested she ask about the Chastain Building and went on to state that a child could be hurt if nothing was done. City Manager Green stated the process is just starting and it would take time to resolve the issue. Shelly Herring thanked Superintendent Ewigman for taking delivery of the new sign that was donated in memory of Mary Jane Artz and will go in front of the Library.

Joyce Robinson inquired where the three metal animals in the park went too. City Manager Hoon reported that they were being professionally painted by Toby's Carnival. Joyce Robinson inquired if the little metal things sticking out of the ground could be marked off. City Manager Hoon responded they would look into it.

### **OLD BUSINESS:**

Fire Truck Financing: Mayor Shoemaker stated at the last meeting the Council selected the financing proposal from Commerce Bank for an 8 year lease for \$427,816.35 with annual payments of \$58,476.66. The proposed Bill and Resolution will finalize the agreement. City Attorney Jeff Elson inquired why a Resolution was needed

when a Bill was being completed as well. City Clerk Krumpelman responded it is at the request of Commerce Bank. Councilman Carver moved to introduce Bill No. 16-03.012 for the first reading. Councilman Brammer seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilman Carver moved that Bill No. 16-03.012 be read for a second and final time by title only. The motion was seconded by Councilman Brammer. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilman Carver moved Bill No. 16-03.012 be approved. Councilman Brammer seconded the motion. The motion carried with the following roll call vote: Mayor Shoemaker – yes, Councilman Holt – yes, Councilman Brammer – yes, Councilwoman Buck – yes, and Councilman Carver – yes. This bill was assigned Ordinance Number 16-03.12. City Manager Richard Hoon read Resolution No. 16-03 to the assembly. Councilwoman Buck moved to approve Resolution No. 16-03. Councilman Carver seconded the motion. The motion carried unanimously.

#### **NEW BUSINESS:**

City Manager Contract: Mayor Shoemaker reported that this bill will ratify the already approved contract between the City of Marceline and Robert V. Green for the City Manager position. Mayor Shoemaker reiterated that City Manager Green is the City Manager and not an interim. Councilman Carver moved to introduce Bill No. 16-03.013 for the first reading. Councilman Brammer seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilwoman Buck moved that Bill No. 16-03.013 be read for a second and final time by title only. The motion was seconded by Councilman Brammer. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilwoman Buck moved Bill No. 16-03.013 be approved. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – yes, Councilman Holt – yes, Councilman Brammer – yes, Mayor Shoemaker – yes, and Councilman Carver – yes. This bill was assigned Ordinance Number 16-03.13.

Bank Accounts: Mayor Shoemaker stated that with City Manager Richard Hoon leaving, the bank account signatures need to be updated to remove City Manager Hoon and add City Manager Green to the bank accounts. This action will have to be repeated once the Council selects a new Mayor after the election. Councilman Brammer moved to remove Richard Hoon from all City Bank Accounts and for City Manager Robert V. Green, Mayor Shoemaker, and City Clerk Lindsay Krumpelman to be authorized signatures on all accounts except two, the Municipal Court Account (Signatures: Dana Hamilton, Robert V. Green, Lindsay Krumpelman and Josh Shoemaker) and the Recreation and Park Account (Signatures: Charles Jobson, Cathi Black, Robert V. Green and Lindsay Krumpelman) effective Monday, March 21<sup>st</sup>. Councilman Holt seconded the motion. The motion carried unanimously with the following roll call vote: Councilman Brammer – yes, Councilwoman Buck – yes, Mayor Shoemaker – yes, Councilman Carver – yes, and Councilman Holt – yes.

Budget Amendment: Mayor Shoemaker stated the first payment of the fire truck will be due in 2017 so there is \$55,000.00 originally budgeted for that payment in this fiscal year that can be reallocated. The Council went over different options presented by staff including: \$12,000.00 to Recreation and Parks Capital Expenditures for benches that were budgeted in FY 14-15 but paid for in FY 15-16; \$5,000.00 to hold the street sweeper or \$30,000.00 to purchase the street sweeper, \$1,200.00 to Administration Travel, Meeting, and Dues for the City Clerk to attend an Accounting Academy by the Government Finance Officers Association; an unspecified amount to the Demo of House; or an unspecified amount to Contingency. Fire Chief/Councilman Jeri Holt requested some funds remain in Fire Department's Capital Expenditures to purchase items that were originally cut from the budget. There was discussion on the topic. The Council gave consensus for a budget amendment bill be prepared for the next meeting to reallocate those funds as follows: (1) \$12,000.00 to Parks and Recreation Capital Expenditures; (2) \$5,000.00 to Street Capital Expenditures to hold the street sweeper with the remaining funds to be budgeted in the FY16-17; (3) \$1,200.00 to Administration Travel, Meetings, and Dues; and (4) \$30,000.00 to the Demolition of Houses, which leaves \$6,800.00 in Fire Capital Expenditures.

Mt. Olivet Mowing: Mayor Shoemaker went over the bids received for the mowing of Mt. Olivet Cemetery. Street Superintendent Ed Ewigman reported that Matthew Bell and Austin Bruner Mowing has had the mowing contract for the last three years and the Cemetery Board recommends the Council accept their bid again. City

Manger Green noted that they were low bid as well. Councilman Brammer moved to introduce Bill No. 16-03.014 for the first reading. Councilman Carver seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilman Brammer moved that Bill No. 16-03.014 be read for a second and final time by title only. The motion was seconded by Councilman Carver. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilman Brammer moved Bill No. 16-03.014 be approved. Councilman Carver seconded the motion. The following roll call vote carried the motion: Councilman Brammer – yes, Councilman Carver – yes, Councilwoman Buck – yes, Mayor Shoemaker – yes, and Councilman Holt – yes. This bill was assigned Ordinance Number 16-03.14.

**OLD BUSINESS:**

Street Sweeper: Mayor Shoemaker stated that the Street Sweeper is \$30,000.00 total, with \$5,000.00 to expensed this fiscal year to hold it and the remainder \$25,000.00 to be budgeted in the FY 16-17. Councilman Brammer moved to introduce Bill No. 16-03.015 for the first reading. Councilwoman Buck seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilman Brammer moved that Bill No. 16-03.015 be read for a second and final time by title only. The motion was seconded by Councilman Carver. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilman Brammer moved Bill No. 16-03.015 be approved. Councilman Carver seconded the motion. The motion carried with the following roll call vote: Councilman Holt – yes, Councilman Brammer – yes, Councilwoman Buck – yes, Mayor Shoemaker – yes, and Councilman Carver – yes. This bill was assigned Ordinance Number 16-03.15.

OK Tavern Liquor License Amendment: Mayor Shoemaker stated the OK Tavern is requesting that their “Liquor by the Drink” license be amended to expand their premises to include a patio. Police Chief Donelson reported on the vinyl fence that is around the patio area. There was some discussion on the topic. Councilman Holt moved to amend the OK Tavern’s liquor license to expand their premises to include the patio area. Councilman Brammer seconded the motion. The motion carried unanimously.

Pool Project: Mayor Shoemaker stated that the Council has been asked to define resident for the purposes of pool admission fees in anticipation that the question will be asked at the Town Hall meeting. There was discussion on the topic. The Council provided consensus that a resident will, at minimum, be defined as someone who resides within the city limits of Marceline and those who meet the definition of resident will receive a discounted rate on the admission fee if the new pool passes.

At 7:09 pm Councilwoman Buck moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (3) Personnel. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – yes, Councilman Brammer – yes, Councilman Holt – yes, Councilman Carver – yes, and Mayor Shoemaker – yes.

Upon returning from executive session, with no further business, Councilman Carver moved to adjourn the meeting. Councilman Holt seconded the motion. The motion carried unanimously and the meeting adjourned at 8:15 pm.

Recorded by City Clerk Lindsay Krumpelman.  
Approved on April 19, 2016 by Marceline City Council.