

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
January 20, 2015

The Marceline City Council met in regular session on January 20, 2015 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Pro-Tem Jeri Holt presiding. Council members present were: Josh Shoemaker, John Carver, and Mark Hatfield. Mayor Gordon was absent. Staff attending: City Manager Richard Hoon, City Clerk Lindsay Krumpelman, City Attorney Jeff Elson, Street Superintendent Ed Ewigman, Water & Wastewater Superintendent Kevin Wiggins, Electric Superintendent Dean Gauthier, and Police Chief Chris Arnold. Also in attendance were: Steven Burns, Richard Switzer, Darrell Gardner, Diane Smith, Larry J. Hart, Sarah A. Buczkiewicz, Cathi Black, Marcous Black, Linda Linebaugh, Joyce Robinson, Reporter Tom Hauser and Reporter Chris Houston.

Mayor Pro-Tem Jeri Holt led the assembly in the Pledge of Allegiance. The meeting was called to order at 5:30 p.m. by Mayor Pro-Tem Holt.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Carver moved to approve the minutes and the financials as presented. Councilman Shoemaker seconded the motion. The motion carried unanimously.

Mayor Pro-Tem Jeri Holt informed the assembly that in order to accommodate Larry J. Hart's limited time availability, the items associated with the bond issue would be moved up the agenda before reports.

**OLD BUSINESS**

Bond Advisor and Ballot Issue - GO Bond: Larry J. Hart introduced Sarah A. Buczkiewicz to the assembly. He went over the municipal financial bond advisor contract with the Council and the ballot measure packet he presented to the Council at the meeting. Larry J. Hart recommended to the Council that they select the fifteen year repayment period for the bonds which would mean an \$0.85 debt service tax levy instead of the twenty year repayment period. There was discussion on the topic by the Council and Larry J. Hart. Larry J. Hart went over the Resolution and ballot language. City Clerk Krumpelman inquired if 'swimming pool' should be changed to 'aquatic center'. Councilman Hatfield inquired on the effect any donations received would have on the bonds. Larry J. Hart went through different scenarios of how donations could be handled. Councilman Hatfield moved to introduce Bill #15-01.001 for the first reading as presented, by title only. Councilman Shoemaker seconded the motion. City Clerk Krumpelman read Bill #15-01.001 by title only. The roll call vote was as follows: Mayor Pro-Tem Holt - yes, Hatfield - yes, Shoemaker - yes, and Carver - yes. Councilman Shoemaker moved that Bill # 15-01.001 receives the second and final reading as presented by title only. Councilman Hatfield seconded the motion. City Clerk Krumpelman read Bill #15-01.001, by title only a second time. The roll call vote was a follows: Carver - yes, Hatfield - yes, Mayor Pro-Tem Holt - yes, and Shoemaker - yes. Councilman Shoemaker moved to pass and approve Bill #15-01.001. Councilman Carver seconded the motion. The motion carried unanimously. Bill #15-01.001 authorizing the Mayor to execute an agreement with L.J. Hart and Company for the purpose of serving as the municipal financial bond advisor was assigned Ordinance #15-01.01. City Attorney Jeff Elson went over the procedure to pass the ballot measure Resolution. Councilman Shoemaker moved to approve the ballot measure language and Resolution with the change of 'swimming pool' to 'aquatic center'. Councilman Carver seconded the motion. The motion carried unanimously. Larry J. Hart went over the remainder of the packet including how to calculate the effect of the tax levy based on different levels of assessed valuation.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES**

City Department Updates: Electric Superintendent Dean Gauthier reported that the Christmas lights are down. He informed the Council that the gas test on the 69,000 Transformer will have to be repeated again in 90 days. With the warmer weather, the new additions to the North Industrial Park have begun construction, so his department has been making sure they have power. Superintendent Gauthier stated a new breaker was installed in the #5 CAT engine and all his department reports are coming due, so he is trying to stay up with them. He concluded he hoped to catch up on the tree trimming program within the next 30 days.

Water/Wastewater Superintendent Kevin Wiggins reported that the GIS Mapping is complete along with the training on the system. He stated there are more uses of the system than initially anticipated. He concluded that all the media filters have been replaced and the water plant is operating as usual.

Street Superintendent Ed Ewigman stated his department has been working with the Electric Department on trimming/removing trouble trees. He went on to state his department has been working on the new road and entrances at the North Industrial Park.

Police Chief Chris Arnold stated the DARE program has doubled in size and is in session. He reported that the department was selected to be part of the Uniform State Citation Reporting (USCR) pilot program. He reported the Police Department received grant approval for new door looking systems to better secure their building. He concluded by stating the department has two new hires, Jeremiah Treece and Christopher Murray.

City Clerk Lindsay Krumpelman reported filing for City Council has closed and there are three filers for the two open seats on the Council, Steven Burns, Sallie Buck and Tyson Brammer. She explained the new ordinance procedure has changed due to state statute and asked the assembly to bear with them as they adjust to the new procedure. She concluded that she was preparing for the spring projects such as the Recreational Trail Grant project.

City Manager Richard Hoon reported construction has begun in the North Industrial Park for both PPI and Toby's Amusement. City staff had planning meetings with both parties and have begun the agreed upon infrastructure improvements to the park. He informed the Council that the City is in the final stages of negotiations to take ownership of the trailer currently located at the North Industrial Park. City Manager Hoon reported on the Hwy 5 and Santa Fe water leak. He stated the Water Department is focusing on the possibility that a well on S. Othic's property is seeping and finding its way to the out-pipe and down the road. The Water and Street Departments are looking at two options to possibly resolve the issue. City Manager Hoon stated the City Visioning and Community Planning Sessions are scheduled for February 12th and 26th at the Walsworth Community Center at 5:30 pm. A news release will be sent out by the end of the week. He concluded by stating, he along with Kaye Malins and Darrell Gardner took a trip to Columbia, Missouri which he said Darrell Gardner would expand on in Citizen's Participation.

#### **CITIZENS PARTICIPATION:**

Darrell Gardner stated that a survey class at University of Missouri is making Marceline a part of their syllabus. He explained the program to the assembly. He reported that he, Kaye Malins and Richard Hoon had spoken to the class today to cover different aspects for the class. He spoke on the IDA and Economic Development, Kaye Malins provided information on Walt Disney and the history of Marceline, and City Manager Hoon spoke on the City as a whole.

Joyce Robinson inquired if the ballot language would include the tax levy amount and what it would say. City Clerk Krumpelman read the approved ballot language to her. She inquired if the City would be putting any information in the paper about the ballot. Reporter Chris Houston stated he knows how to do his job. Joyce Robinson inquired if the personnel manual could be viewed by the public per the Sunshine Law. City Clerk Krumpelman responded as she informed Joyce Robinson before, anyone may come to City Hall and request to view any open document and if they wanted a copy, they could pay the fee for it. She concluded by stating the personnel manual is available for the public to view.

#### **OLD BUSINESS CONTINUED:**

Park Concept Design: City Manager Richard Hoon presented the Ripley Park conceptual design as submitted by the Marceline Recreation and Parks Board. He went over the three exhibits and explained how they would be incorporated into the Ripley Park Master Plan 2015 which he hopes to present to the Council in February. There was some discussion on what would happen to the old concession stand. Darrell Gardner stated there was another class at the University of Missouri that could possibly design the new stand to make it look like the old depot. He also stated the Marceline Recreation and Parks board is

working on a plan for the south park. Councilman Hatfield stated he appreciates everyone who has worked on the project and that he thinks it is great. Council gave consensus to move forward with the submitted conceptual design.

Mutual Aid-Fire: Fire Chief/Councilman Jeri Holt reported that he is working on contacting the other cities to attend their meetings to discuss the agreements. He stated the agreement with Brookfield would be different than the other agreements. City Manager Hoon stated he would send the prior agreement to Brookfield's City Manager, copying the City Attorney on the email.

#### **NEW BUSINESS:**

Personnel Manual: City Manager Richard Hoon stated he has looked over the personnel manual. He stated he is proposing changes to the current manual, which the Council can see in the word document provided on their flash drive. He is recommending the Council review the proposed changes and provide feedback, so the final document can be brought back for formal approval at the February meeting. City Attorney Jeff Elson stated he would get with City Manager Hoon on some of the language in the manual. There was some discussion of the proposed changes.

Missouri Highways and Transportation Commission -Agreement: City Clerk Krumpelman informed the Council the maps being utilized by the new GIS system are owned by the Missouri Highways and Transportation Commission. This agreement is to acknowledge that fact and to allow the City to continue to use them at no cost. Water/Wastewater Superintendent Wiggins confirmed this stating it is for the underlay map on the handheld system. Councilman Shoemaker inquired if other departments can utilize the system. Water/Wastewater Superintendent Wiggins stated he believed street, electric, and planning and zoning can utilize the new system. Councilman Shoemaker moved to introduce Bill #15-01.002 for the first reading as presented, by title only. The motion was seconded by Councilman Hatfield. The following roll call vote carried the motion: Shoemaker - yes, Hatfield - yes, Carver - yes, and Mayor Pro-Tem Holt - yes. City Clerk Krumpelman read Bill #15-01.002 by title only. Councilman Shoemaker moved that Bill #15-01.002 receives the second and final reading as presented by title only. Councilman Carver seconded the motion. The following roll call vote carried the motion: Carver - yes, Hatfield - yes, Shoemaker - yes, and Mayor Pro-Tem Hatfield - yes. City Clerk Krumpelman read the bill by title only a second time. Councilman Shoemaker move to duly approve and pass Bill #15-01.002. Councilman Hatfield seconded the motion. The motion carried with the following roll call vote: Shoemaker - yes, Hatfield - yes, Mayor Pro-Tem Holt, and Carver - yes. Bill #15-01.002 authorizing the Mayor to execute an agreement with the Missouri Highways and Transportation Commission was assigned Ordinance # 15-01.02.

With no further business, Councilman Hatfield moved to adjourn the meeting. Councilman Carver seconded the motion. The motion carried unanimously and the meeting adjourned at 6:52 pm.

Recorded by City Clerk Lindsay Krumpelman.

Approved on February 17, 2015 by Marceline City Council.