

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
**January 18, 2022**

The Marceline City Council met in regular session on January 18, 2022, at 5:30 p.m. in the Council Chamber of Marceline City Hall, Mayor Jeri Holt presiding. Council members present were Sallie Buck, and Tracy Carlson. Councilman Gary Carlson attended via phone and Councilwoman Lacey Meissen was absent. Staff attending: City Attorney Trent Miller, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Police Officer Chris Murray, Water Plant Operator Matt Gibson and Water / Wastewater Superintendent Roger Sullivan. Others Present: Christa Atchison (Liberty Utilities), Charlie Evans (Liberty Utilities), Dave Tavres, Jerrett Fisher (Rec & Park Board), Hannah Draper (Piper Sandler & Co), and Dean Miller.

Mayor Jeri Holt led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman T. Carlson moved to approve the minutes. Councilwoman Buck seconded the motion. The motion carried unanimously. Councilwoman Buck moved to approve the financials and Councilman T. Carlson seconded the motion. The motion carried unanimously.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:**

City Clerk Update: City Clerk Krumpelman reported she was catching up and that the 941 Quarterly Report was completed and she delivered the Election Certification to the County Clerk. She stated there are four (4) RFPs in process to include the pool painting, City façade, Financing for the Loader and the fishing dock for the LWCF project. City Clerk Krumpelman informed the Council she would be working on W2s this week and completing a questionnaire for MIRMA. She stated she reached out to the auditor for a date for the on-site audit work. City Clerk Krumpelman concluded stating the City has received 60% of the expected revenue for the Use Tax in the first quarter of the budget year.

City Manager Update: City Manager Hoon stated the snow fighters (Street & Parks Depts) did a great job over the weekend. He informed the Council that several departments are experiencing staff outages due to COVID and/or the flu. City Manager Hoon reported Eric Thurman started working for the City again on January 10, 2022. He stated two transformers are available in Fulton for the new Dollar General and the original order for the transformer which is not available until May will be cancelled and the Electric Department is working on the 77 Circuit. Mayor Holt inquired if the new Dollar General had access to water and sewer. City Manager Hoon responded they have water, but have not dug for sewer. City Manager Hoon concluded stating the generator compliance testing is postponed until February 14, 2022.

Council Update: Councilman T. Carlson stated he is happy to be back and is looking forward to attending Great Northwest Days. Councilman T. Carlson informed the Council he is thinking about attending the MML Legislative Conference. He reported that one of the proposed bills at the state legislature is for local election candidates to declare a political party which in his opinion is unnecessary. Councilwoman Buck stated she is happy to be here. Mayor Holt reported some of the members of the Fire Department and First Responders are testing positive for COVID and those that do, are not allowed to respond to calls for ten (10) days.

**CITIZENS PARTICIPATION:** Dean Miller inquired about when the loader price was locked in. City Clerk Krumpelman responded the purchase was approved in October before the price increased. Dean Miller inquired about the reasoning for the City to have a police department and spoke on his concerns with the City's current Police Chief. Dean Miller provided comments concerning the current utility bills and concerns on how city operations are conducted. Mayor Holt thanked Dean Miller for his comments.

**PRESENTATION:**

Amtrak Stop – Mr. Tavres: Dave Tavres spoke on his efforts to bring an Amtrak stop back to Marceline. He stated he would need three (3) things from the City: (1) commitment to accept some liability for the stop, (2) commitment to cover monthly electricity costs of lighting, trash collection, snow/ice removal, and (3) review and

submit the request letter to Amtrak. Councilman Carlson inquired what type of liability he is asking the City take on, in regards to the stop. Dave Tavres responded he will need clarification from Amtrak before he can answer the question. Councilwoman Buck inquired what type of stop it would be. Dave Tavres responded it would be unmanned and that Amtrak would only stop if someone was getting off there or had purchased a ticket in advance to get on at the stop. Dave Tavres concluded stating he is currently working on composing the letter.

Liberty Utilities: City Manager Hoon opened the topic stating Liberty Utilities submitted a proposal letter to the City Council expressing interest in purchasing the City's water and wastewater (sewer) systems and the Council agreed to meet with them. Charlie Evans from Liberty Utilities provided information on Liberty Utilities stating they will be closing on purchasing the water and wastewater system from Bolivar, MO within the next six (6) months. Christa Atchison introduced herself and stated she was the point of contact for communities in need of assistance such as easements and franchise contracts. Charlie Evans went of the process if the Council elects to move forward to include a RFP, Council vote, ballot measure, Public Service Commission approval. Water/Wastewater Superintendent Sullivan inquired about employee retention, benefits, and how service issues are addressed. Charlie Evans responded the employee retention and benefits would be listed out in the RFP and his hope would be to have the manpower and equipment on hand to respond to issues. The topic was discussed further. Councilman G. Carlson via the phone expressed concerns citizens would feel they were paying for the same assets twice if the City moved forward with a sale. Mayor Holt thanked Charlie Evans and Christa Atchison for their presentation.

#### **UNFINISHED BUSINESS:**

Pool Certificates of Participation Refunding – Bill No. 35-2201: City Clerk Krumpelman stated this Bill authorizes the execution of documents required to move forward with the refunding which is scheduled to close on January 31, 2022. She introduced Hannah Draper from Piper Sandler & Co, the City's financial advisors. Hannah Draper stated the refunding changes the interest rate from 3.23% to 2.1% which equates to approximately \$42,000.00 in savings. She stated the payment structure is level principal payments so the interest portion will decrease over time with a slightly higher payment the first two years compared to the current structure. City Clerk Krumpelman stated there is a high possibility the City will be able to pay off this debt early by a year or two if the Council chooses. Hannah Draper stated there was no penalty if the Council chooses to do that in the future. Councilwoman Buck moved that Bill No. 35-2201 calling authorizing the City to enter into a lease purchase transaction with the Bank of Kirksville, the proceeds of which will be used to refinance the City's lease obligations related to the Outstanding Series 2017 Lease Participation Certificates and authorizing the execution of certain documents and actions thereof be read twice by title only. Councilman T. Carlson seconded the motion. The motion carried. City Clerk Krumpelman read Bill No. 35-2201 twice by title only. Councilwoman Buck moved that Bill No. 35-2201 be passed. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilman T. Carlson – aye, and Mayor Holt – aye, This Bill was assigned Ordinance Number 35.2201.

Skate Park – Design & Donation Request: Recreation and Park Board President Jerret Fisher stated the final design is submitted for approval and the company doing the design would like to start in February or March. He stated the second request is seeking the approval of donating the \$28,437.00 in funds for the Skatepark to the non-profit, Parks Work for them to move forward with the construction of the skatepark. City Manager Hoon stated Jerret Fisher and the Recreation and Park Board have done a wonderful job. He stated there is a third (3<sup>rd</sup>) thing required and that is an agreement with Parks Work for the Skatepark like the City had with Downtown Marceline for the train which can be addressed at the February meeting. Councilman T. Carlson moved to approve the design submitted by the Recreation and Park Board from the American Ramp Company. Councilwoman Buck seconded the motion. The motion carried with the following roll call vote: Councilman T. Carlson – aye, Councilwoman Buck – aye, and Mayor Holt – aye. Councilman T. Carlson moved to approve the donation request from the Recreation and Park Board to donate \$28,437.00 to Parks Work to be used for the sole purpose of the skatepark and to authorize the donation of any other funds collected by the Recreation and Park Board for the skate park to Parks Work. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilman T. Carlson – aye, Councilwoman Buck – aye, and Mayor Holt – aye.

**NEW BUSINESS:**

Transformer Bids: City Manager Hoon stated Council declared two city-owned transformers as surplus at the December 21, 2021 Council meeting. He stated staff solicited bids that were due on January 13, 2022. City Manager Hoon reported only one bid was received for \$7,500.00 for both transformers (\$3,750.00 each). He stated the funds would be allocated in the Electric Department for the purchase of poles, transformers, etc. Councilwoman Buck moved to accept the sole bid from T & R Electric in the amount of \$7,500.00 (\$3,750.00 each) for both transformers. Councilman T. Carlson seconded the motion. The motion carried with the following roll call vote: Councilwoman Buck – aye, Councilman T. Carlson – aye, and Mayor Holt – aye.

MDC CAP Change Order #2 – JLL – Bill No. 35-2022: Topic removed from agenda as no longer necessary.

At 6:53 pm Councilwoman Buck moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate, Paragraph (3) Personnel and Paragraph (12) Contracts. Councilman T. Carlson seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – aye, Councilman T. Carlson – aye, and Mayor Holt – aye.

Upon returning from Executive Session and with no further business, Councilman T. Carlson moved to adjourn. Councilwoman Buck seconded the motion. The motion carried. The meeting adjourned at 7:14pm.

Recorded by City Clerk Lindsay Krumpelman.  
Approved by Marceline City Council on February 15, 2022