

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL  
**January 17, 2017**

The Marceline City Council met in regular session on January 17, 2017 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jeri Holt presiding. Council members present were: Sallie Buck, John Carver, Natalie Wellman, and Tyson Brammer. Staff attending: City Attorney Jeff Elson, City Manager Robert V. "Bob" Green, City Clerk Lindsay Krumpelman, Police Chief Bob Donelson, Street Superintendent Ed Ewigman, Interim Water/Wastewater Superintendent Roger Sullivan, Electric Superintendent Dean Gauthier, Police Captain Kort Brashear, Police Officer Christopher Murray, Police Officer Jim Woolfolk and Police Officer Rocky Welch. Also in attendance were: Richard Switzer, Linda Linebaugh, Joyce Robinson, Andrea Vandeloecht, Janiece Linneman, Sam Marsh, and Boy Scouts: Kelton Marsh, Colt Marsh, Carter Vandeloecht, Nathan Woolfolk, and Jack McCauslin.

Mayor Jeri Holt called the meeting to order at 5:30 pm. Mayor Jeri Holt led the assembly in the Pledge of Allegiance.

**APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:**

Councilman Brammer moved to approve the minutes and financials. Councilman Carver seconded the motion. The motion carried unanimously.

**REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES**

City Department Updates: Electric Superintendent Dean Gauthier stated they luckily dodged the ice storm over the weekend, but did have an outage on Sunday due to a failed insulator. He reported that windows have been replaced at the Electric Plant which is helping keep the generators insulated. Superintendent Gauthier stated they were working on the Catalytic Converters today and they used their boom truck instead of having to use a crane to set them. He went on to say they will be doing a performance run next week. Superintendent Gauthier stated they are continuing to work on general maintenance and it has been too soft to do off road work. He concluded that the fuel has been delivered.

Interim Water/Wastewater Superintendent Roger Sullivan introduced himself to the assembly. He reported there have been two water leaks. He reported he is working with Todd Field on the auto read meter project. Interim Superintendent Sullivan stated that five or six of the City's lift stations are in need of repair and that pumps are ordered. He concluded by informing the Council about a clogged sewer line. City Manager Green stated they would be doing interviews for the water plant operator position. Mayor/Fire Chief Holt thanked the Water Department for their help on the fire they had in town.

Street Superintendent Ed Ewigman reported they are trying to get geared up for the paving projects in the near future. He reported that concrete was too expensive so they would be doing asphalt again this year. Superintendent Ewigman informed the assembly on the new type of chip and seal material they will be using this year and its benefits. He stated they would be bidding out the asphalt for the projects soon as the paving of the swimming pool parking lot will be included. He reported they will begin replacing the boards of the handicap ramp at the Library starting tomorrow and that they have received their burn permit for the dump. Superintendent Ewigman stated he is working with Superintendent Gauthier and Interim Superintendent Sullivan on the utility hook-ups for the pool. He concluded by stating they are gathering the items for the auction.

Police Chief Donelson reported that DARE is starting on January 24th for both the Walt Disney Elementary and Father McCarten. He reported that he, Court Clerk Dana Hamilton, Prosecutor William Devoy and Judge Scot Othic met and discussed the new procedures. He stated the department is in process of replacing their duty gear. Police Chief Donelson reported they have had DWI and Taser trainings. He concluded by informing the assembly they have been asked to join the CIT Council in Kirksville. Councilwoman Buck inquired if everything

was good at the youth center. Police Chief Donelson reported Arch has been acting as a crossing guard and everything is going well as far as he knows.

City Clerk Lindsay Krumpelman informed the assembly that two have filled for the open seat on the Council and they are Councilman John Carver and Elizabeth 'Liz' Cupp. She reported that she is waiting on one thing before she submits her paperwork for her clerk certification. She informed the Council that she is working on the Auto Read Meter RFPs by combing three to four examples into one. Once together, she will send it to the water and electric departments to review and update with the technical requirements. City Clerk Krumpelman stated the RFP for Auctions Services has been let out and responses are due back on the 31st of January. She reported that the Great Northwest Days will be on January 31st and February 1st and the Missouri Municipal League Legislative Conference is February 14th and 15th. City Clerk Krumpelman informed the Council that the personnel manual was distributed to the department heads for review and suggestions. She concluded stating that W-2s were sent out last week and she will be sending out 1099s this week. Councilwoman Buck inquired where the monies from the auction would go. City Clerk Krumpelman responded they would be applied to the fund the items came from. i.e. the money from the pool items will go to the General Fund which funds the pool and the monies from the sale of lights from Electric Department will go to the Electric Fund. City Manager Green informed the assembly the auction was to be held at the Business Complex.

City Manager Robert "Bob" V. Green stated the window replacement project at the Electric Plant is almost complete. He reported on the pool progress meeting from the Wednesday prior to the Council meeting. City Manager Green informed the Council the collateral requirements for the financing of the catalytic converters is just the converters themselves and they will be asked to approve their financing later in the meeting. City Manager Green reported one of the doors at the Business Complex was busted out and has since been fixed. He provided an update on the VA Initiative, stating it will be the focus for the Chamber at the Great Northwest Days. He concluded by stating they are working on the Auto Read Meter Project.

Fire Chief/Mayor Jeri Holt reported the new fire truck is scheduled to be delivered in late February. He also reported the Fire Department received a 50/50 Missouri Department of Conservation \$6,000.00 Grant.

City Manager Green informed the Council that Superintendent Ewigman, Parks Director Josh Hawkins, Street Foreman Adam Lichtenberg, and he were going to go to Rolling Park to look at a dome and to discuss with someone who has been there and done that about put theirs up and take it down.

#### **CITIZENS PARTICIPATION:**

Officer Christopher Murray thanked all the departments for stepping up and being ready for the ice storm that was supposed to happen over the past weekend. Mayor Holt thanked Officer Murray for being professional when he talked to him on the phone when he called the police department.

Joyce Robinson inquired if the City has enough salt to put it on the side street. Superintendent Ewigman responded they did over the weekend. He informed her that they do not salt side streets for every snow as the City only has one spreader and the City would have to increase their budget significantly to do so.

City Manager Bob Green thanked the citizens for their help on the VA event that was to be held on December 14<sup>th</sup>. He reported it was amazing how the community came together, and that they had help from individuals still in grade school up to individuals in their eighties. He thanked Walsworth and the Marceline School for loaning them their floor sweeper/scrubber to assist in the clean-up at the old hospital.

#### **OLD BUSINESS:**

Catalytic Converter Financing Agreement: City Clerk Krumpelman reported she has updated the bill to include the Escrow Agreement that is at the end of the financing agreement. After a brief discussion, Councilwoman Buck moved to introduce Bill No. 17-01.001 for the first reading. Councilwoman Wellman seconded the motion.

The motion carried unanimously. City Clerk Krumpelman read the bill by title only. Councilwoman Buck moved that Bill No. 17-01.001 be read for a second and final time by title only. Councilwoman Wellman seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill a second time by title only. Councilwoman Buck moved Bill No. 17-01.001 be approved. Councilman Carver seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – yes, Councilman Carver – yes, Councilwoman Wellman – yes, Mayor Holt – yes, and Councilman Brammer – yes. This bill is assigned Ordinance Number 17-01.01.

Motor Vehicle Sales Tax Continuation: City Clerk Krumpelman stated the Council gave consensus at the December meeting to do a bill to put the measure on the April ballot. She reported she used a model bill from the Missouri Municipal League to prepare the bill which was then reviewed by legal counsel. Councilman Brammer moved to introduce Bill No. 17-01.002 for the first reading. Councilwoman Wellman seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill by title only. Councilman Brammer moved that Bill No. 17-01.002 be read for a second and final time by title only. Councilwoman Wellman seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill a second time by title only. Councilman Brammer moved Bill No. 17-01.002 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilman Brammer – yes, Councilwoman Wellman – yes, Mayor Holt – yes, Councilman Carver – yes, and Councilwoman Buck – yes. This bill is assigned Ordinance Number 17-01.02.

Chapter 230-Solid Waste Review & Discussion: Mayor Holt inquired if it would be acceptable for someone could build a wooden container to house the trash containers. City Attorney Elson responded that would be a zoning code issue. There was some discussion on if there are provisions for individuals who could not physically move their containers. Mayor Holt requested the City Manager contact the Contractor to find out. The topic was tabled until the next regular meeting.

Chapter 220-Animal Regulations / License: City Clerk Krumpelman reported there are two items in their packet. One is a report from Administrative Clerk Kasey Milliron requesting the code be amended to change the license period to the calendar year instead of June 1st to May 31st. The other is the entire code chapter on animal regulations as requested by the Council. She stated legal counsel may not know exactly what the Council wanted him to review. Mayor Holt informed City Attorney Elson that Jeanne Rauer had come to the last meeting asking for the code to be tightened up and believed it had to do with the leash law and dogs running loose. City Attorney Elson advised that a leash law may not address that issue as the issue is dogs running at large without their owner near them. There was discussion on the topic ending with Council providing consensus to leave the code alone. The Council discussed Administrative Clerk Milliron's request to change the dates, with the focus on how that change would be administered. Councilman Brammer moved to introduce Bill No. 17-01.003 for the first reading. Councilwoman Wellman seconded the motion. The motion carried. City Clerk Krumpelman read the bill by title only. Councilman Brammer moved that Bill No. 17-01.003 be read for a second and final time by title only. Councilwoman Wellman seconded the motion. The motion carried. City Clerk Krumpelman read the bill a second time by title only. Councilman Brammer moved Bill No. 17-01.003 be approved. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion: Councilman Brammer – yes, Councilwoman Wellman – yes, Councilman Carver – yes, Councilwoman Buck – no, and Mayor Holt – yes. This bill is assigned Ordinance Number 17-01.03.

#### **NEW BUSINESS:**

Surplus - Recreation and Park Recommendation: City Clerk Krumpelman reported the Recreation and Park Board is recommending that the Council sell the old playground equipment that was taken out by pool on the auction in March. City Manager Green concurred with the recommendation due to safety concerns and the aesthetic created by putting old equipment next to a new pool. There was discussion on the topic. Superintendent Ewigman reported the Board is working on a Master Plan for that complex. Council provided consensus to sell the old playground equipment.

Special Use Permit: City Clerk Krumpelman read a note from Janiece Linneman who had to leave the meeting early. City Manger Green reported this was just a name change and the Planning and Zoning Board recommend the Council approve the permit. Councilman Brammer moved to approve the Special Use Permit for Janiece Linneman for Life's Journey Counseling, LLC. Councilman Carver seconded the motion. The motion carried unanimously.

Allstate Consultants Agreement Amendment: City Clerk Krumpelman informed the Council that the Engineering Agreement with Allstate Consultants for the Raw Water Grant needed to be amended to meet grant requirements before the grant can be closed out. Councilwoman Buck moved to introduce Bill No. 17-01.004 for the first reading. Councilman Brammer seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill by title only. Councilwoman Buck moved that Bill No. 17-01.004 be read for a second and final time by title only. Councilman Brammer seconded the motion. The motion carried unanimously. City Clerk Krumpelman read the bill a second time by title only. Councilwoman Buck moved Bill No. 17-01.004 be approved. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilwoman Buck – yes, Councilman Brammer – yes, Councilwoman Wellman – yes, Mayor Holt – yes, and Councilman Carver – yes. This bill is assigned Ordinance Number 17-01.04.

At 7:03 pm, Councilwoman Wellman moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate and Paragraph (3) Personnel and to include guests Kort Brashear, Mary Tate and Robert Donelson. Councilman Brammer seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – yes, Councilman Brammer – yes, Councilman Carver – yes, Councilwoman Buck – yes, and Mayor Holt – yes.

Recorded by City Clerk Lindsay Krumpelman  
Approved on February 21, 2017 by Marceline City Council.