

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
January 16, 2018

The Marceline City Council met in regular session on January 16, 2018 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Jeri Holt presiding. Council members present were: Tyson Brammer, Sallie Buck, Natalie Wellman, and Liz Cupp. Staff attending: City Manager Richard Hoon, City Clerk Lindsay Krumpelman, City Attorney Jeff Elson, Street Superintendent Ed Ewigman, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Pool Manager Carol Logue, Police Chief Robert Donelson, Officer Rhonda Gulley, and Officer Christopher Murray. No members of the public were in attendance.

Mayor Jeri Holt led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilwoman Cupp moved to approve the minutes. Natalie Wellman seconded the motion. The motion carried unanimously. Councilman Brammer moved to approve the financial reports. Councilwoman Buck seconded the motion. The motion passed by a majority vote, with Councilwoman Cupp voting nay.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Department Updates: Water/Wastewater Superintendent Roger Sullivan reported they replaced a fire hydrant last month. He stated there were four water leaks and they did not have to shut down for two of them. Water/Wastewater Superintendent Sullivan reported they had to thaw meters the last few weeks, but they have not had as much trouble as other communities in the area. Councilwoman Buck inquired how many black and gold fire hydrants the city has in stock. Water/Wastewater Superintendent Sullivan responded they ordered twelve initially and have five of those left to install, possibly in the spring.

Police Chief Bob Donelson reported that the Catholic Church was also a victim of a 'deposit' being left by vandals the same evening the pool was burglarized and a 'deposit' was left behind, but no charges were filed as it was not reported until after they heard about the pool incident and the evidence was already cleaned up. He reported that two suspects were arrested and charged in the incident at the pool the previous week, and to his knowledge they are still being held. Police Chief Donelson stated there was minimal damage compared to what it could have been and it is helpful when suspects leave their vehicle on site. He reported that the Dodge Charger is going to require an \$8,000.00-\$10,000.00 repair that is covered under warranty. Police Chief Donelson stated if the Council had purchased a used vehicle instead of new at the time, this repair would likely not be under warranty and to keep that in mind during the budget process.

Electric Superintendent Dean Gauthier reported with the weather turning to extreme cold, his department is trying to keep everything from freezing. He expects they will be working at the power plant until the weather changes. Electric Superintendent Gauthier stated the plant is being checked four to five times per day on the weekend. Electric Superintendent Gauthier informed the Council he is one man short for the time being.

Street Superintendent Ed Ewigman reported they had their annual brush burn at the dump a few weeks ago after obtaining a burn permit. He reported they are staying busy with snow events, servicing equipment, building shelving, and helping the Parks department build fish structures. Street Superintendent Ewigman informed the Council that there is an interest to make donations to the City to go towards a fishing dock at Country Club Lake.

Pool Manager Carol Logue thanked the Police and Street Departments for all they did on Friday. She reported that the pool was closed more days than expected this month due to the cold and the policy is to close if the school is closed. She stated there is still an issue of water in the concession stand. Pool Manager Logue stated she is working with Water / Wastewater Superintendent Sullivan on the chemicals in the pool. Mayor Holt inquired if the pool was being rented. Pool Manager Logue responded that they are getting more rentals/rental requests than they can handle.

City Clerk Update: City Clerk Lindsay Krumpelman reported she was busy last week when she returned to work from maternity leave for partial days with completing payroll, two months of financials, and the Council packets. She reported she is back to full days is going to be spending the next two weeks catching up. City Clerk Krumpelman reported the Auditors are scheduled to be here the week of January 29th. After the audit work is complete, she will begin working on the RFP for Codification, continue to work on her record retention project, and resume working with the City Manager on the salary and wage schedule. She reported five individuals have filed for the two open seats on the City Council: Incumbent Tyson Brammer, John Carver, Mary Gibson, Pamela Engelhard, and Incumbent Sallie Buck. City Clerk Krumpelman reminded the assembly that the continuation of the Transportation Sales Tax will also be on the ballot. She concluded stating that she will be sending in the ballot certification this week.

City Manager Update: City Manager Richard Hoon stated a news release concerning the arrest of the two suspects in the pool burglary/break-in was sent out and that he is going to be doing more of these type of releases in the future. City Manager Hoon stated that with the increase levels of flu and sickness this year, there could be scheduling and project delays depending on how City staff is affected. He informed the Council three nuisance properties will be receiving notification letters in the near future and they are: (1) 1215 N Kansas, (2) 200 W Lake, and (3) 126 W Ritchie. City Manager Hoon reported that now the City Clerk is back, he will begin working on a 5/10/15 year Capital Improvement Plan. He stated he recommends the Council discuss the pit bull ordinance currently on the books at the next regular Council, as it is impossible to enforce.

City Clerk Krumpelman thanked Administrative Clerk Kasey Milliron, Utility Billing Clerk Dana Hamilton and City Manager Hoon for covering her duties for her while she was on maternity leave. She stated having capable people cover for her made it easier to enjoy her maternity leave.

Police Chief Donelson stated that Officer Rhonda Gulley was officially named the Desk Officer last month. He informed the Council the Police Department honors an officer each quarter, but this is the first year they have presented an 'Officer of the Year' award. He stated Officer Rhonda Gulley was the recipient of that award.

Council Update: Councilwoman Cupp stated she still has concerns with the City's financials and the funds that are in the red. Councilwoman Cupp stated a few weeks ago she was concerned about a dog's well-being near her home and the Police Department handled the situation well. She stated everyone needs to be vigilant about animals being out in the cold weather. Police Chief Donelson agreed. He informed the Council that there are a few cases of dogs having chronic wasting disease in the area which will make the dogs look bad and it has a long recovery time. The dogs he is aware of with the disease are under a vet's care.

Mayor Holt clarified why the city truck was at the fire at Barb and Mark Schmidt's.

CITIZENS PARTICIPATION: None.

OLD BUSINESS:

Ripley Park Pond Fishing and Swimming: City Manager Hoon stated Bill #18-01.001 does include prohibiting dogs to enter the park pond and there was a question concerning why dogs would be prohibited. Councilwoman Wellman stated there are chemicals in the pond and dog swimming is not the purpose of the pond. City Manger stated there could be an issue of dogs getting in and not being able to get back out. Councilwoman Wellman moved that Bill #18-01.001 defining the use of E.L. Ripley Park Pond be read twice by title only. Councilwoman Buck seconded the motion. City Manager Hoon read Bill No. 18-01.001 be read twice by title only. A voice vote carried the motion. Councilwoman Wellman moved that Bill No. 18-01.001 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Buck – aye, Councilwoman Cupp – aye, Councilman Brammer – aye, and Mayor Holt – aye. This bill is assigned Ordinance Number 18-01.01.

NEW BUSINESS:

Delinquent Utility Billing: City Manager Hoon stated this was brought up at the last meeting and it is up to the Council on how they want to proceed. Section 720.080 concerning delinquency/termination of service notice includes a provision making property owners responsible for any water and sewer charges or fees unpaid by any tenant of the premises served by such utilities. The Council discussed the topic and issues caused by delinquent accounts. Council provided a consensus to remove that portion from the municipal code via a bill to be presented at the next meeting.

Personnel Policy - Vacation: City Manager Hoon stated Councilman Brammer requested the vacation accrual policy be looked over. Councilman Brammer stated he believed this needed to be discussed and did not want employees to lose their vacation. He stated he has heard employees were denied being able to use their vacation. Mayor Holt stated that is not an issue under City Manager Hoon. The Council discussed the current policy of use or lose vacation time above an employee's max level of vacation accrual versus a payout of unused vacation. Council provided a consensus to leave the policy as is, and that vacation use is a management issue.

At 6:41 pm Councilwoman Buck moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (2) Real Estate. Councilwoman Wellman seconded the motion. The following roll call vote carried the motion unanimously: Councilwoman Buck – aye, Councilwoman Wellman – aye, Councilman Brammer – aye, Mayor Holt – aye, and Councilwoman Cupp – aye.

Council returned from Executive Session at 6:49 pm to discuss meeting dates in February. Councilwoman Wellman moved to amend the January agenda to include Meeting Dates. Councilman Brammer seconded the motion. The motion carried unanimously. Council provided a consensus to play it by ear for a mid-day special meeting if needed. Councilman Brammer moved to change the February Regular Council Meeting due to schedule conflicts to Monday, February 26, 2018 at 5:30 pm. Councilwoman Wellman seconded the motion. The motion carried unanimously.

With no further business, Councilman Brammer moved to adjourn. Councilwoman Buck seconded the motion. The motion carried unanimously. The meeting adjourned at 7:05 pm.

Recorded by City Clerk Lindsay Krumpelman
Approved on February 26, 2018 by Marceline City Council.