

MINUTES OF A REGULAR MEETING OF THE MARCELINE CITY COUNCIL
January 15, 2019

The Marceline City Council met in regular session on January 15, 2019 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Tyson Brammer presiding. Council members present were Jeri Holt, Sallie Buck, Natalie Wellman and Liz Cupp. Staff attending: City Attorney William Devoy, City Manager Richard Hoon, City Clerk Lindsay Krumpelman, Electric Superintendent Dean Gauthier, Water / Wastewater Superintendent Roger Sullivan, Street Superintendent Ed Ewigman, Pool Manager Gary Birdsong, Police Chief Robert Donelson, Officer Jeffrey Gulley, Officer Justin Abbott, and Assistant Pool Manager Carol Logue. Others Present: Linda Linebaugh.

Mayor Tyson Brammer led the assembly in the Pledge of Allegiance and called the meeting to order at 5:30 pm.

APPROVAL OF THE MINUTES, AND FINANCIAL REPORTS:

Councilman Holt moved to approve the minutes. Councilwoman Buck seconded the motion. The motion carried unanimously. Councilman Holt moved to approve the financial reports. Councilwoman Buck seconded the motion. The motion carried with Councilwoman Cupp voting against.

REPORTS OF COUNCIL, OFFICERS, BOARDS AND COMMITTEES:

City Department Updates: Street Superintendent Ed Ewigman commended his crew on how they handled the most recent snow event. He informed the Council he is working on the 2019 Street Program and hopes to put out the Request for Bids soon. Street Superintendent reported they have started on dead tree removals and the truck bids will be discussed later in the meeting. Mayor Brammer thanked Street Superintendent Ewigman and his crew for their work during the latest snow event.

Police Chief Bob Donelson introduced new Police Officer Justin Abbott to those present. He reported that they are implementing a new body-cam program at the request of the new prosecuting attorney. Every officer will now be wearing body cameras and they have a new policy concerning the cameras in effect. Police Chief Donelson he expects they will be doing electronic ticketing by the end of the month as the hardware is now installed in the cars. He reported the Court is excited to get this program up and going. Police Chief Donelson stated the Live Scan program is up and functioning, training just needs to be completed. He concluded, stating this year's DARE program has begun. The Council inquired on the cost and how the body cameras worked. Police Chief Donelson reported the cost was approximately \$1,500.00 for the entire department and provided a brief explanation on how the cameras worked, stating they are worn by clipping on to a loop on the officer's shirt.

Electric Superintendent Dean Gauthier reported they have taken down some of the Christmas lights, but the remaining will have to wait for better weather conditions. He stated they are at the time of the year they take what comes up. Electric Superintendent stated they are preparing for the upcoming storm and then they will be back to tree trimming.

Water / Wastewater Superintendent Roger Sullivan reported they will start the annual burnout on the system beginning on March 1st. He said they will then flush the hydrants after a month. Water / Wastewater Superintendent Sullivan reported they had a small hiccup over the weekend at the new reservoir. He concluded, stating with the weather the way it is, they are taking what comes their way.

City Manager Hoon reported that the Community Event at the pool is rescheduled for February 2nd. He reported the moisture issue they had the previous year seems to be resolved. Councilwoman Cupp inquired as to what the Pool Sponsors are actually sponsoring. City Manager Hoon responded, the sponsors are sponsoring the pool and get their name on flags at the facility and on advertisements.

City Clerk Update: City Clerk Lindsay Krumpelman reported the auditors will be here sometime the week of January 28th. She reported the budget document is now online and the quarterly reports and W-2s are complete. City Clerk Krumpelman reported the Organizational Analysis was submitted to General Code on time and the

next report/phase is expected to be received in June. She informed the Council that she will be submitting them dates to pick from for a meeting with local farmers concerning discussing an option for land irrigation of wastewater. She reported that Gary Carlson's term on the Airport Board is expiring and an appointment will need to be made in February. City Clerk Krumpelman reported that four (4) have filed for Council, incumbent Jeri Holt, Lacey Meissen, Mary Gibson and Eric Thurman.

City Manager Update: City Manager Richard Hoon reported that MODOT representatives will be coming to discuss a plan to do the intersection upgrades. He stated that he, Toni Sportsman and Gayla Roten will be meeting with the Masons and Joe Peck concerning Historic Preservation and they will be also inquiring on what it takes to become a historic district. City Manager Hoon informed the Council that they are moving forward to becoming a Certified Local Government and may be asking the Planning Board to serve as the Historic Preservation Board as well. On the subject of snow removal, City Manager Hoon explained why the City does not clean out driveways, concentrating on the logistics and liability. He reported snow removal information is on the City's website. City Manager Hoon stated he is working on an ordinance to set parameters for water adjustments and meter replacements. He read a letter received from Inez Johnson praising the City on the Christmas Lights and the snow removal effort. City Manager Hoon reported that the Great Northwest Days is February 5th and 6th and explained how the event is expected to change with the passage of Amendment 1. He reported that he will not be attending the evening event but will be meeting with Downtown Marceline Executive Director Toni Sportsman and IDA Executive Director Darrell Gardner to meet with the legislators on City specific issues. The Council briefly discussed whether a Council member(s) would attend the event and/or the MML Legislative Conference. The Council did not select a member to attend either event.

Council Update: none.

CITIZENS PARTICIPATION:

Linda Linebaugh commended Street Superintendent Ewigman and his crew for how they handled the recent snow event. She thanked Electric Superintendent Gauthier and his crew for keeping the lights on. She reported that a citizen at 1201 N Chestnut asked her to inquire if the tin horn in the ditch was her responsibility or the City's as it is plugged. Street Superintendent Ewigman responded the tube itself is the citizen's but the City can unplug it for them. He told Linda Linebaugh, the citizen needs to call City Hall to have a work order made.

UNFINISHED BUSINESS:

Police Department Capital Purchase – Patrol Truck: City Manager Hoon reported at the last meeting, the state contract price for a new police patrol truck was presented and the Council requested a quote to be received from Smith Motor. City Manager Hoon reported the quote from Smith Motor is \$50,742.00 which is approximately \$8,000.00 more than the \$42,466.02 state contract price. Police Chief Donelson noted that even if the City purchased the state contract vehicle, Smith Motor can do the warranty work. The Council discussed the topic, expressing concerns of purchasing / leasing a new vehicle. Police Chief Donelson explained that they are not able to haul dogs at the moment due to state regulations and this vehicle would allow them to resume that duty and to respond to other calls as well. He stated a new vehicle comes with warranties which can save the City repairs and maintenance expense in the long run. The Council continued to discuss the topic. Councilman Holt moved to approve the purchase of the vehicle via the State bid for a five (5) year lease. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilman Holt – aye, Councilwoman Buck – aye, Councilwoman Wellman – aye, Councilwoman Cupp – nay, and Mayor Brammer – aye.

Pool Manager Gary Birdsong joined the meeting and explained that the pool sponsorship program has a bracket system, so what the sponsors receive in return of their sponsorship is determined by what bracket their sponsorship falls. He reported that the current sponsors are Walsworth, Moore Fans, Kings, and Macon Electric Heating and Cooling. Linda Linebaugh inquired what the sponsorship monies go towards. Pool Manager Birdsong responded they go towards the overall operations of the pool.

Fire Equipment – USDA Rural Development Grant – Bill No. 35-1901: City Clerk Krumpelman explained the purpose of Bill #35-1901 is to accept and comply with various requirements to obtain financial assistance from

the United States of America, acting through the United States Department of Agriculture, Rural Development. She stated this bill was provided by the USDA, Rural Development and is part of the application process for the USDA Communitas Facilities Grant for new fire equipment. She reported all the other application paperwork was previously submitted. Councilman Holt inquired if he should abstain. City Attorney William Devoy responded he did not believe so. Councilwoman Wellman moved that Bill No. 35-1901 to be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1901 twice by title only. Councilwoman Wellman moved that Bill No. 35-1901 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilman Holt– aye, Mayor Brammer – aye, Councilwoman Cupp – aye, and Councilwoman Buck – aye. This bill is assigned Ordinance Number 35.1901.

Library Tax Increase Ballot – Bill No. 35-1902: City Clerk Krumpelman explained the purpose of Bill No. 35-1902 is to place a tax increase of \$0.04 cent per \$100 assessed valuation on the City’s ballot for the April 2, 2019 election as requested by the Library Board. Councilwoman Wellman moved that Bill No. 35-1902 to be read twice by title only. Councilwoman Cupp seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1902 twice by title only. Councilwoman Wellman moved that Bill No. 35-1902 be approved. Councilwoman Cupp seconded the motion. The following roll call vote carried the motion: Councilwoman Wellman – aye, Councilwoman Cupp– aye, Councilman Holt – aye, Councilwoman Buck – aye, and Mayor Brammer – aye. This bill is assigned Ordinance Number 35.1902.

NEW BUSINESS:

Surplus Bucket Truck Bids: City Manager Hoon reported the Council declared two bucket trucks as surplus in November and the City has received five (5) total bids for the two trucks. The bids received for the 1973 Chevrolet 2-Man Bucket truck were as follows: John Finley - \$1,800.00, Claude Evertson - \$1,520.00, and Donald Kornbrust - \$2,676.00. The bids received for the 1991 Navistar International 1-Man Bucket truck were as follows: Martey Spencer -\$1,551.00 and Donald Kornbrust - \$1,676.00. City Clerk Krumpelman informed the Council the individual who had the high bid on both trucks indicated he may not take both trucks if he was the high bidder on both and his preference was the Chevrolet. Councilman Holt moved to accept the bid from Donald Kornbrust of \$2,676.00 for the 1973 Chevrolet 2-Man Bucket Truck. Councilwoman Buck seconded the motion. The motion carried.

Councilman Holt moved to accept the \$1,676.00 bid from Donald Kornbrust for the 1991 Navistar International, and in the event Mr. Kornbrust declines, to accept the \$1,551.00 bid from Martey Spencer. Councilwoman Buck seconded the motion. The motion carried.

Street Equipment Bids: City Manager Hoon reported the City budgeted \$59,500.00 for a Dump Truck, snow plow and salt spreader. He reported the City received one sealed bid for each specific item and one letter declining to bid from Cupp Chevrolet on the truck and chassis. Smith Motor was the only bidder for the 2019 Truck Cab and Chassis which was \$36,549.00 for a gas engine, with additional options for a Diesel Engine (\$8,199.00) and an Engine Block Heater (\$91.00). Knapheide Truck Equipment was the sole bidder for the steel dump bed, snow plow and salt spreader. Their bids were as follows: (a) Steel Dump Bed - \$9,140.90, (b) Snow Plow - \$7,342.02 with an optional shoe kit for \$270.20, and (c) Salt Spreader - \$6,237.62 with options for a work light kit (\$142.60), strobe light kit (\$274.10) and secondary work light (\$132.10). Street Superintendent Ewigman recommended the Council approved the bids for the Truck Cab and Chassis with the gas engine, the sole bids for the steel dump bed, snow plow and salt spreader, and the salt spreader options for the work light kit and strobe light kit for a total cost of \$59,686.24. He stated he expects other Capital items may be under budget to compensate for going slightly over budget here. He informed the Council this will be replacing their 18-year-old truck, which will be declared as surplus. After a brief discussion, Councilman Holt moved to accept the sole bids for the truck cab and chassis with the gas engine, the sole bids for the dump bed, snow plow, and salt spreader plus the two options of the work light kit and strobe light kits for a total cost of \$59,686.24. Councilwoman Wellman seconded the motion. The motion carried.

Assistant Pool Manager Position: City Manager Hoon stated staff is recommending eliminating the Assistant Pool Manager position and replace it with a part-time Head Lifeguard / Activities Director position as the majority of the duties covered by the Assistant Pool Manager position can be covered by the Pool Manager. He stated there is a possible annual savings of \$18,992.00 by replacing the full-time position with a part-time position. Assistant Pool Manager Carol Logue spoke to the Council against changing the position and her concern with the change in pay rate. Pool Manager Birdsong stated it is difficult to schedule 40 hours a week for both the Pool Manager and Assistant Manager Positions. He believes the aquatic exercise and swimming programs can be handled with a part-time position and he can absorb the other duties. He stated he is looking to conserve funds not change how the pool operates. The Council discussed the topic. The Council provided a majority consensus to convert the full-time Assistant Pool Manager Position to a part-time Head Lifeguard / Activities Director position.

NMSWM District Region B Board Member / Alternate Appointment: City Manager Hoon stated the NMSWM District Region B Planner is requesting the City appoint a member to their board along with an alternate. He reported Darrell Gardner is willing to continue to serve as the City's board member. After a brief discussion, the Council provided a consensus for the appointments to remain the same with Darrell Gardner to serve as the board member and Jeri Holt as the alternate.

At 7:30 pm Councilwoman Wellman moved to adjourn to Executive Session pursuant to RSMo 610.021 Paragraph (3) Personnel and Paragraph (12) Contracts. Councilwoman Buck seconded the motion. The following roll call vote carried the motion unanimously: Councilwoman Wellman– aye, Councilwoman Buck – aye, Councilwoman Cupp– aye, Mayor Brammer – aye, and Councilman Holt– aye.

RETURN TO OPEN SESSION: Council returned from Executive Session at 8:32 pm.

Architect Service Agreement (Ripley Park Multi-Purpose) – Bill No. 35-1903: Councilwoman Buck moved that Bill No. 35-1903 authorizing the Mayor to execute an architect service agreement between the City and Connell Architecture, P.C. for the design and construction of a multi-purpose public services building (concession stand) in Ripley Park be read twice by title only. Councilman Holt seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1903 twice by title only. Councilwoman Buck moved that Bill No. 35-1903 be approved. Councilman Holt seconded the motion. The following roll call vote carried the motion: Councilwoman Cupp – aye, Councilwoman Buck – aye, Councilman Holt – aye, and Mayor Brammer – aye. This bill is assigned Ordinance Number 35.1903.

City Manager Contract – Bill No. 35-1904: Councilman Holt moved that Bill No. 35-1904 authorizing the Mayor to execute a City Manager agreement between the City and Richard Hoon be read twice by title only. Councilwoman Buck seconded the motion. A voice vote carried the motion. City Clerk Krumpelman read Bill No. 35-1904 twice by title only. Councilman Holt moved that Bill No. 35-1904 be approved. Councilwoman Buck seconded the motion. The following roll call vote carried the motion: Councilman Holt – aye, Councilwoman Buck – aye, Mayor Brammer – aye, and Councilwoman Cupp – aye. This bill is assigned Ordinance Number 35.1904.

With no further business, Councilman Holt moved to adjourn. Councilwoman Cupp seconded the motion. The motion carried and the meeting was adjourned at 8:35 pm.

Recorded by City Clerk Lindsay Krumpelman
Approved on February 19, 2019 by Marceline City Council.