



## City of Marceline

# Request For Sealed Proposals Water/Sewer Repairs

The City of Marceline is requesting sealed proposals for contract services for the Water/Sewer Department. The services would include supplying all labor, and equipment for “as needed” Water Main Repairs, Valve Replacements, Hydrant Replacements, Customer Service Line installations, and Sewer repairs. All Contractors must be available 24 hours a day, 7 days a week and be able to respond within two (2) hours of being notified. The City will provide a City employee on the job site and will complete any Dig-Rite requests. Replacement materials will be provided by the City. The City requests proposals be submitted at a per call basis and/or per hour rate. The contract will be awarded for a period of 1 year. This is not an exclusive contract but the City expects to award only one contract.

### Scope of Services

1. Water Main Repairs- Lines from  $\frac{3}{4}$  inch up to 12 inches. These lines do vary between Plastic and Cast but mostly cast.
2. Hydrant repairs or replacement of all sizes of water hydrants
3. Water Valve Replacement or repairs
4. Sewer Line collapses, breaks, and repairs
5. Removals and disposal of all materials from repairs
6. Removal of asphalt or concrete to access water or sewer lines.
7. Installation of new water service line.
8. Response time of two (2) hours.
9. Availability of 24 hours seven (7) days a week.

### Required Forms:

- Business Entity Certification / E-Verify MOU
- Certificate of Insurance
- W-9 Form

Bidders are informed that pursuant to Section 285.530 RSMo as a condition of the award of any contract in excess of five thousand dollars (\$5000), the successful bidder shall, by sworn affidavit and provision of documentation, affirm its enrollment and documentation, affirm its enrollment and participation in a

federal work authorization program with respect to the employees working in connection to the contracted services. Successful bidders shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

Bidders are informed that the project is subject to the requirements of Section 292.675 RSMo, which requires all contractors or subcontractors doing work on the project to provide, and require its on-site employees to complete, a ten (10) hour course in construction safety and health approved by the Occupational Safety and Health Administration (OSHA) or a similar program approved by the Missouri Department of Labor and Industrial Relations that is at least as stringent as an approved OSHA program. If on-site employees have not previously completed such training, the training must be completed within sixty (60) days of the date, work on the project commences. On-site employees found on the worksite without documentation of the required training shall have twenty (20) days to produce such documentation.

**Insurance:**

To the fullest extent permitted by law, Selected Contractor agrees to indemnify, defend and hold harmless the City, its officers, agents, volunteers, lessees, invitees and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of or related to any such suit, claim, damage, loss or expense involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses arising from or alleged to have arisen from your (contractor) work or the work of any supplier or subcontractor, or their agents or employees, directly or indirectly, regardless of whether caused in part by the negligence or wrongdoing of City or any of its agents or employees.

Selected Contractor shall purchase and maintain the following insurance, at Contractor's expense:

- Commercial General Liability Insurance with a minimum limit of \$488,755 for each accident or occurrence and \$3,258,368 for any single accident or occurrence, written on an occurrence basis.
- Comprehensive Business Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Contractor with limits of \$488,755 for each accident or occurrence /\$3,258,368 for any single accident or occurrence,
- Workers Compensation insurance with statutory limits required by any applicable Federal or state law and Employers Liability insurance with minimum limit of \$1,000,000 per accident.

Prior to commencing work, selected Contractor shall provide City certificates of insurance evidencing the required coverages.

The selected Contractor shall make City an additional insured on each policy of liability insurance the selected Contractor is required to maintain under the contract documents. Similarly, Selected Contractor shall require insurance with the same coverage and limits from its subcontractors and suppliers, and their insurance policies shall be endorsed to name the same additional insureds as

required of Selected Contractor. The Selected Contractor's insurance is primary and noncontributory to any City Insurance.

Each additional insured endorsement shall expressly afford coverage to the additional insureds not only arising out of the named insured's operations or work but also arising out of the named insured's completed operations.

**Proposal Submission:**

**Sealed** Proposals will be accepted until 3:00 pm CST, March 4, **2024**.

**Sealed** Proposals must be marked Water/Sewer Repairs, and may be mailed/left at, The City of Marceline, 116 N Main Street USA, Marceline MO, 64658 For additional information or questions contact Matt Gibson at [matt.gibson@marcelinemo.us](mailto:matt.gibson@marcelinemo.us) or **660-734-1385**.

**Selection Process:**

Once the City Of Marceline evaluates all proposals it will select the preferred contractor and execute a contract for the listed services at the quoted price.

The City reserves the right to accept and or reject any or all proposals submitted and to request additional information from any and or all bidders. Furthermore, the proposal selected will be from the bidder which, in the opinion of the Council, submits the bid that best meets the needs of the City. The City, in selecting the successful bidder, may consider all basis set forth in its bidding procedures in addition to other available information.

M/WBE businesses are encouraged to apply. The City of Marceline is an Equal Opportunity Employer.